

MARLBOROUGH BOARD OF EDUCATION

REGULAR BUSINESS MEETING Thursday, February 22, 2024 - Library 6:00 p.m.

The Marlborough Board of Education is holding its meeting in a hybrid format to allow for greater community awareness and participation. Hybrid meetings and proceedings will be recorded and posted on the District website within seven days of the meeting. The public is welcome to attend Board of Education meetings in-person, but also can view the Board meeting live via Google Meet Link: <https://meet.google.com/zfb-rucs-qjh?hs=122&authuser=1>

Persons requiring interpreters or related services are advised to call 860-295-6236 at least three (3) business days before the meeting.

Copies of the agenda enclosures are available for examination in the Superintendent's Office at 25 School Drive, Marlborough, CT during business hours: 8:00 a.m. to 4:00 p.m., Monday through Friday and are posted on the district website: <https://www.marlborough.k12.ct.us>

NOTE TO BOARD MEMBERS:

Attendance - If you are unable to attend this meeting either in-person or remotely please call the Superintendent's Office at 860-295-6236 at least 24 hours prior to the meeting. If you plan to attend remotely, please notify the Superintendent's office 24 hours in advance of the meeting.

In a partnership of family, school and community, our mission is to educate, challenge and inspire each individual to excel and become a contributing member of society.

AGENDA

1. Call to Order and Roll Call by Chairperson 6:00/05

THE BOARD REQUESTS THAT ALL ELECTRONIC DEVICES BE TURNED OFF DURING THE MEETING

2. Pledge of Allegiance
3. Celebrations 6:05/10
4. Public Comments 6:15/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlborough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking.

5. Additions to the Agenda

6:20/05

Additional business may be considered at a regular meeting upon a 2/3 vote of those members of the board present and voting, per state statute.

6. Consent Agenda

6:25/05

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

- 6.1 Minutes of 01/25/24 Regular Business Meeting (Encl. 6.1A), 01/25/24 Policy Committee Meeting (Encl. 6.1B) and the 02/07/24 Special Meeting (Encl. 6.1C);
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report (Encl. 6.3);

7. Oral Reports

7.1 Advisory Groups

6:30/10

- PTO – Dan White
- SAC – Dan White
- Operations, Wellness & Safety – Dan White/John Mercier
- Board of Finance Liaison – Linda Earley
- AHM – Chip Morris

7.2 Subcommittees

6:40/05

- Policy
- Personnel
- Communications

7.3 Chairperson

6:45/05

7.4 Superintendent and Administrative Team

6:50/05

8. Unfinished Business

6:55/05

9. New Business

9.1 Review February Financial Report – (Encl. 9.1)

7:00/05

9.2 First Reading of Proposed Policy Revisions:

7:05/10

The Board will review and discuss on a first read basis the proposed policy revisions as presented by the Policy Subcommittee (Encl. 9.2) - P# 5112 Ages of Attendance; 9110 Number of Members, Terms of Office, Oath of Office; 9325.1 Quorum

9.3 Educator Diversity Plan

7:15/10

MOTION: That the Board approves the Marlborough Public Schools Educator Diversity Plan as presented.

9.4 MES Principal Search Update (*Executive Session)

7:25/05

9.5 Superintendent Mid-Year Evaluation Discussion (*Executive Session)

7:30/05

10. Public Comments 7:35/05
Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlborough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking.
11. Communications 7:40/05
11.1 Staff Vacancy Summary (Encl. 11.1)
12. Future Meetings & Topics 7:45/05
12.1 Tentative Policy Subcommittee meeting, Thursday, March 28, 2024, 5:30 p.m.
12.2 Next Regular Business meeting, Thursday, March 28, 2024, 6:00 p.m.
- REMINDER: Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Tuesday, March 19, 2024.
13. Adjournment 7:50

The Marlborough Board of Education does not discriminate in its programs, activities, and employment practices based on an individual's race, color, religion, creed, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, marital status, age, or status as a Veteran.

MARLBOROUGH BOARD OF EDUCATION
Regular Business Meeting Minutes
Thursday, January 25, 2024 @ 6:00 p.m.
Elmer Thienes-Mary Hall Elementary School – Library

1. Call to Order and Roll Call by Chairperson:

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent
 Dan White, Principal
 Kim Kelley, Assistant Principal

2. Pledge of Allegiance

3. Celebrations:

Dr. Holly Hageman shared an announcement that Kim Kelly has decided to retire at the end of the school year. Dr. Hageman expressed her gratitude and thanked Assistant Principal Kelley for her years of dedicated work.

4. Public Comments :

Heather Little, 40 Hickory Road - spoke in favor of a Pupil Services Director and she feels the addition should be budget friendly.

5. Additions to the Agenda :

S. Stolfi made a motion to switch the order of item number 9.1 with 9.2., seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.

6. Consent Agenda

- 6.1 Minutes of 12/14/23 Regular Business Meeting, 12/19/23 Communications Committee Special Meeting and 1/10/24 Communications Committee Special Meeting
- 6.2 Personnel Actions
- 6.3 Reports – receive and file the following document: monthly enrollment report

A. Colantonio made a motion that the Board approve Consent Agenda items 6.1 - 6.3., seconded by L. Earley. Unanimously approved. MOTION CARRIED.

7. Oral Reports

- 7.1 Advisory Groups
 - PTO – Dan White reported the PTO held a meeting on January 9th and they recapped December activities. PTO also discussed upcoming events including the Author’s Visit and Fun Run fundraiser.
 - SAC – None
 - Operations, Wellness & Safety – Dan White/John Mercier - None

UNAPPROVED DRAFT

- Board of Finance Liaison – Linda Earley informed the Board that the BOF has finalized the budget calendar, approved funding for road improvements, and there was discussion regarding the general reserve account.
- AHM – Chip Morris reported that the new AHM therapist has begun seeing patients; the Winter Health Matters program series is up and running; Pete the Cat concert will be held at AHM; the Social Media Parent Workshop will be held on February 20th; 4 members from AHM will attend the National CADCA Conference in Washington DC.

7.2 Subcommittees

- Policy – Kerri Barella reported that the Policy Committee met earlier in the evening and three policies were reviewed. The policies will be first reads in the February 22nd BOE meeting packet.
- Personnel - None
- Communications – Sue Stolfi reported that the Communications Committee met and continued the discussion regarding communications for the Principal search and the Budget. The committee will meet on an as needed basis.

7.3 Chairperson - None

7.4 Superintendent and Administrative Team - Dr. Holly Hageman updated the Board on the Principal search process and how it's going so far. The position was posted on January 2nd and the closing date for applications is January 26th.

8. Unfinished Business - None

9. New Business

9.1 **Presentation of Superintendent's Proposed FY 2024-25 Operating and Capital Plan Budgets followed by Review and Discussion:**

Dr. Holly Hageman gave a presentation of the Superintendent's Proposed FY 2024-25 Operating and Capital Plan Budgets. The Budget presentation was handed out to Board members and attendees. The proposed budget shows a 2.69% increase. The Superintendent's Budget Presentation and the line item budget will be posted on the MES website under the Budget tab. The Board will continue to review the Superintendent's Proposed Budget on 2/7/24 and adopt its budget that that Special Meeting.

9.2 **Review January Financial Report:**

Dr. Hageman reviewed the January financial report stating a projected year-end balance of \$1242.17.

10. Public Comments :

Pam Farrington, 95 Jerry Daniels Road – stated that she and the MES staff will truly miss both Dan and Kim. She wishes them the best in their retirement.

11. Communications :

11.1 Staff Vacancy Summary - Submitted

12. Future Meetings & Topics

- Special Meeting - Budget Workshop, Wednesday, February 7, 2024 6:00PM in MES Library
- Board of Finance Meeting: BOE Budget Presentation, Thursday, February 15, 2024, 7:00PM in MES Library
- Policy Committee Meeting, Thursday, February 22, 2024, 5:30 p.m.
- Next Regular Business Meeting, Thursday, February 22, 2024, 6:00 p.m.

UNAPPROVED DRAFT

13. Adjournment

C. Morris made a motion to adjourn the meeting at 7:39pm. Seconded by J. Wilson. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,

Carmela Monte

Board Clerk

FEB 22 2024

MARLBOROUGH BOARD OF EDUCATION POLICY SUBCOMMITTEE MEETING MINUTES

Elmer Thienes-Mary Hall Elementary School – Library

Thursday, January 25, 2024

5:30 p.m.

Unapproved Draft

1. Call to Order & Roll Call

The meeting was called to order at 5:30 p.m.

Members Present:

Kerri Barella, Angela Colantonio and Amy Kuhrt

Administration:

Dr. Holly Hageman, Superintendent

2. Review and Discuss Proposed Policy Revisions:

The policy Committee reviewed and discussed the following policies:

- | | |
|------------|--|
| P#: 5112 | Ages of Attendance - No modifications needed, accept updated and revised policy as is. |
| P#: 9110 | Number of Members, Terms of Office, Oath of Office - No modifications needed, accept updated and revised policy as is. |
| P#: 9325.1 | Quorum - No modifications needed, accept updated and revised policy as is. |

3. Adjournment

A. Colantonio motioned to adjourn the meeting at 5:41 p.m. Seconded by K. Barella. Unanimously approved. 3/0 MOTION CARRIED.

Respectfully submitted,

Carmela Monte

**MARLBOROUGH BOARD OF EDUCATION
SPECIAL MEETING - BUDGET WORKSHOP MINUTES**

Wednesday, February 7, 2024 @ 6:00 p.m.

Elmer Thienes-Mary Hall Elementary School – Library

UNOFFICIAL

1. Call to Order & Roll Call:

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal
John Mercier, Director of Operations

Guest: Jason Lathrop, Finance Assistant

2. Pledge of Allegiance

3. Public Comments:

Deb Borbeau, N. Main St. – raised questions about the proposed budget including whether two full time administrators are necessary.

Betty O'Brien, N. Main St. – stated that she feels a 2.69% budget increase is not fiscally responsible.

Heather Little, Hickory Rd. – stated her preference to have one Principal and one full time Special Education Director instead of 2 full time principals and a part time Special Education Director.

Ann Terezakis, Jones Hollow Rd. – wants assurances that every student that has special needs receives adequate evaluations and gets an IEP or 504 plan that is well supervised and is concerned that the budget is “top heavy”.

Emails from community members read by Chairperson:

Sara Piccolo, Victoria Ln. – requests the Board consider a full time Special Education Director.

Ashley Wolf, Hickory Rd. – feels the establishment of a full time qualified Special Education Director is needed.

4. Continue Review, Discussion and Take Possible Action Re: FY2024-25 Proposed Budget and Capital Improvement Plan:

Chip Morris asked Dr. Hageman to review line item 111, Certified Personnel. Dr. Hageman explained that that line consists of the 2 full time Building Administrators and the part time Superintendent. Quite a while ago, the District made a decision to go from a full-time Superintendent to a part-time Superintendent. Building Administrators are managing and leading the day-to-day work.

The District saves a considerable financial amount with a part-time Superintendent. Building Administrators will continue to facilitate PPTs and 504 meetings and be very connected to all of the specialized programs as they currently are. Having two full time Building Administrators allows for each administrator to delve more intensively into teaching and learning, curriculum and program oversight as well as being in classrooms on a daily basis, attend data team meetings, track student progress on a daily basis, and being visible and present with students and staff.

The proposed Pupil Services Director position, which was a part time position 6 years ago, is in the special education line within the budget. The position is in the special education line as it's important for state reporting relative to Maintenance of Effort (expenses that are specific to special education). In coordination with the responsibilities of the building administrators, the Pupil Services Director will oversee the district's special education programs, 504 plans, and related services.. The person would serve as a liaison to Social Services agencies such as DCF and AHM as well as with out-of-district placement and magnet school educational agencies. They will oversee transitional PPTs, including Birth-to-Three meetings, high level/complex PPTs, prepare for legal proceedings if needed, grant management, and complete federal and state reports that the district has an obligation to prepare on an annual basis.

If the budget is passed, the Pupil Services Director position will be publicly posted. A team will review applications and interview candidates for the position. Given some of the concerns expressed about the potential constraint of posting the position at .45 FTE, that the Board could consider expanding the position posting to be up to a 0.5 FTE. Opening up the position to 0.5 FTE might yield a wider pool of people who are not retired and limited by TRB caps.

Dr. Hageman informed the Board that the transportation contract came in a little lower than expected at a decrease of \$5577.10 from what is currently in the budget. Dr. Hageman, would like to adjust the Budget accordingly, and this reduction could offset the increased cost of posting the Pupil Services Director at up to 0.5 FTE.

With the change in the transportation contract and a shift from a 0.45 FTE to an "up to" 0.5 FTE Pupil Services Director position, the budget would increase by \$2503 and bring the budget from a 2.69% increase to a 2.72% increase.

A. Colantonio made a motion that the board reduce the budget in the amount of \$5577.10 due to the lower Bus Contract figure., seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.

K. Barella made a motion that the Board increase the Budget by \$8,081.05 in order to post the Pupil Services Director position at "up to" 5 FTE., seconded by C. Morris.

In favor of changing the position to "up to" 0.5 FTE, increasing the budget: K. Barella, A. Kuhrt, J. Wilson and C. Morris.

Opposing "up to" 0.5 FTE: S. Stolfi and A. Colantonio

4 in favor, 2 opposed, MOTION CARRIED.

C. Morris made a motion that the Board approve of the Operating Budget in the amount of \$8,664,081.00 and the Capital Improvement Plan request of \$75,000 for FY25., seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

5. Adjournment

A. Colantonio made a motion to adjourn the meeting at 7:25 pm. Seconded by J. Wilson. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,

Carmela Monte
Board Clerk

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

ENCLOSURE # 9.1
FEB 22 2024

		FEBRUARY 2023-2024 AS OF	2/12/2024				
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	Feb-24
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	2/12/2024	2/12/2024	2/12/2024	PROJECTED
							2/12/2024
111	51111	DISTRICT ADMINISTRATION	\$ 409,702.13	\$ 245,474.40	\$ 153,421.50	\$ 10,806.23	\$ 10,806.23
111	51112	TEACHERS	\$ 4,019,440.32	\$ 2,084,282.90	\$ 1,972,656.74	\$ (37,499.32)	\$ (56,479.70)
111	51113	STIPENDS	\$ 6,594.00	\$ -	\$ -	\$ 6,594.00	\$ -
111	51114	CURRICULUM REVISION	\$ 5,250.00	\$ 2,140.00	\$ -	\$ 3,110.00	\$ -
111	51118	SUMMER SPED PROGRAMS	\$ 10,371.80	\$ 13,192.75	\$ -	\$ (2,820.95)	\$ 390.69
112	51115 29	SUBSTITUTES	\$ 104,000.00	\$ 72,788.81	\$ -	\$ 31,211.19	\$ (25,737.02)
112	120 23 26 27 90	OFFICE/TECH/NURSE/OT/PT/SRO	\$ 625,181.29	\$ 344,724.50	\$ 240,435.55	\$ 40,021.24	\$ (40,397.67)
112	51124 28	PARAEDUCATORS	\$ 484,634.37	\$ 263,031.39	\$ 237,336.00	\$ (15,733.02)	\$ 26,655.74
112	51125	CUSTODIANS	\$ 293,646.16	\$ 178,308.99	\$ 108,623.65	\$ 6,713.52	\$ (257.31)
		TOTAL SALARIES	\$ 5,958,820.07	\$ 3,203,943.74	\$ 2,712,473.44	\$ 42,402.89	\$ (85,019.04)
200	52005	SOCIAL SECURITY	\$ 159,267.68	\$ 94,732.00	\$ -	\$ 64,535.68	\$ (0.00)
200	52012	RETIREMENT CONTRIBUTION	\$ 78,360.42	\$ 38,736.44	\$ -	\$ 39,623.98	\$ 1.00
200	52015-27	GROUP INSURANCE	\$ 823,208.17	\$ 493,507.36	\$ -	\$ 329,700.81	\$ 98,078.01
200	52035	UNEMPLOYMENT	\$ 9,600.00	\$ 50.00	\$ -	\$ 9,550.00	\$ 6,600.00
200	52040	WORKERS' COMPENSATION	\$ 41,083.56	\$ 34,209.12	\$ -	\$ 6,874.44	\$ 6,874.44
200	52060	TUITION REIMBURSEMENT	\$ 8,000.00	\$ 789.75	\$ -	\$ 7,210.25	\$ -
		TOTAL BENEFITS	\$ 1,119,519.83	\$ 662,024.67	\$ -	\$ 457,495.16	\$ 111,553.45
340	53140	AUDITING	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -
340	53180	SCHOOL PHYSICIAN	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -
340	53190	OCCUP/PHYS THERAPY	\$ 57,375.00	\$ 21,065.13	\$ -	\$ 36,309.87	\$ -
340	53200	OTHER CONSULTANTS	\$ 16,650.00	\$ 10,547.58	\$ 1,500.00	\$ 4,602.42	\$ (6,497.92)
310	53210	BOARD LEGAL SERVICE	\$ 14,400.00	\$ 2,742.00	\$ -	\$ 11,658.00	\$ 6,658.00
340	53220	BOARD CLERK	\$ -	\$ -	\$ -	\$ -	\$ -
330	53240	STAFF DEVELOPMENT	\$ 9,675.00	\$ 5,709.86	\$ -	\$ 3,965.14	\$ 0.00
320	53260	AHM YOUTH SERVICE	\$ 45,008.78	\$ 45,228.33	\$ -	\$ (219.55)	\$ (219.55)
		TOTAL PROF/TECH SERVICES	\$ 160,108.78	\$ 85,292.90	\$ 1,500.00	\$ 73,315.88	\$ (59.47)
410	54160-70, 54325-40	UTILITY SERVICES	\$ 174,239.06	\$ 100,673.32	\$ -	\$ 73,565.74	\$ 12,367.61
420	54XXX	CONTRACTED REPAIR SERVICE	\$ 144,615.56	\$ 61,367.33	\$ 11,420.60	\$ 71,827.63	\$ (28,731.59)
		TOTAL PROPERTY SERVICES	\$ 318,854.62	\$ 162,040.65	\$ 11,420.60	\$ 145,393.37	\$ (16,363.98)

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		FEBRUARY 2023-2024 AS OF	2/12/2024				
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	Feb-24
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	2/12/2024	2/12/2024	2/12/2024	PROJECTED
							2/12/2024
590	55000	TELEPHONES	\$ 7,404.00	\$ 5,909.22	\$ -	\$ 1,494.78	\$ (1,014.51)
590	55005	WEBHOSTING/EMAIL SERVICE	\$ 8,456.00	\$ 2,503.32	\$ -	\$ 5,952.68	\$ -
590	55030	PRINTING & BINDING	\$ -	\$ 19.13	\$ -	\$ (19.13)	\$ (19.13)
590	55110	ADVERTISING	\$ 1,100.00	\$ 33.33	\$ -	\$ 1,066.67	\$ -
562	55120	OUT OF DISTRICT PLACEMENT	\$ 130,517.43	\$ 60,490.81	\$ -	\$ 70,026.62	\$ -
561	55125	MAGNET SCHOOL TUITION	\$ 34,374.00	\$ 41,084.11	\$ -	\$ (6,710.11)	\$ (6,710.11)
590	55130	POSTAGE	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -
520	55140	LIABILITY/PROPERTY INS	\$ 37,806.71	\$ 37,651.74	\$ -	\$ 154.97	\$ 154.97
510	55160-70	STUDENT TRANSPORTATION	\$ 348,576.72	\$ 196,495.47	\$ 21,714.00	\$ 130,367.25	\$ 6,331.20
		TOTAL PURCHASED SERVICES	\$ 572,234.86	\$ 344,187.13	\$ 21,714.00	\$ 206,333.73	\$ (1,257.58)
620	56080	HEATING OIL	\$ 79,862.00	\$ 43,478.02	\$ -	\$ 36,383.98	\$ 0.00
627	56090	DIESEL & GASOLINE	\$ 34,610.00	\$ 10,892.23	\$ -	\$ 23,717.77	\$ (0.00)
621	56095	PROPANE GAS	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
611	56111-13	INSTRUCTIONAL SUPPLY	\$ 73,250.00	\$ 60,931.01	\$ 19,525.93	\$ (7,206.94)	\$ (16,193.21)
612	56211	INSTRUCTIONAL TECHNOLOGY	\$ 12,105.00	\$ 500.00	\$ -	\$ 11,605.00	\$ -
641	56410	TEXTBOOKS	\$ 30,000.00	\$ 3,753.60	\$ -	\$ 26,246.40	\$ 22,746.40
642	56421	LIBRARY BOOKS	\$ 5,300.00	\$ 4,590.35	\$ 694.17	\$ 15.48	\$ 15.48
690	56901	ADMIN OFFICE SUPPLY	\$ 4,000.00	\$ 3,350.58	\$ 211.19	\$ 438.23	\$ (1,233.20)
690	56902	HEALTH ROOM SUPPLY	\$ 3,500.00	\$ 2,580.90	\$ -	\$ 919.10	\$ (499.39)
690	56903	FINANCE OFFICE SUPPLY	\$ 2,500.00	\$ 1,074.00	\$ -	\$ 1,426.00	\$ -
613	56904	MAINTENANCE SUPPLY	\$ 42,000.00	\$ 38,522.98	\$ 377.24	\$ 3,099.78	\$ (10,000.00)
		TOTAL SUPPLIES/MATERIALS	\$ 288,327.00	\$ 169,673.67	\$ 20,808.53	\$ 97,844.80	\$ (5,163.92)
730	57301	NEW/REP EQUIP-INSTR	\$ -	\$ -	\$ -	\$ -	\$ -
739	57390	NEW/REPL EQUIP-NON INSTR	\$ -	\$ 1,142.97	\$ -	\$ (1,142.97)	\$ (1,142.97)
740	57400	CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -
		TOTAL CAPITAL OUTLAY	\$ -	\$ 1,142.97	\$ -	\$ (1,142.97)	\$ (1,142.97)
810	58901 8902	DISTRICT MEMBERSHIP DUES	\$ 16,820.00	\$ 4,902.08	\$ -	\$ 11,917.92	\$ (1,486.73)
900	59000	OTHER ITEMS	\$ -	\$ -	\$ -	\$ -	\$ -
		TOTAL OTHER OBJECTS	\$ 16,820.00	\$ 4,902.08	\$ -	\$ 11,917.92	\$ (1,486.73)
		GRAND TOTALS	\$ 8,434,685.16	\$ 4,633,207.81	\$ 2,767,916.57	\$ 1,033,560.78	\$ 1,059.76

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		FEBRUARY 2023-2024 AS OF	2/12/2024				
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	Feb-24
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	2/12/2024	2/12/2024	2/12/2024	PROJECTED
							2/12/2024
BOE Report Feedback/ Questions							
		Why are Teacher Salaries (51112) forecasted in a deficit position?					
		We hired one additional Pre-K teacher due to increased enrollment.					
		Why are Substitute Salaries (51115) forecasted in a deficit position?					
		We have one long term substitute at this time.					
		Why is the Secretarial (51123) account in a deficit position ?					
		We moved one position from part time to full time.					
		Why has the Paraeducator Salary (51124/28) account moved from a deficit position to a surplus position ?					
		We have received State funding for two (2) RBT's.					
		We have one open position at this time.					
		Why are Group Insurances (52015-27) in a surplus position ?					
		We are forecasting positive trends in enrollment and premium cost share collections.					
		Why are Utility Services (54160/70) in a surplus position ?					
		We recently entered into a three year electricity purchase agreement.					
		Why are Magnet School Tuitions (55125) in a deficit position ?					
		One additional student attends a magnet school above our estimates.					
		Why are Contracted Repair Services (54xx) forecasted over budget?					
		We have incurred significant elevator repair expenses outside of our capital appropriation.					
		We anticipate additional fire alarm/security expenses this year.					
		We have incurred significant HVAC expenses this winter.				*	
		We have incurred significant roofing repairs this year.				*	
		Why is Student Transportation (55160/70) in a surplus position?					
		A portion of our special education transportation has been funded by a grant.					
		Why are Instructional Supplies (56111) over budget?					
		We added one Pre-K section.					
		We expanded our BCBA Program.					
		The cost of paper has increased year over year.					
		Why are Textbooks (56411) in a surplus Position?					
		We anticipate reimbursement from the Right to Read Grant					
		Why are Custodial Supplies (56904) over budget?					
		We anticipate significant investment in plumbing supplies, paint, and door hardware this year.					
		Custodial supply prices increased significantly again this year.					
*		Asterisk indicates the budget explanation was updated as of		2/12/2024			*

Marlborough Public Schools BOE Policy Subcommittee 1.25.24

Policy Number(s) & Bylaw	Policy Topic	Current MES Policy	Optional, Recommended or Mandated	Action:
5112	Ages of Attendance	YES	A revised mandated policy	*Add policy not in place *Replace/Update existing policy with updates
9110	Number of Members, Terms of Office, Oath of Office	YES	A revised recommended policy	*Replace/Update existing policy
9325.1	Quorum	YES	A revised optional policy	*Replace/Update existing policy

Students

Ages of Attendance

In accordance with Connecticut General Statute 10-186, the Board of Education shall provide education for all persons, residing in the District, five years of age and older, having attained age five on or before the first day of ~~January~~ **September** of any school year, and under twenty-one years of age who is not a graduate of a high school or vocational school, except as provided in Connecticut General Statutes 10-233c and 10-233d. **A child younger than age five as of September 1 may be admitted to kindergarten if the parent or guardian makes a request to the school principal, and the principal and an appropriate staff person conducts an assessment demonstrating the child is developmentally ready.** For purposes of establishing the residency of a child of a member of the armed forces, as defined in C.G.S. 27-103, and who is seeking enrollment in a district school, in which such child is not yet a resident, the Board shall accept the military orders directing such member to Connecticut or any other documents from the armed forces indicating the transfer of such member to Connecticut as proof of residency in the District.

Additionally, according to Connecticut General Statute 10-76d (b2), special education will be provided for children who have attained the age of three and who have been identified as being in need of special education, and whose educational potential will be irreparably diminished without special education.

Parents and those who have the control of children five years of age and over and under eighteen years of age, are obligated by Connecticut law to require their children to attend public day school or its equivalent in the District in which such child resides, unless such child is a high school graduate or the parent or person having control of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools. Students under age eighteen are subject to mandatory attendance laws unless they are at least seventeen and their parent/guardian, or other person having control of the child, consents to such child's removal from school. The parent or person shall exercise this option by personally appearing at the school district office to sign a withdrawal form. Such withdrawal form shall include an attestation from a guidance counselor, school counselor or school administrator of the school that this District has provided the parent or person with information on the educational opportunities options available in the school system and in the community.

The enrollment process shall be focused on obtaining only the information deemed necessary to establish residency and age. The District shall not request other information as a condition of enrollment or state in its policies or on its websites or otherwise, that other information is required to enroll children. The District shall immediately enroll a homeless child and allow such student to attend school even if the student is unable to produce records normally required for enrollment. Additional data collection may occur, but it must be completed in such a manner that does not interfere with the enrollment of a child in school.

The parent or person having control of a child five years of age shall have the option of not sending the child to school until the child is six years of age. The parent or person having control of a child six years of age shall have the option of not sending the child to school until the child is seven years of age.

Students

Ages of Attendance (continued)

The District, when determining residency, shall not request documentation of citizenship or immigration status of a child or the child's parents/guardians. The Board believes such documentation is not relevant to establishing residency.

In the establishment of residency, the Board will accept such documentation as, but not limited to, a lease agreement, mortgage document, property tax record, rent receipt, home owners insurance, current utility bill, current proof of government benefits, CT driver's license, automobile registration or insurance. An Affidavit of Residence, properly executed, shall also be acceptable.

The above requirements are not to serve as barriers to immediate enrollment of students, designated as homeless or foster children as required by the Every Student Succeeds Act (ESSA) and the McKinney-Vento Act as amended by the ESSA. The District shall work with the local child welfare agency, the school last attended, or other relevant agencies to obtain necessary enrollment documentation. The District shall immediately enroll a homeless student and allow such student to attend school even if the student is unable to produce records normally required for enrollment.

The parent/guardian of any child who is denied admission to the District's schools, or an unaccompanied minor, a student eighteen years of age or older, a homeless child or youth or an unaccompanied youth who is denied schooling on the basis of residency, or an agent or officer charged with the enforcement of the laws concerning attendance at school may request, in writing, a hearing by the Board of Education.

The parent or person shall exercise such option by personally appearing at the school district office and signing an option form. The District shall provide the parent or person with information on the educational opportunities available in the school system.

~~A child who has attained the age of seventeen and who has voluntarily terminated enrollment with parental consent in the District's schools and subsequently seeks readmission may be denied readmission for up to ninety school days from the date of such termination unless such child seeks readmission to the District not later than ten (10) school days after such termination in which case the Board shall provide school accommodations to such child not later than three school days after such child seeks readmission.~~

~~A child who has attained the age of nineteen or older may be placed in an alternative school program or other suitable educational program if he/she cannot acquire a sufficient number of credits for graduation by age twenty-one.~~

- (cf. 5111 - Admission/Placement)
- (cf. 5118.1 - Homeless Students)
- (cf. 5118.3 - Children in Foster Care)
- (cf. 5112 - Ages of Attendance)
- (cf. 6146 - Graduation Requirements)

Students

Ages of Attendance (continued)

Legal Reference: Connecticut General Statutes
4-176e to 4-180a Agency hearings
4-181a Contested cases. Reconsideration. Modifications.
10-15 Towns to maintain schools
10-15c Discrimination in public schools prohibited. School attendance by five-year-olds
10-76a - 10-76g re special education
10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) as amended by PA-98-243, PA 00-157, PA 09-6 (September Special Session) and PA 18-15
10-186 Duties of local and regional boards of education re school attendance. Hearings. (as amended by P.A. 19-179)
P.A. 19-179 An Act concerning Homeless Students; Access to education Appeals to State Board. Establishment of hearing board
10-233a - 10-233f Inclusive; re: suspend, expel, removal of pupils
10-233c Suspension of pupils
10-233d Expulsion of pupils
State Board of Education Regulations
10-76a-1 General definitions (c) (d) (q) (t)
P.A. 19-179 An Act Concerning Homeless Students' Access to Education "Guidance for Connecticut School Districts: Enrollment Process and Practice," State Department of Education, December 2019.
P.A. 21-86 An Act Concerning the Enrollment of Children of Members of the Armed Forces in Public Schools and the Establishment of a Purple Star School Program
McKinney-Vento Homeless Assistance Act (PL 107-110 Sec. 1032) 42 U.S.C. §11431-11435, as amended by the ESSA, P.L. 114-95
Federal Register: McKinney-Vento Education for Homeless Children & Youths Program, Vol. 81 No. 52, 3/17/2016

Policy adopted: November 18, 2021

MARLBOROUGH PUBLIC SCHOOLS
Marlborough, Connecticut

Bylaws of the Board

Number of Members, Terms of Office, Oath of Office

The Marlborough Board of Education consists of seven (7) members, with no more than four (4) members from the same political party. Successful candidates shall be declared elected subject to the minority representation on the Board per Town Charter.

Once elected, BOE Members serve a four (4) year term beginning on the day of election in November.

Before beginning their official duties, members of the Board of Education shall take the oath of office before the Town Clerk or his/her designee.

Legal Reference: Connecticut General Statutes

9-204 Minority representation on board of education

10-218a Oath of Office

Charter of the Town of Marlborough, CT, effective 12/2/2021

Bylaw adopted by the Board: May 27, 1999

MARLBOROUGH PUBLIC SCHOOLS
Marlborough, Connecticut

Bylaws of the Board

Quorum

~~Five (5)~~ **Four (4)** members of the Board of Education shall constitute a quorum.

Bylaw adopted by the Board:

May 27, 1999

MARLBOROUGH PUBLIC SCHOOLS
Marlborough, Connecticut

