



Cherokee County School District  
 School Council  
 Meeting Minutes Notes

Boston Elementary  
 School Council

DATE 2/13/2024

MEETING TIME: 8:30

MEETING LOCATION: A-9

MEETING CALLED BY	Adam Hapeman called meeting to order at 8:30
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Jessica Currie
NOTE TAKER	Kristen Rowburrey
BOARD ATTENDEES	Jessica Currie, Lori Etheridge, Meg Martin, Kristen Rowburrey, Adam Hapeman, Danielle Evans, Erin Reece, Roxanne Saroli
GUEST ATTENDESS	

Agenda Items

TIME ALLOTTED: 2 minutes

TOPIC: Approval of Agenda

PRESENTER: Jessica Currie

DISCUSSION	Mrs. Roxanne Saroli approved agenda and previous meeting minutes.		
CONCLUSIONS	Approved both and moved on to new agenda items.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

TIME ALLOTTED:20 minutes

TOPIC: Georgia Health Survey

PRESENTER: Jessica Currie

DISCUSSION	<ol style="list-style-type: none"> <li>1.) Ms. Currie shared what the Georgia Health Survey is and how it impacts our school through CCRPI Scores.</li> <li>2.) Each student in 3-5 grade will take the survey, 75% of school staff members, and 15 parents.</li> <li>3.) Ms. Currie requested that all School Council members take the survey.</li> </ol>		
CONCLUSIONS	The Georgia Health Survey is important for our school and the CCRPI scores.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	



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N/A	N/A	N/A

TIME ALLOTTED: 20 Minutes      TOPIC: TKES as a Growth Tool      PRESENTER: Jessica Currie

DISCUSSION	<ol style="list-style-type: none"> <li>1.) Ms. Currie shared the TKES evaluation system and how teachers are rated. The TKES method is used across the entire state of Georgia.</li> <li>2.) Teachers are measured through the following standards each year; Planning, instructional delivery, assessment of and for learning, learning environment, and professionalism and communication.</li> <li>3.) Teachers are evaluated through formal evaluations, and informal walk throughs from administration.</li> <li>4.) TKES is used as a growth tool.</li> <li>5.) Model Classrooms have been implemented this year. If a teacher excels in a specific area (behavior management, communication, small group instruction, etc.) they have the opportunity to become a model classroom. Teachers who need assistance in those areas have the chance to spend time in model classrooms.</li> <li>6.) Model Classrooms is an “in-house” professional development</li> <li>7.) Danielle Evans, shared that she has noticed an improvement in communication this year with teacher newsletters and phone and emails home. Ms. Currie talked about how communication has been a priority this year, and something our staff is continuing to improve.</li> </ol>

CONCLUSIONS	TKES is an integral part of the continuous improvement of our school. Our teachers are continually working to improve their craft.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	
N/A	N/A	

TIME ALLOTTED: 20 Minutes      TOPIC: Next Year Planning (hiring, schedules, etc)      PRESENTER: Jessica Currie



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DISCUSSION	<ol style="list-style-type: none"> <li>1.) Planning for next year has already begun.</li> <li>2.) The Cherokee County Job Fair will be March 2<sup>nd</sup></li> <li>3.) Administration is in the planning stages for the 2024-2025 school year.</li> <li>4.) Cherokee County is getting custodians back. In previous years they have been hired and managed by an outside company.</li> <li>5.) Danielle Evans asked if there has been any discussion regarding rezoning. Ms. Currie has not heard anything.</li> </ol>
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CONCLUSIONS	The process of planning for next year has begun. Parents and staff will receive updates when necessary.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

TIME ALLOTTED: 10 Minutes

TOPIC: EPI Supply Box

PRESENTER: Jessica Currie

DISCUSSION	<ol style="list-style-type: none"> <li>1.) We have partnered with EPI Supply Box. Each grade level will submit their classroom supply list, and EPI will customize the box for each grade level.</li> <li>2.) Parents will be able to order supply boxes at an estimated cost of about \$35-\$40. The boxes will be delivered to the classrooms prior to the beginning of the school year.</li> <li>3.) The company provides quality brands such as Crayola, and Ticonderoga.</li> <li>4.) EPI gives allotments to teachers to be able to receive needed school supplies throughout the year.</li> </ol>
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CONCLUSIONS	The EPI Supply box is a way to make school shopping easier and cheaper for parents. EPI supplies quality brands and the boxes will be delivered to the classrooms.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
School supply lists and price points to be finalized	Jessica Currie and PTA.	N/A

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School supply lists and price points to be finalized	Jessica Currie and PTA.	N/A



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TIME ALLOTTED: 20 Minutes

TOPIC: PTA Meeting & Steam Night

PRESENTER: Jessica Currie

DISCUSSION	<ol style="list-style-type: none"> <li>1.) Boston Elementary will be hosting its 1<sup>st</sup> annual STEAM Night on March 14<sup>th</sup>. There will be a PTA meeting at 5:30 and immediately after children and parents will be dismissed to participate in STEAM activities throughout the school.</li> <li>2.) Ms. Currie shared how this is a chance to get families into the building and to continue building the Boston Community, which is a priority this year.</li> <li>3.) There will be interactive STEAM (science, technology, engineering, and math) activities for kids and parents.</li> <li>4.) Ms. Ladefoged is going to have our art show on the same night. Families will be able to walk through and see student artwork.</li> </ol>								
CONCLUSIONS	<p>STEAM night will be a great opportunity for Boston staff and families to engage. This will be the first STEAM night so administration will be open for feedback following the event. The PTA meeting will also take place on this night.</p>								
ACTION ITEMS	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">PERSON RESPONSIBLE</th> <th style="width: 40%;">DEADLINE</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">N/A</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </tbody> </table>	PERSON RESPONSIBLE	DEADLINE	N/A	N/A				
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N/A	N/A								

TIME ALLOTTED: 20 Minutes

TOPIC: PTA Updates

PRESENTER: Roxanne Saroli

DISCUSSION	<ol style="list-style-type: none"> <li>1.) Lori Burton has stepped down as PTA President. Roxanne Saroli and Kori Montgomery have stepped in as co-presidents to finish out the school year.</li> <li>2.) PTA is working on increasing the amount of spirit nights. PTA has a spirit night planned for February, March, April, and May spirit night is in progress.</li> <li>3.) PTA is working to improve communication. PTA currently shares updates through the PTA Facebook page, and through Parent Square. If parent's do not have social media, PTA can email them about upcoming events.</li> <li>4.) The nominating committee for the PTA board has been formed. The PTA board will be announced at the March PTA meeting.</li> </ol>
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CONCLUSIONS	PTA is working to add more events for parent engagement. The process for selecting the PTA Board for the 24-25 school year is beginning.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

TIME ALLOTTED: 10 Minutes

TOPIC: Open Forum

PRESENTER: Jessica Currie

DISCUSSION	<p>1.) Adam Hapeman shared concerns about the traffic light in front of Boston. The turning light to turn left into Boston does not have a courtesy light to allow for cars to turn. It often gets backed up due to increasing Bells Ferry traffic. Ms. Currie has shared that she will express concerns brought up to School Ops to see if anything can be done. Ms. Currie addressed recent changes in tardies during arrival times and how we have seen improvement.</p> <p>2.) Erin Reece addressed communication and asked if school could send out Remind texts to parents. Ms. Currie discussed that Parent Square is the best way to send information to parents. Roxanne Saroli stated there is a way to opt-in to text messages from Parent Square. Ms. Currie is going to communicate to all parents the text-alert option for Parent Square.</p>
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CONCLUSIONS	The light in front of Boston is continuing to cause traffic back-up. Administration will continue to work on ways to improve traffic. Boston is continually working to improve communication with parents.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Ms. Currie to reach out to School Ops regarding light at Bells Ferry.	Jessica Currie	N/A
Ms. Currie to provide parents with directions on how to receive text alerts in Parent Square.	Jessica Currie	N/A

AJOURNMENT CALLED BY	Jessica Currie
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TIME	9:50
NEXT MEETING	
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