

JAMESTOWN PUBLIC SCHOOLS
Regular Meeting
Unofficial Minutes

School board meeting on Monday, October 16, 2023 at 5:15 pm in the Thompson Community room at the Middle School, 203 2 AVE SE, Jamestown.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Diane Hanson, Gayle Nelson, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Krisit Grounds, Business Manager.

Guests: Jeff Meissner, Hattie McDonald, Danielle Giesler, Heidi Budeau.

Mr. Roberts moved, seconded by Mr. Veldkamp to approve the consent agenda which consisted of October 2, 2023 regular board meeting minutes, payment of bills, pledged securities, submission of Choice Ready Grants for the High School and the James Valley Career and Technology Center, and October 9, 2023 Health Insurance Committee meeting minutes. Roll call with unanimous "yes" vote. Motion carried.

The Board recognized Ms. Heidi Budeau, James River Special Education Director, for being awarded the ND Special Education Director of the Year. Congratulations Ms. Budeau.

The Board recognized Robert Lech, Jane Lorig, Denise Thom, Justin Connell, Danielle Geisler, Michael Smith, Jada Anderson and Renae Ask, who have served Jamestown Public Schools for 10 years.

Hattie McDonald, Co-President of Student Council, reported the student council will be having a blood drive on November 1st. The Council may have a Halloween event.

Mr. Jeff Meissner and Mrs. Heidi Eckart reported on being Dean of Students. Mr. Meissner works in Washington and Louis L'Amour Elementary Schools. He likes this trial position to decide if this is the direction for his career, and knowing he can go back to teaching after this year if he chooses. The administrators have been really helpful and staff at each building have been flexible to adjust as needed. Mr. Meissner reported the only drawback for him is the inconvenience of going between buildings. He would like consecutive days in a building instead of every other day. He believes it is a good position for him to understand issues that administrators deal with that teachers are not aware of and is valuable to decide to move up in an administrative position. Mrs. Eckart works in the High school doing supervision of lunch and detention and administrator at the Career and Technology Center. She loved teaching and wanted to be able to visit with students, which the lunch supervision does allow her to see students. Mrs. Eckart was allowed to continue coaching cross-country. She had to manage her time wisely and missed some events due to needing to be in the building. Discussion with coaches, it would be difficult for a new coach to be a dean of students. She is thankful for this opportunity to think if this is a direction for her career. Mrs. Eckart had concerns dealing with the budget and issues that change with budget in the year for the Career and Technology Center administrator to be a dean of students position on a regular basis. They both feel it is a beneficial experience for them.

Superintendent Lech reported the Choice Ready grants. The High School grant would go to increase Cap Stone, 21st Learning Skills, and improve ASBAV scores. The Career and Technology Center grant would go to expand the work base learning program, drone racing and ASE certification opportunities and resources.

Superintendent Lech reported that Mr. Gehlhar has been working with Emergency plan and training for an emergency regionwide. Mr. Gehlhar has met with several area schools and emergency services personnel to develop protocols for emergencies. Emergency buckets have been put together and distributed to buildings and will be training in November. The protocols are being printed in a book.

Superintendent Lech shared a video that Mrs. Anderson, Roosevelt Principal and Homeless Liaison, created for McKinney-Vento training. This video will help staff to better understand the program.

Superintendent Lech reported the board education annual plan has been updated to include informational items the board has requested.

Superintendent Lech reported discussion of culinary arts has begun and seeing if collaborating with community entities. We are discussing ideas with the Arts Center to see if this is a program they would support.

Superintendent Lech reported he created a conflict of interest form for the board to review for any changes and how they want to move forward.

Superintendent Lech reported Mr. Gehlhar and Mrs. Jamtgaard are working on communications to promote our need for substitute teachers. We currently have 37 active substitute teachers to support the growth of students. The unfilled positions impact current staff which limits their important planning time. The pay was increased to \$150.00 per day.

Mr. Tweten moved, seconded by Mr. Rohr to approve the roof bid to Tecta America in the amount of \$581,162.00. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Tweten to approve the budget revisions in building funds: 10/16/23

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03 002 028 000 4220 450 87,500.00
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03 002 000 000 4220 590 (4,405.93)
03 002 000 000 4220 610 (4,156.80)
03 002 000 000 4210 734 (15,000.00)
03 002 040 000 4210 734 (17,100.00)
\$ 150,087.27

Budget Revision to align to Capital Projects Plan

Roll call with unanimous "yes" vote. Motion carried.

The general fund balance sheet and monthly financial reports were presented for the board to review.

The superintendent evaluation timeline was shared for board members to know to complete their sections.

Mr. Veldkamp moved, seconded by Mr. Roberts to approve the amended DBAA-AR Criminal History Record Check Screening Procedure, Amended DGGGA Professional Development Plan Policy, and amended GACG Education Opportunities through Sponsoring Entities. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Roberts to approve the tuition agreement for a 8th and 9th grade Pingree Buchanan students to attend Jamestown Public Schools. Roll call with unanimous “yes” vote. Motion carried.

No further business, President Larson adjourned.