

JUDSON EDUCATIONAL FOUNDATION TEACHER GRANT



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INFORMATION

Nearly 20 years ago the Judson Educational Foundation (JEF) was founded with specific purposes, one of which is the awarding of monies to “Innovative Teachers” that have submitted an application for a grant. We have distributed checks to deserving teachers that has enabled them to complete the objectives identified in their grant. These teachers followed the “rules” of the application process, therefore foregoing any problems in reviewing and scoring their application. If some teachers do not follow the rules than the Grant Committee will not review nor score their application. Each application will be judged on individual merit rather than against a grant request that has the same or similar objectives or goals.

RULES

1. All applications must be typed or neatly handwritten.
2. Individual and Teams (two or more) applicants may request up to \$2500 in funding. PROPOSALS EXCEEDING FUNDING LIMIT(S) WILL NOT BE REVIEWED. Example: After you **line item your budget** and the final amount needed is \$2385.15, then this is the amount you request. Not \$2500.
3. Use only the online application form. Proposals in any other format will not be reviewed.
4. Applications **shall not** include funds for **awards, food, parties, stipends, parent participation activities nor transportation** above or beyond that which is provided by the Judson ISD.
5. There will not be any extension of time for submission of the application past the final due date.
6. The applicant must know that it is an individual responsibility to insure that all criteria of the grant program are complete.
7. No grant application will be accepted for any school session other than the regular school year.
8. Each grant must be identified by employee identification number(s) and name of your campus.
9. **You must have approval from your campus Principal prior to applying for a JEF Teacher Grant because we want to make sure that your Principal will support your project on their campus.**
10. If awarded a grant while you are on staff at one school and you transfer to another school, the grant will stay at the original school and not be transferred with the teacher. Someone from the original school must be able to use the grant as it was described in the grant application.
11. All vendors used for purchasing must be "*approved district vendors*". An *approved vendor list* is available by contacting the district Accounts Payable Department (phone # 945-5512) or search the Approved Vendor List on the judsonisd.org website.
12. When obtaining a price for requested items, ENSURE that the price quote from your vendor is guaranteed for July – December of the next school year.
13. **Any request for computer software, hardware or networking products must be submitted to the Judson Technology Department Attn: Jesse Cortinas for approval PRIOR to submission to JEF.**
14. All JEF innovative grant recipients should expect a visit from a JEF Board of Director within 1 year of being awarded the grant. We review how the program is working in your classroom and provide the review to the JEF Board of Directors.