



Tri-Valley Board of Education MINUTES

January 11, 2024 | 5:30 p.m. | Regular Meeting

ADOPTION OF AGENDA:

Resolution #24-4

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the regular agenda as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

PUBLIC PARTICIPATION:

NONE

TREASURER'S REPORT:

Approve Minutes-Regular Meeting, December 14, 2023

Resolution #24-5

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to approve the minutes from the Regular Meeting of December 14th, 2023 as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Financial Report-November 2023

Resolution #24-6

Motion was made by Mr. Barr, seconded by Mr. Davis to approve the Financial Report for November 2023 as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Alternative Tax Budget-July 1, 2024-June 30, 2025

Resolution #24-7

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the Alternative Tax Budget for the period of July 1, 2024 – June 30, 2025 as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Authorize Treasurer To Borrow From Bond Retirement Fund

Resolution #24-8

Motion was made by Dr. Collet, seconded by Mr. Ford to authorize the Treasurer to borrow from the Bond Retirement Fund if necessary. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

AUTHORIZE TREASURER TO BORROW AGAINST TAX ANTICIPATION NOTES

Resolution #24-9

Motion was made by Dr. Collet, seconded by Mr. Barr to authorize the Treasurer to borrow against Tax Anticipation Notes if necessary. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Payment to Florida Farm Bureau

Resolution #24-10

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to approve the payment to the Florida Farm Bureau for \$4,763.70 as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

PERSONNEL REPORT:

CERTIFIED:

Approve Unpaid Leave Requests-Certified Staff

Resolution #24-11

Motion was made by Mr. Davis, seconded by Mr. Ford to approve the unpaid leave requests for the following certified staff:

- a. *Kari Shumate*, Teacher at AE, 1 day, May 1, 2024.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

CLASSIFIED:

Issue Classified Contract-Nicole Matchett

Resolution #24-12

Motion was made by Mr. Ford, seconded by Mr. Davis to issue a one-year limited contract to *Nicole Matchett* as a Special Education Assistant (5.5 hours) at the Middle School for the remainder of the 2023-2024 school year, pending verification of all license requirements, background checks and years of experience calculations. To begin January 3, 2024. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Classified Resignation-Renee Worthington

Resolution #24-13

Motion was made by Mr. Barr, seconded by Dr. Collet to accept the resignation of *Renee Worthington*, building Secretary at Frazeyburg Elem., effective January 19, 2024. Ms. Worthington has served the district for 17 years. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Classified Retirement-Mike Hastings

Resolution #24-14

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to accept the retirement of *Mike Hastings*, Head Custodian at Adamsville Elem., effective May 23, 2024. Mr. Hastings has served the district for 23 years. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Unpaid Leave Requests-Classified Staff

Resolution #24-15

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the unpaid leave requests for the following classified staff:

- a. *Lindsay Maxwell*, Payroll-District Office, 24 days, Oct. 30-Dec. 7, 2023.
- b. *Letitia Sauerbrey*, Aide at the HS, 3 days, Feb. 2-6, 2024.
- c. *Amy Hankinson*, Spec. Ed. Asst. at the HS, 2 days, Jan. 4-5, 2024.
- d. *Jamie McClintock*, Asst. Custodian at FE, 19 days, Dec. 4-28, 2023.
- e. *Barbara Jennings*, Secretary at the HS, 1 day, April 3, 2024.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

SUPPLEMENTAL:

Approve Coaches For 2023-2024 School Year

Resolution #24-16

Motion was made by Dr. Collet, seconded by Mr. Barr to approve the following coaches for the 2023-2024 spring sports season:

Baseball

Head Coach - Marc Hadley

Softball

Head Coach - Brian Sterling

Wrestling

Vol. Varsity Assistant- Ryan Armstrong

Boys Track

Head Coach - Brad Sims

Girls Track

Head Coach - Amy Dreher

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Clay Target League Head Coach-Wesley Stotts

Resolution #24-17

Motion was made by Mr. Davis, seconded by Dr. Collet to issue a supplemental contract to *Wesley Stotts* as Head Coach of the Clay Target League for the 2023-2024 sports season pending verification of all license requirements, background checks and years of experience calculations. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Substitute Teacher-Addison Ferguson

Resolution #24-18

Motion was made by Mr. Davis, seconded by Mr. Barr to approve *Addison Ferguson* as a substitute teacher beginning January 3, 2024 through the remainder of the 2023-2024 school year pending verification of all license requirements, background checks and years of experience calculations. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

SUPERINTENDENT'S REPORT:

Approve Professional Leave Requests

Resolution #24-19

Motion was made by Dr. Collet, seconded by Mr. Davis to approve all professional leave requests as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Resolution of Intent-Muskingum County Community Foundation

Resolution #24-20

Motion was made by Mr. Ford, seconded by Mr. Davis to approve the Resolution of Intent to Accept Gift from the Muskingum County Community Foundation, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve License & Donation Agreement-Muskingum County Community Foundation

Resolution #24-21

Motion was made by Mrs. Brocklehurst, seconded by Mr. Ford to approve the License and Donation Agreement with the Muskingum County Community Foundation, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Donation-Vensil & Chute Funeral Homes & Bell Farms

Resolution #24-22

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to accept the donation of \$150.⁰⁰ from Vensil & Chute Funeral Homes and \$250.⁰⁰ from Bell Farms. Donated to the High School Honor Society for the purchase of items for their auction fundraiser. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Amend Purchase of School Buses

Resolution #24-23

Motion was made by Mr. Davis, seconded by Dr. Collet to amend the purchase of three new 78-passenger buses to the purchase of two new 78-passenger buses. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Purchase of School Buses

Resolution #24-24

Motion was made by Mr. Davis, seconded by Mr. Barr to approve as amended, the purchase of two new 78-passenger Thomas Saf-T-Liner C2 conventional school buses from Ohio Machinery Company, DBA Ohio Cat, as presented, for a total of \$252,520. School buses were bid through Ohio Mid-Eastern Regional Education Service Agency (OME-RESA) pursuant to Tri-Valley School Board Resolution #23-3 (J) and O.R.C 3327.08. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

ADDENDUM ITEMS:

PERSONNEL REPORT:

CERTIFIED:

Approve Unpaid Leave Request-Certified Staff

Resolution #24-25

Motion was made by Mr. Davis, seconded by Mr. Barr to approve the unpaid leave requests for the following certified staff:

- a. *Laura Gatten*, Teacher at Dresden Elem., 1 day, Jan. 8, 2024.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

CLASSIFIED:

Accept Classified Resignation-Darci Drummonds

Resolution #24-26

Motion was made by Mr. Ford, seconded by Mrs. Brocklehurst to accept the resignation of *Darci Drummonds*, full time Special Education Assistant at the HS, as presented. Effective January 19, 2024. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Stephanie Hines

Resolution #24-27

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to issue a one-year limited contract to *Stephanie Hines* as a full time Secretary at Frazeyburg Elementary, effective January 16, 2024 for the remainder of the 2023-2024 school year, pending verification of all license requirements, background checks and years of experience calculations. Step 10. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Classified Resignation-Stephanie Hines

Resolution #24-28

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to accept the resignation of *Stephanie Hines* as a full time Special Educational Assistant at Frazeyburg Elementary, effective at the end of the day, January 15, 2024. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Unpaid Leave Requests-Classified Staff

Resolution #24-29

Motion was made by Mr. Ford, seconded by Mr. Barr to approve the unpaid leave requests for the following classified staff:

- a. *Katherine Damron*, Asst. Cook at the MS, 17 days, Nov. 20-Dec. 15, 2023.
- b. *Shelley Douglas*, Asst. Cook at the MS, 1 day, Dec. 15, 2023.
- c. *Lori Fisher*, Asst. Cook at DE, 11 days, Feb. 8-16, 2024 & Feb. 20-23, 2024.
- d. *Randall Lake*, Asst. Custodian at the MS, 20 days, Nov. 20-Dec. 15, 2023.
- e. *Randall Lake*, Asst. Custodian at the MS, 10 days, Dec. 18-29, 2023.
- f. *Randall Lake*, Asst. Custodian at the MS, 11 days, Jan. 1-15, 2024.
- g. *Sherri Moore*, Asst. Cook at the MS, 1 day, Dec. 14, 2023.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

ADDENDUM ITEMS CONTINUED:

SUPERINTENDENT'S REPORT:

Approve Additional Professional Leave Requests

Resolution #24-30

Motion was made by Mr. Barr, seconded by Dr. Collet to approve additional professional leave requests as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Memorandum of Understanding-OAPSE

Resolution #24-31

Motion was made by Mr. Davis, seconded by Mr. Ford to approve the Memorandum of Understanding with OAPSE, as presented, effective for the 2023-2024 school year. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Amended License & Donation Agreement-Muskingum County Community Foundation

Resolution #24-32

Motion was made by Mr. Barr, seconded by Dr. Collet to approve the amended License and Donation Agreement with the Muskingum County Community Foundation, as presented. This agreement shall replace any previous versions of the agreement. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Booking Terms & Agreement-Pioneer Trails Inc.

Resolution #24-33

Motion was made by Dr. Collet, seconded by Mrs. Brocklehurst to accept the Booking Terms and Agreement with Pioneer Trails Inc. for the TVHS Senior Class Trip to attend Cedar Point on May 17, 2024. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Treasurer's Updates:

- ✓ Audit Exit Conference & 2024-2028 Audits
- ✓ Records Retention Updates
- ✓ Financial Work Session in February
(February 15 at 5:30 p.m.)

Superintendent's Updates:

- ✓ Frew Park
- ✓ Pool Property-Frazeyburg
- ✓ Hahn Property

Board President

- ✓ Drug Testing Policy

ADJOURNMENT:

RESOLUTION #24-34

Motion was made by Mr. Davis, seconded by Mr. Ford to adjourn the meeting at 6:45 p.m. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

PRESIDENT

TREASURER

The next Board of Education meeting will be held Thursday, February 8, 2024 at 5:30 p.m.