

Donations and Gifts to Schools

Fargo Public Schools is pleased to accept donations and gifts from business and private individuals to enhance the instructional programs and operations of the district. The District reserves the right to refuse any gift that in the opinion of the District is not in the best interests of the District or unnecessarily restricts the actions or decisions of the Board. Unless otherwise provided, no part of such property nor the income from the property shall be diverted or used for any other purpose.

To be acceptable, a gift must satisfy the following criteria:

1. Be of a consistent purpose with that of the District.
2. Be consistent with the best education of students and appropriate for use in schools.
3. Be offered by a donor acceptable to the District.
4. Not add to staff load unless the District is willing to assume financial responsibility for compensating staff for additional duties associated with the gift.
5. Not begin a program which the District would be unwilling to take over when gift or grant funds are exhausted.
6. Not bring unreasonable, undesirable or pose hidden costs to the District.
7. Place no restrictions on the school program or operations; not restrict the district's ability to comply with law, including Title IX; and not remove control from the District.
8. Not be inappropriate or harmful to the education of students.
9. Not be in conflict with any provision of school policy or public law.
10. Become District property.
11. If the gift is school equipment or supplies, be procured in an ethical manner as determined by the Superintendent or their designee. The Superintendent or designee may request documentation from the donor to verify compliance with this requirement.
12. If generated through a fundraising activity, the fundraising activity was conducted in compliance with applicable laws, does not violate school district policy, does not conflict with the district's mission and goals, and does not jeopardize the safety of district students or staff.
13. The acceptance of gifts in excess of \$25,000 must be authorized by the Board.
14. Money raised for the District must be accounted for using proper checks and balances and best accounting practices. The Superintendent or designee may request documentation from the donor to verify compliance with this requirement.

The following guidelines will be used to ensure that gifts are properly received, used, and acknowledged.

1. Non-monetary gifts presented to the District are to be received by the Business Services Department. The Business Manager will determine the best use for the gift and will be responsible for placement, inventory records and written acknowledgment to the donor.

2. Monetary gifts may be received under the provisions of the Fargo Public Schools Foundation.
3. Gifts are to be accompanied by a signed letter from the donor. The determination of the value of the gift for tax purposes is the sole responsibility of the donor.
4. All gifts become school district property.

Adopted 8/8/67
Reviewed 12/2002
Revised 12/2011
Revised 5/2014
Revised 7/2015
Revised 7/2019
Revised 7/2023