

## RECORD OF SITE-BASED DECISION-MAKING COUNCIL PROCEDURES MINUTES

The North Washington Elementary School Site-Based Decision-Making Council met at North Washington Elementary School for a meeting on Monday, the twentieth day of November, 2023 for a regular called meeting, with the following members present:

--Alicia Kelly	--Daralyn Kirkpatrick	--Rhoda Whitaker
--Bart Price	--Pam Nicholas	--Julie Dickerson

Member(s) Absent:

--N/A

Guest(s) Present: Ginny Hartley and Mackenzie Burkhead

Called meeting to order at 3:45 PM

- Approval of Consent Agenda:
  - Reviewed agenda, financial reports, and previous meeting minutes. Motion made by J. Dickerson and seconded by R. Whitaker to approve.
  
- NEW BUSINESS
  - a. **Good News Report**
    - i. 6<sup>th</sup> grade had a great field trip to see Little Mermaid play which starred a former North student.
    - ii. 4<sup>th</sup>/5<sup>th</sup> grade are working hard to prepare for music program this December.
    - iii. Veteran's Day program had a great turnout and was a wonderful event.
    - iv. FRYSC Food Drive has brought in many items with our staff vs. students competition.
  
  - b. **Public Comment**
    - i. Mrs. Kelly introduced guests today, both are observing as part of college course requirements.
    - ii. Clarification on expectations for staff students after school needs to be made.
    - iii. When planning field trips, teachers need to include related arts during planning so they are aware of changes to their schedule with students.

### **Planning for Student Achievement:**

#### Comprehensive School Improvement Plan: Phase 3 Planning

Mrs. Kelly provided the CSIP Phase 3 one-page document that was shared with the WC Board of Education on November 6. Celebrations and focus areas were reviewed with the opportunity for feedback.

### PBIS Committee Update

Mrs. Kelly shared that Mr. Campbell has been attending district PBIS meetings to share school updates and gather more ideas. Mr. Campbell and Mr. Hudson are leading PBIS meetings with school level committee. They recently were unable to meet due to illness/staff absences, but information will be sent for them to start reviewing data from the QSCS student surveys on KSA last year.

### Family Engagement Committee Update

Mrs. Kelly shared that a team of 2 teachers, 2 parents, FRYSC, and school principal has been established to meet monthly. The committee's goal this year is to apply for gold level family friendly certification.

### Related Arts Schedule

Mrs. Kelly discussed a request to review and possibly modify the related arts schedule, so 2<sup>nd</sup> grade is not in the morning and to combine 2<sup>nd</sup>/3<sup>rd</sup> grade to assist with spring performance practices/schedule. Mrs. Kelly has reviewed and due to the number of students and special needs, combining 2<sup>nd</sup>/3<sup>rd</sup> for specials would not be best for students. Moving 3<sup>rd</sup> grade to the morning and 2<sup>nd</sup> grade to the afternoon would have a domino effect on several schedules specifically special education schedules which would impact multiple classrooms/grade levels. Based on this information, council agreed to postpone revising the schedule until next school year. Next year's related arts schedule will need to consider moving 2<sup>nd</sup> grade to the afternoon and including transition times between classes.

### **Other Business:**

#### Policy Update/Review

Mrs. Kelly provided an update to the extracurricular programs policy for council approval. Mrs. Kelly has worked with WCMS principal, Mandy Sagrecy, to provide consistency to our policies since many sports are district wide where both middle schools combine athletes. The policy would now address attendance as well as procedures for reinstatement if a student were not allowed to participate due to attendance or academics. Motion made by R. Whitaker and seconded by P. Nicholas to approve the updated extracurricular programs policy as presented.

#### Extracurricular List for 23-24 School Year

Mrs. Kelly shared the extracurricular programs list for the 23-24 school year. All programs will be offered pending sponsorship and participation. Soccer was also discussed as pending based on field conditions and district plans with the sport (ex. high school soccer team). Archery needs to be added to this list. Motion made by B. Price and seconded by D. Kirkpatrick to approve the 23-24 school year extracurricular list with the addition of archery.

#### Elevate Conference- 1<sup>st</sup> Grade

Mrs. Kelly shared an opportunity for our 1<sup>st</sup> grade teachers to go the Elevate Conference in Nashville this summer. WCES sent teachers last year and plan to again this year. They spoke highly of the conference and said it was very beneficial. Kindergarten and first grade have both expressed interest in this conference. Due to scheduling conflict, kindergarten teachers cannot attend this year. We do have 2 first grade teachers that would like to attend though. Hotel cost

would be approximately \$618.80 and the conference for 2 teachers would be \$700. Motion made by J. Dickerson and seconded by R. Whitaker to approve 1<sup>st</sup> grade teachers attending the elevate conference in the summer of 2024.

Motion made by P. Nicholas seconded by B. Price to go into executive session. Guests were excused for executive session.

**Executive Session:**

New Hire

Motion made by P. Nicholas seconded by J. Dickerson to hire Brent Mcilvoy as a Developmental Basketball Coach.

Motion made by R. Whitaker and seconded by B. Price to close executive session and adjourn the meeting at 4:32 pm. The next SBDM meeting will be held on Tuesday, January 16, 2024 at 3:45 pm.