

Protection and Care of School Property

The care, custody and safekeeping of all school property shall be the responsibility of the Department of Business Services. The Business Manager shall establish such procedures and employ such means as may be necessary to provide accurate information regarding the nature, condition, location, and value of all school property; to safeguard school property against loss, damage, or undue depreciation; to recover and restore to usefulness any school property which may be lost, stolen, or damaged; and to do all things necessary to insure the proper maintenance and safekeeping of school property.

It is also the duty of each school employee to safeguard and protect the property of the school district. All windows and doors will be properly secured at the close of the day.

Students will be encouraged to take pride in their schools and shall be taught the importance of maintaining, protecting, and preserving public property, including textbooks, equipment, school furnishings, school buildings and school grounds.

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