



## PASADENA HIGH SCHOOL

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*A Learning Community Dedicated to Student Success*

November 12, 2014

Dear Parent and/or Guardians,

Each year, the College Board helps more than seven million students prepare for a successful transition from high school to college through programs and services in college readiness and college success – including the PSAT exam, the SAT exam, the SAT Subject Tests and the Advanced Placement Program.

The College Board is committed to making sure that students with disabilities can take the SAT, SAT Subject Tests, PSAT, and Advanced Placement Exams with the accommodations they need. Students who show that their disabilities affect participation in a College Board exam are eligible to take those exams with accommodations. Typical accommodations include extended time, extra breaks, use of a computer for essays but these are not the only accommodations available – the College Board will consider all requests for students with documented disabilities.

Usually students who request an accommodation on College Board exams receive that accommodation on tests they take in school. However, students who receive an accommodation in school or have an Individualized Education Program (IEP) or 504 Plan that includes the accommodation do not automatically qualify for the accommodation on College Board exams. No one is automatically approved. Using accommodations not approved by the College Board results in cancellation of scores.

If a request for accommodations is submitted to and approved by the College Board this would enable the student to receive testing accommodations if and when they take any of the above listed exams.

To ensure that all our students have the opportunity to take these exams and perform to the best of their ability we would like to submit accommodation requests for our students who have documented testing accommodations through either the IEP or 504 process.

To submit an accommodation request for your student we need your consent. If we have your consent to submit an accommodation request on behalf of your student please sign the enclosed form and return it to Pasadena High School. Your student can return the request to Liz Champion in the Records Office or to one of their teachers.

If you have any questions about this process, additional information can be found on the College Board website <https://www.collegeboard.org/students-with-disabilities/eligibility> or please contact me through my email address below.

Sincerely,

Mathew Kodama  
Assistant Principal  
[kodama.mathew@pusd.us](mailto:kodama.mathew@pusd.us)