



Date/Time: December 12, 2023, 4:02 PM to 4:53 PM

Board Attendees: Pekka Holopainen - Chair; Hanania Negede - Secretary, Dennia Gayle (Item 2 onward), George Were, Karin Steiner, Mika Cleverley (Item 3 onward), Rudy Muller, Vinny Nagaraj (Item 2 onward), Yohannes Tsehai

Administration Attendees: Earl Chamberlain - Head of School (Item 2 onward), Etsegenet Tadesse - Board Administrator, Yonas Berhe - Deputy Head Of School For Operations (item 3)

Opening	Established quorum and called meeting to order at 4:02 AM
Agenda	Agenda approved as follows: <ol style="list-style-type: none">1. Approve previous Minutes2. Head of School Brief3. Finance Committee Update4. Governance Committee Update5. Board Strategic Taskforce Update6. Executive Session
Item 1 Minutes	10 November meeting minutes approved.
Item 2 HoS Brief	The HOS addressed the following items related to the HOS brief: <ul style="list-style-type: none">● Enrollment & Admissions 2023-24● Recruitment Update● Semester end date● HoS Communication Plans and Structures● Recruitment and Retention Data● HoS Comments on MAP / IB Scores Data Dive● Student safeguarding team
Item 3 Finance Committee Update	Rudy (Treasurer) presented the following documents to the board for review and discussion: <ul style="list-style-type: none">● Update on Financial Scorecard at 30/11/2023● Housing & Pool Project Progress Report at 30/11/23 - The Board acknowledged the delay of the Faculty Housing and Pool Project and a new revised schedule was formally integrated into the contract that aims for project completion in mid-April and a final handover by mid-May. Future monthly reports will include this new timeline, and the contractor will confirm by mid-February if they can meet the revised dates.● Update on Investment of Reserves
Item 4 Governance Committee Update	<ul style="list-style-type: none">● Dennia (GC Chair) provided an update on the review of the Board Governance Manual and AAIE conference.



Item 5 Board Strategic Taskforce	The Board Strategic Taskforce will be set to identify the sub-goals and Key Performance Indicators for the four Board approved strategic priorities in the upcoming semester.
AOB	
Adjournment	4:53 PM Adjourned