

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Thursday, January 4, 2024
2023-2024 – 004

REORGANIZATION MEETING

TIME: 7:00 PM

LOCATION: ROOM #14

CALL TO ORDER

Danielle Tarvin-Griffith, Board Secretary

Board Secretary, Danielle Tarvin-Griffith called the meeting to order.

OPEN PUBLIC MEETINGS ACT STATEMENT

Danielle Tarvin-Griffith, Board Secretary

“The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.” Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

Board Secretary, Danielle Tarvin-Griffith read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Danielle Tarvin-Griffith, Board Secretary



Board Secretary, Danielle Tarvin-Griffith led the assembly in the Pledge of Allegiance.

ELECTION RESULTS

Danielle Tarvin-Griffith, Board Secretary

Board Secretary, Danielle Tarvin-Griffith presented the results of the November 7, 2023 election.

3 Year Team

Jessica Donahue	586
Wade Hale	542
Christina Drum	27

ADMINISTRATIVE OATH OF OFFICE

Danielle Tarvin-Griffith, Board Secretary

Board Secretary, Danielle Tarvin-Griffith administered the Oath of Office to Mrs. Donahue, Mr. Hale, and Mrs. Drum.

ROLL CALL

Danielle Tarvin-Griffith, Board Secretary

The **Reorganization Meeting** of the Springfield Board of Education (Burlington County) was held on **January 4, 2024** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Dieker	X			1
2	Mrs. Donahue	X			2
3	Mrs. Drum	X			3
4	Mr. Hale	X			4
5	Mrs. Mancini	X			5
6	Mr. Pantano	X			6
7	Mrs. Rincon	X			7
8	Mr. Roberson	X			8
9	Mrs. Wainwright				9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2

ELECTION OF BOARD OFFICERS

Danielle Tarvin-Griffith, Board Secretary

Board Secretary, Danielle Tarvin-Griffith opened the floor to nominations.

Mr. Dieker was nominated by Mrs. Mancini.

There being no further nominations, the floor was closed and a voice call vote was taken. All in favor.

ELECTION OF BOARD OFFICERS (CONTINUED)

Christian Dieker, Board President

Board President, Mr. Dieker opened the floor to nominations.

Mr. Pantano was nominated by Mr. Hale. Mr. Pantano declined the nomination.

Mrs. Mancini was nominated by Mr. Pantano. Mrs. Mancini declined the nomination.

Mr. Roberson was nominated by Mrs. Wainwright.

Mr. Pantano was nominated by Mrs. Rincon.

There being no further nominations, the floor was closed and a roll call vote was taken for the first nomination, Mr. Roberson.

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Reorganization Meeting held on January 4, 2024 in Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member					X			3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member					X			5
6	Mrs. Rincon, Board Member			X					6

7	Mr. Roberson, Board Vice President			X					7
8	Mrs. Wainwright, Board Member	X		X					8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

Motion passed.

APPOINTMENT OF BOARD REPRESENTATIVES AND COMMITTEE MEMBERS

Mr. Dieker discussed the need to receive input from the board regarding Board Representative and Board Committee appointments.

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Thomas Pantano, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Mr. Bucs congratulated the new board members on their appointments.

BOARD ACTION ITEMS

Thomas Pantano, Board President

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-ROM-004-101

RESOLUTION ACCEPTING THE REPORT OF THE SECRETARY OF THE BOARD ON THE NOVEMBER 2023 SCHOOL BOARD ELECTION RESULTS AND AUTHORIZING THE ADMINISTERING OF OATHS OF OFFICE

WHEREAS, the Secretary to the Board reports that the annual school election was held on **Tuesday, November 7, 2023** and the final certified results are below reported:

Springfield Township Board of Education

Term	<u>Jessica Donahue</u>	<u>Wade Hale</u>	<u>Personal Choice</u>	<u>Personal Choice</u>	<u>Personal Choice</u>	<u>Personal Choice</u>	<u>Totals</u>
3 Year	586	542	Christina Drum -	Michael Walker, Jr. -	Stacey Gordaychik -	James Specca -	1,212

			27	2	3	3	
2 Year							
1 Year							
Totals							1,212

;and

The voter turnout at the polling locations, mail-in ballots, and provisional ballots in the **November 7, 2023** election was **one thousand two hundred twelve (1,212)** ballots cast in Springfield Township.

The Board Secretary has been provided copies of the Springfield Township Return Sheets and the Burlington County Board of Elections Statement of Results for absentee/provisional ballots which confirms the above vote tallies. This Report of the Secretary shall be entered into the minutes of the **January 4, 2024** Reorganization Meeting prior to the administration of the oath of office.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above outlined Report has been reviewed and accepted; and

BE IT FINALLY RESOLVED that the Secretary to the Board is hereby authorized to administer the oath of office to the Board of Education members-elect.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Reorganization Meeting held on January 4, 2024** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President					X			7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-ROM-004-102

**RESOLUTION ACKNOWLEDGING ADHERENCE WITH
THE SCHOOL ETHICS ACT AND CODE OF ETHICS
PURSUANT TO N.J.A.C. 6A:30 AND 6:3 AND N.J.S.A. 18A:12-24.1**

WHEREAS, the State of New Jersey Board of Education regulations require local boards of education to meet to discuss the ethics laws at a regularly scheduled public meeting; and

WHEREAS, each Board of Education must discuss the School Ethics Act and the Code of Ethics at a regularly scheduled public meeting and annually adopt policies and procedures regarding training in understanding the Code of Ethics; and

WHEREAS, each Board of Education member shall sign an acknowledgment of receipt that she/he has read and become familiar with the Code of Ethics; and

WHEREAS, copies of N.J.S.A. 18A:12-24 and N.J.A.C. 6A:30 and 6:3, the New Jersey School Board Member Code of Ethics, and the New Jersey School Boards Association training materials were distributed to every Board Member; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the School Ethics Act and Code of Ethics were reviewed and accepted by each member of the Board of Education as evidenced by the executed "Acknowledgment of Receipt" by each member which is kept on file in the Administration Building of the Township of Springfield Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Reorganization Meeting held on January 4, 2024** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President					X			7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #23/24-ROM-004-103

**RESOLUTION APPROVING ANNUAL MOTIONS AND DESIGNATIONS
FOR THE TERM OF JANUARY 2024 - DECEMBER 2024**

WHEREAS, District Policy 0154 requires the Board of Education to annually motion and designate the following at the annual organization meeting:

1. Designate one or more depositories for school funds, N.J.S.A. 18A17-34;
2. Designate those persons authorized to sign school warrants (checks), N.J.S.A. 18A:19-1;
3. Designate the official newspaper, N.J.S.A. 18A:22-11; 18A:39-3;
4. Designate a second newspaper for the publication of Board meetings, N.J.S.A. 10:4-8;
5. Designate the day, place, and time for regular meetings of the Board;
6. Approve the curriculum for all grades;
7. Readopt existing bylaws and policies for the Board's operation and the operations of the school system.

WHEREAS, the Springfield Township Board of Education designates WSFS Bank as its depository for all school funds, and;

WHEREAS, the Springfield Township Board of Education designates the Board President, Superintendent, and Business Administrator as those persons authorized to sign school warrants, and;

WHEREAS, the Springfield Township Board of Education designates The Burlington County of Times and The Courier-Post as official newspapers of record, and;

WHEREAS, the Springfield Township Board of Education designates The Burlington County of Times and The Courier-Post as newspapers for the publication of Board meetings, and;

WHEREAS, the Springfield Township Board of Education designates that regular monthly public meetings shall be held on the third Wednesday of each month at 7:00 p.m. in Room 14 (except as otherwise noted and/or advertised), and;

WHEREAS, the Springfield Township Board of Education approves current curriculum for all grades, and;

WHEREAS, the Springfield Township Board of Education readopts all existing bylaws and policies for the Board's operation and the operations of the school system, and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above annual motions and designations have been approved in accordance with District Policy 0154.

A motion was made by Mrs. Rincon, seconded by Mr. Hale to amend resolution 103 and 104 to read that regular monthly public meetings shall be held on the third Wednesday of each month (originally Thursday). The motion was carried by voice vote. All in favor.

IT IS HEREBY CERTIFIED that the foregoing Resolution, as amended, was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Reorganization Meeting held on January 4, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President					X			7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-ROM-004-104

RESOLUTION ADOPTING THE ANNUAL SCHEDULE OF PUBLIC MEETINGS FOR THE TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

WHEREAS, provisions of the Open Public Meetings Act - N.J.S.A. 10:4-6 et. seq. requires that within seven (7) days following the annual reorganization meeting of a public body, the public body must establish, for public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year; and

WHEREAS, regular monthly public meetings shall be held on the third Thursday of each month at 7:00 p.m. in Room 14 (except as otherwise noted and/or advertised). Action will be taken at these meetings and closed executive sessions may be conducted. The below calendar of public meetings is proposed for Board of Education approval:

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION ANNUAL SCHEDULE OF PUBLIC MEETINGS

<u>Regular Session Meetings</u>
Wednesday, January 17, 2024
Wednesday, February 21, 2024
Wednesday, March 20, 2024
Wednesday, April 17, 2024
Wednesday, May 15, 2024
Wednesday, June 19, 2024
Wednesday, July 17, 2024
Wednesday, August 21, 2024
Wednesday, September 18, 2024
Wednesday, October 16, 2024
Wednesday, November 20, 2024
Wednesday, December 18, 2024

<u>Reorganization Meeting</u>

TBD

; and

NOW, THEREFORE, BE IT RESOLVED that the Township of Springfield Board of Education, County of Burlington, State of New Jersey, hereby adopts the above public meeting calendar.

A motion was made by Mrs. Rincon, seconded by Mr. Hale to amend resolution 103 and 104 to read that regular monthly public meetings shall be held on the third Wednesday of each month (originally Thursday). The motion was carried by voice vote. All in favor.

A motion was made by Mr. Hale, seconded by Mr. Roberson to table the date for the 2025 reorganization meeting meeting. The motion was carried by voice vote. All in favor.

IT IS HEREBY CERTIFIED that the foregoing Resolution, as amended, was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Reorganization Meeting held on January 4, 2024 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Vice President					X			7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Christian Dieker, Board President

UNFINISHED BUSINESS MATTERS

NEW BUSINESS MATTERS

- BOE Committee Assignments
 - Finance
 - Personnel
 - Buildings, Grounds, & Transportation
 - Negotiations
 - Curriculum & Technology
 - Policy
- BOE Representatives
 - NJ School Boards Association (Representative & Alternate)
 - Burlington County School Boards Association (Representative & Alternate)

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Christian Dieker, Board President

None.

ADJOURNMENT

Christian Dieker, Board President

Seeing no further action to come before the Board of Education, President Dieker requested a motion to adjourn at 7:31pm.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mrs. Donahue, Board Member			X					1
2	Mrs. Drum, Board Member			X					2
3	Mr. Hale, Board Member			X					3
4	Mrs. Mancini, Board Member		X	X					4
5	Mr. Pantano, Board Member			X					5
6	Mrs. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Vice President			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Dieker, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting