



Central Islip Union Free School District

Board of Education & School District Policy Book

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Section	Section Title	Type
2000	School Board Governance & Operations	Local
Policy	Policy Title	
2350	Board Meeting Procedures	

Each Board of Education meeting shall be conducted in an orderly manner which provides time for and encourages community involvement. The order of business at each regular meeting shall be as follows:

1. Call to order
2. Attendance
3. Pledge of Allegiance
4. Approval of Minutes
5. Approval of Monthly Reports
6. Review of communications
7. Public Comments
8. Old business
9. New business
10. Reports and recommendations of the Superintendent of Schools
11. Executive session "if needed"
12. Adjournment

The regular order of business may be changed at any meeting (and for that meeting only) by an affirmative vote of a majority and voting for the proposed change in the regular order of business.

For special and emergency meetings, the regular meeting agenda format shown above may be shortened and/or adapted to fit the purposes of the meeting.

Except in emergencies, the Board shall not attempt to decide upon any question under consideration before examining and evaluating relevant information. The Superintendent shall be given an opportunity to examine and to evaluate all such information, and to recommend action before the Board attempts to make a decision.

The Board may adjourn a regular or special meeting at any place in the agenda providing that arrangements are made to complete the items of business on the agenda at a future meeting. The minutes shall make notice of the adjournment, and the reconvened session shall be considered an addition to these minutes.

Adoption date: February 9, 2009