



POLICIES AND GENERAL INFORMATION

REFUND POLICY

- A full refund will be issued for classes cancelled by the JISD Adult & Community Education Department.
- A full refund will be issued for cancellations made 2 business days prior to the first class.
- No refunds will be issued after the first class.
- It is your responsibility to select the correct class. A \$10 service fee will be deducted for any refund issued due to this reason.

GENERAL INFORMATION FOR COMMUNITY EDUCATION CLASSES

1. Please be sure you select the correct class location, dates, and session, if applicable, from the drop-down list. JISD Community Education is not responsible for class registrations completed in error.
2. All JISD school holidays posted on the district's instructional calendar will be observed. Efforts will be made to offer make-up classes due to inclement weather or unforeseen circumstances.
3. All classes are offered to the community without regard to race, color, sex, ethnic origin, age, or disability.
4. All classes offered have limits on minimum and maximum enrollment.
5. Classes are confirmed at time of registration. You will be notified only if the class is cancelled or if other changes need to be made to your schedule.
6. Minors, ages 13-15, who are interested in Community Ed. classes must have an adult member of their family enrolled in the same class unless age groups are specified in the course description.
7. All policies and procedures set forth in the Judson ISD Student Handbook and Code of Conduct endorsed by the Board of Trustees are effective during Adult & Community Education classes and functions.
8. The information presented here is as accurate as possible at the time. JISD reserves the right to make any changes at any time.

PURCHASE ORDER REGISTRATION FOR COMPANIES

Companies/organizations enrolling staff for training can call 210-619-0352 to enroll at least 2 business days prior to the class. A company memo or letterhead with a purchase order attached may be emailed to yschuler@judsonisd.org.

THANK YOU FOR SUPPORTING COMMUNITY EDUCATION. IF YOU WOULD LIKE TO TEACH A COURSE OR RECOMMEND A COURSE OFFERING NOT CURRENTLY OFFERED, PLEASE COMPLETE THE ONLINE COURSE PROPOSAL FORM FOUND ON THIS PAGE: <https://www.judsonisd.org/Page/16119>