

# JAMESTOWN SCHOOL BOARD

## Regular Meeting: AGENDA

July 17, 2023 at 5:15pm in the Thompson Community Room in the Middle School (New Board Member Orientation at 4:00 PM in the Central Office Conference Room)

- I. Call to Order and Recognition of Audience
  - A. Pledge of Allegiance
  - B. [School Board Norms](#)
  - A. [Public Communication](#)
    - 1. [Susanna Walker](#)
  
- II. [Old Business Consent Agenda \(Action\)](#)
  - A. [Reading and Approval of Minutes of June 19, 2023 Regular Board Meeting](#)
  - B. [Reading and Approval of Minutes of July 10, 2023 Special Board Meeting](#)
  - C. [Reading and Approval of Minutes of July 10, 2023 Strategic Planning Committee](#)
  - D. Payment of Bills ([Paid](#))
  - E. Other
    - 2. [Teacher's Negotiations June 26, 2023 Meeting Minutes](#)
  
- III. Organization of Board for 2023-2024 School Year
  - A. Election of Officers (**Action**)
  - B. [Conflict of Interest](#)
  - C. [Schedule for Set Date, Time and Place of Regular Meetings \(Action\)](#)
  - D. [Set School Board Compensation for 2023-2024 \(Action\)](#)
  - E. [Board Member Committee Assignments \(Action\)](#)
  - F. [Board Education Annual Plan \(Action\)](#)
  
- IV. [New Business Consent Agenda \(Action\)](#)
  - A. Payment of Bills ([Unpaid](#))
  - B. Pledged Securities ([Wells Fargo](#), [Unison Bank](#))
  - C. Administrative Memos – Annual Review of Policies
    - 1. [Review of Policy Exhibit FGA-E8 - Parties Approved to Receive Student Data](#)
    - 2. [Review of Policy AAC - Non-Discrimination & Anti-Harassment](#)
    - 3. [Review of Policy FFK - Suspension & Expulsion](#)
    - 4. [Review of Policy ABBA – ND Tobacco Use Policy](#)
  - D. Other:
    - 1. Approval of Signature Cards for Bank Deposits/Withdrawals for the Following Individuals: School Board President, Superintendent, Business Manager, Food Service Director, and Transition House Instructor at Wells Fargo Bank, and Unison Bank
    - 2. Resolution to Permit the Jamestown Public School District to Obtain Personal and Real Property Owned by the United States and Declared Surplus Property, and to Empower the Superintendent and Designee as Authorized Representatives of the Jamestown Public School District

3. Designate Superintendent Lech as Representative of Jamestown Public Schools to the Advisory Committee for the James Valley Career and Technology Center and [James River Special Education Cooperative Board](#)
4. Designate "The Jamestown Sun" as the Official Newspaper of the Jamestown Public Schools
5. Approval to Submit Summer School Membership Reports to the Department of Public Instruction
6. Resolution to Permit the School Board President, Superintendent and Business Manager to Execute or Cancel a Lease or Leases for Rental of One or More Safe Deposit Boxes, to Have Access, Exchange or Surrender and Appoint Deputies on Behalf of the District
7. Approval to Submit the Annual Financial Report to the Department of Public Instruction
8. Membership in the North Dakota High School Activities Association and Designation of the Superintendent, Activity Director, and Principals as the Official Representatives in Administering Interscholastic Activities of the Association
9. Board Approval Authorizing the Individual School Administrators to Administer the School Immunization Law, NDCC 23-07-17.1
10. Approval to Submit the IDEA-B, Preschool Grant to the Department of Public Instruction for 2022-2023 SY
11. Approval to Designate Superintendent Lech as Authorized Representative for Title I, Title IIA, Title IVA and Other Federal, State and Local Grants and, in his Absence, Grant Authority to Kristi Grounds, Business Manager, to Sign as Authorized Representative
12. Approval to Designate Eddy Delzer as Homeless Coordinator and Foster Care Liaison and EL Coordinator Jada Anderson as Title I Coordinator.
13. Approval to Designate Kristi Grounds, Business Manager as Title IX Coordinator
14. Approval of Heidi Budeau, Director of James River Special Education Cooperative, as District 504 Coordinator
15. Approval of Robert Lech, Superintendent as Nondiscrimination Coordinator
16. Approval of the Memorandum of Understanding with James River Education Cooperative in the Amount of \$20,000.00
17. [Deletion of Fixed Assets](#)
18. [Approval of Foreign Exchange Student](#)
19. Approval to Submit E-Rate Applications for Jamestown Public Schools and James Valley Career and Technology Center and Appoint the District Administrator, or Designee, as Authorized Representative.
20. Review of School Resource Officer Agreement

- V. Regular Meeting
  - A. Correspondence
  - B. [Board Education: Strategic Planning Update](#)
  - C. Reports:
    - 1. [Superintendent's Report](#) (Dr. Lech)
  - D. New Business
    - 1. Activities
    - 2. Building and Grounds
      - a) [Approval to Reject All Roof Bids and Re-Bid](#) (**Action**)
    - 3. Curriculum, Assessment and Instruction
      - a) [Approval of New Courses for 2023-2024](#)
    - 4. Bank Deposits
      - a) [Checking and Savings Accounts](#)
    - 5. Finance:
      - a) [2022-2023 General Fund Balance](#) (**Information**)
      - b) [2022-2023 Summary of Debt](#) (**Information**)
      - c) [Approval of Budget Revisions to the 2022/2023 Budget](#) (**Action**)
      - d) [Monthly Financials](#) (**Information**)
      - e) [Approval of the 2023/2024 Certificate of Levy](#) (**Action**)
      - f) [Approval of the 2023-2024 School Lunch Prices](#) (**Action**)
      - g) [Approval of the Village Family Services Center Agreement for Mental Health Counseling](#) (**Action**)
    - 6. Personnel:
      - a) Approval to Hire for the 2023-2024 School Year Upon a Successful Background Check, appropriate Licensure and with Salary to be Adjusted Upon Completion of Negotiations (**Action**)
        - (1) [Cassandra Eli-Reidburn, Social Studies Teacher, Jamestown High School, Salary \\$54,500](#)
        - (2) [Brandt Munsen, Information Technology Teacher, James Valley Career and Technology Center, Salary \\$70,300.00](#)
        - (3) [Nicholas Stoterau, Social Studies Teacher and Online Support, Blue Jay Academy, Salary \\$63,000.00](#)
        - (4) [Jordan Montgomery, Online Learning Technician, High School, Salary \\$35,000.00](#)
        - (5) [Chad Smith, Special Education Technician, High School, Salary \\$35,000](#)
        - (6) [David Frickel, English Language Learner Teacher, Middle School and High School, Salary \\$46,000.00](#)

- (7) [Walter Marinkovitz, Precision Machining, Welding and Automotive Tech Instructor \\$55,400](#)
- b) [Approval of an Updated Memorandum of Understanding with Jason Waliser, Special Education Technician, for the 2023-2024 School Year \(Action\)](#)
- c) Approval to Open the Position Special Education Technician **(Action)**
- d) [Approval of 2023-2024 Extended School Year Contracts \(Action\)](#)
  - (1) Rachel Rackov for an Additional Section in Semester 1 at a Salary of \$3,833.33
  - (2) Kimberly Carpenter for an Additional Section in Semester 1 at a Salary of \$7,070.33.
  - (3) Shane Ede for an Additional Section in Semester 1 at a Salary of \$4,858.33
  - (4) Cody Mickelson for an Additional Section in Semester 1 at a Salary of \$5,491.67
  - (5) Andrew Fitzgerald for an Additional Section in Semester 1 at a Salary of \$5,951.00
  - (6) Thomas Maus for an Additional Section in Semester 1 at a Salary of \$5,850.00.
  - (7) Bill Nelson for an Additional Section in Semester 1 at a Salary of \$ 5,500.00.
  - (8) Denise Wood for an Additional Section in Semester 1 at a Salary of \$6,033.33.
  - (9) Eric Skunberg for Additional Section in Semester 1 at a Salary of \$6,718.67
  - (10) Approval of 15 Additional Counseling Days for Mindy Skunberg at the High School for the 2023-2024 School Year, Salary \$6,445.65 **(Action)**

7. Policy and Procedures:

- a) [Approval of Required 6-Month Review of Return to Learning and Continuity of Services Plan \(Action\)](#)
- b) Approval of Recommended Policy Updates **(Action)**
  - (1) [Approval to Rescind DEAA Drug and Alcohol Free Workplace](#)
    - (a) [Approval to Rescind DEAA-AR Procedure if Harmful Chemical Use is Suspected](#)
    - (b) [Rescind DEAA-E Record of Observable Behavior](#)
  - (2) [Approval of Amended DEAA Drug and Alcohol Free Workplace Policy](#)

- (a) [Approval of Amended DEAA-AR Procedure if Drug and/or Alcohol Use is Reasonably Suspected \(Action\)](#)
    - (b) [Review of Amended DEAA-E1 Record of Observable Behavior](#)
    - (c) [Review of DEAA-E2 Steps to Performing a Reasonable Suspicion Test](#)
    - (d) [Review of DEAA-E3 Drug and/or Alcohol Testing Consent Form](#)
  - (3) [Approval of Amended Policy FFD Possessing Weapons](#)
  - (4) [Approval of Amended Policy FAAA Open Enrollment](#)
    - (a) [Review of FAAA-E Open Enrollment and Tuition Agreement Comparison Guide](#)
- 8. Approval of Tuition Agreements **(Action)**
  - (1) [4<sup>th</sup> Grade Student to Attend Yellowstone School District #14 for the 2023-2024 School Year](#)
  - (2) [10<sup>th</sup> Grade Student to Attend Barnes County North Public Schools for the 2023-2024 School Year](#)
  - (3) [Pre-K and 1<sup>st</sup> Grade Students to Attend Barnes County North Public Schools for the 2023-2024 School Year](#)
- 9. Approval of Handbooks **(Action)**
  - (1) [Transportation](#)
  - (2) [Non-Teaching Professionals](#)
- 10. Other
  - a) [Approval of an Open Enrollment Application for a 3<sup>rd</sup> Grade Montpelier Student to Attend Jamestown Public School for the 2023-2024 School Year \(Action\)](#)

VI. Items for Future Agenda

VII. Meetings to be Scheduled

- A. Dollar for Scholars Meeting on Monday, July 24, 2023 at 12:00 pm in the Multi-Purpose room in the Middle School
- B. Special School Board Meeting on Monday, August 7, 2023 at 5:15 pm in the Thompson Community Room at the Middle School
- C. School Board Meeting on Monday, August 21, 2023 at 5:15 pm in the Thompson Community Room at the Middle School
- D. Back to School Breakfast on Tuesday, August 22, 2023 at 7:30 am in the High School Commons Area.

VIII. [Monthly Superintendent Evaluation \(Section 2: Board Relations and Section 4: Curriculum and Student Support Services\)](#)

IX. [Adjournment](#)