

JAMESTOWN PUBLIC SCHOOLS
Regular Meeting
Unofficial Minutes

5:15 pm on Monday, January 15, 2024, in the Thompson Community room in the Middle School, 203 2 AVE SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Diane Hanson, Aaron Roberts, Jason Rohr, Steve Veldkamp, Robert Lech, Superintendent and Business Manager, Kristi Grounds. Gayle Nelson attended by phone.

Guests: Cindy McDaniel Lureen, Evan Lureen, Haylee Spurgeon, Marcy Peterson, Tanya Spurgeon, Jenny Korynta, Olivia Korynta, Megan Henke, Randy, Henke, Erin Henke, Jim Nyland, Cheryl McIntyre, Jenny Michalenko, Mirmiam Nyland, Danile Nyland, Hattie McDonald, Josh Walker, Sophie Hasbargen, Issac Hasbargen, Shawn Hasbargen, Kimber Hasbargen, Kamden Herzig, Tricia Herzig, Kristie Cagle, and Mason Gibson.

President Larson reminded board members she declared a conflict of interest with Schauer and Associates which still stands.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Bluejay Channel and Amy Neustel, Administrative Assistant.

Mr. Tweten moved, seconded by Mr. Veldkamp to approve the consent agenda which consisted of December 18, 2023 regular school board meeting minutes, payment of bills, pledged securities, Day Treatment funding request, December 18, 2023 Communications Committee Minutes, December enrollment report, January 2, 2024 Finance Committee minutes, January 8, 2024 Health insurance committee minutes, and the 2022-2023 Superintendent's Annual Report. Roll call with unanimous "yes" vote. Motion carried.

The board recognized WDA Star band recipients and Midwest ACDA Honor Choir members. Congratulations to all.

Heidi McDonald, Student Council Co-Chair, reported several attended the December Student Council Convention which was enjoyed by all. The council will do a fundraiser for Ethan Igl. If anyone wants to donate contact the High School. The prom date has been set for March 16th.

Linda Mohn, Schauer Associates, reported on the 2022-2023 annual audit for Jamestown Public Schools. Mr. Roberts moved, seconded by Mrs. Bear to approve the June 30, 2023 audit of Jamestown Public Schools. Roll call vote: Gleason, yes; Hanson, yes; Bear, yes; Rohr, yes; Nelson, yes; Tweten, yes; Roberts, yes; Steve Veldkamp. 8-0. Motion carried.

Mr. Nathan Eklund, Founder and CEO of Vital Networks, reported his company helps schools to work on teacher retention and work environment. This partnership is state funded for the next two years. Mr. Eklund reported the teacher workforce is in dire need across the nation and North Dakota workforce is not as bad as other states. Vital Networks surveys the employees and helps find take-aways of teacher burnout and work environment problems. Mr. Eklund was keynote speaker to teachers and staff today at professional development. Mr. Eklund will work with each building to identify what is unique to their building and help leaders refine their findings to move forward with growth and implementing with the strategic plan. A survey will be done later to see the growth in the buildings.

Superintendent Lech reported on the timeline set for the James Valley Career and Technology Director position. The interview team will meet the week of January 22 to review the 8 applications and select candidates to interview. Board member, Aaron Roberts, will

represent the board in these interviews. Interviews will be done the week of January 29th to bring the recommendation to the board meeting in February.

Superintendent Lech reported he has received positive feedback on the keynote speakers, Nate Eklund with Vital Networks and William Grube on Artificial Intelligence, who presented at the Professional Development Day. The Strategic plan was also shared with staff to understand the direction the District is going for the future.

Superintendent Lech reported there is resident property credit for 2024 for the community to be aware of. There is a timeline of January 1- March 31 to file for the credit.

Superintendent Lech reported there is a partnership to show appreciation to our emergency services personnel in our community. Roosevelt Elementary was featured on Valley News morning show telling of how they showed their support to emergency services in our community. Awesome job, Roosevelt!

The Return to Learn and Continuity of Service plan is required to be reviewed every 3 month for accepting the ESSER III funding. Our last review will be at the July 15th annual meeting, because the program ends September 30, 2024.

Mr. Roberts moved, seconded by Mr. Rohr to approve an agreement with Widmer Roel for auditing service for the fiscal year 2024/2025. Roll call with unanimous “yes” vote. Motion carried.

General fund balance sheet and monthly financial reports were present to the board for review.

Mr. Tweten moved, seconded by Mr. Roberts to approve the budget revisions:

BUDGET REVISIONS						
Account Number	Account Description	Current Budget	Budget Adjustment	Revised Budget	Running Balance	Description
Revenue						\$0.00
01 055 3990	MISC GRANTS-STATE	0.00	11,400.00	\$11,400.00	\$11,400.00	Amira Grant
Total Revenue Adjustment		\$0.00	\$11,400.00	\$11,400.00		
Expense						
01 052 020 120 1000 810	MISC STATE GRANTS-DUES/FEES-ELEM-INST	0.00	11,400.00	\$11,400.00	\$11,400.00	Amira Grant
01 075 000 290 1000 110 2022	PROF SAL-TITLE II-DW-INST	0.00	21,756.91	\$25,526.18	\$21,756.91	2022 Title II carry-over
01 075 000 290 1000 120 2022	T/A SAL-TITLE II-DW-INST	0.00	9,287.50	\$9,287.50	\$31,044.41	2022 Title II carry-over
01 075 000 290 1000 210 2022	BCBS-TITLE II-DW-INST	0.00	4,222.24	\$4,222.24	\$35,266.65	2022 Title II carry-over
01 075 000 290 1000 220 2022	SOC SEC-TITLE II-DW-INST	0.00	2,637.95	\$2,637.95	\$37,904.60	2022 Title II carry-over
01 075 000 290 1000 221 2022	MED-TITLE II-DW-INST	0.00	616.88	\$616.88	\$38,521.48	2022 Title II carry-over
01 075 000 290 1000 230 2022	TFFR-TITLE II-DW-INST	0.00	2,686.48	\$2,686.48	\$41,207.96	2022 Title II carry-over
01 075 000 290 1000 240 2022	NDPERS-TITLE II-DW-INST	0.00	767.14	\$767.14	\$41,975.10	2022 Title II carry-over
01 075 000 290 1000 280 2023	LIFE INS-TITLE II-DW-INST	0.00	6.12	\$6.12	\$41,981.22	2022 Title II carry-over
01 075 000 290 1000 290 2023	LTD-TITLE II-DW-INST	0.00	39.22	\$39.22	\$42,020.44	2022 Title II carry-over
01 075 000 290 1000 580 2023	TRVL-TITLE II-DW-INST	7,324.71	(0.01)	\$7,324.70	\$42,020.43	Title II exp adjustment
01 000 000 000 2321 110	PROF SAL-DW	0.00	52,000.00	\$52,000.00	\$52,000.00	Sal/Ben coded incorrectly
01 000 000 000 2223 110	PROF SAL-TECH	52,000.00	(52,000.00)	\$0.00	\$0.00	Sal/Ben coded incorrectly
01 000 000 000 2321 210	BCBS-DW	0.00	16,000.00	\$16,000.00	\$16,000.00	Sal/Ben coded incorrectly
01 000 000 000 2223 210	BCBS-TECH	16,000.00	(16,000.00)	\$0.00	\$0.00	Sal/Ben coded incorrectly
01 000 000 000 2321 220	SOC SEC-DW	0.00	3,224.00	\$3,224.00	\$3,224.00	Sal/Ben coded incorrectly
01 000 000 000 2223 220	SOC SEC-TECH	3,224.00	(3,224.00)	\$0.00	\$0.00	Sal/Ben coded incorrectly
01 000 000 000 2321 221	MED-DW	0.00	754.00	\$754.00	\$754.00	Sal/Ben coded incorrectly
01 000 000 000 2223 221	MED-TECH	754.00	(754.00)	\$0.00	\$0.00	Sal/Ben coded incorrectly
01 000 000 000 2321 230	NDPERS-DW	0.00	6,630.00	\$6,630.00	\$6,630.00	Sal/Ben coded incorrectly
01 000 000 000 2223 230	NDPERS-TECH	6,630.00	(6,630.00)	\$0.00	\$0.00	Sal/Ben coded incorrectly
01 000 000 000 2321 280	LIFE INS-DW	0.00	30.00	\$30.00	\$30.00	Sal/Ben coded incorrectly
01 000 000 000 2223 280	LIFE INS-TECH	30.00	(30.00)	\$0.00	\$0.00	Sal/Ben coded incorrectly
01 000 000 000 2321 290	LTD-DW	0.00	150.00	\$150.00	\$150.00	Sal/Ben coded incorrectly
01 000 000 000 2223 290	LTD-TECH	150.00	(150.00)	\$0.00	\$0.00	Sal/Ben coded incorrectly
01 000 030 130 1000 442	RENT EQUIP-MS-INST	75,000.00	(75,000.00)	\$0.00	-\$75,000.00	Move to ESSER II
01 109 030 000 2223 442	RENT EQUIP/APPLIE I-PADS-MS-AV SRV	0.00	75,000.00	\$75,000.00	\$0.00	Move to ESSER II
01 112 040 140 1000 442	ESSER III-LL-EQUIP RENTAL-SH-INST	105,000.00	(105,000.00)	\$0.00	-\$105,000.00	Move to ESSER II / III
01 109 040 000 2223 442	RENT EQUIP/HS-AV SRV	0.00	44,000.00	\$44,000.00	-\$61,000.00	Move to ESSER II
01 112 040 000 2223 442	ESSER III-LL-EQUIP RENTAL-SH-AV SRV	0.00	61,000.00	\$61,000.00	\$0.00	Move to ESSER III
Total Expense Adjustment		\$266,112.71	\$42,020.43	\$323,302.41		

Roll call vote with unanimous “yes” vote. Motion carried.

Mrs. Bear moved, seconded by Mr. Tweten to approve the hire of Karla Rosario and Reagan Cleaya for the 2024-2025 school year upon a successful background check and receipt of appropriate licensure. Roll call with unanimous “yes” vote. Motion carried.

Mr. Rohr moved, seconded by Mr. Veldkamp to approve the resignations of Cheryl McIntyre and Meridith Meidinger at the conclusion of the 2023-2024 school year. Roll call with unanimous “yes” vote. Motion carried. Several board members thanked the teachers for their contribution and service to the district and the community.

Mrs. Bear moved, seconded by Mr. Roberts to approve the tuition agreements of 7th grade West Fargo student to attend Jamestown Public Schools, 3rd and 6th grade Barnes County North Students to attend Jamestown Public Schools, and 10th grade and 11th grade Jamestown students to attend Pingree Buchanan Public School. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Kristi Grounds, Business Manager, reported there will be 3 city and 1 rural school board seats for election on June 11th. A statement of intent and a statement of interests will need to be completed and filed at the district office by April 8th. Forms will be available on our website or at the district office. New this year for representatives running for these positions is a Campaign Disclosure Statement Form which needs to be completed also.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the Return to Learning and continuity of Services Plan. Roll call with unanimous “yes” vote. Motion carried.

No further business, President Larson adjourned the meeting.