

RECORD OF BOARD PROCEEDINGS
(MINUTES)

Fulton, KY January 17, 2023

The **Fulton Independent** Board of Education met at **Fulton High School** at **5:45** o'clock
P. M. on the **17th** day of **January, 2023** with the following members present:

- (1) **Mrs. Carol Bransford, Chair** (2) **Mrs. Debbie Vaughn, Vice-Chair** (3) **Mrs. Rea Jones**
(4) **Mrs. Christy Pettigrew** (5) **Mr. Austin Ferrell**

**REGULAR MONTHLY MEETING OF
FULTON INDEPENDENT BOARD OF EDUCATION**

CALL TO ORDER

1. Mrs. Carol Bransford called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:45 p.m.

PRAYER

2. Dr. DeAnna Miller opened the meeting with prayer.

PLEDGE OF ALLEGIANCE

3. The Pledge of Allegiance was recited by those in attendance.

AGENDA APPROVAL

4. With the recommendation of the Superintendent, a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the Board approved the agenda of the January 17, 2023, Regular Monthly Meeting presented.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn

APPOINTMENT OF BOARD MEMBER

5. With a motion by Mrs. Pettigrew and second by Mrs. Vaughn, the Board appointed Mrs. Rea Jones to fill the Board Member vacancy created by the resignation of Mr. Bill Robertson.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn

OATHS OF OFFICE

6. Mrs. Helen Lee, City Clerk / City of Fulton, led re-elected, newly elected and appointed Board Members, Mrs. Carol Bransford, Mrs. Christy Pettigrew, Mr. Austin Ferrell and Mrs. Rea Jones, in the Oaths of Office for their new terms.

REORGANIZATION OF BOARD OF EDUCATION - 2023

7. After submission of nominees, the 2023 Fulton Independent Board of Education was established as follows:

Election of Board Chair

With a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the Board voted to select Mrs. Carol Bransford to serve as Chair.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

Election of Board Vice-Chair

With a motion by Mrs. Pettigrew and second by Mrs. Jones, Mrs. Debbie Vaughn was chosen to serve as Vice-Chair.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

Selection of Board Attorney

With a motion by Mrs. Jones and second by Mrs. Pettigrew, the Board chose Mr. Jason Howell to act as Board Attorney for 2023.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

Establishment of Regular Monthly Meeting Day, Time and Location

Board Members chose the third Tuesday of each month, 5:45 p.m., at Fulton High School for the Fulton Independent Board of Education 2023 regular monthly meeting day, time and location. This action was taken on a motion by Mrs. Vaughn and second by Mrs. Jones.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

ROLL CALL

8. Mrs. Carol Bransford, Mrs. Debbie Vaughn, Mrs. Christy Pettigrew, Mrs. Rea Jones and Mr. Austin Ferrell were present for roll call.

SUPERINTENDENT ATTENDANCE

9. Superintendent Miller was present for the January meeting.

APPROVAL OF MINUTES

10. With a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the Board approved the minutes of the December 20, 2022, Regular Monthly Meeting as presented by the Board Secretary.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

APPROVAL OF CONSENT AGENDA ITEMS

11. With a motion by Mrs. Jones and second by Mrs. Vaughn, the Board accepted the reports and approved action items listed in the consent agenda as follows:

A. Board Member Recognition

In celebration of Board Member Recognition Month, Board members were provided with a dinner from the PTO, cards from students, goody bags from Superintendent Miller, and Certificates of Appreciation from KSBA for all their hard work and dedication to the students, staff and community of the Fulton Independent School District.

B. FRYSC Activities Update

Ms. Tracy Pulley, Family Resource / Youth Services Center Coordinator, submitted a report to Board Members detailing the activities and services she provided during December 2022.

Attachment A

C. Food Service Report

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Report, outlining Food Service Department activity through December 2022.

D. Fund Raiser Requests

Board members approved the request of Mrs. Kathy Thweatt, High School Cheerleader Coach and Senior Class advisor, to hold the following fundraisers:

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- Cheerleaders: the sale of to-go BBQ bologna dinners, March 8, 2023, at Fulton High School – money raised will go towards the purchase of clothing and uniforms;
- Cheerleaders: the sale of candy bars from World's Finest Chocolate, from February – March, 2023 – proceeds will be used to purchase clothing and uniforms;
- Senior Class: the sale of \$2 plastic roses from Feb. 1- 14 to be handed out during the Advisor/Advisee period on February 14, 2023 – profits will go towards funding a Senior Trip.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

PUBLIC COMMENTS

12. There were no public comments.

PERSONNEL REPORTS

13. Superintendent Miller informed the Board of the following personnel actions:

Appointments: Rachel Jones, Elementary Teacher
Kirk Paitsel, Alternative Learning Program Instructor
Corey White, Assistant Baseball Coach

Transfers: Allison Montney, from Elementary Teacher to Special Education Teacher

Retirement: Kim Farmer, Supt Administrative Asst, Board Secretary, Personnel Director
(Effective: July 1, 2023)

2021-2022 AUDIT REPORT

14. Board Members received the financial and procedures Audit Report for the year ending June 30, 2022, provided by Shad J. Allen, CPA, PLLC, Richmond, KY, via ZOOM audio. Mr. Allen discussed his opinion as presented in a document providing detailed information on financial, procedural and compliance activities. After review, Mr. Allen stated his conclusion that all financial statements were presented fairly resulting in an unmodified / clean audit, with no findings. The Board accepted the 2021-2022 Audit Report of Fulton Independent School District on a motion by Mrs. Pettigrew and second by Mrs. Vaughn.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

2023-2024 ESTIMATED RECEIPTS AND EXPENDITURES – Draft Budget

15. With the recommendation of the Superintendent, a motion by Mrs. Jones and second by Mrs. Pettigrew, the Board approved the 2023-2024 Estimated Receipts and Expenditures (Draft Budget) as presented by Mrs. Becky Fisette, Finance Officer.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

2022-2023 EXTRA DUTY SALARY SCHEDULE UPDATE

16. With the recommendation of Superintendent Miller, a motion by Mrs. Pettigrew and second by Mrs. Jones, the Board approved the updated 2022-2023 Extra Duty Salary Schedule as presented. The salary schedule includes additional staff members named to coaching positions and a listing of all stipends and recipients for the school year.

Attachment B

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

CREATION OF ASSISTANT FINANCE OFFICER POSITION

17. Following the recommendation of the Superintendent, the Board voted to create a 20 hour per week Assistant Finance Officer position at the central office to assist with the management of grant funds and the additional workload imposed on the Finance Officer. The position is to be filled as soon as possible and paid from the Finance Officer pay scale. This action was taken on a motion by Mrs. Pettigrew and second by Mr. Ferrell.

Members voting yes: Mrs. Bransford, Mrs. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

FINANCIAL REPORTS AND ORDERS OF THE TREASURER

18. With a motion by Mrs. Vaughn and second by Mrs. Jones, the Board approved the monthly Financial Statement and Claims, and Activity Account Reports, as presented by Becky Fisette, Finance Officer, and Kim Farmer, Activity Account Treasurer.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

APPROVAL OF 2023 LAWN CARE SERVICE PROVIDER

19. With the recommendation of the Superintendent and Mr. Kent Green, Facilities Director, the Board moved to renew the contract with Bailey's Lawn and Landscaping for the 2023 mowing season, with no changes to the prior year contract. This action was taken on a motion by Mrs. Jones and second by Mrs. Vaughn.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

2023-2024 STUDENT INSURANCE RENEWAL

20. With the recommendation of Superintendent Miller, a motion by Mrs. Vaughn and second by Mrs. Pettigrew, the Board renewed the contract with Roberts Insurance to provide student accident insurance through Berkley Accident & Health and student catastrophic insurance through Zurich American Insurance Company, for the 2023-2024 school year at a total cost of \$10,297.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

APPROVAL OF STUDENT WELLNESS PLAN AND PROCEDURES

21. Wellness Plan Co-Chairs, Ashley Teasley (Food Service Director), and Ashley Kendell (School Nurse), provided the district's Wellness Plan to Board Members for review and acceptance. Prior to the Board Meeting, a public forum was held in order to share the plan with interested community members.

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The Board moved to accept the presented Wellness Plan with the recommendation of the Superintendent, a motion by Mrs. Pettigrew and second by Mrs. Jones.

Attachment C

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

ADJOURNMENT

22. With a motion by Mrs. Pettigrew and second by Mrs. Vaughn, the Board meeting was adjourned at 6:50 p.m.

Members voting yes: Mrs. Bransford, Mr. Ferrell, Mrs. Jones, Mrs. Pettigrew, Mrs. Vaughn

Chair

Secretary