

**RECORD OF BOARD PROCEEDINGS**  
(MINUTES)

**Fulton, KY May 16, 2023**

The **Fulton Independent** Board of Education met at **Fulton High School** at **5:45** o'clock  
**P. M.** on the **16th** day of **May, 2023** with the following members present:

- (1) **Mrs. Carol Bransford, Chair** (2) **Mrs. Debbie Vaughn, Vice-Chair** (3) **Mrs. Christy Pettigrew**  
(4) **Mr. Austin Ferrell via ZOOM**

**REGULAR MONTHLY MEETING OF  
FULTON INDEPENDENT BOARD OF EDUCATION**

**CALL TO ORDER**

1. Chair Bransford called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:45 p.m.

**PRAYER**

2. Mr. Kent Green opened the meeting with prayer.

**PLEDGE OF ALLEGIANCE**

3. The Pledge of Allegiance was recited by those in attendance.

**AGENDA APPROVAL**

4. With the recommendation of the Superintendent, a motion by Mrs. Pettigrew and second by Mrs. Vaughn, the Board approved the agenda of the May 16, 2023, Regular Monthly Meeting as presented.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**ROLL CALL**

5. Mrs. Carol Bransford, Mrs. Debbie Vaughn, Mrs. Christy Pettigrew, and Mr. Austin Ferrell were present for roll call. Mrs. Rea Jones was absent.

**SUPERINTENDENT ATTENDANCE**

6. Superintendent Miller was present for the May meeting.

**APPROVAL OF MINUTES**

7. With a motion by Mr. Ferrell and second by Mrs. Pettigrew, the Board approved the minutes of the May 8, 2023, Special Called Meeting as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**APPROVAL OF CONSENT AGENDA ITEMS**

8. With a motion by Mrs. Pettigrew and second by Mr. Ferrell, the Board accepted the reports and approved action items listed in the consent agenda as follows:

**A. ASAP Moment – Principal's Report**

Dr. Jean Little provided the ASAP Moment with a PowerPoint Presentation highlighting activities and achievements taking place at Carr Elementary and Fulton High School.

**B. FRYSC Activities Update**

Ms. Tracy Pulley, Family Resource / Youth Services Center Coordinator, submitted a report to Board Members detailing the activities and services she provided during April 2023.

Attachment A

**C. Food Service Report & CEP Approval**

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Report, outlining Food Service Department activity through April 2023. The Board also approved the annual Community Eligibility Provision (CEP) Intent to Participate enabling the district to provide free meals to its students for the 2023-2024 school year.

**D. Fundraiser Requests**

Board members approved the "You've Been Forked" fundraiser request of the Class of 2024 (Junior Class). The activity involves students placing plastic forks in the lawns of family and friends, with a cost of \$10 to have them removed; for an additional \$20, the forks may be "forwarded" to another house. Money raised will fund Senior Activities.

**E. Employee of the Month**

Mrs. Lori Crocker, Head Start Preschool Instructional Assistant, was recognized as Employee of the Month for April 2023.

**F. Teacher of the Month**

Mr. Sean Seavers was given a Certificate of Recognition as Teacher of the Month for April 2023.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**PUBLIC COMMENTS**

9. There were no public comments.

**PERSONNEL REPORTS**

10. Superintendent Miller informed the Board of the following personnel actions:

*Appointments:* Lori Weber, Elementary School Secretary  
 Mallory Barnett, Preschool Instructional Assistant (Eff: 2023-24 school year)  
 Destiny Gordon, Preschool Instructional Assistant (Eff: 2023-24 school year)

*Transfer:* Sarah Sparkman, from Preschool Instructional Assistant to Preschool Teacher (Eff: 2023-24 school year)

*Resignations:* Amy Chicoine, Curriculum Director (Eff: June 30, 2023)  
 Asha Jenkins, District Technology Coordinator (Eff: June 30, 2023)  
 Miranda Walker (Eff: June 30, 2023)

*Retirements:* DeAnna Miller, Superintendent (Eff: June 30, 2023)  
 Becky Fiset, Chief Finance Officer (Eff: September 30, 2023)

**2023-2024 ACTIVITY ACCOUNT BUDGETS**

11. With the recommendation of the Superintendent, a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the Board approved the 2023-2024 Activity Account Budgets as presented by Kim Farmer, School Treasurer.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

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**AUDITOR OF ACCOUNTS CONTRACT**

12. Following the recommendation of the Superintendent, the Board approved the contract with Shad J Allen, CPA, PLLC, of Richmond, KY, to conduct the annual Audit of Financial Accounts for the 2022-2023 school year, at a cost of \$21,450. This action was taken on a motion by Mrs. Vaughn and second by Mr. Ferrell.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**BOND OF DEPOSITORY**

13. With the recommendation of Superintendent Miller, and Mrs. Becky Fisette, Finance Officer, the Board named The Citizens Bank as the district's primary depository and approved the proposed Bond of Depository in the amount of \$3,502,165.55. The Citizens Bank holds the general fund, activity fund and bond accounts, certificates of deposit, and scholarship accounts, with the exceptions of the Mary Hughes Burrow Scholarship held by First Financial Bank, and the McGee Scholarship held by Security Bank and Trust. This action was taken on a motion by Mrs. Pettigrew and second by Mrs. Vaughn.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**BOND OF THE TREASURER**

14. With the recommendation of the Superintendent, a motion by Mr. Ferrell and second by Mrs. Pettigrew, the Board approved the renewal of the Bond of the Treasurer with Ohio Casualty Insurance Company, through Commonwealth Risk Solutions LTD, for the 2023-2024 school year. The bond will provide coverage in the amount of \$150,000.00 at a cost of \$259.59.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**2023-2024 EXTRA-DUTY SALARY SCHEDULE**

15. With the recommendation of the Superintendent, a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the Board approved the 2023-2024 Extra-Duty Salary Schedule as presented by Mrs. Becky Fisette, Finance Officer.

Attachment B

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**FINANCIAL REPORTS AND ORDERS OF THE TREASURER**

16. On a motion by Mr. Ferrell and second by Mrs. Pettigrew, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Becky Fisette, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**MASTER FACILITIES PLAN WAIVER REQUEST APPROVAL**

17. With the recommendation of the Superintendent, Mr. Kent Green, Facilities Director, and the Local Facilities Planning Committee, the Board unanimously approved the request to file a waiver with the Kentucky Department of Education to extend the current District Facilities Plan until the next cycle. Mr. Green stated that the reasons for the waiver request are that it has been less than eight (8) years since the last plan was approved by KDE, and there has been no significant change in enrollment, educational programs or building needs during this time. This action was taken on a motion by Mrs. Vaughn and second by Mrs. Pettigrew.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**MOUNTAIN COMPREHENSIVE CARE CENTER SERVICE AGREEMENT**

18. With the recommendation of Superintendent Miller, a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the Board approved a Memorandum of Agreement with Mountain Comprehensive Center to make mental health counseling services available to students. The MOA outlines the roles and responsibilities of Mountain Comprehensive Care Center and Fulton Independent School District.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**APPROVAL OF READING DIAGNOSTIC ASSESSMENT CHANGE**

19. Following the recommendation of the Superintendent, the Board, on a motion by Mrs. Vaughn and second by Mr. Ferrell, approved the change of a Reading Diagnostic Assessment from STAR Reading to iReady, due to the addition of iReady to the KDE approved list for Reading Diagnostic Assessments.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**2023-2024 CERTIFIED AND CLASSIFIED SALARY SCHEDULE**

20. With the recommendation of the Superintendent, a motion by Mrs. Pettigrew and second by Mrs. Vaughn, the Board approved the 2023-2024 Certified and Classified Salary Schedule reflecting a 2% raise for all personnel.

Attachment C, D

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**2023-2024 STUDENT HANDBOOKS & CODE OF CONDUCT – First Reading**

21. The Board, following the recommendation of the Superintendent, approved the first reading of the 2023-2024 Student Handbook & Code of Conduct for Head Start Preschool, Carr Elementary and Fulton High School. This action was taken on a motion by Mr. Ferrell and second by Mrs. Pettigrew.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**2023-2025 TECHNOLOGY PLAN APPROVAL**

22. With the recommendation of the Superintendent, a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the biannual 2023-2025 Technology Plan was approved as presented by Ms. Asha Jenkins, District Technology Coordinator.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**2023-2024 TENTATIVE DISTRICT BUDGET**

23. With the recommendation of Superintendent Miller, a motion by Mr. Ferrell and second by Mrs. Pettigrew, the Board approved the 2023-2024 Tentative District Budget as presented by Mrs. Becky Fisette, Finance Officer.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

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**EXECUTIVE SESSION – Personnel KRS 61.810(1)(f)**

24. With a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the Board moved to go into Closed / Executive Session at 6:20 p.m., in order to hold discussion that might lead to the appointment of an individual employee, as allowed by KRS 61.180(1)(f).

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**CONCLUSION OF EXECUTIVE SESSION**

25. With a motion by Mrs. Vaughn and second by Mr. Ferrell, the Board moved to come out of Closed / Executive Session at 7:01 p.m.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**OPEN SESSION RESUMED**

26. With a motion by Mrs. Pettigrew and second by Mrs. Vaughn, Open Session was resumed at 7:01 p.m.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**AGREEMENT TO ENTER INTO CONTRACT WITH NEW SUPERINTENDENT**

27. With a motion by Mrs. Vaughn and second by Mr. Ferrell, the Board voted to offer Mr. Jeffrey Rogers a contract to serve as Superintendent of Fulton Independent School District with a start date of July 1, 2023; details of the contract will be determined at a later date.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

**ADJOURNMENT**

28. With a motion by Mrs. Pettigrew and second by Mrs. Vaughn, the Board meeting was adjourned at 7:03 p.m.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Pettigrew, Mrs. Vaughn

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Chair

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Secretary