

Pasadena Unified School District
Facilities and Capital Projects Committee Meeting
January 17, 2019 minutes

1.17.2019	Time: 2:00 PM	Location: District Office 351 S. Hudson Ave Pasadena Ca. 91109 Conference Room 229
Attendees	Committee Members: Michelle Bailey and Kim Kenne. Absent: Roy Boulghourjian Staff: Nelson Cayabyab- Chief Facilities Officer, Nadia Zendejas- Executive Secretary, Miguel Perez- Construction Specialist, Shirly Barret-Construction Specialist, David Ibarra- Principal Blair HS.	

A. CALL TO ORDER

The meeting was called to order at 2:06 p.m. by Ms. Bailey

B. PUBLIC COMMENT

Ms. Judy McKinely- Questioned when will the new priority list for the remaining of the Measure TT bond funds be presented for board approval.

Ms. Jennifer Higginbotham- Requested a community meeting involving the district and the Blair HS neighborhood to inform them of the proposed moves for the Blair HS campus.

Mr. Steven Cole- Commented that the Allendale campus should be remodeled if the district plans on moving new programs to the site.

Ms. Lauren O'Neill, Executive Director-Odyssey Charter School: Commented that the Edison-Focus Point campus is not workable for OCS-South.

C. APPROVAL OF DECEMBER 06, 2018 MEETING MINUTES

Ms. Kenne moved to approve the December 06, 2018 meeting minutes Ms. Bailey seconded.

Vote: 2 to 0.

Action: Minutes approved.

D. DISCUSSION ITEMS

1. Cleveland Elementary School assignments and moves for the summer 2019.

Staff provided the committee with a map (attached) of the proposed program assignments and moves for the summer 2019.

Action: At the request of the committee staff will present this item at the February 21, 2019 regular board meeting for full board discussion and will include additional information about the programs.

2. Agreement between The Los Angeles Premier Futbol Club and Blair HS for the use of fields at Blair HS.

Action: Staff will include three letters of references. This item will come back to the facilities committee meeting with a draft of the agreement.

Ms. Bailey asked staff to insert language that is more specific on what the definition of exclusive rights to the fields and to add language in case the agreement would end before the three years.

3. Budget vs. Commitments and expenditures report for the Measure TT bond fund 21.1

The committee reviewed the budget report for the month of January.

4. Construction Projects status report for the month of January. (previous construction project reports and construction meeting minutes can be found on the web at www.pusd.us/page/6819)

Staff briefed the committee on the current construction projects report for the month of January. Miguel will confirm that all of the completed projects from Measure Y and MTT have been closed out with DSA (Division State Architects) certification.

E. OLD BUSINESS

1. Field trip cost with First Student transportation.
Staff will forward the matrix with renegotiated new rates.
2. Deferred maintenance log and M&O outstanding work order report.
Staff was not ready to report on this it will be moved to the future agenda items.
3. Report for Civic Center Permits issued in SY 2017-18.

F. BOARD REPORTS/ACTION

Action: Ms. Kenne moved for Board Reports 1385-F to BR 1392-F listed below to move forward for full board approval at the January 24, 2019 regular board meeting Ms. Bailey second.
Staff will prepare the letter to the COC for notice of removal of membership.

BR 1385-F APPROVAL OF THE CHANGE ORDER NO. 6 WITH SHENK DEVELOPERS, INC. FOR THE NORMA COOMBS
ELEMENTARY SCHOOL NEW CLASSROOM AND ADMINISTRATION BUILDINGS PROJECT
BR 1386-F APPROVAL OF CONTRACT INCREASE WITH RMA GROUP FOR TESTING AND INSPECTION SERVICES
FOR THE PASADENA HIGH SCHOOL GYMNASIUM MODERNIZATION PROJECT
BR 1387-F APPROVAL OF CHANGE ORDER NO. 6 WITH PINNER CONSTRUCTION FOR THE BLAIR I.B MAGNET
SCHOOL MODERNIZATION PROJECT SCHOOL DISTRICT AUDIT REPORT FOR FISCAL YEAR 2017-2018
BR 1389-F APPROVAL OF NEW MEMBER APPOINTMENTS TO THE CITIZEN'S OVERSIGHT COMMITTEE
1390-F AMENDMENT TO CONTRACT PAA 75-4 WITH FLEWELLING & MOODY ARCHITECTS FOR THE
PASADENA HIGH SCHOOL RENOVATION OF EXISTING BUILDINGS R, S AND T
1391-F APPROVAL TO ACCEPT LONGFELLOW ELEMENTARY SCHOOL CENTRAL PLANT IMPLEMENTATION
PROJECT BY SOUTHLAND ENERGY AS COMPLETE
1392-F APPROVAL TO ACCEPT LONGFELLOW ELEMENTARY SCHOOL CENTRAL PLANT DESIGN PROJECT BY
SOUTHLAND ENERGY AS COMPLETE.

G. ADJOURNMENT

The meeting adjourned at 3:52 p.m.

H. FUTURE MEETING AGENDA ITEMS

1. Deferred Maintenance log and M&O outstanding work order report.
2. Field trip cost with First Student transportation
3. Report for Civic Center Permits issued in SY 2017-2018
4. Cost comparison between Natural vs. Synthetic grass fields (On hold until staff can identify funds for this project)
5. Proposal to repair the Synthetic field irrigation system (March 2019)
6. Cost Comparison for Civic Center Permit fees with other Districts (staff will add the Duarte USD fees onto the chart)