

JAMESTOWN PUBLIC SCHOOLS  
Regular Meeting  
Unofficial Minutes

5:15 pm on Monday, December 15, 2023, in the Thompson Community room in the Middle School, 203 2 AVE SE, Jamestown.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Gayle Nelson, Aaron Roberts, Jason Rohr, Steve Veldkamp, Robert Lech, Superintendent and Business Manager, Kristi Grounds. Melissa Gleason attended by phone. Diane Hanson was absent.

Guests: Ryan Harty, Cheryl McIntyre, Darien Lund, Daniel Nyland, Aubrey Suhr, Gabby Tweten, Jenny Michalenko, Renea Lunde, Brandi Harty, Brady Harty, Kinley Anderson, Kelly Anderson, Kai Backen, Quincy Backen, Will Nelson, Stephanie Nelson, Bill Nelson, Grant Lunde.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Bluejay Channel and Amy Neustel, Administrative Assistant.

Mrs. Nelson moved, seconded by Mr. Tweten to approve the consent agenda which consisted of November 20, 2023, regular board meeting minutes, payment of bills, pledged securities, December 11, 2023 Strategic Planning Committee meeting minutes, After School Staff and Parent Handbooks, and submissions of High Quality Instructional Materials and ND Department of Human Services Opioid Settlement Fund Grants. Roll call with unanimous "yes" vote. Motion carried.

The board recognized fall athletics. Congratulations to all.

Mrs. Cheryl McIntyre and Darien Lund reported on the Pearl Harbor Performance in Hawaii. Jamestown Public Schools choir and band were the first North Dakota musicians to attend this event. The event was an honor to participate in by 80 students from JPS. Three survivors were the guest speakers for this event, which helped those attending get a better perspective on what happened that day in history. The students had group events and broke out into activities that they could choose to their own preference. Students Gabby Tweten, Aubrey Suhr and Daniel Nyland reported on their own highlights. Ms. Tweten was amazed at how all the different choirs came together and did a great job of performing together as one mass choir. Ms. Suhr enjoyed the actual visit to Pearl Harbor and understood the history of what is taught in school. The people in Hawaii were very welcoming. Mr. Nyland enjoyed the hike to Diamond Head and the beauty of the island.

Superintendent Lech reported on staff updates for this year and 2024-2025 school year.

Superintendent Lech reported that the strategic plan committee helped with feedback on the draft goals and progress monitoring. Dr. Lech and Mr. Gehlhar are working on the workflow plan for each goal.

Superintendent Lech reported Schauer and Associates asked for a delay on the audit report. It will be brought to the January meeting for approval.

Superintendent Lech reported the MOU with James Regional Medical Center for emergency shelter has not changed.

Superintendent Lech reported there are agenda management programs to assist with organization of the meetings. There are charges for these programs. The Superintendent wanted to know if the board members were interested in a change to our present process. The consensus of the board members was to keep the present process of board agendas.

Mrs. Nelson moved, seconded by Mrs. Bear, to approve the memorandum of understanding with Jamestown Regional Medical Center for short-term shelter in the event of emergency. Roll call with unanimous “yes” vote. Motion carried.

Mr. Veldkamp moved, seconded by Mrs. Nelson to approve the revisions to the 2023-2024 budget:

**BUDGET REVISIONS**

Account Number	Account Description	Current Budget	Budget Adjustment	Revised Budget	Running Balance	Description
					\$0.00	
Revenue						
01 109 4590	CHOICE READY - JHS	0.00	20,000.00	\$20,000.00	\$20,000.00	JHS Choice Ready Grant
<b>Total Revenue Adjustment</b>		<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>		
Expense						
01 075 000 290 1000 110 2023	PROF SAL-TITLE II-DW-INSTR	121,640.00	(37,180.00)	\$84,460.00	-\$37,180.00	Title II exp adjustment
01 075 000 290 1000 210 2023	BCBS-TITLE II-DW-INSTR	13,600.00	(3,200.00)	\$10,400.00	-\$40,380.00	Title II exp adjustment
01 075 000 290 1000 220 2023	SOC SEC-TITLE II-DW-INSTR	8,161.68	(2,305.16)	\$5,856.52	-\$42,685.16	Title II exp adjustment
01 075 000 290 1000 221 2023	MED-TITLE II-DW-INSTR	1,908.78	(539.11)	\$1,369.67	-\$43,224.27	Title II exp adjustment
01 075 000 290 1000 230 2023	TFFR-TITLE II-DW-INSTR	12,321.60	(3,465.45)	\$8,856.15	-\$46,689.72	Title II exp adjustment
01 075 000 290 1000 280 2023	LIFE INS-TITLE II-DW-INSTR	25.50	7.20	\$32.70	-\$46,682.52	Title II exp adjustment
01 075 000 290 1000 290 2023	LTD-TITLE II-DW-INSTR	127.50	37.50	\$165.00	-\$46,645.02	Title II exp adjustment
01 075 000 290 1000 580 2023	TRVL-TITLE II-DW-INSTR	7,324.71	(0.01)	\$7,324.70	-\$46,645.03	Title II exp adjustment
01 109 040 298 1000 110 0023	CHOICE READY JHS-PROF SAL-SH-INSTR	0.00	8,800.00	\$8,800.00	\$8,800.00	JHS Choice Ready Grant
01 109 040 298 1000 220 0023	CHOICE READY JHS-SOC SEC-SH-INSTR	0.00	545.60	\$545.60	\$9,345.60	JHS Choice Ready Grant
01 109 040 298 1000 221 0023	CHOICE READY JHS-MED-SH-INSTR	0.00	127.60	\$127.60	\$9,473.20	JHS Choice Ready Grant
01 109 040 298 1000 230 0023	CHOICE READY JHS-TFFR-SH-INSTR	0.00	1,185.80	\$1,185.80	\$10,659.00	JHS Choice Ready Grant
01 109 040 298 1000 320 0023	CHOICE READY JHS-PURCH SERV-SH-INSTR	0.00	8,216.00	\$8,216.00	\$18,875.00	JHS Choice Ready Grant
01 109 040 298 1000 610 0023	CHOICE READY JHS-SUPPL-SH-INSTR	0.00	1,125.00	\$1,125.00	\$20,000.00	JHS Choice Ready Grant
01 068 024 261 1000 950 2022	UNOBLIGATED-TITLE I-ST JOHNS	5,170.30	(5,170.30)	\$0.00	-\$5,170.30	Code Title I 2022 Unobligated
01 068 024 261 1000 280 2022	LIFE INS-TITLE I-PVT-INSTR	3.83	1.77	\$5.60	-\$5,168.53	Code Title I 2022 Unobligated
01 068 024 261 1000 230 2022	TFFR-TITLE I-PVT-INSTR	672.60	381.40	\$1,054.00	-\$4,787.13	Code Title I 2022 Unobligated
01 068 024 261 1000 221 2022	MED-TITLE I-PVT-INSTR	76.49	25.91	\$102.40	-\$4,761.22	Code Title I 2022 Unobligated
01 068 024 261 1000 220 2022	SOC SEC-TITLE I-PVT-INSTR	327.07	210.53	\$537.60	-\$4,550.69	Code Title I 2022 Unobligated
01 068 024 261 1000 210 2022	BCBS-TITLE I-PVT-INSTR	2,874.99	(2,874.99)	\$0.00	-\$7,425.68	Code Title I 2022 Unobligated
01 068 024 261 1000 110 2022	PROF SAL-TITLE I-PVT-INSTR	22,648.84	7,425.68	\$30,074.52	\$0.00	Code Title I 2022 Unobligated
01 068 025 261 1000 950 2022	UNOBLIGATED-TITLE I-ROS-INSTR	105,127.16	(105,127.16)	\$0.00	\$105,127.16	Code Title I 2022 Unobligated
01 068 025 261 1000 810 2022	DUE/FEE-TITLE I-ROS-INSTR	12,766.00	9,709.06	\$22,475.06	-\$95,418.10	Code Title I 2022 Unobligated
01 068 025 261 1000 610 2022	SUPP-TITLE I-ROS-INSTR	3,200.00	41,857.95	\$45,057.95	-\$53,560.15	Code Title I 2022 Unobligated
01 068 025 261 1000 580 2022	TRVL-TITLE I-ROS-INSTR	10,000.00	(5,599.72)	\$4,400.28	-\$59,159.87	Code Title I 2022 Unobligated
01 068 025 261 1000 120 2022	T/A SAL-TITLE I-ROS-INSTR	36,806.80	2,335.08	\$39,141.88	-\$56,824.79	Code Title I 2022 Unobligated
01 068 025 261 1000 110 2022	PROF SAL-TITLE I-ROS-INSTR	90,309.33	56,824.79	\$147,134.12	\$0.00	Code Title I 2022 Unobligated
01 068 027 261 1000 950 2022	UNOBLIGATED-TITLE I-WAS-INSTR	102,437.84	(102,437.84)	\$0.00	\$102,437.84	Code Title I 2022 Unobligated
01 068 027 261 1000 810 2022	DUE/FEE-TITLE I-WAS-INSTR	12,000.00	5,321.58	\$17,321.58	-\$97,116.26	Code Title I 2022 Unobligated
01 068 027 261 1000 610 2022	SUPP-TITLE I-WAS-INSTR	5,000.00	40,834.25	\$45,834.25	-\$56,282.01	Code Title I 2022 Unobligated
01 068 027 261 1000 580 2022	TRVL-TITLE I-WAS-INSTR	10,000.00	(5,599.72)	\$4,400.28	-\$61,881.73	Code Title I 2022 Unobligated
01 068 027 261 1000 120 2022	T/A SAL-TITLE I-WAS-INSTR	6,836.30	1,496.00	\$8,332.30	-\$60,385.73	Code Title I 2022 Unobligated
01 068 027 261 1000 110 2022	PROF SAL-TITLE I-WAS-INSTR	17,344.16	58,543.87	\$75,888.03	-\$1,841.86	Code Title I 2022 Unobligated
01 068 027 261 1000 230 2022	TFFR-TITLE I-WAS-INSTR	0.00	1,841.86	\$1,841.86	\$0.00	Code Title I 2022 Unobligated
01 068 026 261 1000 950 2022	UNOBLIGATED-TITLE I-LIN-INSTR	8,937.13	(8,937.13)	\$0.00	-\$8,937.13	Code Title I 2022 Unobligated
01 068 026 261 1000 810 2022	DUE/FEE-TITLE I-LIN-INSTR	10,000.00	(9,126.77)	\$873.23	-\$18,063.90	Code Title I 2022 Unobligated

01 068 026 261 1000 610 2022	SUPP-TITLE I-LIN-INSTR	3,200.00	1,245.23	\$4,445.23	-\$16,818.67	Code Title I 2022 Unobligated
01 068 026 261 1000 580 2022	TRVL-TITLE I-LIN-INSTR	6,000.00	(3,200.84)	\$2,799.16	-\$20,019.51	Code Title I 2022 Unobligated
01 068 026 261 1000 120 2022	T/A SAL-TITLE I-LIN-INSTR	31,965.10	1,839.39	\$33,804.49	-\$18,180.12	Code Title I 2022 Unobligated
01 068 026 261 1000 110 2022	PROF SAL-TITLE I-LIN-INSTR	117,405.80	18,180.12	\$135,585.92	\$0.00	Code Title I 2022 Unobligated
<b>Total Expense Adjustment</b>		<b>\$786,219.51</b>	<b>-\$26,645.03</b>	<b>\$759,574.48</b>		

Roll call with unanimous “yes” vote. Motion carried.

Mrs. Grounds provided a general fund balance sheet and monthly financials for board members to review.

Mrs. Bear moved, seconded by Mrs. Nelson, to approve the resignation of Scott Botner at the conclusion of the 2023-2024 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the resignation of Jeff Meissner as Dean of Students and Elementary Teacher as of December 18, 2023, and approve the hire of Jeff Meissner as Principal of Washington Elementary as of December 19, 2023, prorated salary of \$55,900.44. Roll call with unanimous “yes” vote. Motion carried.

Mr. Tweten moved, seconded by Mrs. Nelson, to approve the release of contract for David Frickel as of December 18, 2023. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Nelson moved, seconded by Mr. Roberts to approve extended contracts for second semester of the 2023-2024 school year for one additional section for Larry Eslick in World History at a salary of \$6,718.67, Bill Nelson in Strength and Conditioning at a salary of \$5,500.00, Andrew Fitzgerald in Individualized and Team Sports at a salary of \$5,951.00, Cody Mickelson in German 1 at a salary of \$5,491.67, Debbie Krebs in Horticulture at a salary of \$6,493.58, Tom Maus in Algebra 1 at a salary of \$5,850.00, Kim Carpenter in Consumer Math at a salary of \$7,070.33, Denise Wood in Geometry at a salary of \$6,033.33, Rachel Rackov in Algebra 1 at a salary of \$3,833.33, Marchel Krieger in Sports Officiating at a salary of \$7,070.33, Shelley Moltzen in English 3 at a salary of \$7,070.33, Ken Gartner in English 2 at a salary of \$6,097.92 and Jerry Waagen 10 additional days at a salary of \$4,611.05. Roll call with unanimous “yes: vote. Motion carried.

Mr. Veldkamp moved, seconded by Mrs. Nelson to approve to hire Hailee Altringer as a 5<sup>th</sup> Grade Teacher at Louis L’ Amour Elementary at a salary of \$24,750.00, Jessica Ihry as Bluejay Academy and English 1 Teacher at a salary of \$32,343.48, Rene Reed as James Valley Career and Technology Health Careers Teacher at a salary of \$29,900.00 and Steve Justice as 7<sup>th</sup> Grade Teacher at the Middle School at a salary of \$22,250.00 upon a successful background check and receipt of appropriate licensure for the 2023-2024 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Rohr to approve the hire of Halsey Mahoney as a Counselor at the high school at a salary of \$46,500.00 plus 10 days extended contract at a salary of \$2,527.17 upon completion of graduate degree and Zebedee Willer as a Math Teacher at the high school at a salary of \$46,500.00 upon a successful background check for the 2024-2025 school year. Roll call with unanimous “yes” vote. Motion carried.

Mr. Roberts moved, seconded by Mrs. Bear, to approve of hiring an Assistant Food Service Director Position at a level 7 on the wage scale. Roll call with unanimous “yes” vote. Motion carried.

Mr. Tweten moved, second by Mrs. Nelson approved to rescind the policy FGDD and approve the first reading of FGDD Student Publications and Freedom of Expression Policy. Roll call with unanimous “yes” vote. Motion carried.

President Larson had discussion on board member appointed to the Transportation Consortium. Mr. Rohr will attend the first meeting on Thursday, December 21<sup>st</sup>.

President Larson had discussion on a school board retreat in January 2024. The consensus of the board is no retreat but keep board members up to date on the items from the November retreat.

Mrs. Nelson moved, seconded by Mr. Veldkamp to approve the updated JPS Strategic Plan. Roll call with unanimous "yes" vote. Motion carried.

No further business, President Larson adjourned the meeting.