

## **Annual Work Plan**

The Board will follow an annual work plan that includes continual monitoring and review of all policies, dialog sessions with community groups, and activities to improve Board performance.

1. The annual planning cycle will end each year in June to allow the Superintendent to properly align internal operational systems and processes.
2. The Board's annual work plan for the next year will include:
  - a. Scheduled dialog sessions with stakeholder groups and persons whose viewpoints are considered helpful to the Board;
  - b. Governance process improvement activities, including orientation of candidates and new Board members in the Board's governance process and other discussions by the Board about means to improve its own performance, especially Board member knowledge and skills;
  - c. Scheduled monitoring of all policies;
  - d. Other events and activities that are parts of the Board's responsibilities and interests.

Adopted: 3/25/2013

Revised: 1/27/2014

**Monitoring Method:** *Board self-assessment*  
**Monitoring Frequency:** *Annually in December*

West Fargo Public Schools

2016-2017 Annual Work Plan

MONTH	GC	B/SR	OE	DESIRED RESULTS	DIALOG	BOARD DEVELOPMENT	OTHER BUSINESS
AUG			5 Financial Planning: M	0 Mega DR: M		Board Work Shop Adopt Board goals	ACT Report (After August 15)
SEPT	Self-Assess 1-5		9 Communicating with Internal and External Publics: M  6 Financial Administration: M IN		Pioneer Column (initiate quarterly contribution)	Wisdom Sharing	Fall Enrollment. Report Smarter Balance (2 <sup>nd</sup> Meeting)
OCT		Self-Assess 1-5		1.1/1.5 ELA: M		NDSBA	Planning for Supt. Formative Evaluation
NOV			12 Facilities: M	1.2/1.5 Math: M		Board Work Shop	Supt Formative Evaluation
DEC	Self-Assess 6-9		7 Asset Protection: M 6 Financial Administration: M/EX	1.4/1.5 Social Studies: M	Legislative Local Breakfast		Aspen Group
JAN			13: Technology: M	1.3/1.5 Science: M			
FEB		Self-Assess 1-5	4 Personnel Administration: M		Bismarck w/ Legislators	Board Work Shop	Planning for Supt. Summative Evaluation
MAR			8 Communicating with the Board: M	2 Career Exploration & Readiness: M			Supt Summative Evaluation
APR			3 Treatment of Community Stakeholders: M	3 Life Skills: M		NSBA	
MAY			10 Learning Environment and Transportation: M			Board Work Shop	Planning for Operation Plan and Performance Compensation Appraisal
JUNE			11 Instructional Program: M Heather Sand				STARS Report Operational Plan and Performance Compensation Appraisal
JULY			1 Global OE: M; 2 Supt Succession: M	1.6 College Readiness: M			

RI = reasonable interpretation + indicators  
 M = monitoring for OE compliance or R reasonable progress  
 EX = external monitoring IN = internal monitoring  
 B = baseline  
 BN = benchmark  
 T = target