

Board Agenda

Bowling Green City Board of Education

Tuesday, February 20, 2024

Open Forum 5:45 p.m.
 Meeting Place: Lobby- Performing Arts Center 6:00 p.m.
 Executive Session: (if needed) End of Meeting

The Bowling Green City Schools Board of Education is responsible for setting policy to govern effectively the district and ensure students are receiving excellence in education. It is also responsible for the hiring of faculty and staff and overseeing the financial health of the district. The Board provides vision, structure, accountability, and makes decisions in the best interests of students. It also works with the Superintendent to develop short and long-term goals to position the district as one of the best in the State of Ohio. Finally, the Board advocates for strong partnerships with the community, university, and families with the goal of preparing students to live successfully in a diverse and global society.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item. [In accordance with Board Policy 0165.1- Regular Meetings]

- I. Roll Call.
- II. Pledge of Allegiance.
- III. Introduction of guests and visitors.
- IV. Opportunity for public to address the Board.
- V. Special Recognition

Bowling Green High School Swimming
NLL All League Swimming 1st Place/1st Team

Ela Ostrowski –200 Yard Freestyle & 500 Yard Freestyle

Margaret Layne – 100 Yard Breaststroke

Margaret Layne, Ela Ostrowski, Ella Billiot & Alayna Mahan – 400 Yard Freestyle Relay

Alex Xu –100 Yard Butterfly

Coach Gary Layne – NLL Boys Swimming Coach of the Year &
 NLL Girls Swimming Co-Coach of the Year

- VI. Special Updates

StuCrew book drive for Wood County Job & Family Services **Ela Ostrowski**

- VII. Opportunity for the Board to present additional items.

- VIII. Board President Report

- IX. Superintendent Report

- X. Correction and/or approval of the minutes of the organizational meeting of January 10, 2024; the special meeting of January 31, 2024; and the regular meeting of January 16, 2024. **Exhibit 1**

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer’s roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
| Ryan Myers | _____ | _____ |
| Peggy Thompson | _____ | _____ |
| Tracy Hovest | _____ | _____ |

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XI. Listing of expenditures and investments made through January 01 – January 31, 2024, “then and now” payments, and the Treasurer’s monthly report.

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer’s roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
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| Tracy Hovest | _____ | _____ |

XII. Personnel

It is the Superintendent’s recommendation to approve personnel, as submitted:

A. Certificated Personnel

1. Resignation

- a. Courtney Allard – English – High School
Effective August 3, 2024

2. Auxiliary Service / Non Public Allocation Federal Funds Personnel for 2023-2024

- a. Employment - St. Louis
 - 1) Heather Finley – Reading Tutor
Effective February 21, 2024; 2023-2024 Tutor Rate;
Up to 15 hours per week for a maximum of 12.5 weeks

B. Support Personnel

1. Employment

- a. Susan Swope – Food Service – Cashier/Worker – Kenwood Elementary
Effective February 21, 2024; Experience Factor 4; 85 working day probation
- b. Hannah Betz – Food Service – Cashier/Worker – Floater
Effective February 22, 2024; Experience Factor 0; 85 working day probation
- c. Xavier Siler – Custodian – 2nd Shift – High School
Effective February 21, 2024; Experience Factor 1; 85 working day probation

2. Transfer

- a. Kenneth Thorbahn

| | | |
|--|------------|-----------------------|
| | from: | Van Driver |
| | to: | Substitute Van Driver |
| | Effective: | January 1, 2024 |

3. Resignation

- a. David Ryals – Custodian 2nd Shift – Middle School
Effective February 1, 2024

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C. Other Personnel

1. Home Instruction Tutors for special needs and other students, as needed, for the 2023-2024 school year, plus extended school year, if needed; 2023-2024 Tutor Rate [Hours to be determined by Executive Director of Teaching & Learning or Executive Director of Pupil Services, on a case by case basis]

Jennifer Ostrowski

2. Student Activity Contracts for 2023-2024 (Occasional employees in paid/contractual positions)
Total payment amount will be contingent upon completion of the supplemental contract.

- a. Resignation

- 1) Jarvis Hines – 9th Grade Coach – Boys Basketball – High School
Effective January 29, 2024

- b. Employment

- 1) Tucker Craft – Assistant Coach - Baseball - High School: \$800.00

- c. Transfer from Volunteer to Employment

- 1) Jacob Bane – 9th Grade Coach – Boys Basketball – High School: \$719.79 (prorated)
Effective January 30, 2024
(from Volunteer Assistant Coach – Boys Basketball – High School; October 17, 2023 board meeting)

All coaches possess current and valid Ohio Department of Education Pupil Activity Permits and satisfactory background checks.

3. Volunteer Recognitions (Unpaid)

- a. Cooper Kingery – Assistant Coach Baseball – High School
- b. Robert Seiffert – Assistant Coach Boys Tennis – High School

All coaches possess current and valid Ohio Department of Education Pupil Activity Permits and satisfactory background checks.

4. Middle School State Testing Tutors

Not to exceed 4 hours per day per teacher; paid at Tutor Rate

Carrie Crawford - April 16, 17, 18, 30, 2024; May 1, 2, 7, 2024

Erin Kozey - April 16, 17, 18, 30, 2024; May 1, 2, 7, 2024

Laura Egli - April 16, 17, 18, 19, 22, 23, 24, 25, 26, 29, 30, 2024; May 1, 2, 3, 6, 7, 8, 9, 10, 2024

5. Stipend

Carmen Rowlands – 2023-2024 Spring Musical Show Designer / Tech Director - \$2,750.00

D. Unclassified I Personnel

1. Employment

- a. Adam Kohman Performing Arts Center (PAC) Manager 253 Day/Year Calendar
\$50,000/Year; Prorated Effective April 29, 2024;
February 21, 2024 through April 28, 2024 days worked paid at per diem rate of \$197.63

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E. Administrative Personnel

1. Employment

- a. Jennifer Campos Communications & Public Relations Director 253 Day/Year Calendar August 1, 2024 - July 31, 2026 Base Salary: \$75,000.00
Effective Date of Hire March 11, 2024;
Remainder of 1 year contract beginning March 11, 2024 to July 31, 2024; Salary Prorated to \$29,644.00 (100 days)

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer's roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
| Ryan Myers | _____ | _____ |
| Peggy Thompson | _____ | _____ |
| Tracy Hovest | _____ | _____ |

XIII. Operations

A. The Treasurer requests:

1. Fiscal Year 2024 Appropriation Amendments as presented:

| Fund | SCC | Description | Amount <u>Increase(Decrease)</u> |
|------|------|-----------------------------|-------------------------------------|
| 001 | 0000 | General Fund | \$2,625.00 |
| 018 | 1811 | Principal Fund – Preschool | 730.00 |
| 022 | 0070 | Inspirational Educator | 150.00 |
| 300 | 1910 | HS Girls Golf | 1,000.00 |
| 300 | 1915 | Girls Soccer | 1,000.00 |
| 300 | 1920 | HS Track | 10,000.00 |
| 572 | 9024 | Title I -A | 149,309.64 |
| 584 | 9024 | Title IV-A | 26,456.58 |
| 200 | 0003 | Student Government Conneaut | 300.10 |
| 300 | 2012 | MS Teen Institute | 428.05 |
| 599 | 9024 | Title II-A | 56,175.34 |

Return of Advances:

| | | |
|-------------------------------|------------------|--------------|
| From: 020-Auxiliary | To: General Fund | \$90,707.45 |
| From: 599-School Safety Grant | To: General Fund | \$134,802.41 |

B. The Superintendent requests:

1. Acceptance on the following gifts:

| | | | |
|-------------|---------------------------------|-------------------------------|----------|
| \$ 1,500.00 | Conneaut Elementary | Wood County Plays Inc. | Donation |
| \$ 30.00 | Inspirational Educator Award | Conneaut PTO | Donation |
| \$ 30.00 | Inspirational Educator Award | Crim PTO | Donation |
| \$ 30.00 | Inspirational Educator Award | Kenwood PTO | Donation |
| \$ 30.00 | Inspirational Educator Award | Middle School PTO | Donation |
| \$ 300.00 | HS Drama Club | Diane Shetzer | Donation |
| \$ 4,040.00 | Lauren Rex Memorial Scholarship | Bowling Green Rotary Club Inc | Donation |
| \$ 100.00 | After Prom | Marsh & Rothenbuhler LLC | Donation |
| \$ 100.00 | After Prom | CraftCo, Inc. (Ben's) | Donation |

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| | | | |
|---|--|--|----------|
| \$ 3,132.28 | After Prom | Bowling Green Community Foundation | Donation |
| \$ 300.00 | After Prom | Evans Insurance | Donation |
| \$ 50.00 | After Prom | Bethany & Nathan Ash | Donation |
| \$ 100.00 | After Prom | Phipps, Shevlin, Hebeka Dentistry | Donation |
| \$ 500.00 | After Prom | Falcon Nest, LLC | Donation |
| \$ 500.00 | Bobcat Basics-Elementary Schools | Jack & Betty Whitacre | Donation |
| \$ 200.00 | Panksepp, Quinn, Sanders & Wolfe Scholarship | Kelsey Kuhlman | Donation |
| \$ 200.00 | Panksepp, Quinn, Sanders & Wolfe Scholarship | Huntington Chiropractic & Wellness LLC | Donation |
| \$ 200.00 | Panksepp, Quinn, Sanders & Wolfe Scholarship | Alicia Kelso | Donation |
| \$ 3,000.00 | Patrick De Luca Memorial Scholarship | Emily Gertsen Loen | Donation |
| \$ 1,900.58 | SAB for new Mascot | BGHS Athletic Booster Club | Donation |
| \$ 100.00 | Lunches | David Donley | Donation |
| \$ 25.00 | Lunches | Karen Wood & David Donley | Donation |
| \$ 100.00 | Jr Bobcat Basics | Fite/Waldron Family | Donation |
| \$ 2,500.00 | Bobcat Basics | BG Noon Kiwanis | Donation |
| \$ 20.00 | 2024-2025 Crim 5th Grade Camp | Tyson Richmond | Donation |
| Snacks valued at \$50.00 | Crim Elementary | Judy Herr | Donation |
| Snacks valued at \$60.00 | Conneaut Elementary | Eileen Underwood & Richard Rowlands | Donation |
| Winter wear valued at \$200.00 | Crim Elementary | Anonymous | Donation |
| Books, hygiene products and snacks valued at \$140.00 | Media Centers, Bobcat Basics & Kenwood | Ginny & Scott Stewart | Donation |
| School supplies via Staples Donation Kit Fundraiser valued at \$20.00 | BGCS | Staples Bowling Green | Donation |
| School supplies valued at \$80.00 | Crim Elementary | MJHOWICK,INC C/O Michael Howick | Donation |
| \$ 19,537.86 TOTAL | | | |

2. Approve the following resolution to authorize 2024-2025 membership in the Ohio High School Athletic Association (OHSAA). ***Exhibit 2***

3. Approval of the following agreements:
 - a. Acceptance of a Personal Service Contract between Tammy Alexander & Associates, LLC and Bowling Green City School District for instruction and assessment for a special needs student effective January 16, 2024 through May 24, 2024. ***Exhibit 3***

 - b. Acceptance of a County Service Agreement- Consortium Services and a County Service Agreement- Specialized Services with the Wood County Educational Service Center for the 2024-2025 School Year as presented on the attached exhibit. ***Exhibit 4***

 - c. Acceptance of a Guest Agreement with Michindoh for September 23, 2024 to September 27, 2024 for fifth grade outdoor education camp. ***Exhibit 5***

 - d. Acceptance of a Sales Order Agreement with Rumpke Waste & Recycling Services for collection and disposal of all solid waste and recyclables for an initial term of three years. ***Exhibit 6***

4. Approval of a Request for Student Trips:
 - a. Approval of a student trip request for Model UN students to attend The Ohio State University Model UN Conference on March 8, 2024 through March 10, 2024 in Columbus, Ohio.
Advisor: Mary Kern
Costs will be paid via a combination of fundraisers and student borne payments.

 - b. Drama Club Students to attend the State Thespian Conference in Sylvania, Ohio on March 22, 2024 through March 24, 2024.
Advisor: Jo Beth Gonzalez
Costs will be paid via a combination of fundraisers and student borne payments, with various scholarships available.

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- c. Acknowledgement of DECA students (a Penta Career Center program at BGHS) to attend the Ohio DECA Career Development Conference/competition in Columbus, Ohio on March 7, 2024 through March 9, 2024.
 Advisor: Cara Maxey
 Costs will be paid by Penta (hotel & transportation), club account (one meal), and student (registration).
- d. Approval of a student trip request for BGHS Baseball Team to attend a tournament in Myrtle Beach, South Carolina from March 27, 2024 through March 30, 2024 (BGCS Spring Break).
 Coach: Fred Riggs
 Costs will be paid by fund raisers.

5. Approve the 2024-2025 and 2025-2026 Student/Teacher School Calendars. *Exhibit 7*

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer's roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
| Ryan Myers | _____ | _____ |
| Peggy Thompson | _____ | _____ |
| Tracy Hovest | _____ | _____ |

6. Approval of a Resolution Dispensing with Statutory Bidding Procedures Due to Conditions of Urgent Necessity Related to the Board's Practice Field Relocation Project. *Exhibit 8*

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer's roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
| Ryan Myers | _____ | _____ |
| Peggy Thompson | _____ | _____ |
| Tracy Hovest | _____ | _____ |

7. Approve the agreement to provide professional services for relocating the practice athletic field. *Exhibit 9*

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer's roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
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8. Approval of a Resolution Authorizing the Solicitation of Statements of Qualification for Construction Management At-Risk Services Related to the Board’s New Building Project.

Exhibit 10

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer’s roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
| Ryan Myers | _____ | _____ |
| Peggy Thompson | _____ | _____ |
| Tracy Hovest | _____ | _____ |

XIV. Executive Session

| |
|---|
| <p>Approve an executive session in order to consider one or more of the following matters:</p> <ol style="list-style-type: none"> 1. The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee or regulated individual requests a public hearing. 2. The purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure or information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. 3. Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. 4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. 5. Matters required to be kept confidential by federal law or regulations, or state statutes. 6. Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. |
|---|

1. Enter Time:

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer’s roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
| Ryan Myers | _____ | _____ |
| Peggy Thompson | _____ | _____ |
| Tracy Hovest | _____ | _____ |

2. Exit Time:

XV. Adjournment

| | | |
|------------------------|--------------|-------|
| It was moved by: | seconded by: | |
| Discussion | | |
| Treasurer’s roll call: | Aye: | Nay: |
| Norman Geer | _____ | _____ |
| Ardy Gonyer | _____ | _____ |
| Ryan Myers | _____ | _____ |
| Peggy Thompson | _____ | _____ |
| Tracy Hovest | _____ | _____ |

*Policy 0160- Meetings: Each person addressing the Board will give his/her name, address & applicable group affiliation. If several people wish to speak, each person will be allotted three minutes until the total time of thirty (30) minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedures of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote by the majority of the Board.