

**SCHOOL NUTRITION PROGRAMS
FOOD SERVICE MANAGEMENT SERVICES
School Year 2024-2025**

REQUEST FOR PROPOSALS

SOLICITATION NO. _____

School Food Authority: _____

SFA's address: _____

Phone number: _____

Fax number: _____

Date Issued: _____

Proposal Due Date: _____

Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice or TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program complaint of discrimination, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) **fax:** (833) 256-1665 or (202) 690-7442
- (3) **email:** program.intake@usda.gov

This institution is an equal opportunity provider.

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I. PURPOSE

[_____] , herein referred to as the School Food Authority (SFA), is responsible for operating the U.S. Department of Agriculture's (USDA) School Nutrition Programs (SNP) in schools under its jurisdiction, pursuant to an agreement with the Texas Department of Agriculture (TDA). To assist in carrying out this responsibility, the SFA is soliciting proposals for school food service management services for the 2024-2025 School Year. This Request for Proposals (RFP) is for a fixed-price contract and sets forth the terms and conditions applicable to the proposed procurement. The offeror is herein referred to as the Food Service Management Company (FSMC). The FSMC will provide services to the SFA as described in the Scope of Work in this RFP and will manage and operate a nonprofit school food service for the SFA according to SNP requirements of the USDA and TDA.

II. NOTICE TO PROSPECTIVE OFFERORS

A. Legal Notice

All costs involved in submitting a response to this RFP shall be borne in full by the party incurring said cost. Offerors or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. Failure to do so will be at the Offeror's own risk and therefore cannot secure relief on a plea of error.

Any contract that may arise from this RFP will be between the selected FSMC and SFA. Non-Federal funds must be used to pay for any cost incurred prior to the signing of the contract.

The SFA strongly encourages Historically Underutilized Businesses (HUB), Minority and Women Business Enterprises (MWBE), and labor surplus area vendors to compete for this RFP.

B. FSMC Registration

Pursuant to 7 CFR 210.19(a)(5), all FSMCs that wish to contract for food service with any SFA within the State must register with TDA. Only proposals from offerors on the TDA approved FSMC Vendor List of registered companies operating within the State for the school year specified in the RFP may be considered. The approved list is located at: <https://squaremeals.org/Programs/National-School-Lunch-Program/Food-Service-Management-Companies>.

C. Inquiries/Request for Information

If additional information or clarification is required to respond to this RFP, please contact the SFA's business office by telephone at _____ or by email at _____. If additional information is provided, it will be shared with all offerors.

D. Procurement Method

The SFA is conducting this procurement by the Request for Proposals (RFP) competitive procurement method. All procurement transactions shall be conducted in a manner that provides maximum full and open competition consistent with 2 CFR 200.

Discussions may be conducted with responsible offerors who submit proposals determined to be reasonably susceptible to be selected for award, for the purpose of clarification, to assure full

understanding of all terms and conditions of the response to this RFP and contract requirements. In conducting these discussions, there shall be no disclosure of any information derived from proposals submitted by competing offerors.

E. Pre-Proposal Meeting

A meeting with interested offerors to review the specifications, clarify any questions, and for a walkthrough or tour of the facilities with school officials will be held:

_____.

on _____ (Date) at _____ (Time),

at the following _____.

Attendance is _____. Note: If SFA makes attendance by offerors mandatory, then SFA may not waive this requirement. Vendor presentations ___will/will not___ be scheduled at this time. If the SFA requires a presentation, it must be rated as part of the evaluation criteria. The SFA must have parameters set up for how the presentations will be scored and share it with all vendors.

III. PROPOSAL CONTENT AND SUBMISSION

A. Proposal Content

1. Prepare proposals simply and economically. Provide a straightforward concise description of the Offeror's capability to satisfy the SFA's requirements. Emphasis should be placed on completeness and clarity of content.
2. Submit proposals for the performance of all the services described within this RFP. The SFA will not consider any deviation from these specifications and will reject such proposals.
3. To be considered for award of contract, Offeror must submit a complete response to this solicitation using the forms provided. No modification may be made to the RFP document or the forms.
4. The SFA may reject a proposal if the proposal is conditional or incomplete, deemed nonresponsive, or if it contains any alterations or other irregularities of any kind. Any additional terms and conditions attached to or contained in a proposal submitted in response to this RFP will not be considered and may result in disqualification of the proposal. Value-added responses (i.e., an offer of goods and/or services using general terms rather than addressing the expectations specifically defined in the RFP) and overly responsive elements of an offeror's proposal (i.e., an offer of a good and/or service that is not solicited in the RFP) shall not be considered.
5. Inclusion of any false or misleading information shall be sufficient cause for the rejection of the proposal or termination of any subsequent contract.
6. To be eligible for evaluation, a proposal must include all information and vendor signatures where required and adhere strictly to the format set forth below; failure to do so may result in disqualification. Offerors must complete, label, and separate each section, and number all pages. Proposals must not include vendor marketing or promotional materials. The selected proposal will comprise the final contract between the FSMC and SFA.

The content and sequence of the proposal will be as follows:

Section 1 – Administrative Requirements		
Tab A	<p>Cover letter signed by authorized representative, which must include:</p> <ul style="list-style-type: none"> • Name and address of FSMC. • Federal Employee Identification Number and Corporate Identification Number, if applicable. • Name, title, phone number, fax number, and e-mail address of the representative who will be designated as the primary liaison to the SFA. • Name, title, phone number, and e-mail address of the representative(s) authorized to bind the Offeror in a contract, if different from the primary liaison. • A statement expressing the Offeror's willingness to perform the services described in the RFP. • A statement expressing the Offeror's ability to perform the services required in the Scope of Work, including availability of staff and other required resources to meet all deliverables as described in the RFP. • A statement regarding the Offeror's proprietary information; if applicable, the Offeror must clearly mark in the upper right-hand corner those pages to be considered proprietary (Note: Offeror cannot consider the entire proposal to be proprietary). • The following certification: By signing this cover letter, I (we) certify that the information contained in this proposal is accurate, and all attachments required to be submitted as part of the proposal is certified to be true and binding upon our company. 	
Tab B	Table of Contents - a comprehensive Table of Contents that lists all submitted proposal sections, subsections, attachments, and materials.	
Section 2 – Required Attachments		
Tab C	Firm Offer – signed by authorized representative.	Section III, Subsection G, Firm Offer, Page 10
Tab D	Offeror's contact information for emergency notifications and other notices.	Section VI, Subsection P, Miscellaneous Pages 30-31
Tab E	Agreement – signed by authorized representative. Must not be signed until approved to execute.	Page 33

Tab F	Exhibit E: FSMC Employees Transition Plan - 2	Page 38
Tab G	Exhibit G: Price Proposal Form.	Page 41
Tab H	Exhibit J: Anti-collusion Affidavit.	Page 44
Tab I	Exhibit K: Certification regarding Lobbying.	Page 45
Tab J	Exhibit L: Disclosure of Lobbying Activities.	Page 46
Tab K	Exhibit N: Independent Price Determination Certificate.	Page 54
Tab L	Exhibit P: FSMC Certification of Acknowledgement – completed and signed by authorized representative.	Page 59
Tab M	Exhibit Q: Non-delegable School Food Authority Responsibilities - signed by authorized representative.	Page 61
Tab N	Exhibit R: Debarment and Suspension Certification – signed by authorized representative.	Pages 63 and 64

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B. Proposal Submission Requirements

The offeror shall submit the proposal to the SFA as indicated below.

Hard Copy, mailed, ____ number of copies. Hardcopy proposals are to be submitted in a sealed envelope marked “FSMC Proposal” with the RFP/Solicitation number.

Proposals will be received by the SFA until _____ (Time) on _____ (Date) at the address shown below.

Proposals are submitted to:

Name and Title: _____

Mailing Address: _____

Physical Address: _____

City: _____

State/Zip: _____

C. Late Proposals

Proposals will not be accepted after the submission deadline specified in the Proposal Submission Requirements above. SFA will not consider late proposals under any circumstances and shall return unopened proposals to the respective offerors.

D. Altering, Amending, or Withdrawing Proposal

No proposal may be altered, amended, or withdrawn after the deadline for submitting proposals.

E. Rejection of Proposals

Proposals that do not conform to the requirements of this RFP shall be rejected. Proposals may be rejected for reasons that include, but are not limited to, the following:

- The proposal was received after the submission deadline;
- The proposal was not signed by an authorized representative of the FSMC;
- The proposal contained unauthorized amendments, deletions, or contingencies to the requirements of the RFP, or deleted or altered the terms of the RFP;
- The proposal was incomplete or contained significant inconsistencies or inaccuracies.

The SFA reserves the right to reject any or all proposals for reasonable cause which shall be documented in the SFA's procurement records, or to reject any or all proposals if deemed in the best interest of the SFA. If the costs of all proposals are excessive, the SFA is not required to award a contract.

F. Calculation of Time

Periods stated as a number of days shall be calendar days.

G. Firm Offer

By submitting a response to this RFP, and if such response is not withdrawn before the time for opening proposals, the Offeror understands and agrees that it is making a firm offer to enter into a contract, which may be accepted by SFA, and which will result in a binding contract.

Such proposal is irrevocable for ninety (90) days after the time for opening proposals has passed.

_____ (Initial) _____ (Date)

FSMC must initial and date here to show agreement.

IV. EVALUATION AND AWARD

A. Evaluation Criteria

Proposals received by the published deadline will be reviewed to ensure all materials have been submitted as specified in the RFP. Proposals that fail to address all requirements or fail to include all completed forms and signed certifications will be considered nonresponsive and disqualified from further consideration. A proposal is considered responsive if it follows the required format, includes all attachments, and meets all deadlines and other requirements outlined in this RFP.

Responsive proposals will be evaluated using the weighted criteria stated in the RFP. Proposals will be evaluated by a committee consisting of SFA employees and representatives familiar with the terms and conditions of the RFP criteria and the evaluation process.

B. Basis of Award

The selection for contract award will be based on the evaluation criteria set forth below, as well as the cost for all deliverables, goods, services, and/or work specified in this RFP. Award will be made to a qualified and responsible offeror whose proposal is most advantageous to the SFA's school lunch program, price and other factors considered, with price as the primary factor. A responsible offeror is one whose financial, technical, and other resources indicate an ability to perform the services required.

In determining to whom to award a contract, the SFA is not limited to selecting the proposal with the lowest cost but may consider other factors such as: (1) the extent to which the goods or services meet the SFA's needs; (2) indicators of probable vendor performance under the contract such as past vendor performance, the FSMC's past relationship with the SFA, the FSMC's financial resources and ability to perform, or the FSMC's experience or demonstrated capability and responsibility; and (3) any other relevant factor specifically listed in the RFP. While price is not the sole basis for the award, price shall be the primary consideration in the selection for the award.

Evaluation Criteria	Maximum Points
Cost- 25 points or more.	
Years of Experience in working with Child Nutrition Programs - 10 points. 10+ years=10 points, 9 years=9 points, 8 years=8 points, 7 years=7 points, 6 years=6 points, 5 years=5 points, 4 years=4 points, 3 years=3 points, 2 years=2 points, 1 year=1 point.	
Guarantee if requested in RFP (Offering a guarantee in excess or less of the amount requested in the RFP will result in no points for this criterion.)-5 points.	
Determined by CE	
Determined by CE	
Determined by CE	
Determined by CE	
Determined by CE	
Determined by CE	
Determined by CE	
Determined by CE	
Determined by CE	
Determined by CE	
Total Points (must total 100).	

C. Proposal Protest Procedures

Pursuant to 2 CFR Part 200.318(k), the SFA's protest procedures are attached to this RFP as Exhibit H.

V. GENERAL CONTRACT TERMS

A. Contract Term and Renewals

1. Unless terminated in accordance with Section VI, Subsection K, this Contract will be in effect for a period of one year commencing on July 1, 2024, and terminating on June 30, 2025. The Contract may be renewed for up to four (4) additional one-year periods, with the term of the renewal commencing on July 1st following the expiration of the preceding one-year term of the Contract, upon mutual agreement between SFA and FSMC and subject to fulfillment of all contract terms designated herein.
2. Renewal contracts may not be effective prior to the final approval date by TDA and signed by both parties.
3. Failure to have renewal contracts fully executed prior to the contract expiration will lapse this contract and require the SFA to re-bid the contract.
4. Renewal year contracts are contingent upon fulfillment of all contract provisions. If TDA determines during an Administrative Review, Procurement Review, or audit of the SFA's operations of the school food service that the FSMC is not meeting contractual obligations and is responsible for non-compliance of program regulations, TDA may decline to approve a renewal contract.
5. The SFA's policies, practices, and service requirements shall remain materially consistent throughout the contract term and any subsequent contract renewals. The term materially consistent shall mean that a change does not (1) materially increase FSMC's cost of providing management service or (2) materially decrease the net revenue derived from the food service operations.

B. Changes and Amendments

1. Material changes to the Contract are not permitted. Changes to the scope of services to be provided by the FSMC beyond the original intent of this RFP will require this Contract to be rebid.
2. Any changes to the terms or conditions of this Contract which are required by federal, or state laws or regulations are automatically incorporated into the Contract without written amendment and shall become effective on the date specified in such law or regulation.
3. Price Adjustments. The fixed price per meal/meal equivalent may be increased on an annual basis by the Yearly Percentage Change in the Consumer Price Index (CPI) for All Urban Consumers, Food Away from Home, National Average as published by the U.S. Department of Labor. Such increases shall be effective on a prospective basis on each anniversary date of this Contract and will only be permitted if approved in advance by the SFA. Fee increases for the upcoming Contract renewal year must use the CPI approved by TDA. No other fee increases or fees will be allowed, unless approved by TDA. Price adjustments shall be by amendment in writing and executed by both parties to this Contract.

C. Contract Documents

The complete contract will include this RFP and the proposal submitted by the FSMC, as outlined in Section III, Subsection A, paragraph 6, of this RFP.

D. TDA Review

The Contract may not be executed until it is approved by TDA in writing. Costs incurred prior to TDA approval may not be paid using federal child nutrition funds.

VI. ADDITIONAL STANDARD TERMS AND CONDITIONS

The following definitions shall apply within this document and its attachments:

1. "Accounting Periods" means _____ a specific period of time (e.g., monthly, and quarterly).
2. "Allowable Cost" means costs that are allowable under 2 CFR Part 200, Subpart E, "Cost Principles."
3. "Applicable Credit" means the meaning established in 2 CFR 200.406(a).
4. "Direct Cost" means any Allowable Cost that is: (i) incurred by FSMC in providing the goods and services that are identified in SFA's Food Service Budget; and (ii) reasonably necessary in order for FSMC to perform the Services hereunder.
5. "Effective Date" means July 1, 2024.
6. "Fixed Price" means an agreed-upon amount that is fixed at the inception of the Contract. Within a Fixed price contract, the FSMC is the purchasing agent. The SFA is charged one fixed price. Included in the fixed price are:
 - a. Menu development specific to the operation
 - b. Food Expense
 - c. Nutrition education materials and program expense
 - d. Design services specific to the operation
 - e. Education programs via assembly programs, schoolroom programs, parent/teacher meetings, and school food advisory committee meetings

- f. Personal representation, visitation, and coverage on a regular basis by a principal of the FSMC
 - g. All accounting
 - h. All payroll costs and documentation
 - i. Administrative dietetic, nutritional, sanitation, and personnel advice
 - j. All costs incurred in hiring and relocating, if necessary, the FSMC management team
 - k. All training costs for FSMC employees
 - l. All travel costs for training for FSMC employees
 - m. All miscellaneous costs to operate the program: i.e., consumable marketing materials, posters, menu templates, proprietary printed materials.
7. "FSMC's Proposal" means Food Service Management Company's response to the RFP.
 8. "Material Change" means any change made to a contract after it has been awarded that alters the terms and conditions of that contract substantially enough that had other vendors known of these changes in advance, they could have proposed differently and more competitively (USDA Contracting with Food Service Management Companies – guidance for School Food Authorities- May 2016).
 9. "Meal Equivalent" (ME) is a standard unit of measurement derived from converting non-program (a la carte, catering, concessions, adult meals) sales.
 10. "Meal Equivalency Factor" (MEF) is the rate (previous year federal free reimbursement rate + meal certification + USDA Foods assistance rate) used in the statistical formula used to convert non program sales into meal equivalents for billing purposes for fixed rate contracts. The MEF formula is a la carte sales (Non program revenue) / meal equivalency factor. (Contracting with Food Service Management Companies: Guidance for School Food Authorities, May 2016).
 11. "Non-profit School Food Service Account" means the restricted account in which all of the revenue from all food service operations conducted by the SFA principally for the benefit of school children is retained and used only for the operation or improvement of the Nonprofit School Food Service Account.
 12. "Program(s)" or "Child Nutrition Program(s)" means the USDA Child Nutrition Programs in which SFA participates.
 13. "Program Funds" means all funds that are required to be deposited into the Non-profit School Food Service Account.
 14. "RFP" means SFA's Request for Proposal, # _____ (RFP/Solicitation #) and all its attachments.
 15. "Services" means the services and responsibilities of FSMC as described in this Contract, including any additional services described in Subsection N of this Contract.
 16. "SFA" or "School Food Authority" means the school food authority as defined in 7 CFR 210.2.
 17. "SFA's Food Service Budget" means the Food Service Budget for the Current School Year.
 18. "SFA's Food Service Facilities" means the areas, improvements, personal property, and facilities made available by SFA to FSMC for the provision of the food services as more fully described herein.
 19. "SFA's Food Service Program" means the preparation and service of food to SFA's students, staff, employees, and authorized visitors, as outlined in Section VI, Additional Standard Terms and Conditions, of this RFP.
 20. "SFA's Food Service Location(s)" means the schools or other locations where Program meals are served to SFA's schoolchildren.
 21. "Summer Program" means either the Summer Food Service Program or the Seamless Summer Option identified hereinbelow, and in which SFA participates.
 22. "TDA" means the Texas Department of Agriculture.
 23. "USDA" means the United States Department of Agriculture, Food and Nutrition Service.
 24. "USDA Foods" means USDA-purchased foods provided to eligible Contracting Entities (CEs) participating in the National School Lunch (NSLP) programs; foods can be fresh, direct delivery or processed.

A. Scope and Purpose

1. During the term of this Contract, FSMC shall operate SFA's Food Service Program in conformance with SFA's agreement with the TDA's Food and Nutrition Division (F&N). The FSMC shall comply with the rules, regulations, policies, and instructions of TDA and USDA, and any additions or amendments thereto, including but not limited to, 7 CFR parts 210, 215, 220, 245, 250; 2 CFR parts 180, 200, 400, 416, 417, and 418; and 7 CFR parts 225 (SFSP) and 226 (CACFP), as applicable.
2. The selected FSMC shall have the exclusive right to operate the programs checked below at the sites specified in the Schedule of Food Service Locations and Services Provided, which is attached to this RFP as "Exhibit A" and fully incorporated herein. Please note the SFA may not add additional programs to its operations during the school year. Since material changes to the RFP and contract are not permitted, the solicitation scope identifies and encompasses all the program(s) and nonprofit food service activities that the FSMC may be involved in during the term of the contract (initial term and renewals, if any). Proposals must be inclusive of all the programs and services requested in the RFP. In addition, the SFA may remove child nutrition programs from its operations due to school closures or projected decreases in enrollment.

- ☐ National School Lunch Program (NSLP)
 - ☐ Seamless Summer Option (SSO)
- ☐ School Breakfast Program (SBP)
 - ☐ Breakfast in the Classroom
 - ☐ Universal Breakfast
- ☐ NSLP After School Care Program (ASCP)
- ☐ Fresh Fruit and Vegetable Program (FFVP)
- ☐ À la carte/Adult Meals/Non-Program
- ☐ Child and Adult Care Food Program (CACFP)
 - ☐ Traditional ____ Breakfast ____ Lunch
 - ☐ At-Risk Snacks _ At-Risk Supper
 - ☐ At-Risk Breakfast _ At-Risk Lunch
- ☐ Catering
- ☐ Concessions (operated by the FSMC)
- ☐ Vending (FSMC supplied food for machines)
- ☐ Special Milk Program (SMP)
- ☐ Summer Food Service Program (SFSP)
- ☐ Disaster Feeding
- ☐ Other: _____
- ☐ Other: _____

3. The FSMC's operation of SFA's Food Service Program shall include the performance by the FSMC of all the Services described in this RFP, as a resource to, and for the benefit of SFA's students, faculty, and staff.
4. The SFA and the FSMC agree that this Contract is neither a cost-plus-a-percentage-of-income nor a *cost-plus-a-percentage-of-cost contract* as required under 7 CFR §210.16(c) and 2 CFR 200.324(d).

5. If there is more than one SFA Food Service Location, SFA shall conduct an on-site review of the counting and claiming system at each SFA Food Service Location no later than February 1 of each year. SFA shall always retain responsibility for the counting and claiming system. (7 CFR 210.8(a)(1)).
6. The SFA reserves the right, at its sole discretion, to sell or dispense food or beverages, provided such use does not interfere with the operation of the Child Nutrition Programs.
7. FSMC shall comply and cooperate with SFA in promoting nutrition education, health, and wellness policies, and coordinating SFA's Food Service Program with classroom instruction.
8. Gifts from FSMC: The SFA's officers, employees, or agents shall neither solicit nor accept gratuities, favors, nor anything of monetary value from contractors nor potential contractors in accordance with all laws, regulations, and policies. To the extent permissible under federal, state, or local laws, rules, or regulations, such standards shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards as outlined in the SFA's written code of conduct. See SP 09-2015; and 2 CFR 200.112 & 200.318.
9. Any additional payments to the SFA or any foundations or organizations associated with the SFA that are unrelated to food services, such as money or rebates for school improvements and student scholarships, are not allowable.

B. Food Service

1. FSMC shall serve meals on such days and times as aligned to the SFA approved calendar and the nutrition programs the SFA has indicated in Subsection A, Scope and Purpose, in this document as requested by the SFA.
2. SFA shall retain control of the quality, extent, and general nature of food service.
3. FSMC shall offer free, reduced-price, and full-price reimbursable meals to all eligible children participating in SFA's Food Service Programs indicated in Section A, Scope and Purpose, Paragraph 2 herein.
4. For an FSMC to offer à la carte food service, the FSMC must offer free, reduced-price, and paid reimbursable meals to all eligible children.
5. FSMC shall provide meals for all programs operated by the CE that meet the meal pattern set by USDA. TDA provides detailed information on applicable meal patterns in the Administrator's Reference Manual (ARM) which is available at Squaremeals.org.
6. FSMC shall receive no payment for meals that are spoiled or unwholesome at the time of serving, which does not meet the detailed specifications for each food component or menu item in accordance with 7 CFR 210.16(c)(3), or that do not otherwise meet the requirements of the contract.
7. FSMC shall promote maximum participation in the Programs.
8. FSMC shall provide the specified types of service in the schools/sites listed in Exhibit A.
9. FSMC shall sell on the premises only those foods and beverages authorized by the SFA and only at the times and places designated by the SFA, and that meet School Nutrition Program requirements.

10. FSMC must make substitutions in the food components of the meal pattern for students with disabilities when their disability restricts their diet as stated in the students' Individual Educational Plans (IEPs) or 504 Plans and when the need for the substitution is certified by an appropriately licensed medical practitioner. Substitutions for disability reasons must be made on a case-by-case basis only when supported by a written statement of the need for substitutions that includes recommended alternate foods unless otherwise exempted by FNS. Such a statement must be signed by an appropriately licensed medical practitioner (reference: 7 CFR 210.10(g)(1); SP 40-2017; SP 26-2017; and SP 59-2016). The FSMC may make a substitution for those nondisabled students who are unable to consume regular breakfast or lunch because of medical or other special dietary needs. Accommodations for special dietary needs for students without medical disabilities are an SFA decision. If a substitution is made to accommodate the special dietary needs of one student, the same accommodation must be made for all students with the same dietary need (reference: 7 CFR 210.10(g)(2)). There will be no additional charge to the student for such substitutions. (USDA, "Accommodating Children with Special Dietary Needs in the School Nutrition Programs Guidance for School Food Service Staff".)
11. FSMC shall make substitutions for fluid milk for non-disabled students who cannot consume fluid milk due to medical or special dietary needs. Substitutions shall be made when a medical authority or student's parent or legal guardian submits a written request for a fluid milk substitute identifying the medical or other special dietary need that restricts the student's diet. Notification of fluid milk substitutions shall remain in effect until the medical authority or the student's parent, or legal guardian revokes such request in writing, or SFA changes its substitution policy for non-disabled students. Fluid milk substitutes shall provide nutrients as required by federal and state regulations. There will be no additional charge to the student for such substitutions. Reference 7 CFR 210.10(d)(3) and 7 CFR 220.8.
12. The FSMC shall implement an accurate point of service count using the counting system provided by SFA in its application to participate in the School Nutrition Programs and approved by TDA for the programs listed in Subsection A, Scope and Purpose, Paragraph 2, herein, as required under USDA regulations. Such a counting system must eliminate the potential for the overt identification of free and reduced-price eligible students under USDA Regulation 7 CFR 245.8(b).

C. Use of Advisory Group/Menus

1. SFA shall establish, and the FSMC shall participate in the formation, establishment, and periodic meetings of, an SFA advisory board composed of students, teachers, and parents to assist in menu planning. Reference 7 CFR 210.16(a)(8).
2. FSMC must serve meals that follow the 21-day menu cycles that meet the food specifications as written, which is attached to this Contract as "Exhibit F" and fully incorporated herein, and that meet School Nutrition Program requirements. The 21-day cycle menus developed and provided by the SFA allows the FSMC to determine the bid price. These menus must be followed without any changes to specifications. The menus are attached to this Contract as "Exhibit M" and fully incorporated herein. At a minimum, such food specifications shall include: (i) a recipe for each menu item that includes the total yield, portion size, ingredients, and all USDA-required nutrient information; (ii) the identity of all branded items that may be used in the meal; and (iii) whenever possible, the grade, style, and condition of each food item and other information that indicates the acceptable level of quality for each food item. A hard copy of these recipes shall be kept on file at SFA.
3. FSMC must follow: (i) the 21-day menu cycle and food specifications developed by the SFA for the NSLP; (ii) the 21-day menu cycle and Meal Specifications developed by SFA for the SBP; (iii) the 21-day menu cycle and Meal Specifications developed by SFA for the After School Snack Program; and

(iv) the 21-day menu cycle and Meal Specifications developed by SFA for the Summer Program (Reference 7 CFR 210.16(b)(1)) or any other program operated on behalf of the SFA. The vendor shall not request any modifications to the initial 21-day menu cycle and must serve exactly what is specified and as is specified by the SFA. The FSMC agrees to reimburse the SFA for any disallowances resulting from noncompliance with the initial 21-day menu cycle.

4. FSMC shall serve à la carte items that meet all state and federal School Nutrition Program requirements. FSMC shall provide documentation that demonstrates that all non-program foods and meals, such as à la carte items, comply with all applicable School Nutrition Program requirements.
5. FSMC may not change or vary the menus after the first menu cycle for any program without the written approval from the SFA. SFA shall approve the menus no later than two weeks prior to service. (Reference 7 CFR 210.16 and 7 CFR 210.10) Any changes or variances requested by an FSMC for substitutions to the SFA menu of lower quality food items shall be justified and documented in writing by FSMC. FSMC must maintain documentation for substitutions and justification of lower quality food items for the records retention period that is applicable to food production records and shall make such documentation available to SFA, TDA, and USDA for review upon request 7 CFR 210.16(c)(1) and 7 CFR 210.23.
6. FSMC must submit an FFVP cycle menu based on the information contained in the 2004 Resource, *Fruits and Vegetables Galore: Helping Kids Eat More*, (available from the FNS website, and as described in current guidance from USDA and TDA) if operated.

D. Purchases and Geographic Preference

1. Whether the SFA conducts its procurement or whether the FSMC procures products on behalf of the SFA, the FSMC may not require any additional liability coverage, regardless of dollar value, beyond that which the SFA would require under procurements not involving the FSMC.
2. If applicable, the FSMC shall document and track all FFVP expenses separately and make this documentation easily accessible for SFA or TDA review. Cost should be broken into two categories: (1) operational cost and (2) administrative cost.
 - a. Operational costs should cover the primary cost to run the FFVP to include the purchase of fruits and vegetables, including the cost of pre-cut produce and delivery charges; non-food items or supplies that are used in serving and cleaning; and salaries and fringe benefits for employees engaged in preparing and distributing fresh fruits and vegetables and in maintaining a sanitary environment.
 - b. Administrative costs are used principally to support planning and managing the program. The SFA is required to strictly scrutinize all requests for reimbursement of FFVP costs, to ensure that those costs are: (i) allowable; (ii) actual costs; (iii) fully documented; (iv) utilized to purchase fresh fruits and vegetables in accordance with applicable law and regulations; and (v) do not request reimbursement for more than 10% for administrative costs. TDA will monitor the SFA and the FSMC to ensure strict compliance with this provision.
 - c. The FSMC must return the full value of USDA Foods to the CE.
3. FSMC shall complete such purchasing activities in a manner that does not result in duplication of services or expenses in accordance with 2 CFR Part 200.318(d). FSMC and SFA shall ensure that no conflict of interest exists between the third-party purchasing agent, if any, and the SFA's contracted FSMC. The FSMC must not procure additional goods or services beyond what is stipulated in this Contract.

4. SFA shall ensure that FSMC shall comply with all applicable competitive bidding and open competition requirements for such purchases, as set forth in 2 CFR Part 200, including but not limited to 2 CFR 200.318-200.327.
5. SFA and FSMC acknowledge that to the extent required by 7 CFR 250.17(e), 2 CFR Part 200, SP 38-2017, and SP 32-2019, SFA must, to the maximum extent practicable, purchase only domestic food and food products for the National School Lunch Program and School Breakfast Program that are produced and processed in the United States using over 51% domestic foods, by weight or volume. As required by the Buy American provision, all products must be of domestic origin as required by 7 CFR Part 210.21(d). A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d). Exceptions to the Buy American provision should be used as a last resort; however, the SFA only may approve an alternative or exception. Requests for exception must include the: a) Alternative substitute(s) that are domestic and meet the required specifications:
 i) Price of the domestic food alternative substitute(s), and ii) Availability of the alternative domestic substitute(s) in relation to the quantity ordered; and b) Reason for exception: limited/lack of availability or price (include price): iii) Price of the domestic food or food product; and iv) Price of the non-domestic food or food product that meets the required specification of the domestic food or food product.
6. To indicate a geographic preference, the SFA must check ONLY ONE of the following:
 - ☐ For this contract, SFA requires that FSMC work with the SFA to establish a process for incorporating geographic preference in the procurement of *unprocessed locally raised and locally grown agricultural products*.
 - ☐ For this contract, SFA does not require that FSMC work with the SFA to establish a process for incorporating geographic preference in the procurement of *unprocessed locally raised and locally grown agricultural products*.

E. USDA Foods

1. SFA shall retain title to all USDA Foods.
2. The USDA Foods in Schools program supports domestic nutrition programs and American agricultural producers through purchases of 100% American grown and produced foods for use by schools and institutions participating in the National School Lunch Program among other programs.
3. SFA shall ensure that all federally donated foods received by the SFA and made available to the FSMC accrue only to the benefit of the SFA’s nonprofit school food service and are fully utilized therein. 7 CFR 210.16(6).
4. SFA shall ensure USDA Foods or processed end products containing USDA Foods shall not be used for catering or special functions conducted outside of the nonprofit school food service operation.
5. SFA shall assure that the maximum amount of USDA Foods is received and utilized by FSMC. 7 CFR 210.9(b)(15).
6. SFA shall ensure that FSMC has credited SFA for the value of all USDA Foods received for use in SFA’s meal service in each School Year, (including both entitlement and bonus foods) regardless of whether the USDA Foods have been used. The value of foods received shall appear as a credit on the invoice for the month in which the donated food was received. This must include the value of USDA

Foods contained in processed end products, in accordance with the contingencies in 7 CFR part 250.51(a).

7. SFA shall maintain final responsibility for management and oversight of the procurement for processing agreements, private storage facilities, or any other aspect of financial management relating to USDA Foods. 7 CFR 210.16, 7 CFR 250.50(d).
8. The FSMC will not itself enter into the processing agreement with the processor required in subpart C of 7 CFR part 250; 7 CFR 250.53(a)(8).
9. FSMC will conduct all activities relating to USDA Foods for which it is responsible in accordance with 7 CFR Parts 250, 210, 220, 225, and 226, as applicable.
10. The FSMC shall credit the SFA the value of USDA Foods contained in the end products at the processing agreement value monthly. 7 CFR 250.50(c); 250.53(a)(3). All refunds received from processors must be credited on invoices submitted to the SFA's Nonprofit School Food Service Account. 7 CFR 250.51(a-b). The method used to determine the donated food values may not be established through a post-award negotiation or any other method that may directly or indirectly alter the terms and conditions of the procurement or contract.
11. FSMC must accept and use all USDA donated ground beef and ground pork products, and all processed end products in the SFA's Food Service Program, and must use all other donated foods, or commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the SFA's food service (unless the contract specifically stipulates that the donated foods, and not such commercial substitutes, be used). Upon termination of this Contract, or if this Contract is not extended or renewed, FSMC must return all unused donated ground beef, pork, and processed end products to SFA. 7 CFR 250.51(d); 7 CFR 250.52(c); 7 CFR 250.53(a)(5).
12. FSMC further agrees to accept and use all other USDA Foods in SFA's food service. FSMC may or may not use (substitute) commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the USDA Foods, in SFA's Food Service Program. 7 CFR 250.53(a)(6).
 - a. SFA shall consult with the FSMC in the selection of USDA Foods; however, the final determination as to the acceptance of USDA Foods must be made by the SFA.
 - b. Upon termination of this Contract, FSMC must, at SFA's discretion, return other unused USDA Foods to SFA. The value of other unused USDA Foods shall be based on the market value of all USDA Foods received for use in SFAs food service. The market value shall be provided to the SFA by TDA. 7 CFR 250.51(a). The average material prices are listed by school year and used by processors participating in the USDA Foods processing program. The file provides the value of the material and is used on their Summary End Product Data Schedules.
 - c. At the end of the year, the FSMC shall reconcile the value of USDA Foods received against credits provided on monthly invoices. The contractor shall provide final credit of any balance due to the SFA. The total credit given for USDA Foods in each year must equal the USDA Foods, including bonus foods, received to the SFA. The credits must also encompass any transfers from other SFA and/or the state agency accepted in excess of directly received USDA Foods.

13. FSMC shall have records maintained and available to substantiate the receipt, use, storage, and inventory of USDA Foods. The FSMC must submit to the SFA monthly inventory reports showing all transactions for processed and non-processed USDA Foods. Failure by the FSMC to maintain records as required by 7 CFR section 250.16 shall be considered prima facie evidence of improper distribution or loss of USDA Foods and the FSMC shall be subject to the provisions of 250.13(e). FSMC shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to USDA Foods.
14. If the FSMC acts as an intermediary between a processor and the SFA, the FSMC shall credit the SFA for the value of USDA Foods contained in the processed end products at the USDA processing agreement value, unless the processor is providing such credit directly to the SFA. The FSMC will issue all such credit in full prior to the expiration of each Contract Term. Any extensions or renewals of this contract, if applicable, are contingent upon the fulfillment of all contract provisions related to foods.
15. FSMC will comply with 7 CFR 250.14(b); 250.52, and 250.53(a)(9) concerning storage and inventory management of USDA Foods. 7 CFR 250.53(b). Failure by FSMC to maintain the required records under this Contract shall be considered prima facie evidence of improper distribution or loss of USDA Foods.
16. FSMC will comply, as applicable, with 7 CFR 250.51 and 250.52 concerning payment of processing fees or submittal of refund requests to a processor on behalf of the SFA, or remittance of refunds for the value of foods processed in products to the SFA, in accordance with requirements in 7 CFR Part 250 subpart C.
17. FSMC shall allow SFA and/or any state or federal representative or auditor, including USDA or their duly authorized representatives, to perform onsite reviews of FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of USDA Foods 7 CFR 250.53(a)(10).
18. FSMC shall maintain records to document its compliance with requirements relating to USDA Foods in accordance with 7 CFR 250.54(b) 7 CFR 250.53(a)(11).
19. FSMC acknowledges that the renewal of this Contract is contingent upon the fulfillment of all contract provisions herein relating to USDA Foods 7 CFR 250.53(a)(12).

F. Employees

1. FSMC shall provide and pay a staff of qualified, trained management (and operational) employees assigned to duty on SFA's premises for the efficient operation of the Programs.
2. SFA must designate if current SFA employees, including site and area managers as well as any other staff, will be retained by SFA or FSMC.

Employees shall be retained by: (check only one)

- ☐ SFA (See Exhibit C, Chart 2)
- ☐ FSMC (See Exhibit E)
- ☐ Both SFA and FSMC (See Exhibit C, Chart 2, and Exhibit E)

3. Each position engaged in or required for operating the Program(s) shall be identified, including whether the position is SFA or FSMC personnel, in Chart 2 of Exhibit C, which is attached to this RFP and fully incorporated herein.

4. If the FSMC is required to retain labor for the operations, each position that will be transitioned from the SFA to the FSMC shall be identified in Exhibit C, Chart 2, and Exhibit E, which are attached to this RFP and fully incorporated herein. SFA shall include the methodology or details regarding how labor will be transitioned to the FSMC. Such items shall include salary, benefits, withholding requirements, and expected date of transition (or contract year).
5. For any employee positions that will be hired by the FSMC, SFA shall provide in Exhibit E a list of each FSMC food service position and the minimum qualifications acceptable to SFA for each position. SFA shall have final approval regarding the hiring of the following positions assigned to the Food Service Program. List positions or N/A:

6. Any food service position not identified in the above-stated Exhibits shall be an employee of SFA. Such employees shall be supervised on SFA's behalf by FSMC management employees; provided, however, that SFA shall retain the exclusive right to control the terms and conditions of the employment of such supervisory and non-supervisory employees, including, but not limited to, control over their hiring, firing, promotion, discipline, levels of compensation and work duties.
7. If SFA is sharing FSMC employees with other SFA, SFA shall identify in Chart 6 of the Exhibit C: Charts which is attached to this Contract and fully incorporated herein, each SFA with whom the FSMC employee is to be shared and state the percentage of time each employee will spend with each SFA. SFA's budget shall reflect the percentage of time each employee will work at SFA and for which SFA will be charged.
8. FSMC shall comply with all wages and hours of employment requirements of federal and state laws. FSMC shall be responsible for supervising and training personnel, including SFA-employed staff outside of TDA resources. Supervision activities include employee and labor relations, personnel development, and hiring and termination of FSMC management staff. FSMC shall also be responsible for the hiring and termination of the non-management staff who are employees of FSMC.
9. If a transition occurs, the FSMC shall give first consideration to current employees of SFA or incumbent contractor when hiring employees to provide services pursuant to this Contract, but FSMC shall not be obligated to hire such employees. SFA shall not pay the cost of transferring SFA employees to FSMC payroll.
10. FSMC shall provide Workers' Compensation coverage for its employees, as required by law.
11. FSMC shall instruct its employees to abide by the policies, rules, and regulations with respect to the use of SFA's premises as established by SFA and which are furnished in writing to FSMC.
12. FSMC shall maintain its personnel and fringe benefits policies for its employees, subject to review by SFA.
13. FSMC shall assign to duty on SFA's premises only employees acceptable to SFA.
14. Staffing patterns, except for the Food Service Director, shall be mutually agreed upon.
15. FSMC will remove any employee who violates health requirements or conducts himself or herself in a manner that is detrimental to the well-being of the students, provided such a request is not

in violation of any federal, state, or local employment laws. In the event of the removal or suspension of any such employee, FSMC shall immediately restructure the food service staff to avoid disruption of service.

16. FSMC shall require all its employees assigned to duty on SFA's premises to submit to health examinations as required by law and shall submit satisfactory evidence of compliance with all health regulations to SFA upon request.
17. All SFA and FSMC personnel assigned to the food service operation in each school shall be instructed in the use of all emergency valves, switches, and fire and safety devices in the kitchen and cafeteria areas.
18. To the extent and in the manner required by state law, FSMC shall perform a security (background) check on any FSMC employee that will be working at SFA.
19. FSMC shall not blacklist or require a letter of relinquishment or publish or cause to be published or blacklisted any employee of FSMC or SFA discharged from or voluntarily leaving the service of FSMC or SFA with the intent of and for the purpose of preventing such employee from engaging in or securing similar or other employment from any other corporation, company, or individual.
20. Both SFA and FSMC shall ensure that their employees adhere to the professional standards and continuing education training requirements as required by federal regulations, codified at 7 CFR 210.30, throughout the initial term and all renewals of this Contract. School food authorities that operate the National School Lunch Program, or the School Breakfast Program 7 CFR Part 220, must establish and implement professional standards for school nutrition program directors, managers, and staff, as defined in 7 CFR 210.2. Both SFA and FSMC shall establish and implement the foregoing standards and requirements under this Contract. Under this provision, FSMCs must provide technical training to staff outside of TDA training.

G. Use of Facilities, Inventory, Equipment, Storage, and Utilities

1. SFA will make available, without any cost or charge to FSMC, area(s) of the premises in which FSMC shall render its services. SFA shall always have full access to the food service facilities and for any reason, including inspection and audit.
2. At the commencement, termination, or expiration of this Contract, FSMC and SFA shall take a physical inventory of all non-expendable supplies and capital equipment owned by SFA, including, but not limited to, silverware, trays, chinaware, glassware, and kitchen utensils and all furniture, fixtures, and dining room equipment utilized in SFA's Food Service Program. FSMC and SFA shall mutually agree on the usability of such supplies and equipment and, at the expiration or termination of this Contract, FSMC shall surrender to SFA all non-expendable supplies and capital equipment in the condition in which it was received except for ordinary wear and tear, damage by the elements and except to the extent that said premises or equipment may have been lost or damaged by vandalism, fire, flood or other acts of God, or theft by persons other than employees of FSMC except through the negligence of FSMC or its employees, or for any other reason beyond the control of FSMC. FSMC and SFA will sign a summary of the beginning inventory at the commencement and the expiration or termination of this Contract and keep a copy of each on file with this Contract.
3. At the commencement and the expiration or termination of this Contract, FSMC and SFA shall jointly undertake a beginning and closing inventory of all food and supplies. USDA Foods shall also be inventoried by a separate inventory. FSMC and SFA shall determine whether any portion of the beginning inventory is not suitable for SFA's continued use. Such inventory, when completed, shall

become a part of this Contract by incorporation. FSMC shall be responsible for accounting for any difference between the beginning inventory and the ending inventory and shall compensate SFA for any shortfall in inventory not arising from (1) normal wear and tear; or (2) theft, fire, or other casualty loss beyond the control of FSMC and not arising from the negligence of FSMC or its agents. The value of the inventories, except for USDA Foods inventories, shall be determined by invoice cost. The value of USDA Foods inventories shall be the market value, which is the value in USDA's Electronic Commodity Ordering System (ECOS) at the time the USDA Foods are received by SFA. Upon termination of the contract, the FSMC cannot remove any USDA Foods from the SFA.

4. During this Contract, title to all SFA food and supplies shall remain with the SFA.
5. FSMC shall maintain the inventory of silverware, chinaware, kitchen utensils, and other operating items necessary for the food service operation and at the inventory level as specified by SFA.
6. SFA will replace expendable equipment and replace, repair, and maintain nonexpendable equipment except when damages result from the use of less than reasonable care by the employees of FSMC.
7. FSMC shall maintain adequate storage procedures, inventory, and control of USDA Foods in conformance with SFA's agreement with TDA.
8. FSMC shall provide SFA with keys for all food service areas secured with locks.
9. SFA shall provide FSMC with local telephone service.
10. SFA

☐ shall or ☐ shall not

provide water, gas, and electric service for the food service program. If SFA is providing water, gas, and electric service for the food service program, charges to the food service account shall be made at least quarterly. SFA may use this formula if kitchens do not have individualized meters:

SFA will:

- a. Calculate the square footage of the kitchen by developing a percentage of utilities based on the square footage of the food service facilities in relation to the school's total square footage.
- b. Determine the percentage of time the kitchen is in use compared to the total campus use. (The kitchen may operate 7 hours but the school day with activities may be 9 hours.)
- c. Apply percentages to the average cost of the total utilities.

The SFA will only charge utilities for kitchens during months of operation (if the kitchen was not operating in the summer. The district must not charge the food service operation for utilities during the summer months.) The district must not include cafeteria usage when the cafeteria is used for purposes other than feeding students (pep rallies, study hall, evening functions).

11. SFA shall furnish and install any equipment and/or make any structural changes to the facilities needed to comply with federal, state, or local laws, ordinances, rules, and regulations.

12. SFA shall be responsible for any losses, including USDA Foods, which may arise due to equipment malfunction or loss of electrical power not within the control of FSMC.
13. FSMC shall not remove any food preparation and serving equipment owned by SFA from SFA's premises.
14. SFA shall not be responsible for loss or damage to equipment owned by FSMC and located on SFA premises.
15. FSMC shall notify SFA of any equipment belonging to FSMC on SFA premises within ten days of its placement.
16. FSMC shall comply with all SFA building rules and regulations.
17. FSMC shall not use SFA's facilities to produce food, meals, or services for third parties without the approval of SFA. If such usage is mutually acceptable, there shall be a signed agreement that stipulates the fees to be paid by FSMC to SFA for such facility usage. Such usage may not result in a cost to the Non-profit School Food Service Account.
18. Upon termination of this Contract, FSMC shall surrender to SFA all SFA's equipment and furnishings used in SFA's Food Service Program in good repair and condition, reasonable wear and tear excepted.

H. Health Certifications/Food Safety/Sanitation

1. FSMC shall maintain, in the storage, preparation, and service of food, proper sanitation and health standards in conformance with all applicable State and local laws and regulations and comply with the food safety inspection requirements of 210.13(b). 7 CFR 210.9(b)(14).
2. FSMC shall maintain all State of Texas and local health certification for any facility outside the school in which it proposes to prepare meals and shall maintain this health certification for the duration of this Contract. 7 CFR 210.16(c)(2).
3. FSMC shall obtain and post all licenses and permits as required by federal, state, and/or local law.
4. FSMC shall comply with all State of Texas and local and sanitation requirements applicable to the preparation of food. 7 CFR 210.16(a)(7).
5. SFA shall maintain applicable health certification and ensure that FSMC complies with all applicable state and local regulations pertaining to sanitation, preparing, or serving meals at a SFA facility. 7 CFR 210.16(a)(7).
6. SFA shall provide sanitary toilets and handwashing facilities for the employees of FSMC.
7. Any cleaning or sanitation that is not specifically assigned herein shall be the responsibility of SFA.
8. FSMC shall adhere to the food safety program implemented by the SFA for all preparation and service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required by 42 U.S.C. § 1758(h)(5)(A).
9. FSMC shall allow at least two health inspections to be conducted by the Health Department at every site involved in the school meal preparation and/or service as required by 42 U.S.C. §1758(h)(1).

I. Financial Terms

1. All income accruing as a result of payments by children and adults, federal and state reimbursements, and all other income from sources such as donations, special functions, catering, à la carte, vending, concessions, contract meals, grants, and loans shall be credited to the Non-profit School Food Service Account daily. Any profit or guaranteed return shall remain in the SFA's Non-Profit School Food Service Account.
2. All facilities and equipment to be provided by the SFA shall be provided at SFA's expense.
3. Meal Equivalency Factor
 - a. For the purpose of making the meal count computation, the number of meals served to children shall be determined by actual counts of reimbursable meals.
 - b. The FSMC and SFA shall determine à la carte meal/non-program equivalents by dividing the à la carte revenue by the per-meal sum of the previous year (PY) Federal free lunch meal reimbursement plus the per-meal value of PY USDA Foods entitlement and bonus USDA Foods entitlement. The meal equivalency factor (MEF) shall be updated annually for any year that the contract is renewed.
 - c. The Meal Equivalency Factor (MEF) shall be published by TDA yearly.
 - d. Meal equivalents shall be determined with the following formula:

$$\frac{\text{Sales (revenue in dollars)}}{\text{MEF}}$$

4. Financial Guarantee
 - a. All revenue received in the operation of this contract must accrue to the nonprofit school food service account.
 - b. As part of this RFP and based on projected revenue and expenses (as outlined in Exhibit B), the SFA has determined that a financial guarantee ☐ is or ☐ is not required through life of the contract.

☐ Breakeven position required
☐ Financial Guarantee Amount _____
☐ Subsidy Amount _____
☐ No Guarantee Required
 - c. Any guarantee offered by the FSMC shall be based solely on the information contained in this RFP. Additional addendum and terms are not permitted.
5. Payment Terms/Method
 - a. The FSMC must be paid at a fixed rate per meal/meal equivalent. The proposal/bid rate per meal must be calculated as if no USDA Foods were available. The method by which FSMC will use and account for USDA Foods shall be in accordance with Subsection E, USDA Foods, hereinabove.

FSMC shall invoice SFA within 14 days after the end of each Accounting Period for the total amount of SFA's financial obligation for that Accounting Period.

- b. SFA shall make payment in accordance with the Texas Prompt Payment Act, Tex. Gov't Code Chapter 2251; however, no interest or finance charges that may accrue under this Contract may be paid from SFA's Nonprofit School Food Service Account.
- c. FSMC must submit detailed documentation for each Accounting Period to support what the SFA is charged. Upon termination of the Contract, all outstanding amounts shall immediately become due and payable. Each invoice submitted by FSMC will include reconciliation for any overpayment or underpayment from prior Accounting Periods and shall identify and account for donated food as stated hereinabove.
- d. FSMC shall be responsible for paying all applicable taxes and fees, including, but not limited to, excise tax, state and local income tax, payroll, and withholding taxes, for FSMC employees. FSMC shall indemnify and hold SFA harmless for all claims arising from the non-payment of such taxes and fees.
- e. Applicable only if a subsidy is requested in Subsection I, paragraph 4 above: SFA and FSMC shall cooperate to ensure that SFA's Food Service Program is operated in accordance with SFA's Food Service Budget. In the event that the FSMC's operation of SFA's Food Service Total Expenses are greater than Total Revenue, FSMC shall within 30 days pay SFA a subsidy payment as outlined in #4 above. In the event that the FSMC pays a subsidy, FSMC may not recover the subsidy from SFA in subsequent Contract years.
- f. SFA shall not be responsible for any expenditure incurred by the FSMC before the execution of this Contract and approval by TDA.
- g. Payments on any claim shall not preclude the SFA from adjusting payment to FSMC of any item found not to have been in accordance with the provisions of this RFP and Contract and bid specifications.
- h. SFA shall retain control of the Non-profit School Food Service Account and overall financial responsibility for SFA's Food Service Program.
- i. The SFA shall establish all selling prices, including price adjustments, for all reimbursable, non-reimbursable meals/milk, à la carte, and non-program sales (including vending, adult meals, contract meals, concessions, and catering) prices.
- j. FSMC shall promptly pay SFA the full amount of any meal overclaims, disallowed costs, or other fiscal actions that are attributable to the FSMC's actions hereunder, including those overclaims based on review or audit findings that occurred during the Effective Dates of original and renewal Contracts.

J. Books and Records

- 1. FSMC shall maintain such records (supported by invoices, receipts, or other evidence) as SFA requires for reviews, compliance, etc.
- 2. The SFA shall be responsible for the establishment and maintenance of the free and reduced-price meals' eligibility documentation. 7 CFR 210.7(c), 7 CFR 210.9(b)(18) and 7 CFR 245.6(e).

3. FSMC shall provide SFA with a year-end statement.
4. SFA and FSMC must provide all documents as necessary for the independent auditor to conduct SFA's single audit and Administrative Review.
5. FSMC shall make its books and records pertaining to the Contract available, upon demand, in an easily accessible manner for a period of three years after the final claim for reimbursement for the fiscal year to which they pertain. The books and records shall be made available for audit, examination, excerpts, and transcriptions by SFA and/or any state or federal representatives and auditors. If audit findings regarding FSMC's records have not been resolved within the three-year record retention period, the records must be retained beyond the three years for as long as required for the resolution of the issues raised by the audit. Reference 7 CFR 210.9(b)(17) and 2 CFR 200.334.
6. Authorized representatives of SFA, TDA, USDA, and USDA's Office of the Inspector General shall have the right to conduct on-site administrative reviews of the food service operation.
7. FSMC shall not remove federally required records from SFA premises upon the expiration or termination of this Contract.
8. The FSMC shall maintain such records as the school food authority will need to support its Claim for Reimbursement under this part, and shall, at a minimum, report claim information to the school food authority promptly at the end of each month. Such records shall be made available to the school food authority, upon request, and shall be retained in accordance with 7 CFR 210.23(c). 7 CFR 210.16(c)(1).

K. Termination

1. If at any time, the SFA shall make a reasonable decision that adequate funding from federal, state, or local sources shall not be available to carry out its financial obligation to the FSMC, then the SFA shall have the option to terminate this contract by giving 10 days written notice to the FSMC.
2. In the event either party commits a material breach of this Contract, the non-breaching party shall give the breaching party written notice specifying the default, and the breaching party shall have 30 days within which to cure the default. If the default is not cured within that time, the non-breaching party shall have the right to then terminate this Contract for cause by giving 30 days additional written notice to the breaching party. If the breach is remedied prior to the proposed termination date, the non-breaching party may elect to continue this Contract. Notwithstanding the foregoing termination clause, in the event that the breach concerns sanitation problems, the failure to maintain insurance coverage as required by this Contract, failure to provide required periodic information or statements, or failure to maintain quality of service at a level satisfactory to SFA, SFA may terminate this Contract immediately.
3. In the event that either party is prevented from performing its obligations under this Contract by war, acts of public enemies, fire, flood, or acts of God (individually each known as a "Force Majeure Event"), that party shall be excused from performance for the period of such Force Majeure Event exists.
4. In the event of FSMC's nonperformance under this Contract or the violation or breach of the terms of this Contract, SFA shall have the right to pursue any available administrative, contractual, and legal remedies against FSMC.
5. SFA is the responsible authority without recourse to USDA or TDA for the settlement and satisfaction of all contractual and administrative issues arising in any way from this Contract. Such authority

includes, but is not limited to, source evaluation, protests, disputes, claims, or other matters of a contractual nature.

6. Upon service ending by either Contract expiration or termination, it shall be incumbent upon the FSMC to cooperate fully with the replacement FSMC or SFA if SFA is returning to self-operated food service and with TDA to ensure a smooth and timely transition to the replacement FSMC or SFA.

L. Insurance

1. FSMC shall maintain the insurance coverage set forth below for each accident provided by insurance companies authorized to do business in the state of Texas. A Certificate of Insurance of FSMC's insurance coverage indicating these amounts must be submitted at the time of the award.
2. The information below must be completed by SFA:
 - a. Comprehensive General Liability - includes coverage for:
 - 1) Premises - Operations
 - 2) Products - Completed Operations
 - 3) Contractual Insurance
 - 4) Broad Form Property Damage
 - 5) Independent Contractors
 - 6) Personal Injury
 - i. \$ _____ Combined Single Limit.
 - b. Automobile Liability coverage with a \$ _____ Combined Single Limit.
 - c. Workers' Compensation—Statutory; Employer's Liability with a combined single limit of
 - ii. \$ _____
 - d. Excess Umbrella Liability with a combined single limit of \$ _____
3. The SFA shall be included as an additional insured on General Liability, Automobile, and Excess Umbrella policies.
4. The contract of insurance shall provide notice to SFA of cancellation of insurance policies 30 days before such cancellation is to take effect.
5. Notwithstanding any other provision of this Contract, SFA shall not be liable to FSMC for any indemnity.

M. Trade Secrets and Proprietary Information

1. During the term of this Contract, FSMC may grant to SFA a nonexclusive right to access certain proprietary materials of FSMC, including menus, recipes, signage, food service surveys and studies, management guidelines and procedures, operating manuals, software (both owned by and licensed by FSMC) and similar compilations regularly used in FSMC business operations ("Trade Secrets"). SFA shall not disclose any of FSMC's Trade Secrets or other confidential information, directly or indirectly, during or after the term of this Contract. SFA shall not photocopy or otherwise duplicate any such material without the prior written consent of FSMC. All trade secrets and other confidential information shall remain the exclusive property of FSMC and shall be returned to FSMC immediately upon termination of this Contract. SFA shall not use any confusingly similar names, marks, systems, insignia, symbols, procedures, and methods. Without limiting the foregoing and except for software provided by SFA, SFA specifically agrees that all software associated with the operation of the food

service, including without limitation, menu systems, food production systems, accounting systems, and other software, are owned by or licensed to FSMC and not SFA. Furthermore, SFA's access or use of such software shall not create any right, title, interest, or copyright in such software and SFA shall not retain such software beyond the termination of this Contract. In the event of any breach of this provision, FSMC shall be entitled to equitable relief, including an injunction or specific performance, in addition to all other remedies otherwise available. All SFA's obligations under this section are subject to SFA's obligations under the Texas Public Information Act and any other law that may require SFA to use, reproduce, or disclose the FSMC's confidential information. This provision shall survive the termination of this Contract.

2. SFA shall not require any FSMC proprietary financial, point of sale, marketing, technology or other item as a requirement for the RFP to ensure fair and open competition.
3. Any discovery, invention, software, or program, the development of which is paid for by SFA, shall be the property of SFA to which TDA and USDA shall have unrestricted rights.
4. During the term of this Contract, FSMC may have access to SFA confidential information ("SFA Confidential Information"), including student identifiable confidential information that is protected from disclosure by federal law 42 U.S.C. §1758(b)(6). FSMC agrees to hold any SFA Confidential Information in confidence during the term of this Contract and thereafter. FSMC further agrees that FSMC has no independent rights to this information and will not make any SFA Confidential Information available in any form to any third party or use Confidential Information for any purpose other than the performance of FSMC's obligations under this Contract. FSMC will use reasonable security measures to protect SFA's Confidential Information from unauthorized access, use, or disclosure and ensure that SFA's Confidential Information is not disclosed or distributed in violation of the terms of this Contract. Immediately upon the termination or expiration of this Contract, FSMC shall return to SFA any copies of SFA's Confidential Information provided to FSMC by SFA, and FSMC will destroy all other copies of SFA's Confidential Information in all forms, partial and complete, in all types of media and computer memory, and whether or not modified or merged into other materials.

N. Summer Food Service Program (SFSP)

Check One: ☐ SFA does or plans to participate in the SFSP [SFA must complete the entire section]
☐ SFA does not participate in the SFSP [If this box is checked, then Subsection N does not apply]

1. SFA shall be responsible for determining the eligibility of all SFSP sites.
2. SFA, as a sponsor, shall be responsible for all management responsibilities of the SFSP, as described in 7 CFR §225.15 (a)(3).
3. Bonding requirements.
 - a. Bid guarantee: Bids that exceed \$50,000 (the State's small purchase threshold) shall include a bid guarantee in the amount of \$ _____ [Enter an amount not less than 5% nor more than 10% of the total estimated value of the contract]. Bid guarantees will be returned (a) to unsuccessful offerors as soon as practicable after the opening of proposals and (b) to the successful offeror upon execution of such further contractual documents (i.e., insurance coverage) and bonds as may be required by the bid. 7 CFR 225.15(m)(5)

- b. Performance bond (required when the value of the Contract exceeds \$50,000, the State's small purchase threshold): Within ten (10) days of the awarding of the contract, the successful offeror shall provide SFA with a performance bond in the amount of \$ _____ [Enter an amount of 10% of the estimated value of the Contract]. Performance bonds shall be held for the duration of the Contract. 7 CFR 225.15(m)(6).
 - c. Bid guarantees and performance bonds must be obtained from a surety company listed in the current U.S. Department of Treasury Circular 570. No alternative forms of bid guarantees or performance bonds are allowed, including but not limited to cash, certified checks, letters of credit, or escrow accounts. 7 CFR 225.15(m)(7).
4. SFA shall immediately correct any problems found as a result of a health inspection and shall submit written documentation of the corrective action implemented within two weeks of the citation.
 5. FSMC must comply with the 21-day menu cycle developed by SFA for the SFSP (Exhibit M) and include it in the RFP. SFA shall approve any changes to the menus no later than two weeks prior to service after the initial 21-day menu cycle has been complete. The SFA shall inform TDA of menu changes for the SFSP.
 6. SFA, as an SFSP sponsor, is responsible for conducting and documenting the required SFSP site visits of all sites for pre-approval and during the operation of the program.
 7. SFA will make the final determination of the opening and closing dates of all SFSP sites, if applicable.
 8. FSMC may use foods to conduct SFSP in accordance with Section E of the Additional Standard Terms and Conditions hereinabove and 7 CFR Part 225 and 2 CFR Part 200.

O. Certifications

FSMC shall execute and comply with the following Certifications: (i) Debarment certification shall be provided by a) the SFA providing the page from The System for Award Management and maintaining such record with other supporting documentation to demonstrate that the SFA had referenced The System for Award Management; or b) that by signing this Agreement that the FSMC certifies that neither it nor any principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Contract by any federal department or agency or by the State of Texas; or c) submitting the TDA Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion for Covered Contracts form; and (ii) Anti-collusion Affidavit, which is attached to this Contract as Exhibit J and fully incorporated herein; (iii) Certification Regarding Lobbying, which is attached to this Contract as Exhibit K and fully incorporated herein; and (iv) Standard Form-LLL, Disclosure of Lobbying Activities, when applicable, which is attached to this Contract as Exhibit L and fully incorporated herein.

P. Miscellaneous

1. Emergency Notifications.

- a. SFA shall notify FSMC of any interruption in utility service, delays, or emergency situations.

Notification will be provided to:

Name: _____

Title: _____

Telephone number: _____

Alternate telephone number: _____

2. Governing Law. This Contract is governed by and shall be construed in accordance with Texas and federal law.
3. Headings. All headings contained in this Contract are for convenience of reference only, do not form a part of this Contract, and shall not affect in any way the meaning or interpretation of this Contract.
4. Incorporation/Amendments. This Request for Proposal and any subsequent contract constitute the entire agreement between the parties with relation to the transaction contemplated hereby. In the event of a conflict between or among any of the terms of the documents that make up the contract, such conflicts shall be resolved by referring to the documents in the following order of priority: (i) final written agreement; (ii) SFA's Request for Proposal including all addenda and attachments; and (iii) FSMC's Proposal. No modification or amendment to this Contract shall become valid unless it is made in writing, signed by the parties, and approved by TDA.
5. **INDEMNITY. EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS CONTRACT, FSMC SHALL DEFEND, INDEMNIFY, AND HOLD SFA HARMLESS FROM AND AGAINST ALL CLAIMS, LIABILITY, LOSS, AND EXPENSES, INCLUDING REASONABLE COLLECTION EXPENSES, ATTORNEYS' FEES, AND COURT COSTS THAT MAY ARISE BECAUSE OF THE ACTIONS OF FSMC, ITS AGENTS OR EMPLOYEES IN THE PERFORMANCE OF ITS OBLIGATIONS UNDER THIS CONTRACT, EXCEPT TO THE EXTENT ANY SUCH CLAIMS OR ACTIONS RESULT FROM THE NEGLIGENCE OF SFA, ITS EMPLOYEES OR AGENTS. THIS CLAUSE SHALL SURVIVE TERMINATION OR EXPIRATION OF THIS CONTRACT.**
6. Nondiscrimination. Both SFA and FSMC agree that no child who participates in the NSLP, SBP, SMP, ASCP, CACFP, SSO, or SFSP will be discriminated against based on race, color, national origin, sex, age, or disability.
7. Notices. All notices, consents, waivers, or other communications which are required or permitted hereunder, except those required under Emergency Notification herein above, shall be sufficient if given in writing and delivered personally, or by sending a copy thereof by first class or express mail, postage prepaid, courier service, charges prepaid or by facsimile transmission (followed by the original) to the address (or to the facsimile or telephone number), as follows (or to such other addressee or address as shall be set forth in a notice given in the same manner):

To SFA: _____

To FSMC: _____

Copy: _____

If such notice is sent by mail or courier service, it shall be deemed to have been given to the person entitled thereto when deposited in the United States mail or courier service for delivery to that person or, in the case of a facsimile transmission, when received.

8. Severability. If one or more provisions of this contract or the application of any provision to either party or circumstance is held invalid, unenforceable, or illegal in any respect, the remainder of this Contract and the application of the provision to other parties or circumstances shall remain valid and in full force and effect.
9. Silence, absence, or omission. Any silence, absence, or omission from the Contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by SFA are to be used.
10. Subcontract/Assignment. No provision of this Contract shall be assigned or subcontracted without the prior written consent of the SFA, except that FSMC may, after notice to SFA, assign this Contract in its entirety to an affiliated company or wholly owned subsidiary without prior written consent and without being released from any of its responsibilities hereunder.
11. Waiver. The failure of FSMC or SFA to exercise any right or remedy available under this Contract upon the other party's breach of the terms, covenants, or conditions of this Contract or the failure to demand prompt performance of any obligation under this Contract shall not be deemed a waiver of such right or remedy; of the requirement of punctual performance; or any subsequent breach or default on the part of the other party.

AGREEMENT

Offeror certifies that the FSMC shall operate the SFA's school food service in accordance with all applicable state and federal regulations.

Offeror certifies that all terms and conditions within the Proposal shall be considered a part of this Contract as if incorporated herein.

This Contract shall be in effect for one year and may be renewed by mutual agreement for four additional one-year periods. IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed by their duly authorized representatives.

ATTEST:

SCHOOL FOOD AUTHORITY:

Name of SFA

Signature of Authorized Representative

(SFA cannot sign until approved by TDA) CFR 210.19a.5

Typed Name of Authorized Representative

Title

Date Signed

ATTEST:

FOOD SERVICE MANAGEMENT COMPANY:

Name of FSMC

Signature of Authorized Representative

Typed Name of Authorized Representative

Title

Date Signed

Exhibit A: Site Information- Services Required

If your School District has more than 20 Sites, please use Exhibit A Supplement provided here. All sites must be recorded.

[illegible]

***At-Risk Meals could include one of the following meal services: breakfast, lunch or supper.**

****Dependent upon possible Bond Election date and approval by community vote**

***The MILE is a separate building site, attending students are from Midlothian HS and Midlothian Heritage HS. Food for this campus is currently prepared at MHS and brought over to The MILE.

Exhibit B: Budget

Projected Revenue: Based on _____ (Number) days of meal service in the School Year 2024-2025 and using 2023-2024 reimbursement rates the SFA shall multiply the rates by the actual meals served from School Year 2022-2023.

Consolidated Food Service Budget School Year 2024-2025

Revenue:

Local

Student Breakfast Sales Revenue

Student Lunch Sales Revenue

Adult & À la carte Sales Revenue

Catering & Other Non-Program Revenue

Total Sales

Reimbursement

School Breakfast Program

National School Lunch Program

After School/At-Risk Snack Program

At-Risk CACFP Supper Program

State Matching Reimbursement

Other Federal/State Reimbursement

Total Reimbursement

Total Revenue: (Total Sales + Total Reimbursement)

Expense:

Projected Total Expenses

Estimated Budget Projection: Total Revenue (Sales + Reimbursement) - Expenses

USDA Foods Entitlement Allocation Estimate:

SFA Contact for Budget Completion: Name: _____ Phone: _____

Exhibit C: Charts

The charts outlined have been supplied by the SFA to assist the FSMC with assessing the operational requirements required to fulfill the contract needs resulting from this RFP.

Chart 1: Projected Enrollment Chart (By Campus) – Projected new campuses and dates of the anticipated opening must be included.

Chart 2:

a: Staffing Chart (Identify whether each position is SFA or FSMC personnel)

A - Cafeteria Staff (Elementary)

B - Cafeteria Staff (Secondary)

C - Central Office Staff

b: Labor Transitions (if applicable)

1) Identify SFA position within the staffing chart above with a (T) for the SFA position that will transition the base year of the contract

2) Identify the SFA position within the staffing chart above with a (Ta) if transition will be through attrition with the methodology provided in Exhibit E

Chart 3: Participation Data for the prior year by program and eligibility category: free, reduced-price, and paid, number of reimbursable meals served annually, and the average daily participation (ADP) by individual school.

Chart 4: Chart stating Current District Meal Prices.

Chart 5: Copies of Reimbursement Claims for Current and Prior School Year(s). Only submit TX-UNPS Claim Year Summary Report.

Chart 6: Chart identifying:

(1) Each FSMC position that will be shared with other SFA;

(2) The SFA with whom FSMC employees will be shared; and

(3) The percentage of time FSMC employees will work at each SFA.

Chart 7: School Calendar for 2024-2025. If SFA does not have an approved school calendar, the projected calendar may be provided. Please indicate on the calendar if the SFA is operating as a five-day or a four-day week.

EXHIBIT C: CHART 1 – PROJECTED ENROLLMENT CHART BY CAMPUS (2024-2025)

CAMPUS/SITE	PROJECTED ENROLLMENT
BAXTER ELEMENTARY	681
IRVIN ELEMENTARY	672
LONGBRANCH ELEMENTARY	688
MILLER ELEMENTARY	518
MT. PEAK ELEMENTARY	679
VITOVSKY ELEMENTARY	734
MCCLATCHEY ELEMENTARY	650
COLEMAN ELEMENTARY	608
FRANK SEALE MIDDLE SCHOOL	804
WALNUT GROVE MIDDLE SCHOOL	964
DIETERICH MIDDLE SCHOOL	973
MIDLOTHIAN HIGH SCHOOL	2045
HERITAGE HIGH SCHOOL	1814
THE MILE	Students attend classes at this site from HHS or MHS
ELEMENTARY #9	Upon an approved bond election, this site is anticipated for August 2026, projected enrollment - 600
ELEMENTARY #10	Upon an approved bond election, this site is anticipated for August 2027, projected enrollment - 600
MIDDLE SCHOOL #4	Upon an approved bond election, this site is anticipated for August 2028, projected enrollment - 800
CTE CENTER	Upon an approved bond election, this site is anticipated for August 2027, projected enrollment - 600

EXHIBIT C - CHART 2 STAFFING CHART

<u>SFA</u>		<u>Midlothian High School - 14 (FSMC)</u>		<u>Heritage High School - 14 (FSMC)</u>	
Child Nutrition Manager		Manager CN	FT	Manager CN	FT
Child Nutrition Clerk		Assistant Manager CN	FT	Assistant Manager CN	FT
		Food Service Worker	FT	Food Service Worker	FT
		Food Service Worker	FT	Food Service Worker	FT
		Food Service Worker	FT	Food Service Worker	FT
<u>FSMC</u>		Food Service Worker	FT	Food Service Worker	FT
Director	FT	Food Service Worker	FT	Food Service Worker	FT
Assistant Director	FT	Food Service Worker	FT	Food Service Worker	FT
Executive Chef	FT	Food Service Worker	FT	Food Service Worker	FT
Dietician	FT	Food Service Worker	FT	Food Service Worker	FT
Office Admin	FT	Food Service Worker	PT	Food Service Worker	PT
Warehouse/Driver	FT	Food Service Worker	PT	Food Service Worker	PT
		Food Service Worker	PT	Food Service Worker	PT
Elementary Field Supervisor	FT	Food Service Worker	PT	Food Service Worker	PT
Secondary Field Supervisor	FT	Food Service Worker	PT	Food Service Worker	PT
<u>Frank Seale MS - 8 (FSMC)</u>		<u>Walnut Grove MS - 8 (FSMC)</u>		<u>Dieterich MS - 8 (FSMC)</u>	
Manager CN	FT	Manager CN	FT	Manager CN	FT
Food Service Worker	FT	Food Service Worker	FT	Food Service Worker	FT
Food Service Worker	FT	Food Service Worker	FT	Food Service Worker	FT
Food Service Worker	FT	Food Service Worker	FT	Food Service Worker	FT
Food Service Worker	FT	Food Service Worker	FT	Food Service Worker	FT
Food Service Worker	PT	Food Service Worker	PT	Food Service Worker	PT
Food Service Worker	PT	Food Service Worker	PT	Food Service Worker	PT
Food Service Worker	PT	Food Service Worker	PT	Food Service Worker	PT
<u>Mt. Peak Elementary - 4(FSMC)</u>		<u>J.R. Irvin Elementary - 5 (FSMC)</u>		<u>Baxter Elementary - 4 (FSMC)</u>	
Manager CN	FT	Manager CN	FT	Manager CN	FT
Food Service Worker	FT	Food Service Worker	FT	Food Service Worker	FT
Food Service Worker	FT	Food Service Worker	FT	Food Service Worker	FT
Food Service Worker	PT	Food Service Worker	FT	Food Service Worker	PT
		Food Service Worker	PT		
<u>J.A. Vitovsky Elementary - 5 (FSMC)</u>		<u>McClatchey Elementary - 4 (FSMC)</u>		<u>Longbranch Elementary - 4 (FSMC)</u>	
Manager CN		Manager CN	FT	Manager CN	FT
Food Service Worker		Food Service Worker	FT	Food Service Worker	FT
Food Service Worker		Food Service Worker	FT	Food Service Worker	FT
Food Service Worker		Food Service Worker	PT	Food Service Worker	PT
Food Service Worker					
<u>Miller Elementary - 4 (FSMC)</u>		<u>Coleman Elementary - 4 (FSMC)</u>		<u>The Mile - 1 (FSMC)</u>	
Manager CN	FT	Manager CN	FT	Manager CN	FT
Food Service Worker	FT	Food Service Worker	FT		
Food Service Worker	FT	Food Service Worker	FT		
Food Service Worker	PT	Food Service Worker	PT		
<u>Elementary #9 - 4 (FSMC)</u>		<u>Elementary #10 - 4 (FSMC)</u>		<u>Middle School #4 - 8 (FSMC)</u>	
Manager CN	FT	Manager CN	FT	Manager CN	FT
Food Service Worker	FT	Food Service Worker	FT	Food Service Worker	FT
Food Service Worker	FT	Food Service Worker	FT	Food Service Worker	FT
Food Service Worker	PT	Food Service Worker	PT	Food Service Worker	FT
				Food Service Worker	FT
				Food Service Worker	PT
				Food Service Worker	PT
				Food Service Worker	PT
<u>CTE Center - 4 (FSMC)</u>					
Manager CN	FT				
Food Service Worker	FT				
Food Service Worker	FT				
Food Service Worker	PT				

EXHIBIT C – CHART 3: PARTICIPATION DATA 22-23

Midlothian High School
Free And Reduced Application and Meals

	Last Friday of																		% of Total Breakfast Meals					
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				Served			% of Total Lunch Meals Served		
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	492	70	1397	1959	1964	20	1199	87	441	1727	4419	523	5655	10597	9840	1400	27940	39180	12.18%	6.21%	1.58%	44.91%	37.36%	20.24%
April 2023	499	70	1412	1981	1981	18	1049	107	435	1591	4233	540	5782	10555	8982	1260	25416	35658	11.68%	8.49%	1.71%	47.13%	42.86%	22.75%
March 2023	495	72	1421	1988	1988	17	1150	89	476	1715	4157	527	5605	10289	8415	1224	24157	33796	13.67%	7.27%	1.97%	49.40%	43.06%	23.20%
February 2023	489	74	1420	1983	1982	15	995	66	384	1445	3741	461	5103	9305	7335	1110	21300	29745	13.57%	5.95%	1.80%	51.00%	41.53%	23.96%
January 2023	492	72	1424	1988	1990	17	1024	98	403	1525	4260	434	5640	10334	8364	1224	24208	33796	12.24%	8.01%	1.66%	50.93%	35.46%	23.30%
December 2022	487	72	1430	1989	1994	12	736	58	356	1150	2765	308	3859	6932	5844	864	17160	23868	12.59%	6.71%	2.07%	47.31%	35.65%	22.49%
November 2022	484	70	1440	1994	1994	17	1110	94	663	1867	4303	489	6439	11231	8228	1190	24480	33898	13.49%	7.90%	2.71%	52.30%	41.09%	26.30%
October 2022	493	71	1432	1996	1996	18	1124	118	759	2001	4612	544	6812	11968	8874	1278	25776	35928	12.67%	9.23%	2.94%	51.97%	42.57%	26.43%
September 2022	455	72	1474	2001	2002	21	1280	121	702	2103	5449	701	7956	14106	9555	1512	30954	42021	13.40%	8.00%	2.27%	57.03%	46.36%	25.70%
August 2022	463	75	1449	1987	1984	18	708	83	455	1246	3330	522	5680	9532	8334	1350	26082	35766	8.50%	6.15%	1.74%	39.96%	38.67%	21.78%

Midlothian Heritage High School
Free And Reduced Application and Meals

	Last Friday of																								
	Students				Month	Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				% of Total Breakfast Meals Served			% of Total Lunch Meals Served		
	Free	Reduced	Paid	Total				Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	248	42	1161	1451	1451	20	887	115	771	1773	2418	353	4270	7041	4960	840	23220	29020	17.88%	13.69%	3.32%	48.75%	42.02%	18.39%	
April 2023	253	42	1172	1467	1467	18	821	123	795	1467	2327	390	4493	7210	4554	756	21096	26406	18.03%	16.27%	3.77%	51.10%	51.59%	21.30%	
March 2023	255	43	1180	1478	1477	17	741	101	748	1590	2100	351	4343	6794	4335	731	20060	25126	17.09%	13.82%	3.73%	48.44%	48.02%	21.65%	
February 2023	252	44	1184	1480	1482	15	712	115	785	1612	1907	304	4086	6297	3780	660	17760	22200	18.84%	17.42%	4.42%	50.45%	46.06%	23.01%	
January 2023	250	44	1191	1485	1486	17	898	123	989	2010	2130	368	4747	7245	4250	748	20247	25245	21.13%	16.44%	4.88%	50.12%	49.20%	23.45%	
December 2022	252	45	1197	1494	1495	12	595	82	630	1307	1347	208	2937	4492	3024	540	14364	17928	19.68%	15.19%	4.39%	44.54%	38.52%	20.45%	
November 2022	249	44	1202	1495	1492	17	992	156	1091	2239	2143	374	4651	7168	4233	748	20434	25415	23.43%	20.86%	5.34%	50.63%	50.00%	22.76%	
October 2022	248	45	1199	1492	1492	18	1013	217	1133	2363	2316	461	5337	8114	4464	810	21582	26856	22.69%	26.79%	5.25%	51.88%	56.91%	24.73%	
September 2022	224	49	1222	1495	1495	21	1055	261	1406	2722	2628	583	6656	9867	4704	1029	25662	31395	22.43%	25.36%	5.48%	55.87%	56.66%	25.94%	
August 2022	224	55	1219	1498	1499	15	504	186	923	1613	1638	397	4663	6698	3360	825	18285	22470	15.00%	22.55%	5.05%	48.75%	48.12%	25.50%	

Frank Seale Middle School
Free And Reduced Application and Meals

	Last Friday of																% of Total Breakfast Meals Served								
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Total	Monthly Available Meals				Served			% of Total Lunch Meals Served		
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total		Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	334	47	304	685	685	20	1954	165	484	2603	4287	572	2412	7271	6680	940	6080	13700	29.25%	17.55%	7.96%	64.18%	60.85%	39.67%	
April 2023	330	48	307	685	685	18	1877	171	507	2555	3994	571	2343	6908	5940	864	5526	12330	31.60%	19.79%	9.17%	67.24%	66.09%	42.40%	
March 2023	324	49	311	684	684	17	1701	184	466	2351	3835	538	2334	6707	5508	833	5287	11628	30.88%	22.09%	8.81%	69.63%	64.59%	44.15%	
February 2023	320	52	306	678	679	15	1397	157	411	1965	3432	516	2116	6064	4800	780	4590	10170	29.10%	20.13%	8.95%	71.50%	66.15%	46.10%	
January 2023	315	51	307	673	675	17	1381	154	468	2003	3745	582	2416	6743	5355	867	5219	11441	25.79%	17.76%	8.97%	69.93%	67.13%	46.29%	
December 2022	313	53	308	674	674	12	1000	122	285	1407	2748	401	1698	4847	3756	636	3696	8088	26.62%	19.18%	7.71%	73.16%	63.05%	45.94%	
November 2022	308	52	312	672	671	17	1446	163	511	2120	3815	583	2436	6834	5236	884	5304	11424	27.62%	18.44%	9.63%	72.86%	65.95%	45.93%	
October 2022	310	50	312	672	724	18	1503	203	719	2425	3965	622	2937	7524	5580	900	5616	12096	26.94%	22.56%	12.80%	71.06%	69.11%	52.30%	
September 2022	331	58	506	895	895	21	2114	294	1732	4140	4846	855	4535	10236	6951	1218	10626	18795	30.41%	24.14%	16.30%	69.72%	70.20%	42.68%	
August 2022	323	65	509	897	896	15	1067	178	956	2201	3053	660	3186	6899	4845	975	7635	13455	22.02%	18.26%	12.52%	63.01%	67.69%	41.73%	

Walnut Grove Middle School
Free And Reduced Application and Meals

					Last Friday of														% of Total Breakfast Meals			% of Total Lunch Meals Served		
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				Served					
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	173	38	776	987	987	20	524	110	692	1326	2216	523	5587	8326	3460	760	15520	19740	15.14%	14.47%	4.46%	64.05%	68.82%	36.00%
April 2023	174	39	777	990	990	18	493	109	706	1308	2031	508	5409	7948	3132	702	13986	17820	15.74%	15.53%	5.05%	64.85%	72.36%	38.67%
March 2023	173	39	782	994	994	17	455	114	658	1227	1878	465	5006	7349	2941	663	13294	16898	15.47%	17.19%	4.95%	63.86%	70.14%	37.66%
February 2023	171	39	782	992	993	15	351	93	471	915	1636	414	4470	6520	2565	585	11730	14880	13.68%	15.90%	4.02%	63.78%	70.77%	38.11%
January 2023	168	39	786	993	995	17	416	109	550	1075	1778	464	5105	7347	2856	663	13362	16881	14.57%	16.44%	4.12%	62.25%	69.98%	38.21%
December 2022	171	39	786	996	996	12	264	81	382	727	1343	356	3768	5467	2052	468	9432	11952	12.87%	17.31%	4.05%	65.45%	76.07%	39.95%
November 2022	167	41	789	997	997	17	416	101	704	1221	1859	496	5175	7530	2839	697	13413	16949	14.65%	14.49%	5.25%	65.48%	71.16%	38.58%
October 2022	165	40	787	992	992	18	428	135	908	1471	1884	568	5637	8089	2970	720	14166	17856	14.41%	18.75%	6.41%	63.43%	78.89%	39.79%
September 2022	145	45	798	988	988	21	494	157	1075	1726	2103	678	6767	9548	3045	945	16758	20748	16.22%	16.61%	6.41%	69.06%	71.75%	40.38%
August 2022	143	45	802	990	990	17	247	91	579	917	1233	439	4333	6005	2431	765	13634	16830	10.16%	11.90%	4.25%	50.72%	57.39%	31.78%

Dieterich Middle School
Free And Reduced Application and Meals

	Last Friday of															% of Total Breakfast Meals									
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Total	Monthly Available Meals				Served			% of Total Lunch Meals Served		
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total		Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	188	44	720	952	952	20	1120	287	1082	2489	2300	508	4618	7426	3760	880	14400	19040	29.79%	32.61%	7.51%	61.17%	57.73%	32.07%	
April 2023	189	44	722	955	955	18	1033	228	1069	2330	2238	479	4593	7310	3402	792	12996	17190	30.36%	28.79%	8.23%	65.78%	60.48%	35.34%	
March 2023	188	42	724	954	954	17	927	170	910	2007	2035	472	4573	7080	3196	714	12308	16218	29.01%	23.81%	7.39%	63.67%	66.11%	37.15%	
February 2023	187	39	730	956	955	15	839	133	716	1688	1834	404	4178	6416	2805	585	10950	14340	29.91%	22.74%	6.54%	65.38%	69.06%	38.16%	
January 2023	187	38	733	958	957	17	898	185	1035	2118	2063	442	4726	7231	3179	646	12461	16286	28.25%	28.64%	8.31%	64.89%	68.42%	37.93%	
December 2022	180	39	730	949	671	12	643	112	666	1421	1308	283	2930	4521	2160	468	8760	11388	29.77%	23.93%	7.60%	60.56%	60.47%	33.45%	
November 2022	179	39	728	946	949	17	949	182	1103	2234	1992	438	4871	7301	3043	663	12376	16082	31.19%	27.45%	8.91%	65.46%	66.06%	39.36%	
October 2022	178	39	731	948	948	18	989	181	1219	2389	2046	473	5333	7852	3204	702	13158	17064	30.87%	25.78%	9.26%	63.86%	67.38%	40.53%	
September 2022	164	39	740	943	943	21	1096	174	1496	2766	2368	592	6165	9125	3444	819	15540	19803	31.82%	21.25%	9.63%	68.76%	72.28%	39.67%	
August 2022	163	41	736	940	941	15	502	88	952	1542	1384	345	3899	5628	2445	615	11040	14100	20.53%	14.31%	8.62%	56.61%	56.10%	35.32%	

Irvin Elementary School
Free And Reduced Application and Meals

	Last Friday of														% of Total Breakfast Meals										
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Total	Monthly Available Meals				Served			% of Total Lunch Meals Served		
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total		Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	323	42	305	670	670	20	1924	167	704	2795	3991	449	1957	6397	6460	840	6100	13400	29.78%	19.88%	11.54%	61.78%	53.45%	32.08%	
April 2023	321	42	303	666	666	18	1865	153	688	2706	3855	404	1845	6104	5778	756	5454	11988	32.28%	20.24%	12.61%	66.72%	53.44%	33.83%	
March 2023	319	42	305	666	666	17	1781	132	624	2537	3551	391	1775	5717	5423	714	5185	11322	32.84%	18.49%	12.03%	65.48%	54.76%	34.23%	
February 2023	314	43	312	669	670	15	1567	113	569	2249	3197	364	1551	5112	4710	645	4680	10035	33.27%	17.52%	12.16%	67.88%	56.43%	33.14%	
January 2023	315	43	311	669	670	17	1759	139	687	2585	3450	419	1735	5604	5355	731	5287	11373	32.85%	19.02%	12.99%	64.43%	57.32%	32.82%	
December 2022	301	44	309	654	654	12	1072	113	455	1640	2372	285	1224	3881	3612	528	3708	7848	29.68%	21.40%	12.27%	65.67%	53.98%	33.01%	
November 2022	293	44	314	651	646	17	1807	188	684	2679	3360	398	1672	5430	4981	748	5338	11067	36.28%	25.13%	12.81%	67.46%	53.21%	31.32%	
October 2022	299	41	310	650	650	18	1828	198	713	2739	3531	436	1725	5692	5382	738	5580	11700	33.97%	26.83%	12.78%	65.61%	59.08%	30.91%	
September 2022	279	47	321	647	647	21	1883	282	909	3074	3744	579	1922	6245	5859	987	6741	13587	32.14%	28.57%	13.48%	63.90%	58.66%	28.51%	
August 2022	272	53	308	633	632	16	1072	135	547	1754	2288	415	1236	3939	4352	848	4928	10128	24.63%	15.92%	11.10%	52.57%	48.94%	25.08%	

Baxter Elementary School
Free And Reduced Application and Meals

					Last Friday of														% of Total Breakfast Meals			% of Total Lunch Meals Served		
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				Served					
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	187	33	397	617	617	20	868	96	471	1435	2296	347	2680	5323	3740	660	7940	12340	23.21%	14.55%	5.93%	61.39%	52.58%	33.75%
April 2023	189	36	396	621	621	18	811	75	435	1321	2198	331	2438	4967	3402	648	7128	11178	23.84%	11.57%	6.10%	64.61%	51.08%	34.20%
March 2023	184	37	398	619	619	17	689	98	346	1133	2057	322	2366	4745	3128	629	6766	10523	22.03%	15.58%	5.11%	65.76%	51.19%	34.97%
February 2023	182	38	395	615	616	15	600	130	318	1048	1738	293	2036	4067	2730	570	5925	9225	21.98%	22.81%	5.37%	63.66%	51.40%	34.36%
January 2023	181	39	393	613	614	17	717	153	391	1261	1957	321	2284	4562	3077	663	6681	10421	23.30%	23.08%	5.85%	63.60%	48.42%	34.19%
December 2022	185	39	385	609	611	12	479	81	262	822	1337	222	1546	3105	2220	468	4620	7308	21.58%	17.31%	5.67%	60.23%	47.44%	33.46%
November 2022	184	39	385	608	608	17	772	131	390	1293	1969	302	2275	4546	3128	663	6545	10336	24.68%	19.76%	5.96%	62.95%	45.55%	34.76%
October 2022	181	36	383	600	600	18	703	113	363	1179	1916	283	2312	4511	3258	648	6894	10800	21.58%	17.44%	5.27%	58.81%	43.67%	33.54%
September 2022	166	35	395	596	597	21	927	142	550	1619	1986	305	2470	4761	3486	735	8295	12516	26.59%	19.32%	6.63%	56.97%	41.50%	29.78%
August 2022	164	35	399	598	598	15	543	90	406	1039	1150	196	1542	2888	2460	525	5985	8970	22.07%	17.14%	6.78%	46.75%	37.33%	25.76%

Longbranch Elementary School
Free And Reduced Application and Meals

	Last Friday of																% of Total Breakfast Meals							
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				Served			% of Total Lunch Meals Served		
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	101	23	535	659	659	20	457	145	481	1083	1340	222	3461	5023	2020	460	10700	13180	22.62%	31.52%	4.50%	66.34%	48.26%	32.35%
April 2023	101	23	537	661	661	18	376	137	422	935	1265	205	3069	4539	1818	414	9666	11898	20.68%	33.09%	4.37%	69.58%	49.52%	31.75%
March 2023	99	23	539	661	661	17	387	142	413	942	1119	204	2836	4159	1683	391	9163	11237	22.99%	36.32%	4.51%	66.49%	52.17%	30.95%
February 2023	100	23	539	662	661	15	343	123	402	868	1007	188	2695	3890	1500	345	8085	9930	22.87%	35.65%	4.97%	67.13%	54.49%	33.33%
January 2023	98	23	541	662	662	17	372	136	446	954	1111	228	3195	4534	1666	391	9197	11254	22.33%	34.78%	4.85%	66.69%	58.31%	34.74%
December 2022	99	23	533	655	655	12	246	84	304	634	782	151	2232	3165	1188	276	6396	7860	20.71%	30.43%	4.75%	65.82%	54.71%	34.90%
November 2022	100	23	533	656	653	17	384	113	474	971	1133	237	3110	4480	1700	391	9061	11152	22.59%	28.90%	5.23%	66.65%	60.61%	34.32%
October 2022	100	22	530	652	652	18	334	162	598	1094	1137	272	3115	4524	1800	396	9540	11736	18.56%	40.91%	6.27%	63.17%	68.69%	32.65%
September 2022	86	22	539	647	647	21	433	169	891	1493	1257	283	3651	5191	1806	462	11319	13587	23.98%	36.58%	7.87%	69.60%	61.26%	32.26%
August 2022	90	21	536	647	646	15	316	81	518	915	739	158	2226	3123	1350	315	8040	9705	23.41%	25.71%	6.44%	54.74%	50.16%	27.69%

Mt Peak Elementary School
Free And Reduced Application and Meals

	Last Friday of																			% of Total Breakfast Meals					
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				Served			% of Total Lunch Meals Served			
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid	
May 2023	160	41	456	657	657	20	1044	170	888	2102	2038	530	3515	6083	3200	820	9120	13140	32.63%	20.73%	9.74%	63.69%	64.63%	38.54%	
April 2023	158	41	460	659	659	18	970	159	775	1904	1829	487	3257	5573	2844	738	8280	11862	34.11%	21.54%	9.36%	64.31%	65.99%	39.34%	
March 2023	155	41	468	664	664	17	815	161	771	1747	1707	446	3049	5202	2635	697	7956	11288	30.93%	23.10%	9.69%	64.78%	63.99%	38.32%	
February 2023	152	41	460	653	651	15	671	124	690	1485	1495	429	2721	4645	2280	615	6900	9795	29.43%	20.16%	10.00%	65.57%	69.76%	39.43%	
January 2023	152	40	461	653	652	18	760	151	754	1665	1676	464	3236	5376	2736	720	8298	11754	27.78%	20.97%	9.09%	61.26%	64.44%	39.00%	
December 2022	149	40	454	643	644	12	436	114	527	1077	1160	305	2290	3755	1788	480	5448	7716	24.38%	23.75%	9.67%	64.88%	63.54%	42.03%	
November 2022	150	40	454	644	643	17	762	167	638	1567	1681	421	3153	5255	2550	680	7718	10948	29.88%	24.56%	8.27%	65.92%	61.91%	40.85%	
October 2022	150	38	449	637	637	18	748	181	724	1653	1571	400	3150	5121	2700	684	8082	11466	27.70%	26.46%	8.96%	58.19%	58.48%	38.98%	
September 2022	147	37	460	644	644	21	904	195	844	1943	1809	438	3538	5785	3087	777	9660	13524	29.28%	25.10%	8.74%	58.60%	56.37%	36.63%	
August 2022	139	37	456	632	631	16	518	124	542	1184	1070	290	1964	3324	2224	592	7296	10112	23.29%	20.95%	7.43%	48.11%	48.99%	26.92%	

Vitovsky Elementary School
Free And Reduced Application and Meals

	Last Friday of																			% of Total Breakfast Meals					
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				Served			%			
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid	
May 2023	351	44	268	663	663	20	2122	234	655	3011	4767	611	2084	7462	7020	880	5360	13260	30.23%	26.59%	12.22%	67.91%	69.43%	38.88%	
April 2023	354	45	268	667	667	18	2022	192	617	2831	4545	570	2037	7152	6372	810	4824	12006	31.73%	23.70%	12.79%	71.33%	70.37%	42.23%	
March 2023	353	46	269	668	668	17	1781	185	520	2486	4211	540	1915	6666	6001	782	4573	11356	29.68%	23.66%	11.37%	70.17%	69.05%	41.88%	
February 2023	350	47	270	667	667	15	1575	171	413	2159	3845	478	1640	5963	5250	705	4050	10005	30.00%	24.26%	10.20%	73.24%	67.80%	40.49%	
January 2023	348	46	269	663	662	17	1824	236	455	2515	4204	553	1769	6526	5916	782	4573	11271	30.83%	30.18%	9.95%	71.06%	70.72%	38.68%	
December 2022	348	49	259	656	659	12	1276	165	366	1807	2795	383	1185	4363	4176	588	3108	7872	30.56%	28.06%	11.78%	66.93%	65.14%	38.13%	
November 2022	333	48	266	647	646	17	2016	263	574	2853	4019	533	1743	6295	5661	816	4522	10999	35.61%	32.23%	12.69%	70.99%	65.32%	38.54%	
October 2022	342	46	258	646	646	18	2032	260	651	2943	4144	563	1876	6583	6156	828	4644	11628	33.01%	31.40%	14.02%	67.32%	68.00%	40.40%	
September 2022	317	45	274	636	635	21	2436	241	817	3494	4605	593	2131	7329	6657	945	5754	13356	36.59%	25.50%	14.20%	69.18%	62.75%	37.04%	
August 2022	314	38	279	631	622	15	1343	124	500	1967	2731	328	1426	4485	4710	570	4185	9465	28.51%	21.75%	11.95%	57.98%	57.54%	34.07%	

Miller Elementary School
Free And Reduced Application and Meals

					Last Friday of														% of Total Breakfast Meals			% of Total Lunch Meals Served		
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				Served					
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid
May 2023	68	9	473	550	550	20	272	40	264	576	682	113	2279	3074	1360	180	9460	11000	20.00%	22.22%	2.79%	50.15%	62.78%	24.09%
April 2023	65	9	471	545	545	18	208	27	266	501	565	106	2107	2778	1170	162	8478	9810	17.78%	16.67%	3.14%	48.29%	65.43%	24.85%
March 2023	62	9	474	545	545	17	199	16	314	529	558	89	2097	2744	1054	153	8058	9265	18.88%	10.46%	3.90%	52.94%	58.17%	26.02%
February 2023	61	9	477	547	545	15	182	12	275	469	534	68	1920	2522	915	135	7155	8205	19.89%	8.89%	3.84%	58.36%	50.37%	26.83%
January 2023	61	9	474	544	544	17	208	18	270	496	594	97	2311	3002	1037	153	8058	9248	20.06%	11.76%	3.35%	57.28%	63.40%	28.68%
December 2022	60	9	461	530	530	12	169	18	196	383	370	92	1606	2068	720	108	5532	6360	23.47%	16.67%	3.54%	51.39%	85.19%	29.03%
November 2022	59	9	462	530	530	17	261	39	322	622	576	117	2367	3060	1003	153	7854	9010	26.02%	25.49%	4.10%	57.43%	76.47%	30.14%
October 2022	62	9	457	528	588	18	296	81	423	800	668	156	2728	3552	1116	162	8226	9504	26.52%	50.00%	5.14%	59.86%	96.30%	33.16%
September 2022	93	20	681	794	794	21	419	117	741	1277	1010	302	4045	5357	1953	420	14301	16674	21.45%	27.86%	5.18%	51.72%	71.90%	28.28%
August 2022	98	21	666	785	784	17	196	47	414	657	577	163	2237	2977	1666	357	11322	13345	11.76%	13.17%	3.66%	34.63%	45.66%	19.76%

McClatchey Elementary School
Free And Reduced Application and Meals

	Last Friday of																							% of Total Breakfast Meals						% of Total Lunch Meals Served		
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				Served			Served										
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Free	Reduced	Paid								
May 2023	91	11	572	674	674	20	309	5	573	887	879	143	3704	4726	1820	220	11440	13480	16.98%	2.27%	5.01%	48.30%	65.00%	32.38%								
April 2023	91	11	572	674	674	18	292	9	575	876	825	142	3379	4346	1638	198	10296	12132	17.83%	4.55%	5.58%	50.37%	71.72%	32.82%								
March 2023	90	11	572	673	673	17	293	11	556	860	747	137	3254	4138	1530	187	9724	11441	19.15%	5.88%	5.72%	48.82%	73.26%	33.46%								
February 2023	90	11	575	676	676	15	279	9	438	726	678	124	2955	3757	1350	165	8625	10140	20.67%	5.45%	5.08%	50.22%	75.15%	34.26%								
January 2023	88	12	573	673	673	17	317	13	495	825	761	132	3392	4285	1496	204	9741	11441	21.19%	6.37%	5.08%	50.87%	64.71%	34.82%								
December 2022	91	12	567	670	671	12	235	8	364	607	563	108	2364	3035	1092	144	6804	8040	21.52%	5.56%	5.35%	51.56%	75.00%	34.74%								
November 2022	93	12	571	676	677	17	397	7	537	941	857	129	3409	4395	1581	204	9707	11492	25.11%	3.43%	5.53%	54.21%	63.24%	35.12%								
October 2022	97	12	570	679	679	18	426	5	601	1032	857	150	3511	4518	1746	216	10260	12222	24.40%	2.31%	5.86%	49.08%	69.44%	34.22%								
September 2022	81	14	581	676	676	21	450	51	774	1275	837	199	3758	4794	1701	294	12201	14196	26.46%	17.35%	6.34%	49.21%	67.69%	30.80%								
August 2022	78	17	578	673	672	16	232	41	505	778	508	153	2249	2910	1248	272	9248	10768	18.59%	15.07%	5.46%	40.71%	56.25%	24.32%								

Coleman Elementary School
Free And Reduced Application and Meals

	Last Friday of																							
	Students				Month Enrollment	Operating Days	Breakfast Meals				Lunch Meals				Monthly Available Meals				% of Total Breakfast Meals			% of Total Lunch Meals Served		
	Free	Reduced	Paid	Total			Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Free	Reduced	Paid	Total	Served					
																			Free	Reduced	Paid			
May 2023	88	21	402	511	511	20	469	125	1035	1629	1110	271	3581	4962	1760	420	8040	10220	26.65%	29.76%	12.87%	63.07%	64.52%	44.54%
April 2023	87	21	403	511	511	18	505	89	991	1585	1040	215	3149	4404	1566	378	7254	9198	32.25%	23.54%	13.66%	66.41%	56.88%	43.41%
March 2023	90	18	402	510	510	17	478	48	776	1302	1014	191	2995	4200	1530	306	6834	8670	31.24%	15.69%	11.35%	66.27%	62.42%	43.82%
February 2023	92	18	402	512	512	15	409	41	664	1114	855	160	2512	3527	1380	270	6030	7680	29.64%	15.19%	11.01%	61.96%	59.26%	41.66%
January 2023	90	18	404	512	511	17	464	52	717	1233	970	190	2795	3955	1530	306	6868	8704	30.33%	16.99%	10.44%	63.40%	62.09%	40.70%
December 2022	91	18	393	502	502	12	286	27	481	794	602	121	1965	2688	1092	216	4716	6024	26.19%	12.50%	10.20%	55.13%	56.02%	41.67%
November 2022	91	19	393	503	503	17	441	55	745	1241	938	199	2578	3715	1547	323	6681	8551	28.51%	17.03%	11.15%	60.63%	61.61%	38.59%
October 2022	87	19	397	503	391	18	316	45	533	894	741	173	1948	2862	1566	342	7146	9054	20.18%	13.16%	7.46%	47.32%	50.58%	27.26%
September 2022				0						0				0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
August 2022				0						0				0	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

EXHIBIT C: CHART 4 – CURRENT DISTRICT MEAL PRICES

Meal Prices	Elementary	Secondary
Breakfast	\$1.90	\$2.15
Lunch	\$3.00	\$3.25
Reduced Breakfast	\$0.30	\$0.30
Reduced Lunch	\$0.40	\$0.40
	Breakfast	Lunch
Adult Prices	\$3.35	\$5.10

EXHIBIT C – CHART 5 REIMBURSEMENT CLAIMS
2022-2023 SY, CURRENT TO DATE 2023-2024

2023 - 2024 NSLP Claim Year Summary

00335 Status: Active
MIDLOTHIAN ISD
DBA:
100 WALTER STEPHENSON RD
MIDLOTHIAN, TX 76065-3418
County District Code: 070-908
ESC: 10 TDA Region: 2

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2023					\$0.00
Aug 2023	0	Processed	09/13/2023	10/05/2023	\$139,886.76
Sep 2023	0	Processed	10/27/2023	12/07/2023	\$212,025.11
Oct 2023	0	Processed	11/07/2023	11/16/2023	\$229,330.56
Nov 2023	0	Processed	12/07/2023	01/09/2024	\$164,414.48
Dec 2023					\$0.00
Jan 2024					\$0.00
Feb 2024					\$0.00
Mar 2024					\$0.00
Apr 2024					\$0.00
May 2024					\$0.00
Jun 2024					\$0.00
Year to Date Totals					\$745,656.91

2022 - 2023 NSLP Claim Year Summary

00335 Status: Active
MIDLOTHIAN ISD
DBA:
100 WALTER STEPHENSON RD
MIDLOTHIAN, TX 76065-3418
County District Code: 070-908
ESC: 10 TDA Region: 2

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Jul 2022					\$0.00
Aug 2022	0	Processed	10/14/2022	10/18/2022	\$156,825.36
Sep 2022	0	Processed	10/14/2022	10/18/2022	\$257,775.12
Oct 2022	0	Processed	11/09/2022	11/10/2022	\$227,054.54
Nov 2022	1	Processed	03/02/2023	03/23/2023	\$220,677.98
Dec 2022	1	Processed	03/02/2023	03/23/2023	\$147,671.19
Jan 2023	1	Processed	03/02/2023	03/07/2023	\$217,149.93
Feb 2023	0	Processed	03/22/2023	03/23/2023	\$194,340.00
Mar 2023	0	Processed	04/18/2023	04/25/2023	\$218,056.34
Apr 2023	0	Processed	05/02/2023	05/04/2023	\$232,779.74
May 2023	0	Processed	06/15/2023	06/22/2023	\$245,064.79
Jun 2023					\$0.00
Year to Date Totals					\$2,117,394.99

2022 - 2023 SSO Claim Year Summary

00335 Status: Active
MIDLOTHIAN ISD
DBA:
100 WALTER STEPHENSON RD
MIDLOTHIAN, TX 76065-3418
County District Code: 070-908
ESC: 10 TDA Region: 2

Claim Month	Adj Number	Claim Status	Date Received	Date Processed	Earned Amount
Oct 2022					\$0.00
Nov 2022					\$0.00
Dec 2022					\$0.00
Jan 2023					\$0.00
Feb 2023					\$0.00
Mar 2023					\$0.00
Apr 2023					\$0.00
May 2023					\$0.00
Jun 2023	0	Processed	07/11/2023	07/25/2023	\$29,639.77
Jul 2023	0	Processed	08/29/2023	09/14/2023	\$9,052.98
Aug 2023					\$0.00
Sep 2023					\$0.00
Year to Date Totals					\$38,692.75

EXHIBIT C – CHART 6: FSMC/SFA SHARED POSITIONS

NOT APPLICABLE

2024-2025 School Calendar

Midlothian ISD + 15m/day DRAFT

100 Walter Stephenson Road

469-856-5000

Midlothian, TX 76065

(5 day week)

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	★	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	★	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	★	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					★	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	★	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

DATE	DESCRIPTION
Jul 4-5	Staff Holiday - Independence Day Observance
July 29-Aug 1	New Teacher Orientation
Aug 2	Campus Orientation - Professional Dev.
Aug 5-7, 9	Professional Development
Aug 8, 12	Teacher Work Day
Aug 13	First Day of School
Sep 9	Student/Staff Holiday - Labor Day
Oct 14	Student/Staff Holiday
Nov 15	Staff Exchange Day/Student Holiday
Nov 18-22	Student/Staff Holiday - Thanksgiving
Dec 20	Teacher Work Day
Dec 23 - Jan 3	Student/Staff Holiday - Christmas/Winter
Jan 6	Teacher Work Day
Jan 13	Student/Staff Holiday - Martin Luther King Jr. Day
Feb 14	Professional Development
Feb 17	Student/Staff Holiday - President's Day
Mar 10-14	Student/Staff Holiday - Spring Break
Apr 7	Staff Exchange Day/Student Holiday
May 17	Graduation Day
May 23	Last Day of School
May 26	Staff Holiday - Memorial Day

PROFESSIONAL LEARNING - PLANNING/WORK STUDENT HOLIDAYS	
Sep 6, Sep 27, Oct 11, Nov 1, Nov 24, Dec 22, Jan 24, Feb 18, Mar 7, Apr 4, Apr 25	

DAYS OF INSTRUCTION	
Students	Teachers
1st Semester	
2nd Semester	

INSTRUCTIONAL MINUTES	
1st Semester	
2nd Semester	
Professional Dev.	

GRADING PERIODS	
Elementary (9-Week)	Secondary (6-Week)

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	★	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	★	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	★	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	★	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	★	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

★	New Teacher Orientation 8:30-4:30
★	Teacher Work Day 8:30-4:30
★	Professional Development 8:30-4:30
★	Professional Learning Community Day/Student Holiday 8:30-12:00 PLC +3hr Teacher Independent Planning

★	Student & Staff Holiday
★	187 - Exchange Day/Student Holiday

★	Graduation
★	Grading Period Ends (6-week)
★	First Day of Semester

DRAFT - DRAFT

SCHOOL ATTENDANCE TIMES:	EMPLOYEE ATTENDANCE TIMES:	EMPLOYEE ATTENDANCE: PLC DAYS
ECSE: AM- 7:30-11:10 PM- 11:40-3:15	Elementary Schools: 7:00-3:30	Elementary Schools: 8:30-12:00 +3hr
Elementary Schools: 7:30-3:15	Middle and High Schools: 8:00-4:30	Middle and High Schools: 8:30-12:00 +3hr
Middle and High Schools: 8:30-4:15	MISD Admin. (Exempt): 7:30-4:15	MISD Administration: 8:30-3:30
MISD Childcare: 6:45-5:00	MISD Admin. (Non-Exempt): 8hr/day	MISD Childcare: 8:15-3:45
	MISD Childcare: 6:45-5:00	★

Exhibit D: Designation of Program Expenses

Exhibit D represents the expenses the SFA has deemed are the responsibility of the FSMC and must be included in their fixed meal price offer as part of the bid specifications. When the SFA applies an X in a selected expense column the FSMC or the SFA is responsible for that expense during the life of the contract. Only one choice for each expense. The SFA and the FSMC cannot both be checked for an expense. If the expense does not apply check N/A.

DESCRIPTION	FSMC	SFA	N/A
FOOD:			
Food Purchases	X		
USDA Foods Processing			
Food Storage			
LABOR:			
FSMC Employees			
SFA Employees			
CLEANING EXPENSES:			
Other			
Food Preparation Areas (Include Equipment)			
Serving Areas			
Kitchen Areas			
Dining Room Floors			
Periodic Waxing and Buffing of Dining Room Floors			
Restrooms for Food Service Employees			
Grease Traps			
Cleaning of Dining Room Tables and Chairs			
Cafeteria Walls			
Kitchen Walls			
Light Fixtures			
Windows			
Window Coverings			
Hoods			
Grease Filters			
Duct Work			
Exhaust Fans			
TRASH REMOVAL			
From Kitchen			
From Dining Area			
From Premises			
OTHER EXPENSES			
Smallware			
Paper/Disposable Supplies			
Uniforms			
Laundry			
Pest Control/Insect/Extermination			
Maintenance			
Other			
Other			
Other			

Exhibit E: Schedule of FSMC Employees

1. For each position hired by the FSMC, SFA must provide minimal qualifications for each FSMC position.

Job Title	Minimal Qualifications

If SFA requires additional pages, attach to this section with the heading “Exhibit E: Schedule of FSMC Employees – Part 1 continued”

2. FSMC must provide a proposed methodology to address attrition of each employee from SFA to the FSMC. Transition plan to include:
 - i. Employee’s position
 - ii. Current salaries
 - iii. Benefits
 - iv. Timeframe of transition (specify year of contract)

If FSMC requires additional pages, attach to this section with the heading “Exhibit E: Schedule of FSMC Employees – Part 2 continued”

EXHIBIT E: SCHEDULE OF FSMC EMPLOYEES – PART 1 CONTINUED

Director	<ul style="list-style-type: none"> • Bachelor's degree or equivalent educational experience in a nutrition specific or related major (academic major or concentration in food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, business, or a related field) (School Nutrition experience is preferred, but not required), <i>or</i> • Bachelor's degree or equivalent educational experience in any academic major and at least 5 years' experience in school nutrition program management <ul style="list-style-type: none"> • Program directors that are hired and do not have a master's degree are strongly encouraged to work toward attaining a master's degree. • At least one year of management experience, preferably in school nutrition, is strongly recommended. • At least 3 credit hours at the university level in food service management plus at least 3 credit hours in nutritional sciences at time of hiring is strongly preferred.
Assistant Director	<ul style="list-style-type: none"> • Minimum 2 years of experience • At least 1 year of experience in a management role • Bachelor's degree or equivalent experience preferred • Strong interpersonal skills • Ability to maintain effective client and customer rapport for mutually beneficial business relationships • Ability to demonstrate excellent customer service using • Ability to maintain an effective working relationship with other departments to a unified food service experience for all customers • Requires occasional lifting, carrying, pushing, and pulling up to 50 lb.

EXHIBIT E: SCHEDULE OF FSMC EMPLOYEES – PART 1 CONTINUED

	<ul style="list-style-type: none"> • Must be able to stand for extended periods of time.
Child Nutrition Dietician	<ul style="list-style-type: none"> • Ability to lead and is able to handle a fast pace environment. • A minimum of 2 years' work experience in school nutrition or related field is preferred. Consideration will be given to candidates with other food service-related work experience. • Bachelor's degree from an accredited college or university, Foods and Nutrition, Home Economics, Food Service Management or closely related field from an accredited college or university recognized by the US Department of Education. • Certification as a Registered and/or Licensed Dietitian • Criminal background check required
Executive Chef	<ul style="list-style-type: none"> • Previous relevant working experience preferred • Bachelor's degree at an accredited institution with course work accredited or approved by the appropriate nutrition and dietetics agencies • Earn and maintain applicable certifications, registrations, licenses, credentials, and continuing education requirements by the appropriate accredited local agencies
Office Administrative Assistant	<ul style="list-style-type: none"> • High school diploma, plus post-secondary courses in business administration, office management or equivalent to up to one year of college. • 3 years experience in clerical, secretarial or bookkeeping experience. • Office management preferred; equivalent combination of education and experience acceptable • Criminal background check required for hire • Notary public preferred • Current ServSafe Certification
Food Service Manager	<ul style="list-style-type: none"> • High School Diploma or GED

EXHIBIT E: SCHEDULE OF FSMC EMPLOYEES – PART 1 CONTINUED

	<ul style="list-style-type: none">• Criminal background check required for hire• Current ServSafe Manager Certification or approved alternative• Basic computer skills including Microsoft applications, Google applications, food service computer applications, e-mail, and general computer software proficiency
Food Service Worker	<ul style="list-style-type: none">• High school diploma or equivalent• Criminal background check required for hire
Field Supervisor – Child Nutrition Operations	<ul style="list-style-type: none">• Accredited high school diploma or equivalent• Current ServSafe Food Protection Manager Certification or approved alternative.• Minimum three years of management experience in school foodservice• Proficient in computer applications (Word, PowerPoint, Excel)• Valid Texas Driver's License• Criminal background check required for hire

Exhibit F: Food Specifications

All food specifications must meet requirements of the USDA Food Buying Guide (FBG), 7 CFR Part 210, USDA Guidance Memos, other applicable federal regulations, and TDA's Administrative Reference Manual (ARM).

- All USDA foods offered to the SFA and made available to FSMC are acceptable and should be utilized in as large a quantity as may be efficiently utilized.
- All food and food products purchased on behalf of the SFA must be in compliance with Buy American provisions. Food and food products must be produced in the United States, and food products must be processed in the United States using over 51% of domestic foods by weight or volume. 7 CFR 250.17(e); 2 CFR Part 200; SP 38-2017; SP 32-2019; and 7 CFR Part 210.21(d).

For all other food components, specifications shall be as follows:

- Grains must be made from whole grain, whole-grain rich flour/meal, or enriched grain. Cereals may be whole grain, whole-grain rich, enriched grain, or fortified grain. All grains must be fresh (or frozen, if applicable) and must meet the minimum weight per serving as listed in the Child Nutrition Program Food Buying Guide (FBG) or as appropriately identified on a food nutrition label or product manufacturer's statement. If applicable, the product should be in moisture-proof wrapping and pack code date provided.
- All meat and poultry must have been inspected by the USDA and must be free of color or odor.
 - Beef must be at least 70:30 lean to fat, preferably 80:20 lean to fat.
 - Poultry should be U.S. Grade A when applicable and should meet the recommendations outlined in *Specifications for Poultry Products, A Guide for Food Service Operators from USDA*.
 - For breaded and battered items, all flour must be whole-grain or enriched for bread/grains credit and breading/batter must not exceed 30% of the weight of the finished product.
 - For sausage patties, the maximum fat allowed is 50% by weight; industry standard of 38% to 42% fat preferred.
- All cured processed meats (bologna, frankfurters, luncheon meat, salami, others) shall be made from beef and/or poultry and must be processed in the United States using over 51% domestic meats. No variety of meats, fillers, extenders, non-fat milk solids, or cereal will be allowed. Meats must not show evidence of greening, streaking, or other discoloration.
- All cheese must be from domestic milk sources and should be firm, compact, and free from gas holes; free of mold; free of undesirable flavor and odors; pasteurized when applicable; preferably reduced or low-fat. All cheese should also have a bright, uniform, and attractive appearance; and have a pleasing flavor; demonstrate satisfactory melting; contain proper moisture and salt content and be processed in the United States.
- All fish must have been inspected by the United States Department of Commerce (USDC) and meet the minimum flesh and batter/breading required for USDC Grade A product or product packed under federal inspection (PUFI) by the USDC. All fish must also be in compliance with the Buy American provisions for farmed and wild fish as described in SP 32-2019.

- All fresh fruits must be ripe and in good condition when delivered and must be ready for consumption per the USDA FBG. Fruits must at a minimum meet the food distributors' second quality level. Fruits should have a characteristic color and good flavor and be well-shaped and free from scars and bruises. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.
- All fresh vegetables must be from domestic sources, ripe and in good condition when delivered, and must be ready for consumption per the USDA FBG. Vegetables must at a minimum meet the food distributors' second quality level. Vegetables should have characteristic color and good flavor and be well-shaped and free from discoloration, blemishes, and decay. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.
- All canned vegetables must be produced and processed in the United States using over 51% domestic vegetables by weight or volume; meet the food distributors' first quality level (extra fancy and fancy); canned fruits (standard) must meet the second quality level. Vegetables should have characteristic color and good fresh flavor and be free from discoloration, blemishes, and decay.
- Eggs must be from domestic sources, inspected and passed by the state or federal Department of Agriculture, and used within 30 days of the date on the carton. Eggs should be grade A, uniform in size, clean, sound-shelled, and free of foreign odors or flavors.
- Sauces, such as gravy, spaghetti sauce, pizza sauce, etc., must be smooth and uniform in color with no foreign substance, flavor, odor, or off-color.
- If applicable, the food production facility, manufacturing plant, and products must meet all sanitary and other requirements of the Food, Drug, and Cosmetic Act and other regulations that support the wholesomeness of products.
- Meals and food items must be stored and prepared under properly controlled temperatures and in accordance with all applicable health and sanitation regulations.
- Fluid milk must be from domestic sources and offered in a variety of at least two different fat contents. If flavored milk is offered in the National Lunch Program or School Breakfast program, unflavored milk must also be offered as a selection. The selection of milk must be consistent with the types of milk consumed the prior year. The milk must contain vitamins A and D at levels specified by the Food and Drug Administration and must be consistent with State and local standards.
- Other (additional SFA requirements):

Exhibit G: Price Proposal Form

The undersigned FSMC proposes to manage the SFA's school food service at the fixed per-meal rates shown below, subject to the terms of this RFP including SFA's estimated total numbers of meals shown below. If the contract is awarded, FSMC will bill SFA for meals and meal equivalents at the fixed rates shown below, without any additional charges. The meal prices in this proposal must not consider the value of USDA Foods that the FSMC may receive for use during the year. FSMC will fully credit SFA for the value of USDA Foods received for use. The FSMC acknowledges that the contract will be awarded based primarily on the lowest proposed Total Cost to SFA, shown below, combined with SFA's evaluation of non-price criteria specified in the RFP.

Program	FSMC's Proposed Fixed Price per Meal or Equivalent	X	SFA's Estimated Annual Meals or Meal Equivalents—all sites	=	FSMC's Proposed Cost to SFA—all sites (extended cost)
Breakfast (SBP)	\$	X		=	\$
Lunch (NSLP)	\$	X		=	\$
Milk (SMP)	\$	X		=	\$
NSLP Afterschool Care Program (ASCP)	\$	X		=	\$
At-Risk Snacks (CACFP)	\$	X		=	\$
At-Risk Breakfast (CACFP)	\$	X		=	\$
At-Risk Lunch/Supper (CACFP)	\$	X		=	\$
Traditional Breakfast (CACFP)	\$	X		=	\$
Traditional Lunch (CACFP)	\$	X		=	\$
Summer (SFSP/SSO) Lunch	\$	X		=	\$
Summer (SFSP/SSO) Breakfast	\$	X		=	\$
Non-Program Meal Equivalent	\$	X		=	\$

FSMC's proposed Total Cost to SFA: _____

Financial Guarantee - Offeror must select one of the following options:

- ☐ Breakeven position required
- ☐ Financial Guarantee Amount _____
- ☐ Subsidy Amount _____
- ☐ No Guarantee Required

Submitted by: _____

Company: _____

Printed Name and Title of Authorized Representative: _____

Signature: _____ Date: _____

Exhibit H: SFA Protest Procedures

SFA must include their protest procedures here in Exhibit H

Exhibit I: Applicable Laws

- FSMC shall comply with the mandatory standards and policies relating to energy efficiency that are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act P.L. 94-163, 89 Stat. 871.
- FSMC shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (the “Act”), 40 U.S.C. §3701 and 3704, as supplemented by Department of Labor regulations, 29 CFR Part 5. Under Section 103 of the Act, FSMC shall be required to compute the wages of every laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in any workweek. Section 107 of the Act provides that no laborer or mechanic shall be required to work in surroundings or under working conditions, which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor.
- FSMC shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations, 41 CFR 60.
- FSMC shall comply with the following civil rights laws, as amended: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; USDA regulations on nondiscrimination 7 CFR 15, 15a, and 15b; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities.
- FSMC shall comply with the Buy American provision for contracts that involve the purchase of domestic food and food products in the United States using over 51% domestic foods by weight or volume, USDA Regulation 7 CFR 210.21(d) and 7 CFR Part 250.
- FSMC has signed the Anti-Collusion Affidavit, Exhibit J, which is attached herein and is incorporated by reference and made a part of this Contract.
- FSMC shall comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act 42 U.S.C. 7606, §508 of the Clean Water Act 33 U.S.C. 1368, Executive Order 11738, and Environmental Protection Agency (EPA) regulations Title 40 CFR.
- FSMC shall comply with the Lobbying Certification, Exhibit K, which is attached herein and is incorporated and made a part of this Contract. If applicable, FSMC has also completed and submitted Standard Form-LLL, Disclosure of Lobbying Activities, Exhibit L herein, or will complete and submit as required in accordance with its instructions included in Exhibit L.
- FSMC shall strongly encourage the participation of Historically Underutilized Business (HUB), Minority and Women Business Enterprise (MWBE), and labor surplus area vendors to compete in procurement opportunities the FSMC conducts on behalf of the SFA.
- FSMC shall ensure that the nondiscrimination statement is affixed to all letters, notices, publications, and websites as required by FNS Instruction 113.1 (November 8, 2005).

Exhibit J: Anti-Collusion Affidavit

STATE OF _____)

COUNTY OF _____)

_____, of lawful age, being first sworn on oath says, that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official of employees to quantity, quality, or price in the prospective contract, or any other terms of said prospective official concerning the exchange of money or other things of value for special consideration in the letting of contract; that the bidder/contractor had not paid, given or donated, or agreed to pay, give or donate to any officer or employee either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Signed

Subscribed and sworn before me this _____ day of _____, 20_____

Notary Public (or Clerk or Judge) _____

My commission expires _____

Exhibit K: Certification Regarding Lobbying

Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal funds. Contractors that apply or bid for such an award must file the required certification.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Title 31, § 1352 U.S. Code. This certification is a material representation of the fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of _____ (FSMC) in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of _____ (FSMC) in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

The undersigned shall require that the language of this certification is included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Name of Company

Name of Authorized Official or Representative

Title of Authorized Official or Representative

Signature of Authorized Official or Representative

Date

Exhibit L: Disclosure Form to Report Lobbying Activities

Approved by OMB No. 0348-0046

PROCUREMENT

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See Reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____	
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, If known:			5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, If known:		
6. Federal Department/Agency:			7. Federal Program Name/Description: CFDA Number, if applicable:		
8. Federal Action Number, If known:			9. Award Amount, If known: \$		
10. a. Name and Address of Lobbying Registrant (If individual, last name, first name, MI):			b. Individuals Performing Services (Including address if different from No. 10a) (last name, first name, MI):		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____		
Federal Use Only:			Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)		

Exhibit L Continued:

INSTRUCTIONS FOR COMPLETION OF DISCLOSURE FORM TO REPORT LOBBYING

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification for this report. If this a follow up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred, Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is or expects to be a prime or subaward receipt. Identify the tier of the sub awardee, e.g., the first sub awardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks: Sub awardee," then enter the full name, address, city, State, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number; Invitation for bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/ proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, State, and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in Item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services and include full address if different from 10 (a). Enter Last Name, First Name and Middle Initial (MI).
11. Certifying officials shall sign and date the form, print his/her name and title.

Exhibit M: Menu Cycles
NATIONAL SCHOOL LUNCH PROGRAM

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school). Additional menus for each Campus Level are provided here.

2024 - 2025 School Year

Campus Level: _____

1	
2	
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8	
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10	
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Exhibit M: Menu Cycles
SCHOOL BREAKFAST PROGRAM

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school). Additional menus for each Campus Level are provided here.

2024 - 2025 School Year

Campus Level: _____

1	
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8	
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10	
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Exhibit M: Menu Cycles
NSLP Afterschool Care Program (ASCP)

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school). Additional menus for each Campus Level are provided here.

2024 - 2025 School Year

Campus Level: _____

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Exhibit M: Menu Cycles
CACFP At-Risk Snack or Supper

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school). Additional menus for each Campus Level are provided here.

2024 - 2025 School Year

Campus Level: _____

1	
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7	
8	
9	
10	
11	
12	
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Exhibit M: Menu Cycles
CACFP ____ Breakfast ____ Lunch

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school). Additional menus for each Campus Level are provided here.

2024 - 2025 School Year

Campus Level: _____

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Exhibit M: Menu Cycles
SEAMLESS SUMMER OPTION OR SUMMER FOOD SERVICE PROGRAM

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school). Additional menus for each Campus Level are provided here.

2024 - 2025 School Year

Campus Level: _____

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EXHIBIT M: MENU CYCLES

School Breakfast Program
(Elementary, Middle School,
High School)

**National School Lunch
Program**
(Pre-K, Elementary, Middle
School, High School)

Seamless Summer Option
(Districtwide)

Campus Levels
Elementary - EE-5
Middle School - 6-8
High School - 9-12

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

School Breakfast Program - Elementary Breakfast Menu (EE-5)

1	2	3	4	5
Pancake on a Stick Sausage, Egg, Cheese Muffin	Breakfast Pizza Apple Frudel	Chicken Biscuit Mini Waffles	French Toast Sticks Pancake Breakfast Sandwich	Glaze Donut Holes Kolaches
Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
6	7	8	9	10
Breakfast Burrito Cocoa Puff Soft Filled Bar	Pancake Bites Ham and Cheese Croissant	Egg and Cheese English Muffin Strawberry Poptarts	Breakfast Pizza Strawberry Cream Cheese Bagel	Cinnamon Roll Egg, cheese, Tater Tot Taco
Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
11	12	13	14	15
Blueberry Muffins Chicken Biscuit	Breakfast Pizza French Toast Sticks	Pancake on a Stick Sausage and Egg Muffin	Breakfast Taco Eggo Waffles	Glaze Donut Holes Kolaches
Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit

School Breakfast Program - Elementary Breakfast Menu (EE-5)

100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk
16	17	18	19	20
Cocoa Puff Soft Filled Bar Breakfast Burrito	Sausage and Egg Muffin Cinnamon Roll	Stwberry Cream Cheese Bagel Breakfast Taco	Breakfast Pizza Apple Frudel	Mini Eggo Waffles Ham and Cheese Croissant
Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
21				

Egg, cheese, Tater Tot Taco
Maple Pancake Bites

Blueberry, Yogurt Parfait
or Uncrustable w/
Scooby Snacks
Cereal w/ Toast
Fresh Fruit
Canned Fruit
100% Fruit Juice
White or Choc Milk

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

School Breakfast Program - Middle School Breakfast Menu (6-8)

1	2	3	4	5
Pancake on a Stick Sausage, Egg, Cheese Muffin	Breakfast Pizza Apple Frudel	Chicken Biscuit Mini Waffles	French Toast Sticks Pancake Breakfast Sandwich	Glaze Donut Holes Kolaches
Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
6	7	8	9	10
Breakfast Burrito Cocoa Puff Soft Filled Bar	Pancake Bites Ham and Cheese Croissant	Egg and Cheese English Muffin Strawberry Poptarts	Breakfast Pizza Strawberry Cream Cheese Bagel	Cinnamon Roll Egg, cheese, Tater Tot Taco
Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
11	12	13	14	15
Blueberry Muffins Chicken Biscuit	Breakfast Pizza French Toast Sticks	Pancake on a Stick Sausage and Egg Muffin	Breakfast Taco Eggo Waffles	Glaze Donut Holes Kolaches
Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit

School Breakfast Program - Middle School Breakfast Menu (6-8)

100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk
16	17	18	19	20
Cocoa Puff Soft Filled Bar Breakfast Burrito	Sausage and Egg Muffin Cinnamon Roll	Strawberry Cream Cheese Bagel Breakfast Taco	Breakfast Pizza Apple Frudel	Mini Eggo Waffles Ham and Cheese Croissant
Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
21				

Egg, cheese, Tater Tot Taco
Maple Pancake Bites

Blueberry, Yogurt Parfait
or Uncrustable w/
Scooby Snacks
Cereal w/ Toast
Fresh Fruit
Canned Fruit
100% Fruit Juice
White or Choc Milk

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

School Breakfast Program - High School Breakfast Menu (9-12)

1	2	3	4	5
Pancake on a Stick Sausage, Egg, Cheese Muffin	Breakfast Pizza Apple Frudel	Chicken Biscuit Mini Waffles	French Toast Sticks Pancake Breakfast Sandwich	Glaze Donut Holes Kolaches
Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
6	7	8	9	10
Breakfast Burrito Cocoa Puff Soft Filled Bar	Pancake Bites Ham and Cheese Croissant	Egg and Cheese English Muffin Strawberry Poptarts	Breakfast Pizza Strawberry Cream Cheese Bagel	Cinnamon Roll Egg, cheese, Tater Tot Taco
Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
11	12	13	14	15
Blueberry Muffins Chicken Biscuit	Breakfast Pizza French Toast Sticks	Pancake on a Stick Sausage and Egg Muffin	Breakfast Taco Eggo Waffles	Glaze Donut Holes Kolaches
Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit

School Breakfast Program - High School Breakfast Menu (9-12)

100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk	100% Fruit Juice White or Choc Milk
16	17	18	19	20
Cocoa Puff Soft Filled Bar Breakfast Burrito	Sausage and Egg Muffin Cinnamon Roll	Stwberry Cream Cheese Bagel Breakfast Taco	Breakfast Pizza Apple Frudel	Mini Eggo Waffles Ham and Cheese Croissant
Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Blueberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Strawberry, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk	Peach, Yogurt Parfait or Uncrustable w/ Scooby Snacks Cereal w/ Toast Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk
21				

Egg, cheese, Tater Tot Taco
Maple Pancake Bites

Blueberry, Yogurt Parfait
or Uncrustable w/
Scooby Snacks
Cereal w/ Toast
Fresh Fruit
Canned Fruit
100% Fruit Juice
White or Choc Milk

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

National School Lunch Program - Pre-K Lunch Menu (PK)

1	2	3	4	5
Crispy Chicken Tenders	Beef Soft Tacos	Cheeseburger	Grilled Cheese w/ Tom. Soup	Cheese Pizza
Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch
Vegetable	Vegetable	Vegetable	Vegetable	Vegetable
Fruit	Fruit	Fruit	Fruit	Fruit
White Milk	White Milk	White Milk	White Milk	White Milk
6	7	8	9	10
Chicken Sandwich	Grilled Cheese	Steak Fingers	Cheesy Quesadilla	Cheese Pizza
Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch
Vegetable	Vegetable	Vegetable	Vegetable	Vegetable
Fruit	Fruit	Fruit	Fruit	Fruit
White Milk	White Milk	White Milk	White Milk	White Milk
11	12	13	14	15
Popcorn Chicken	Baked Ziti w/ Garlic Bread	Walking Nachos	Orange Chicken	Cheese Pizza
Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch
Vegetable	Vegetable	Vegetable	Vegetable	Vegetable
Fruit	Fruit	Fruit	Fruit	Fruit
White Milk	White Milk	White Milk	White Milk	White Milk
16	17	18	19	20
Cheeseburger	Crispitos	Chicken Alfredo Penne	Chicken Nuggets	Cheese Pizza
Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch
Vegetable	Vegetable	Vegetable	Vegetable	Vegetable
Fruit	Fruit	Fruit	Fruit	Fruit
White Milk	White Milk	White Milk	White Milk	White Milk
21				
CheesyMac				
Sunbutter and Jelly Sndwch				
Vegetable				
Fruit				
White Milk				

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

National School Lunch Program - Elementary Lunch Menu (EE-5)

1	2	3	4	5
Crispy Chicken Tenders Build Your Own Pizza	Beef Soft Tacos Turkey N Cheese Wrap	Cheeseburger Boneless Chicken Wings	Chicken N Waffles Grilled Cheese w/ Tom. Soup	Pepperoni Pizza Cheese Pizza Popcorn Chicken Salad
Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments
6	7	8	9	10
Beef Taco Salad Chicken Sandwich	Chili Cheese Baked Potato Broccoli & Cheese Baked Potato Grilled Cheese	Steak Fingers Fish Sticks	Mini Corn Dogs Cheesy Quesadilla	Pepperoni Pizza Cheese Pizza Popcorn Chicken Salad
Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments
11	12	13	14	15
Popcorn Chicken Country Fried Steak w/ Gravy	Max Sticks w/ Marinara Baked Ziti w/ Garlic Bread	Walking Nachos Chicken Soft Taco Beef Tamale	Orange Chicken Chicken Sandwich	Pepperoni Pizza Cheese Pizza Popcorn Chicken Salad
Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Sunbutter and Jelly Sndwch Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments

National School Lunch Program - Elementary Lunch Menu (EE-5)

16	17	18	19	20
Cheeseburger	Crispitos	Chicken Alfredo Penne	Chicken Nuggets	Pepperoni Pizza
Chicken Ham Chef Salad	Frito Pie w/ Corn Bread	Corn Dog	BBQ Chicken Drums	Cheese Pizza
Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Popcorn Chicken Salad
Hot Veggie	Hot Veggie	Hot Veggie	Hot Veggie	Hot Veggie
Cold Veggie	Cold Veggie	Cold Veggie	Cold Veggie	Cold Veggie
Fresh Fruit	Fresh Fruit	Fresh Fruit	Fresh Fruit	Fresh Fruit
Canned Fruit	Canned Fruit	Canned Fruit	Canned Fruit	Canned Fruit
100% Fruit Juice	100% Fruit Juice	100% Fruit Juice	100% Fruit Juice	100% Fruit Juice
White or Choc Milk	White or Choc Milk	White or Choc Milk	White or Choc Milk	White or Choc Milk
Appropriate	Appropriate	Appropriate	Appropriate	Appropriate
Condiments	Condiments	Condiments	Condiments	Condiments
21				

Chicken Quesadilla
 CheesyMac
 Sunbutter and Jelly Sndwch
 Hot Veggie
 Cold Veggie
 Fresh Fruit
 Canned Fruit
 100% Fruit Juice
 White or Choc Milk
 Appropriate
 Condiments

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

National School Lunch Program - Middle School Lunch Menu (6-8)

1		2		3		4		5	
Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	
Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	
Grill Line Crispy Chicken Tenders Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Grilled Cheese w/ Tom. Soup Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Boneless Chicken Wings w/ sauce Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Chicken N Waffles Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Cheesy Chicken Quesadillas Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	
Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	
6		7		8		9		10	
Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	
Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	
Grill Line Parmesan Chicken Melt Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Chili Cheese or Broccoli & Cheese Baked Potato Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Steak Fingers Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Mini Corn Dogs Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Max Sticks w/ Marinara Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	
Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	
11		12		13		14		15	
Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day		Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	
Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes		Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	
Grill Line Country Fried Steak w/ Gravy Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Baked Ziti w/ Garlic Bread Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Walking Nachos Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Orange Chicken w/ Rice Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries		Grill Line Popcorn Chicken Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	
Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate		Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate	

National School Lunch Program - Middle School Lunch Menu (6-8)

Condiments	Condiments	Condiments	Condiments	Condiments
16	17	18	19	20
Pizza Line	Pizza Line	Pizza Line	Pizza Line	Pizza Line
Pepperoni Pizza	Pepperoni Pizza	Pepperoni Pizza	Pepperoni Pizza	Pepperoni Pizza
Cheese Pizza	Cheese Pizza	Cheese Pizza	Cheese Pizza	Cheese Pizza
Specialty Pizza of the Day	Specialty Pizza of the Day	Specialty Pizza of the Day	Specialty Pizza of the Day	Specialty Pizza of the Day
Nacho Line	Nacho Line	Nacho Line	Nacho Line	Nacho Line
Beef or Chicken	Beef or Chicken	Beef or Chicken	Beef or Chicken	Beef or Chicken
Nachos, Tacos, or Burrito	Nachos, Tacos, or Burrito	Nachos, Tacos, or Burrito	Nachos, Tacos, or Burrito	Nachos, Tacos, or Burrito
Made to order	Made to order	Made to order	Made to order	Made to order
Baked Potatoes	Baked Potatoes	Baked Potatoes	Baked Potatoes	Baked Potatoes
Grill Line	Grill Line	Grill Line	Grill Line	Grill Line
Frito Pie w/ Corn Bread	Crispitos	Chic Alfredo Penne, Garlic Bread	Meatball Sub	Chicken Nuggets
Hamburger	Hamburger	Hamburger	Hamburger	Hamburger
Cheeseburger	Cheeseburger	Cheeseburger	Cheeseburger	Cheeseburger
Chicken Sandwich	Chicken Sandwich	Chicken Sandwich	Chicken Sandwich	Chicken Sandwich
Spicy Chicken Sandwich	Spicy Chicken Sandwich	Spicy Chicken Sandwich	Spicy Chicken Sandwich	Spicy Chicken Sandwich
Grilled Cheese	Grilled Cheese	Grilled Cheese	Grilled Cheese	Grilled Cheese
French Fries	French Fries	French Fries	French Fries	French Fries
Every Line	Every Line	Every Line	Every Line	Every Line
Hot Veggie	Hot Veggie	Hot Veggie	Hot Veggie	Hot Veggie
Cold Veggie	Cold Veggie	Cold Veggie	Cold Veggie	Cold Veggie
Fresh Fruit	Fresh Fruit	Fresh Fruit	Fresh Fruit	Fresh Fruit
Canned Fruit	Canned Fruit	Canned Fruit	Canned Fruit	Canned Fruit
100% Fruit Juice	100% Fruit Juice	100% Fruit Juice	100% Fruit Juice	100% Fruit Juice
White or Choc Milk	White or Choc Milk	White or Choc Milk	White or Choc Milk	White or Choc Milk
Appropriate	Appropriate	Appropriate	Appropriate	Appropriate
Condiments	Condiments	Condiments	Condiments	Condiments
21				
Pizza Line				
Pepperoni Pizza				
Cheese Pizza				
Specialty Pizza of the Day				
Nacho Line				
Beef or Chicken				
Nachos, Tacos, or Burrito				
Made to order				
Baked Potatoes				
Grill Line				
Mac N Cheese w/ Popcorn Chicken				
Hamburger				
Cheeseburger				
Chicken Sandwich				
Spicy Chicken Sandwich				
Grilled Cheese				
French Fries				
Every Line				
Hot Veggie				
Cold Veggie				
Fresh Fruit				
Canned Fruit				
100% Fruit Juice				
White or Choc Milk				
Appropriate				
Condiments				

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

National School Lunch Program - High School Lunch Menu (9-12)

1		2		3		4		5
Pizza Line		Pizza Line		Pizza Line		Pizza Line		Pizza Line
Pepperoni Pizza		Pepperoni Pizza		Pepperoni Pizza		Pepperoni Pizza		Pepperoni Pizza
Cheese Pizza		Cheese Pizza		Cheese Pizza		Cheese Pizza		Cheese Pizza
Specialty Pizza of the Day		Specialty Pizza of the Day		Specialty Pizza of the Day		Specialty Pizza of the Day		Specialty Pizza of the Day
Nacho Line		Nacho Line		Nacho Line		Nacho Line		Nacho Line
Beef or Chicken		Beef or Chicken		Beef or Chicken		Beef or Chicken		Beef or Chicken
Nachos, Tacos, or Burrito		Nachos, Tacos, or Burrito		Nachos, Tacos, or Burrito		Nachos, Tacos, or Burrito		Nachos, Tacos, or Burrito
Made to order		Made to order		Made to order		Made to order		Made to order
Baked Potatoes		Baked Potatoes		Baked Potatoes		Baked Potatoes		Baked Potatoes
Grill Line		Grill Line		Grill Line		Grill Line		Grill Line
Hamburger		Hamburger		Hamburger		Hamburger		Hamburger
Cheeseburger		Cheeseburger		Cheeseburger		Cheeseburger		Cheeseburger
Chicken Sandwich		Chicken Sandwich		Chicken Sandwich		Chicken Sandwich		Chicken Sandwich
Spicy Chicken Sandwich		Spicy Chicken Sandwich		Spicy Chicken Sandwich		Spicy Chicken Sandwich		Spicy Chicken Sandwich
Grilled Cheese		Grilled Cheese		Grilled Cheese		Grilled Cheese		Grilled Cheese
French Fries		French Fries		French Fries		French Fries		French Fries
Deli Line		Deli Line		Deli Line		Deli Line		Deli Line
Made to Order Sub Sandwiches,		Made to Order Sub Sandwiches,		Made to Order Sub Sandwiches,		Made to Order Sub Sandwiches,		Made to Order Sub Sandwiches,
Flatbread Sandwiches,		Flatbread Sandwiches,		Flatbread Sandwiches,		Flatbread Sandwiches,		Flatbread Sandwiches,
Wraps, and Salads		Wraps, and Salads		Wraps, and Salads		Wraps, and Salads		Wraps, and Salads
Test Kitchen		Test Kitchen		Test Kitchen		Test Kitchen		Test Kitchen
"Chef Special Menu" for the Week		"Chef Special Menu" for the Week		"Chef Special Menu" for the Week		"Chef Special Menu" for the Week		"Chef Special Menu" for the Week
Java City		Java City		Java City		Java City		Java City
Build Your Own Pizza		Build Your Own Pizza		Build Your Own Pizza		Build Your Own Pizza		Build Your Own Pizza
Turkey N Cheese Wrap		Turkey N Cheese Wrap		Turkey N Cheese Wrap		Turkey N Cheese Wrap		Turkey N Cheese Wrap
Popcorn Chicken Salad		Popcorn Chicken Salad		Popcorn Chicken Salad		Popcorn Chicken Salad		Popcorn Chicken Salad
Chicken Ham Chef Salad		Chicken Ham Chef Salad		Chicken Ham Chef Salad		Chicken Ham Chef Salad		Chicken Ham Chef Salad
Rotational Menu Items		Rotational Menu Items		Rotational Menu Items		Rotational Menu Items		Rotational Menu Items
Crispy Chicken Tenders		Grilled Cheese w/ Tom. Soup		Chicken Cheesesteak		Chicken N Waffles		Cheesy Chicken Quesadillas
Beef Enchilada Casserole		Max Sticks w/ Marinara		Boneless Chicken Wings		Spicy Popcorn Chicken		Crispy Fish Sticks
Every Line		Every Line		Every Line		Every Line		Every Line
Hot Veggie		Hot Veggie		Hot Veggie		Hot Veggie		Hot Veggie
Cold Veggie		Cold Veggie		Cold Veggie		Cold Veggie		Cold Veggie
Fresh Fruit		Fresh Fruit		Fresh Fruit		Fresh Fruit		Fresh Fruit
Canned Fruit		Canned Fruit		Canned Fruit		Canned Fruit		Canned Fruit
100% Fruit Juice		100% Fruit Juice		100% Fruit Juice		100% Fruit Juice		100% Fruit Juice
White or Choc Milk		White or Choc Milk		White or Choc Milk		White or Choc Milk		White or Choc Milk
Appropriate		Appropriate		Appropriate		Appropriate		Appropriate
Condiments		Condiments		Condiments		Condiments		Condiments
6		7		8		9		10
Pizza Line		Pizza Line		Pizza Line		Pizza Line		Pizza Line
Pepperoni Pizza		Pepperoni Pizza		Pepperoni Pizza		Pepperoni Pizza		Pepperoni Pizza
Cheese Pizza		Cheese Pizza		Cheese Pizza		Cheese Pizza		Cheese Pizza
Specialty Pizza of the Day		Specialty Pizza of the Day		Specialty Pizza of the Day		Specialty Pizza of the Day		Specialty Pizza of the Day
Nacho Line		Nacho Line		Nacho Line		Nacho Line		Nacho Line
Beef or Chicken		Beef or Chicken		Beef or Chicken		Beef or Chicken		Beef or Chicken
Nachos, Tacos, or Burrito		Nachos, Tacos, or Burrito		Nachos, Tacos, or Burrito		Nachos, Tacos, or Burrito		Nachos, Tacos, or Burrito
Made to order		Made to order		Made to order		Made to order		Made to order
Baked Potatoes		Baked Potatoes		Baked Potatoes		Baked Potatoes		Baked Potatoes
Grill Line		Grill Line		Grill Line		Grill Line		Grill Line
Hamburger		Hamburger		Hamburger		Hamburger		Hamburger
Cheeseburger		Cheeseburger		Cheeseburger		Cheeseburger		Cheeseburger
Chicken Sandwich		Chicken Sandwich		Chicken Sandwich		Chicken Sandwich		Chicken Sandwich
Spicy Chicken Sandwich		Spicy Chicken Sandwich		Spicy Chicken Sandwich		Spicy Chicken Sandwich		Spicy Chicken Sandwich
Grilled Cheese		Grilled Cheese		Grilled Cheese		Grilled Cheese		Grilled Cheese
French Fries		French Fries		French Fries		French Fries		French Fries
Deli Line		Deli Line		Deli Line		Deli Line		Deli Line
Made to Order Sub Sandwiches,		Made to Order Sub Sandwiches,		Made to Order Sub Sandwiches,		Made to Order Sub Sandwiches,		Made to Order Sub Sandwiches,
Flatbread Sandwiches,		Flatbread Sandwiches,		Flatbread Sandwiches,		Flatbread Sandwiches,		Flatbread Sandwiches,
Wraps, and Salads		Wraps, and Salads		Wraps, and Salads		Wraps, and Salads		Wraps, and Salads
Test Kitchen		Test Kitchen		Test Kitchen		Test Kitchen		Test Kitchen
"Chef Special Menu" for the Week		"Chef Special Menu" for the Week		"Chef Special Menu" for the Week		"Chef Special Menu" for the Week		"Chef Special Menu" for the Week
Java City		Java City		Java City		Java City		Java City
Build Your Own Pizza		Build Your Own Pizza		Build Your Own Pizza		Build Your Own Pizza		Build Your Own Pizza
Turkey N Cheese Wrap		Turkey N Cheese Wrap		Turkey N Cheese Wrap		Turkey N Cheese Wrap		Turkey N Cheese Wrap
Popcorn Chicken Salad		Popcorn Chicken Salad		Popcorn Chicken Salad		Popcorn Chicken Salad		Popcorn Chicken Salad
Chicken Ham Chef Salad		Chicken Ham Chef Salad		Chicken Ham Chef Salad		Chicken Ham Chef Salad		Chicken Ham Chef Salad
Rotational Menu Items		Rotational Menu Items		Rotational Menu Items		Rotational Menu Items		Rotational Menu Items
Parmesan Chicken Melt		Fried Chicken Drums		Steak Fingers		Mini Corn Dogs		Max Sticks w/ Marinara
Hot Dog/ Chili Dog		Chili Cheese or Broccoli & Cheese Baked Potato		Spaghetti w/ Meatballs		Parmesan Chicken Melt		Crispy Chicken Tenders
Every Line		Every Line		Every Line		Every Line		Every Line
Hot Veggie		Hot Veggie		Hot Veggie		Hot Veggie		Hot Veggie
Cold Veggie		Cold Veggie		Cold Veggie		Cold Veggie		Cold Veggie
Fresh Fruit		Fresh Fruit		Fresh Fruit		Fresh Fruit		Fresh Fruit
Canned Fruit		Canned Fruit		Canned Fruit		Canned Fruit		Canned Fruit
100% Fruit Juice		100% Fruit Juice		100% Fruit Juice		100% Fruit Juice		100% Fruit Juice

National School Lunch Program - High School Lunch Menu (9-12)

White or Choc Milk Appropriate Condiments	White or Choc Milk Appropriate Condiments	White or Choc Milk Appropriate Condiments	White or Choc Milk Appropriate Condiments	White or Choc Milk Appropriate Condiments
11	12	13	14	15
Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day
Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes
Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries
Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads	Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads	Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads	Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads	Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads
Test Kitchen "Chef Special Menu" for the Week	Test Kitchen "Chef Special Menu" for the Week	Test Kitchen "Chef Special Menu" for the Week	Test Kitchen "Chef Special Menu" for the Week	Test Kitchen "Chef Special Menu" for the Week
Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad	Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad	Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad	Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad	Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad
Rotational Menu Items Country Fried Steak w/ Gravy Roast Beef Sandwich w/ Curly Fries	Rotational Menu Items Baked Ziti w/ Garlic Bread BBQ Chicken Drums	Rotational Menu Items Walking Nachos Grilled Ham and Cheese Melt	Rotational Menu Items Orange Chicken w/ Rice Spicy Popcorn Chicken	Rotational Menu Items Bacon Chicken Club Sandwich Beef Taco Salad
Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments	Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice White or Choc Milk Appropriate Condiments
16	17	18	19	20
Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day	Pizza Line Pepperoni Pizza Cheese Pizza Specialty Pizza of the Day
Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes	Nacho Line Beef or Chicken Nachos, Tacos, or Burrito Made to order Baked Potatoes
Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries	Grill Line Hamburger Cheeseburger Chicken Sandwich Spicy Chicken Sandwich Grilled Cheese French Fries
Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads	Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads	Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads	Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads	Deli Line Made to Order Sub Sandwiches, Flatbread Sandwiches, Wraps, and Salads
Test Kitchen "Chef Special Menu" for the Week	Test Kitchen "Chef Special Menu" for the Week	Test Kitchen "Chef Special Menu" for the Week	Test Kitchen "Chef Special Menu" for the Week	Test Kitchen "Chef Special Menu" for the Week
Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad	Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad	Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad	Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad	Java City Build Your Own Pizza Turkey N Cheese Wrap Popcorn Chicken Salad Chicken Ham Chef Salad
Rotational Menu Items Frito Pie w/ Corn Bread Popcorn Chicken	Rotational Menu Items Crispitos Cheesy Mac	Rotational Menu Items Beef Tamale w/ Chili Con Carne Chkn Alfredo Penne w/ Garlic Bread	Rotational Menu Items Meatball Sub Corn Dog	Rotational Menu Items Chicken Nuggets Max Sticks w/ Marinara
Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice	Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice	Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice	Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice	Every Line Hot Veggie Cold Veggie Fresh Fruit Canned Fruit 100% Fruit Juice

National School Lunch Program - High School Lunch Menu (9-12)

White or Choc Milk
Appropriate
Condiments

White or Choc Milk
Appropriate
Condiments

White or Choc Milk
Appropriate
Condiments

White or Choc Milk
Appropriate
Condiments

White or Choc Milk
Appropriate
Condiments

21

Pizza Line

Pepperoni Pizza
Cheese Pizza
Specialty Pizza of the Day

Nacho Line

Beef or Chicken
Nachos, Tacos, or Burrito
Made to order
Baked Potatoes

Grill Line

Hamburger
Cheeseburger
Chicken Sandwich
Spicy Chicken Sandwich
Grilled Cheese
French Fries

Deli Line

Made to Order Sub Sandwiches,
Flatbread Sandwiches,
Wraps, and Salads

Test Kitchen

"Chef Special Menu" for the Week

Java City

Build Your Own Pizza
Turkey N Cheese Wrap
Popcorn Chicken Salad
Chicken Ham Chef Salad

Rotational Menu Items

Mac N Cheese
Popcorn Chicken

Every Line

Hot Veggie
Cold Veggie
Fresh Fruit
Canned Fruit
100% Fruit Juice
White or Choc Milk
Appropriate
Condiments

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

Seamless Summer Option - Summer Feeding Menu (Districtwide)

1	2	3	4	5
Crispy Chicken Tenders	Beef Soft Tacos	Cheeseburger	Chicken N Waffles	Pepperoni Pizza
Build Your Own Pizza	Turkey N Cheese Wrap	Boneless Chicken Wings	Grilled Cheese w/ Tom. Soup	Cheese Pizza
Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Popcorn Chicken Salad
Hot Veggie	Black Beans	Hot Veggie	Hot Veggie	Sunbutter and Jelly Sndwch
Cold Veggie	Hot Veggie	Cold Veggie	Cold Veggie	Hot Veggie
Fresh Fruit	Cold Veggie	Fresh Fruit	Fresh Fruit	Cold Veggie
Canned Fruit	Fresh Fruit	Canned Fruit	Canned Fruit	Fresh Fruit
100% Fruit Juice	Canned Fruit	100% Fruit Juice	100% Fruit Juice	Canned Fruit
White or Choc Milk	100% Fruit Juice	White or Choc Milk	White or Choc Milk	100% Fruit Juice
Appropriate	White or Choc Milk	Appropriate	Appropriate	White or Choc Milk
Condiments	Appropriate	Condiments	Condiments	Appropriate
	Condiments			Condiments
6	7	8	9	10
Beef Taco Salad	Chili Cheese Baked Potato	Steak Fingers	Mini Corn Dogs	Pepperoni Pizza
Chicken Sandwich	Broccoli & Cheese Baked Potato	Fish Sticks	Cheesy Quesadilla	Cheese Pizza
Sunbutter and Jelly Sndwch	Grilled Cheese	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Popcorn Chicken Salad
Hot Veggie	Sunbutter and Jelly Sndwch	Hot Veggie	Hot Veggie	Sunbutter and Jelly Sndwch
Cold Veggie	Hot Veggie	Cold Veggie	Cold Veggie	Hot Veggie
Fresh Fruit	Cold Veggie	Fresh Fruit	Fresh Fruit	Cold Veggie
Canned Fruit	Fresh Fruit	Canned Fruit	Canned Fruit	Fresh Fruit
100% Fruit Juice	Canned Fruit	100% Fruit Juice	100% Fruit Juice	Canned Fruit
White or Choc Milk	100% Fruit Juice	White or Choc Milk	White or Choc Milk	100% Fruit Juice
Appropriate	White or Choc Milk	Appropriate	Appropriate	White or Choc Milk
Condiments	Appropriate	Condiments	Condiments	Appropriate
	Condiments			Condiments
11	12	13	14	15
Popcorn Chicken	Max Sticks w/ Marinara	Walking Nachos	Orange Chicken	Pepperoni Pizza
Country Fried Steak w/ Gravy	Baked Ziti w/ Garlic Bread	Chicken Soft Taco	Chicken Sandwich	Cheese Pizza
Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Popcorn Chicken Salad
Hot Veggie	Hot Veggie	Hot Veggie	Hot Veggie	Sunbutter and Jelly Sndwch
Cold Veggie	Hot Veggie	Cold Veggie	Cold Veggie	Hot Veggie
Fresh Fruit	Cold Veggie	Fresh Fruit	Fresh Fruit	Cold Veggie
Canned Fruit	Fresh Fruit	Canned Fruit	Canned Fruit	Fresh Fruit
100% Fruit Juice	Canned Fruit	100% Fruit Juice	100% Fruit Juice	Canned Fruit
White or Choc Milk	100% Fruit Juice	White or Choc Milk	White or Choc Milk	100% Fruit Juice
Appropriate	White or Choc Milk	Appropriate	Appropriate	White or Choc Milk
Condiments	Appropriate	Condiments	Condiments	Appropriate
	Condiments			Condiments
16	17	18	19	20
Cheeseburger	Crispitos	Chicken Alfredo Penne	Chicken Nuggets	Pepperoni Pizza
Chicken Ham Chef Salad	Frito Pie w/ Corn Bread	Corn Dog	BBQ Chicken Drums	Cheese Pizza
Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Sunbutter and Jelly Sndwch	Popcorn Chicken Salad
Hot Veggie	Hot Veggie	Hot Veggie	Hot Veggie	Sunbutter and Jelly Sndwch
Cold Veggie	Hot Veggie	Cold Veggie	Cold Veggie	Hot Veggie
Fresh Fruit	Cold Veggie	Fresh Fruit	Fresh Fruit	Cold Veggie
Canned Fruit	Fresh Fruit	Canned Fruit	Canned Fruit	Fresh Fruit
100% Fruit Juice	Canned Fruit	100% Fruit Juice	100% Fruit Juice	Canned Fruit
White or Choc Milk	100% Fruit Juice	White or Choc Milk	White or Choc Milk	100% Fruit Juice
Appropriate	White or Choc Milk	Appropriate	Appropriate	White or Choc Milk
Condiments	Appropriate	Condiments	Condiments	Appropriate
	Condiments			Condiments
21				
Chicken Quesadilla				
CheesyMac				
Sunbutter and Jelly Sndwch				
Hot Veggie				
Cold Veggie				
Fresh Fruit				
Canned Fruit				
100% Fruit Juice				
White or Choc Milk				
Appropriate				
Condiments				

This menu must be used for the first 21-day cycle of the new School Year for the Campus Level indicated (e.g., elementary, middle school, high school).

National School Lunch Program - Afterschool Care Program - (District Wide)

1	2	3	4	5
1/2 Sunbutter and Jelly Sndwch 1% Lowfat Milk 8oz	Cheeze-its 100% Fruit Juice	Choc Chip Muffins Canned Fruit Water	Scooby Snacks Yogurt Cup Water	GoldFish Fresh Fruit Water
6	7	8	9	10
Fresh Fruit Cheese Stick Water	Chicken Roll-up 100% Fruit Juice	1/2 Ham & Cheese Sandwich Canned Fruit Water	Yogurt Parfait Water	Bagel w/ Cream Cheese Lowfat Choc Milk 8oz
11	12	13	14	15
Cereal Bar 1% Lowfat Milk 8oz	Pretzels Fresh Fruit Water	Apple Slices (1 whole) Sunbutter Water	Animal Crackers Canned Fruit Water	Carrots w/Ranch 100% Fruit Juice
16	17	18	19	20
Cereal 1% Lowfat Milk 8oz	Crackers Deli Ham Water	Blueberry Muffins Canned Fruit Water	GoldFish Fresh Fruit Water	1/2 Sunbutter and Jelly Sndwch Lowfat Choc Milk 8oz
21				
Celery Sticks Sunbutter Water				

Exhibit N: Independent Price Determination Certificate

Both the School Food Authority (SFA) and the Food Service Management Company (Offeror) shall execute this Independent Price Determination Certificate.

Name of Food Service Management Company

Name of School Food Authority

By submission of this offer, the Offeror certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices, with any other Offeror or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed to the Offeror and will not knowingly be disclosed by the Offeror prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other Offeror for the purpose of restricting competition.
3. No attempt has been made or will be made by the Offeror to induce any person or firm to submit or not submit an offer for the purpose of restricting competition.

Each person signing this offer on behalf of the Offeror certifies that:

1. He or she is the person in Offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to A.1 through A.3 above; or
2. He or she is not the person in Offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to A.1 through A.3 above, and as their agent does hereby certify; and he or she has not participated, and will not participate, in any action contrary to A.1 through A.3 above.

To the best of my knowledge, this Offeror, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

Signature of Offeror's Authorized Representative

Title

Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.

Signature of SFA's Authorized Representative

Title

Date

Note: SFA's acceptance of an offer does not constitute an award of the contract.

Exhibit O: SFA Certification of Acknowledgement

I certify that I, _____ (Name), on behalf of _____ SFA, have read and fully understand the contents of this contract. I understand that the SFA must maintain oversight of the food service operations and that these responsibilities will not be delegated to the FSMC. I also understand that the SFA is responsible for closely monitoring the FSMC contract and the FSMC's daily activities.

Initial Here: _____

I certify that I understand the requirements to utilize a FSMC and will comply with the procedures accordingly.

Initial Here: _____

I certify that I will not enter into an agreement with an FSMC that has a real or apparent conflict of interest. This includes FSMCs that provide recommendations, develop, or draft specifications, requirements, statements of work, requests for proposals, contract terms, and conditions, or other documents for use in conducting procurement.

Initial Here: _____

I certify that I, nor any employees (including Board Members) of _____ SFA, will not solicit or accept donations, gratuities, nor favors from current or potential FSMCs (i.e., gifts, golf outings, meals, etc.).

Initial Here: _____

I certify that I will appropriately and in a timely manner respond to all bid/proposal protests and concerns raised by potential FSMCs.

Initial Here: _____

I certify that the _____ SFA has a written Code of Conduct that addresses conflicts of interest and governing the performance of its employees engaged in the selection, award, and administration of contracts, and will make sure all employees are aware of said standards.

Initial Here: _____

I have read and understand what the allowable costs are for all of the applicable CN programs.

Initial Here: _____

I certify that _____ SFA will be legally responsible for the conduct of the non-profit school food service program and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of TDA and the USDA regarding each of the CN programs covered by this contract.

Initial Here: _____

I certify that all food service employees and those responsible for the oversight of the contract and FSMC's operations have the necessary skillset to fulfill required monitoring responsibilities including management of the items that cannot be delegated to a FSMC.

Initial Here: _____

I certify that staff responsible for monitoring and oversight of the FSMC meet the minimum Professional Standards requirements.

Initial Here: _____

I certify that _____ SFA shall retain control of the non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to the USDA Foods claims system, and any other designated state system, local point of sale systems, and accounting systems.

Initial Here: _____

I certify that the CN programs are the responsibility of _____ SFA and _____ SFA is responsible for all contractual agreements entered into in connection with the CN programs.

Initial Here: _____

I certify that _____ SFA will be responsible for determining student eligibility for all applicable programs and that Enter FSMC Name will have no involvement in the process.

Initial Here: _____

I certify that _____ SFA will retain all records for the current year plus the three from the end of the contract including any renewals.

Initial Here: _____

I certify that all food will follow the current meal standards and Local Wellness Policy.

Initial Here: _____

I certify that _____ SFA will monitor awarded FSMC vendor to ensure compliance with USDA regulations.

Initial Here: _____

I certify that _____ SFA will be responsible for non-compliance discovered while operating with a FSMC and will comply with the return of disallowed costs to remedy findings.

Initial Here: _____

I certify that _____ SFA has an advisory board composed of students, teachers, and parents to assist in menu planning and student participation.

Initial Here: _____

I certify that _____ SFA will not delegate any of the above responsibilities to the FSMC.

Initial Here: _____

I hereby certify that neither _____ SFA nor its principals/authorized representatives are presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: _____

I further certify that neither _____ SFA nor any of its principals/authorized representatives has a reported criminal background that would affect the receipt of Federal funds.

Initial Here: _____

I certify that _____ FSMC is not a paid consultant or contractor with _____ SFA in any other capacity than for this contract.

Initial Here: _____

I certify under penalty of perjury that the information on these forms is true and correct and that I will immediately report to the state agency any changes that occur to the information submitted. I understand that this information is being given in connection with the receipt of federal funds. The state agency may verify information; the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of _____ SFA, I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy. _____ SFA does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by the USDA. I will ensure that all monthly claims for reimbursement are true and correct and that records are available to support these claims.

SFA hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part 50.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the SFA agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the SFA, its successors,

transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person whose signature appears below is authorized to sign this assurance on behalf of the SFA.

Name of Authorized Representative _____

Title of Authorized Representative _____

Signature of Authorized Representative _____

Date Signed _____

Exhibit P: FSMC Certification of Acknowledgement

Please initial below next to each statement certifying that you have read and fully understand the contents of this document.

I certify that I, _____, on behalf of _____, (FSMC) have read and fully understand the contents of this contract.

Initial Here: _____

I certify that I, nor any of the employees of _____, (FSMC) have not received any solicitations from any _____ SFA employee. In addition, I certify that no gifts, donations, or anything of monetary value (i.e., golf outings, meals, etc.) have been provided.

Initial Here: _____

I certify that employees of the FSMC will be trained to understand and comply with all necessary training including the current written Code of Conduct authored by _____ SFA.

Initial Here: _____

I certify that all _____ (FSMC) food service employees meet the minimum Professional Standards requirements outlined for the operation of Child Nutrition programs.

Initial Here: _____

I certify that _____ SFA will be legally responsible for the conduct of the non-profit school food service program, and shall have access to all necessary documents, which will be maintained onsite, including but not limited to all contracts with vendors so that they may supervise the food service operations in such manner as will ensure compliance with the rules and regulations of TDA and the USDA regarding each of the CN programs covered by this contract.

Initial Here: _____

I certify that _____ (FSMC) will not have control of the district's non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to the USDA Foods claims system and any other defined state or local system.

Initial Here: _____

I certify that _____ SFA will be responsible for determining student eligibility for all applicable programs and that _____ (FSMC) will have no involvement in the process.

Initial Here: _____

I certify that _____ (FSMC) will follow the 21-day menu for the first 21-days of service, without change.

Initial Here: _____

I certify that all food will comply with the current meal standards and Local Wellness Policy.

Initial Here: _____

I certify that _____ (FSMC) will comply with all applicable standards, orders, or requirements issued under the Clean Air Act and the Federal Water Pollution Control Act and will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency.

Initial Here: _____

I hereby certify that neither _____ (FSMC) nor its principals/authorized representatives are presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here: _____

I further certify that neither _____ (FSMC) nor any of its principals/authorized representatives has a reported criminal background that would affect the receipt of this Federal Award.

Initial Here: _____

I certify that _____ (FSMC) is not a paid consultant or contractor with _____ SFA in any other capacity than for this contract.

Initial Here: _____

I certify under penalty of perjury that the information on these forms is true and correct and that I will immediately report to the SFA any changes that occur to the information submitted. I understand that this information is provided in connection with the receipt of federal funds. The state agency may verify information; the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes. On behalf of _____, (FSMC) I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy, _____ (FMSC) does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by the USDA.

Name of Authorized Representative _____

Title of Authorized Representative _____

Signature of Authorized Representative _____

Date Signed _____

Exhibit Q: Non-Delegable School Food Authority Responsibilities

The SFA shall be legally responsible for the conduct of the food service program and shall supervise and monitor the food service operations to ensure compliance with the rules and regulations of the Texas Department of Agriculture (TDA) and the United States Department of Agriculture (USDA) regarding the school food service program. The Food Service Management Company (FSMC) acknowledges that the SFA is responsible for completing the following duties and that these cannot be delegated to the FSMC:

1. **Procurement standards:** SFA shall adhere to the procurement standards specified in § 210.21 when contracting with the food service management company. 7 CFR 210.16(a)(1).
2. **On-site monitoring:** 7 CFR 210.16(a)(1)(2) (3), 7 CFR 210.8(a)(1).
 - a. SFA staff must review the FSMC's contract compliance quarterly for at least one site using TDA's FSMC Review Form (located on the squaremeals.org FSMC page).
 - b. SFA must conduct onsite monitoring of serving sites to observe counting and claiming procedures for all operating programs at all campuses. See ARM, section 20, Counting and Claiming. The SFA must follow-up on any meal counting and claiming discrepancies.
3. **Control and overall financial responsibility** of the school food service account. 7 CFR 210.19(a)(1).
4. **Advisory board:** Establish and include parents, staff, and students to assist in menu planning. The FSMC must adhere to the menu cycle for the first 21 days of meal service. Changes thereafter may be made with the approval of the SFA. 7 CFR 210.16(b)(1), 7 CFR 210.16(a)(8).
5. **Health certification** must be maintained to assure that all state and local regulations are met by the FSMC preparing or serving meals at the SFA facilities. 7 CFR 210.16(a)(7).
6. **Establish all prices** for food items served under the nonprofit school food service account (e.g., reimbursable meals, à la carte, and adult meals). 7 CFR 210.16(a)(4).
7. **Retain signature authority** over
 - a. the application/agreement to participate in the Child Nutrition Programs (7 CFR 210.9 (a)(b), 210.16(a)(5));
 - b. Free reduced-price policy statement.
 - c. the USDA Foods claim system.
 - d. Contractual agreements with the school nutrition program (i.e., vending meals to other SFA, commodity processing contracts) 7 CFR 210.21 & 19(a)(1); 7 CFR 210.9(b)(13); 7 CFR 210.15(a); 7 CFR 250.15(a); and,
 - e. Resolution of all program review and audit findings. (7 CFR 210.18(i) and 210.18(k)(1)(2))
8. **Submit monthly claim for reimbursement** 7 CFR 210.8(a); 7 CFR 210.16(a)(5).
 - a. TDA Food and Nutrition Division approves only SFA personnel access to the system which also represents secure signature authority for applications and claims.
 - b. Review to ensure accuracy of lunch counts prior to the claim submission.
 - c. Edit check worksheets that compare daily lunch counts by eligibility category. Free and reduced-price meals may not be claimed in excess of the number of students approved for such benefits.

9. **Free and Reduced-Price Meal Process** 7 CFR 245.6
- a. Develop, distribute, and collect parent letters and applications for free/reduced-price meals & free milk.
 - b. Determination and verification of applications for free/reduced-price meals or free milk.
 - c. Conduct any hearings related to such determinations.
10. **USDA donated foods** 7 CFR 210.9(b)(13) (formerly Commodities)
- a. Monitor that the maximum amount is received and used by the FSMC in the SFA food service.
 - b. Monitor that the FSMC credits SFA at least annually for all USDA Donated foods.
11. **À la carte food service:** 7 CFR 210.16(a) The SFA must also offer free, reduced price, and full price reimbursable meals to all eligible children to operate an à la carte food service.

I acknowledge that these responsibilities cannot be delegated to the FSMC and must remain the sole responsibility of the SFA.

Printed Name of SFA Authorized Representative: _____ Title_____

FSMC Representative: _____ Title_____

Signature: FSMC Representative _____ Date_____

Exhibit R: CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

DEFINITIONS

Covered Contracts/Subcontract

(1) Any non-procurement transaction which involves federal funds (regardless of amount), including such arrangements as a sub-grant, for example, between TDA and another entity or the Contracting Entity and another entity.

(2) Any procurement contract for goods or services between a participant and a person, regardless of type, expected to equal or exceed the federal procurement small purchase threshold fixed at 10 U.S.C. 2304(g) and 41 U.S.C. 3305 (currently \$50,000) under a grant or sub-grant.

(3) Any procurement contract for goods or services between a participant and a person under a covered grant, sub-grant, contract, or subcontract, regardless of amount, under which that person will have a critical influence on or substantive control over that covered transaction, including

- a. Consultant.
- b. Principal investigators.
- c. Providers of audit services required by the TDA or federal funding source.
- d. Researchers.

Debarment - An action taken by a debarring official in accordance with 2 CFR Part 417, 48 CFR Part 1, or equivalent federal regulations, to exclude a person from participating in covered contracts. A person so excluded is “debarred”.

Grant - An award of financial assistance, including cooperative agreements, or contracts or subcontracts for goods or services entered to carry out an award of financial assistance. A grant may be in the form of money, or property in lieu of money, to an eligible grantee, subgrantee or sub-recipient.

Ineligible - a person that is prohibited from entering a covered contract or subcontract because of an exclusion or disqualification.

Participant - any person who submits a proposal for or who enters a covered contract or subcontract, including an agent or representative of a participant.

Person - Any individual, corporation, partnership, association, unit of government, or legal entity, however organized.

Principal - An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or a consultant or other person, whether or not employed by the participant or paid with Federal funds who— (i) is in a position to handle Federal funds, or (ii) is in a position to influence or control the use of those funds, or (iii) occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction.

Proposal - A solicited or unsolicited bid, application, request, invitation to consider or similar communication by or on behalf of a person seeking to receive a covered contract.

Suspension - An action taken by a suspending official in accordance with 2 CFR Part 471, 48 CFR Part 1, or equivalent federal regulations that immediately excludes a person from participating in covered contracts for a temporary period, pending completion of an investigation and any judicial or administrative proceedings that may ensue. A person so excluded is “suspended”.

Voluntary exclusion - A status of nonparticipation or limited participation in a covered contract or subcontract assumed by a person under the terms of a settlement between the person and one or more agencies. Voluntary exclusion must have a government wide effect.

Voluntarily excluded - The status of a person who has agreed to a voluntary exclusion.

**CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Name of Business (Contractor)	Vendor ID No. or Social Security No.
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(1) The prospective contractor certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective contractor is unable to certify any of the statements in this certification, such prospective contractor shall attach an explanation to this proposal.

Signature of Contractor Representative

Date

Printed/Typed Name of
Contractor Representative

Printed/Typed Title of
Contractor Representative