



Job Title: Summer I.D.E.A.S. Teacher

Position Title: Summer I.D.E.A.S Teacher	Reports to: Auxiliary Programs Director
Job Category: Professional	FLSA: Hourly, non-exempt
FTE: Seasonal, Part-Time Position	Current Date: February 2024

General Summary: Supports the Summer I.D.E.A.S. 's mission through teaching the assigned courses to lower or middle school students. Provides innovative instruction to meet a variety of student needs, in alignment with the program's curriculum goals. Leads students towards fulfillment of their potential for intellectual, emotional, social, and physical growth and maturation. Performs complex professional work, while motivating students to develop skills in the assigned subject area(s).

Essential Duties and Responsibilities:

- Creates a learning environment that is conducive to learning with lessons and activities that are appropriate to the maturity and interest of the students.
- Demonstrates a versatile skill set with the capability to effectively teach and convey knowledge across a variety of different subjects.
- Plans instruction consistent with the School's approved curriculum for students.
- Creates a supportive learning environment for all students that encourages social interaction, active engagement in learning, and self-motivation.
- Works collaboratively with administration to advise, plan, and implement effective interventions.
- Prepares for classes as assigned and shows evidence of lesson preparation upon request.
- Establishes and maintains standards of student behavior needed to achieve an optimal learning atmosphere in the classroom.
- Completes other tasks as deemed appropriate by the Administration.

Knowledge, Skills and Abilities:

- Strong content knowledge in subject area/grade level
- Strong knowledge of best practices in instruction
- Ability to differentiate instruction in mixed ability classrooms
- Strong understanding of K-8 students
- Strong classroom management skills with the ability and the desire to work with a diverse student body
- Ability to work collaboratively with others and maintain positive professional relationships
- Ability to read, comprehend, follow and give oral and written instructions
- Excellent writing and communication skills
- Strong interpersonal skills
- Excellent organizational skills with a strong degree of self- direction and motivation
- High level of maturity, confidentiality, and assertiveness
- Capable of using tact and diplomacy in dealing with others
- Capable of competently operating technology

Education and Experience:



- Bachelor’s or Master’s Degree in Education preferred
- WI DPI teaching license in subject area preferred
- 3-5 years teaching experience
- Experience in educational technology

Physical Requirements:	Percentage of Work Time Spent on Activity			
	0-24%	25-49%	50-74%	75-100%
Seeing: Must be able to read computer screen and various reports. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and ability to adjust focus.				X
Hearing: Must be able to hear well enough to communicate with students, employees, and others.				X
Standing/walking/sitting				X
Climbing/Stooping/kneeling/balancing.		X		
Lifting/pulling/pushing up to 5-25 lbs (i.e. boxes of books and mobile computer carts, etc.)		X		
Manual dexterity to operate computer and office equipment.				X
Bending at the neck and waist.			X	



Communication: Ability to talk, hear, and express and understand ideas and thoughts. Able to meet multiple demands from several people and interact with public and staff.				X
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Working Conditions: Good working conditions in a school environment

Drug Free Workplace:

The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment at University School of School of Milwaukee pursuant to the Substance Abuse/Drug Free Workplace policy.

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding the position and additional rules may be assigned.