



Central Islip Union Free School District

Board of Education & School District Policy Book

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<https://www.centralislip.k12.ny.us>

Section	Section Title	Type
0000	Philosophy, Goals and Objectives	Exhibit
Policy	Policy Title	
0110-E	Title IX and Sexual Discrimination	

Instructions for the District

If you receive a complaint about alleged sexual harassment, you must follow the district's sexual harassment prevention policy.

An investigation involves:

- Speaking with the employee
- Speaking with the alleged harasser
- Interviewing witnesses
- Collecting and reviewing any related documents

While the process may vary from case to case, all allegations should be investigated promptly and resolved as quickly as possible. The investigation should be kept confidential to the extent possible.

Document findings of the investigation and basis for your decision along with any corrective actions taken, and notify the employee and the individual(s) against whom the complaint was made (if the alleged harasser is a student, also notify the parent/guardian). This may be done via email.

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