

Attendance Zones	A student shall be assigned to a school in the attendance zone in which he or she resides. Except as required by law or as permitted in this policy, no intradistrict transfer shall be approved.
Class Changes	The campus principal shall be authorized to investigate and approve a transfer of a student from one classroom to another on that campus.
Transfers Between Schools	A student who wishes to attend a school other than as assigned shall submit a request in writing to the Superintendent or designee, who shall be authorized to investigate and approve transfers between schools.
Exceptions	<p>A student who is not currently a resident of the attendance zone may be permitted to enroll at the school if the student's parent or legal guardian:</p> <ol style="list-style-type: none">1. Is in the process of building a domicile within the attendance zone, the foundation has been laid at the time of enrollment, and the domicile is reasonably expected to be completed before the end of the school year; or2. Is moving into an owned or leased domicile within the attendance zone within 30 calendar days following the student's enrollment. <p>A student who changes attendance zones after the first nine-week grading period may remain at the first school until the end of the school year.</p> <p>A child of a resident District employee may be permitted to enroll at the campus of the employee's choice.</p> <p>A student who is not a resident of the attendance zone may be permitted to enroll at the school if the student's grandparent:</p> <ol style="list-style-type: none">1. Resides in the attendance zone; and2. Provides a substantial amount of after-school care for the student. <p>For purposes of a student's eligibility for an intradistrict transfer based on a grandparent's residency, "substantial amount of after-school care" for the student by the grandparent shall be more than 50 percent of the school year.</p> <p>For a student to be considered for a transfer under the grandparent residency provision, the parent must:</p> <ol style="list-style-type: none">1. File a letter indicating that the grandparent provides substantial after-school care as defined by the District;

2. Complete the District transfer request form;
3. Demonstrate grandparent residency; and
4. Present a signed verification of transfer reasons with regard to varsity sports participation in accordance with any regulations developed by the UIL.

Extenuating
Circumstances

In extenuating circumstances of hardship, the Superintendent or designee shall be authorized to investigate and approve requested transfers between schools in consultation with the principals of both campuses involved.

**Conditions of
Transfer**

A student wishing to transfer shall file an application for transfer each school year with the Superintendent or designee. A transfer shall be granted for one regular school year at a time.

In approving a transfer, considerations shall include, but shall not be limited to, availability of space; programming; instructional staff; and the student's disciplinary, academic, and attendance history.

The District shall accept no responsibility for transportation for a transfer student, except as provided by statute or policy.

The eligibility of a transfer student to participate in UIL activities shall be determined by all applicable UIL regulations.

In every case, the residence of a student must be bona fide as determined by the Superintendent or designee in consideration of all relevant circumstances.

If the transferred student fails to meet transfer requirements after being granted a transfer, the student's transfer may be revoked at the discretion of the Superintendent or designee.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.
