



## Central Islip Union Free School District

Board of Education & School District Policy Book

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<https://www.centralislip.k12.ny.us>

Section	Section Title	Type
9000	Personnel Policy Goals	Local
Policy	Policy Title	
9150	Maintaining Professional Staff/Student Boundaries	

In professional staff/student relationships, school employees are to maintain boundaries that are consistent with the District's Code of Conduct and standards of propriety.

A "boundary invasion" is an act or omission by a school employee that violates the expected professional staff/student relationship and has the potential to abuse the staff/student relationship.

An "inappropriate boundary invasion" means an act, omission, or pattern of contacts by a school employee that does not possess an educational purpose; and reflects an abuse of the staff/student professional relationship or possesses the appearance of an impropriety in such relationship.

### Unacceptable Conduct

Examples of inappropriate "boundary invasions" by staff members include but are not limited to the following:

- Any type of inappropriate physical contact with a student or any other conduct that may be considered to be harassment under the District's policy on Prohibition of Harassment and Sexual Harassment;
- Showing pornography to a student;
- Singling out a particular student or students for personal attention and friendship beyond the professional staff-student relationship;
- Socializing where students are consuming alcohol, drugs or tobacco;
- As to non-guidance/counseling staff, encouraging students to confide their personal or family problems and/or relationships. If a student initiates such discussions, staff members are expected to refer the student to appropriate guidance/counseling staff. In either case, staff involvement should be limited to a direct connection to the student's school performance;
- Sending students on personal errands unrelated to any educational purpose;
- Banter, allusions, jokes or innuendos of a sexual nature with students;
- Disclosing personal, sexual, family, employment concerns, or other private matters to one or more students;
- Addressing students, or permitting students to address staff members with personalized terms of endearment, pet names, or otherwise in an overly familiar manner;

- Maintaining personal contact with a student outside of school by phone, email, Instant Messenger or Internet chat rooms, social networking Web sites, or letters (beyond homework or other legitimate school business) without including the parent/guardian;
- Giving or exchanging inappropriate personal gifts, cards or letters with an individual student;
- Socializing or spending time with students (including but not limited to activities such as going out for beverages, meals or movies, shopping, traveling, and recreational activities) outside of school-sponsored events, except as participants in organized community activities;
- Giving a student a ride alone in a vehicle in a non-emergency situation; and/or
- Unnecessarily invading a student's privacy, (e.g. walking in on the student in the bathroom)
- Use of profanity on school grounds, events, etc.
- Acts of corporal punishment.

### **Appearances of Impropriety**

The following activities are possible examples of "boundary invasions" and can create an actual impropriety or the appearance of impropriety.

- Being alone with an individual student out of view of others;
- Inviting or allowing individual students to visit the staff member's home;
- Visiting a student's home; and/or
- Social networking with students for non-educational purposes or with these characteristics:
  - Is hidden and/or secretive
  - Is loosely connected or has no connection to school
  - Supervisor has no knowledge of it
  - Parents are not aware of it taking place

### **Reporting Violations**

Students and their parents/guardians are strongly encouraged to notify the principal (or other administrator) if they believe a teacher or other staff member may be engaging in conduct that violates this policy.

Staff members are required to promptly notify the principal (or other administrator) or the superintendent if they become aware of a situation that may constitute a violation of this policy.

### **Disciplinary Action**

Staff violations of this policy may result in disciplinary action up to and including dismissal. The violation may also be reported to OSPRA. Violations involving sexual or other abuse will also result in referral to Child Protective Services and/or law enforcement in accordance with Board policy.

All new employees are required to be familiar with this policy within three months of employment. Continuing employees are required to remain familiar with this policy.

### **Dissemination of Policy and Reporting Protocols**

This policy and procedure shall be included on the District Web site and otherwise promulgated to staff and parent/guardians to assure that a "notice" is provided to all involved parties. The school calendar and Code of Conduct shall provide notice of this policy.

1<sup>st</sup> Reading: February 10, 2014

2<sup>nd</sup> Reading: March 10, 2014

Adoption date: March 10, 2014