

Non-Curriculum Clubs

Principal Determination

Each school will provide an application form for club approval. The school principal will review each request to establish a club. After review, the principal shall designate the club as either “curricular” or “non-curricular.”

Activities regulated by NDHSAA together with intramural activities are not subject to this policy.

Club Application

Club applications shall include the following information.

- Name, email address and phone number of individual completing the application.
- Name of the proposed club.
- Name of the individual(s) who will coordinate and run the proposed club.
- General description/activities of the proposed club.
- Goals of the proposed club.
- A description of area(s) students need to meet in (classroom, gym, etc.).
- A description of when and how often the club intends to meet.
- A description of any fundraising activities planned for the proposed club (see AP 7105 Fundraising).

Non-curricular Club Criteria

- The proposed club is initiated by students;
- Attendance at meetings is voluntary;
- No agent or employee of the District will attend meetings (except those assigned to attend in a custodial capacity), or participate in club meetings or activities during their normal working hours, or during the hours s/he is functioning as a staff member.
 - The school principal may assign a staff member to attend and supervise a non-curriculum student club in a custodial capacity as necessary.
 - District employees or agents of the District may participate in non-curriculum student clubs, but may only do so before or after their normal working hours. At no time shall District employees or agents represent, either expressly or impliedly, that the non-curricular club is sponsored by the Fargo Public Schools. If a district employee or agent attends a non-curriculum club meeting during non-working hours, the employee or agent may not act as the custodial supervisor for the club. In such cases the Principal shall assign another staff member to act as the custodial supervisor during meeting or activities on campus.

Operating Guidelines for Non-Curricular Clubs

- Meetings may not materially or substantially interfere with the orderly conduct of instructional activities in the school.
- Activities or conduct that are illegal or pose a risk of harm to persons or property are expressly prohibited and will result in a denial of access to school district facilities.
- The principal may take such actions as may be necessary to maintain order and discipline on school premises and to protect the safety and well-being of students and staff members.
- Schools retain the right to exclude groups that are directed, conducted, controlled, or regularly attended by non-school persons.
- Non-curricular clubs may advertise meetings and activities in the following ways;
 - Posters: Non-curriculum student clubs will be allowed post meeting notifications on the building's non-curriculum club area that may include the name of the club and the time, date, and location of club meetings on a poster no larger than 8 1/2" x 11" (text only, no pictures or illustrations). Posters shall be given to the building principal or designee for posting.
 - Daily Announcements: Non-curriculum student clubs will be allowed to announce dates and times of club meetings three (3) times within the week before the next meeting.
 - Distribution of Materials: Non-curriculum student clubs will be allowed to distribute materials only at their meetings to students who are in attendance.
 - School Sponsored Social Media: Each school shall maintain and post on the building's website a list of curriculum and non-curriculum clubs.

Non-curricular Club Rules

An approved non-curriculum club meeting on school premises shall be provided the same rights and access and shall be subject to the same administrative procedures that govern the meetings of student organizations sponsored by the Fargo Public Schools, except as provided by this policy.

Participation in a student-initiated non-curriculum club must be available to all students who wish to attend and cannot be denied on the basis of a student's race, color, religion, sex, sexual orientation, national origin, age, mental or physical disability, gender expression/identity, genetic information, or status with respect to marriage or public assistance, or status in any group protected by federal, state or local law.

The Fargo Public Schools will not permit the use of school facilities by non-curriculum student clubs during instructional hours. During non-instructional time, however, no group of students, regardless of the size of the group, will be denied an opportunity to meet on the basis of the religious, political, philosophical, or other content of the activity.

Non-curriculum club fiscal accounts are not controlled or accounted for by the District.

Staff members acting in a custodial supervisory role shall not participate in the activity, but may be compensated for their time. No instructional staff member shall be assigned to supervise a non-curriculum club if such assignment is contrary to his/her beliefs. For the purposes of this policy, "custodial capacity" means the assigned staff member is present to protect District property, during student-initiated non-curriculum club meetings. Custodial supervision shall only be provided for

meetings on District-owned property. The District is not responsible for custodial supervision when the activities of a non-curriculum club takes place off school property.

Legal References:

F.S. 1006.14

20 U.S.C. 4071 et seq., Equal Access Act of 1984

42 U.S.C. 12101, et seq., Americans with Disabilities Act of 1990

42 U.S.C. 2000e, Civil Rights Act of 1964

Adopted 7/2015

Reviewed 7/2018

Reviewed 7/2021

CLUB APPLICATION

1. Information about the individual completing the application.

Name: _____

Email Address: _____ Phone Number: _____

2. Name of the proposed club: _____

3. Name of the individual(s) who will coordinate and run the proposed club.

Name: _____

Name: _____

4. General description/activities of the proposed club.

5. Goals of the proposed club.

6. Description of area(s) students need to meet in (classroom, gym, etc.).

7. Description of when and how often the club intends to meet.

8. Description of any fundraising activities planned for the proposed club (see AP 7105 Fundraising).

