

Pasadena Unified School District

Grievance Case No. _____

Formal Level One (1)—Immediate Supervisor's Response

Date of receipt of Formal Level One (1) Grievance: _____

Response to the grievance: _____

Signature of Immediate Supervisor Date

Formal Level One (1) Grievance must be attached to this response.

Copy to:	<input type="checkbox"/> UTP Member	<input type="checkbox"/> Site Rep	<input type="checkbox"/> UTP Contract Management Chair	
	<input type="checkbox"/> UTP President	<input type="checkbox"/> CTA Staff	<input type="checkbox"/> District Grievance Officer	<input type="checkbox"/> Other