

## **How to Login to Skyward Employee Access**

Skyward Employee Access usernames will be your legal firstname.lastname as entered in Skyward Employee Access.

Ex. First Name - John, Last Name - Smith, Username: john.smith

If your name is hyphenated, the hyphen is removed and the two names are combined.

Ex. First Name - John, Last Name - Smith-Johnson, Username: john.smithjohnson

Password will be your date of birth using the format: MMDDYYYY

If you are unable to log in, please click on the forgot password link and an email will be sent to your district email account to reset your password.