



Jamestown Public Schools

DR. ROBERT LECH, SUPERINTENDENT

207 Second Avenue Southeast
 Jamestown, North Dakota 58401
 (701) 252-1950 Fax (701) 251-2011



PERMISSION TO RELEASE OFFICIAL SCHOOL RECORDS

Please release records for the following student(s):

Name: _____ Grade: _____ Date of Birth: _____

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Name: _____ Grade: _____ Date of Birth: _____

Previous School: _____ School Phone/Fax: _____

School Address: _____

Please promptly forward **All** student records to the school marked below, including:

Cumulative Records (including Current Grades/attendance)	Transcripts (Key to Your Grading System)
Birth Certificate	504 Plan
Individual Education Plans	Standardized Testing Scores
ELL (Information/Testing)	Other Pertinent Info. (Health or attendance issues)
Immunization Records	
Psychological Eval Records	
Sports Physicals (Grades 7-12)	

Jamestown High School Attn: Student Records 1509 10 St NE Jamestown ND 58401 Phone: 701-952-4003 Fax: 701-252-8580	Jamestown North Attn: Student Records 1312 10 St NE Jamestown ND 58401 Phone: 701-251-1891 Fax: 701-252-8580	Jamestown Middle School Attn: Student Records 203 2 Ave SE Jamestown ND 58401 Phone: 701-252-0317 Fax: 701-252-3310
Wm. S. Gussner Elementary Attn: Student Records 1509 4 St NE Jamestown ND 58401 Phone: 701-252-3846 Fax: 701-952-3845	Lincoln Elementary Attn: Student Records 319 5 St NE Jamestown ND 58401 Phone: 701-252-0867 Fax: 701-952-0868	Louis L'Amour Elementary Attn: Student Records 1102 15 St SW Jamestown ND 58401 Phone: 701-251-2102 Fax: 701-952-2734
Roosevelt Elementary Attn: Student Records 615 6 Ave SE Jamestown ND 58401 Phone: 701-252-1679 Fax: 701-952-2395	Washington Elementary Attn: Student Records 705 4 Ave NW Amy Jamestown ND 58401 Phone: 701-252-0468 Fax: 701-952-0469	Central Office Attn: Student Records 207 2 Ave SE Jamestown ND 58401 Phone: 701-252-1950 Fax: 701-251-2011

PERMISSION FOR RELEASE OF INFORMATION

Parent/Guardian Signature _____ Date _____ Relationship to Student(s) _____

Parental Permission: Although parental permission is not required for transfer of records, we provide it for your convenience.

*Parental permission is no longer required when records are requested by authorized school personnel.

(Family Educational Rights and Privacy Act. Vol, 41 No. 118, Page 24873)

School Official Signature _____ Date Form Faxed or Mailed _____ Date Records Received _____