

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

School board meeting on Monday, May 15, 2023 at 5:15 pm in the Thompson Community room at the Middle School, 203 2nd Ave SE, Jamestown.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Diane Hanson, Gayle Nelson, Jason Rohr, Aaron Roberts, Steve Veldkamp, Superintendent Robert Lech and Kristi Grounds, Business Manager.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Bluejay Channel and Amy Neustel, Administrative Assistant.

Mrs. Nelson declared a conflict of interest for the resignation of Leah Nelson and rescinded her past conflict of interest regarding teacher negotiations.

Mr. Roberts moved, seconded by Mrs. Nelson to approve the consent agenda which consisted of May 1, 2023 regular board meeting minutes, payment of bills, pledged securities, April 26, 2023 Administration negotiations meeting minutes, May 10, 2023 Administration negotiations meeting minutes, May 2, 2023 finance committee meeting, and May 8, 2023 finance committee meeting minutes. Roll call with unanimous "yes" vote. Motion carried.

Mr. Steve Veldkamp arrived at 5:18 pm.

Will Nelson, student council president introduced the 2023-2024 co-presidents of student council, Gabby Tweten and Hattie McDonald. The council did thank you to all the teachers at the high school during teacher appreciation. Speakers have been chosen for graduation.

Officer Geiszler, School Resource Officer, reported D.A.R.E. are program is a certified program which he didn't have time for the training. Officer Geiszler and Sheldon Mohr, Jamestown Fire Department, did several classes on different awareness programs. Officer Geiszler visits each building through the day and week while answering several service calls during the year. Officer Geiszler has worked on building presence and relationships with students.

Attorney Meredith Vukelic reviewed several polices that are used during complaints and the roles of the Board and Superintendent.

Superintendent Lech reported on HB 1205 legislative bill relating to the prohibition of public libraries to maintain explicit sexual material. School libraries do not fall under public libraries. The district will still be proactive with review and selection of library materials.

Superintendent Lech reported the job description for the Continuous Improvement Director for approval is on the agenda.

Superintendent Lech reported we as a district opposed the proposed changes to Title I allocation formula. The preliminary Title allocations for 2023-2024 are relatively stable. The allocations from 2022-2023 compared to 2023-2024, will decrease about \$5,000 in Title I with a \$13,000 increase in Title II and about \$4,000 increase in Title IV.

Superintendent Lech reported the district reviewed our sub teacher rate with other districts and recommend a rate change.

Superintendent Lech reported the Comprehensive Literacy State Development Grant has greatly benefited in birth to grade 12 literacy instruction activities for our district. The grant

received additional funding which will be awarded to school districts who received the grants. The District will focus additional funds on selection of high-quality instructional materials and professional development devoted to literacy and writing.

Superintendent Lech reported special education tuition changes after legislative session. In the contract system used for students from other districts receiving special services, the revenue was 25% of the tuition revenue. When the Legislation changes, tuition will no longer be adjusted out at 75% which will increase state funding to districts.

Mrs. Nelson moved, seconded by Mrs. Bear to approve the set substitute teacher pay at \$150.00 per day. Roll call with unanimous "yes". Motion carried.

The board members received general fund balance sheet and monthly financials for them to review.

Mr. Rohr moved, seconded by Mr. Veldkamp to approve the ratification of the Master Agreement for administrators. Roll call vote: Hanson, yes; Bear, yes; Larson, yes; Rohr, yes; Nelson, yes; Tweten, yes; Roberts, yes; Veldkamp, yes; Gleason, yes. Passed 9-0. Motion carried.

Mr. Roberts moved, seconded by Mr. Tweten to approve the job description for the Continuous Improvement Director. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten moved, seconded by Mrs. Bear to approve the hire Jayln Helstad, middle school math teacher, salary \$45,207.77, Kaydn Mehring, elementary teacher, salary \$45,207.77 and Allison Best, elementary teacher, salary \$45,207.77 for the 2023-2024 school year upon a successful back ground check, appropriate licensure and with salary to be adjusted upon completion of negotiations. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts move, seconded by Mr. Tweten to approve the resignations of Jacoby Lloyd, middle school reading teacher, Hannah Lloyd, family and consumer science teacher, Heather Aune, elementary music teacher and director of choir/6th grade music teacher, and Ashley Hochhalter at the conclusion of the 2022-2023 contract year. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten moved, seconded by Mrs. Gleason to approve the resignation of Leah Nelson, English learner teacher at the conclusion of the 2022-2023 contract year. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mrs. Gleason to approve the tuition agreement of a Pre-K student to attend Pingree Buchanan Public School for the 2023-2024 school year. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Bear moved, seconded by Mrs. Nelson to approve the 2023-2024 middle school and elementary handbooks. Roll call with unanimous "yes" vote. Motion carried.

Mr. Mike Armitage, Technology Director, presented the 2023-2024 technology plan. The plan will focus on cyber security, upgrade to wifi, and a plan on camera replacement rotation for buildings. The technology committee meets 4 times a year to review needs for the district and replacement of technology items. Discussion brought if the technology plan aligns with district strategic plan. Mr. Rohr moved, seconded by Mr. Tweten to approve the 2023-2024 technology plan. Roll call with unanimous "yes" vote. Motion carried.

There being no further business, President Larson adjourned the meeting.

GENERAL FUND

AMAZON.COM	3,683.60	LEAF	2,745.00
ANDERSON, LUKE	30.00	LECH, ROBERT	833.50
ANNE CARLSEN CENTER	93,916.40	LEFEVRE, WENDA	17.50
ARMITAGE, MICHAEL	64.84	LORENZ, KRISTY	20.00
AT & T MOBILITY	389.07	MARCO TECHNOLOGIES LLC	2,433.86
BACKGROUND INVESTIGATION BUREAU	120.00	MASTER TEACHER INC	531.60
BAKKEGARD CONSULTING LLC	680.00	MENARDS INC	152.18
BOEHM, SHASTITY	4.90	MICHAELSON, NATHAN	30.00
CASHWISE	164.42	MICKELSON, CODY	110.04
CENTRAL VALLEY HEALTH DISTRICT	4,300.00	MINNESOTA VALLEY TESTING LABS	81.40
CITY OF JAMESTOWN	4,615.97	MONTANA DAKOTA UTILITIES	7,314.76
COLE PAPERS INC	3,464.63	MOORHEAD AREA PUBLIC SCHOOLS	2,538.00
COLLEGE BOARD	20.00	MUSIC THEATRE INTERNATIONAL	400.00
CONNECT TELETHERAPY LLC	14,190.00	NAPA AUTO PARTS OF JAMESTOWN INC	80.68
CONNELL, JUSTIN	30.00	ND ATTORNEY GENERAL	105.00
DACOTAH PAPER CO	414.76	NDDTSEA	285.00
DAKOTA BOYS AND GIRLS RANCH	9,275.00	NEWMAN SIGNS INC	960.00
DAKOTA CENTRAL	2,710.31	NORTHWEST IRON FIREMAN INC	397.62
DAKOTA DUST TEX INC	646.25	ORIENTAL TRADING CO INC	265.53
DELZER, EDDY	30.00	OSLUND, ANDREW	64.39
DIETRICH BUS SERVICE	61,388.11	OTTERTAIL POWER CO	35,876.90
DOMINO'S PIZZA	224.82	PEARCE DURICK PLLC	7,817.50
EAI EDUCATION	163.54	PETTYS, QUENTIN	53.19
ECKROTH MUSIC COMPANY	411.00	PITNEY BOWES	1,000.00
ENERGY TECH SYSTEMS INC	619.24	QUIZNOS SUB	139.75
EQUITABLE FINANCIAL LIFE	424.38	RAINBOW GAS COMPANY	2,709.78
FARGO PUBLIC SCHOOLS	324.00	RAMADA BISMARCK HOTEL	184.00
FARMERS UNION COOP OIL CO	38.42	REALLY GOOD STUFF LLC	175.65
GEFFRE, THOMAS	1,675.00	RECORD KEEPERS LLC	52.88
GEHLHAR, ADAM	30.00	RECYCLING CENTER OF ND LLC	569.00
GOPHER SPORT	513.91	RESTORATION MATTERS	1,425.00
GRAYBAR ELECTRIC COMPANY INC	1,637.10	RINGERUD PIANO SERVICE	213.00
GROUNDS, KRISTI	231.00	SAHR, MIAH	180.00
HAMPTON INN & SUITES - BISMARCK	529.20	SAM'S CLUB	96.38
HARTY INSURANCE INC	50.00	SCHMIDT, SHERRY	30.00
HAWKINS INC	1,735.20	SCHOLASTIC INC	371.00
HECTOR INTERNATIONAL AIRPORT	66.00	SECRETARY OF STATE	36.00
HEGLAND, JOSEPH	30.00	SIGNIA BY HILTON	2,908.18
HEMMER, TANYA	440.16	SMITH, PATRICIA	30.00
HIGH PLAINS WATER TREATMENT	18.00	SOUTH EAST EDUCATION COOPERATIVE	30,040.00
HIRSCHKORN, LEVI	74.67	STEINS INC	576.00
HOLIDAY INN HOTEL & CONVENTION	600.00	STILWELL, MARK	30.00
HUGO'S #9	46.96	STUTSMAN COUNTY GLASS LLC	92.00
INFORMATION TECHNOLOGY DEPT	735.00	SUNDERLAND, CHERYL	131.00
INNOVATIVE OFFICE SOLUTIONS LLC	639.98	SUPER DUPER PUBLICATIONS	82.40
JAMES RIVER SPECIAL EDUCATION	107,594.12	TDS METROCOM	140.76
JAMES RIVER TRANSIT	355.00	TEACHER DIRECT	146.56
JAMES VALLEY MULTI DIST	191,266.00	TEACHERSPAYTEACHERS.COM	61.30
JAMESTOWN PLUMBING HEATING AC	405.72	TENGESDAL, JIMMIE	255.00
JAMESTOWN PUBLIC SCHOOL	1,375.00	TIME2TALK INC	599.90
JAMESTOWN PUBLIC SCHOOL	126.89	TOTTINGHAM, MONA	6,186.40
JAMESTOWN SUN	851.90	VANDAL, PEGGY	148.50
JAMESTOWN TRAVEL INC	594.31	VENTRIS LEARNING LLC	90.00
JOHNSON PLASTICS	185.80	VILLAGE FAMILY SERVICE CENTER	5,417.00
JONNY B'S BRICKHOUSE	184.00	WALMART COMMUNITY	1,594.66
JOSTENS INC	84.95	WEGNER, JEROME	30.00
JUNG, JENNIFER	206.50	WEX HEALTH INC	167.40
KRUEGER, LISA	30.79	YOUTHLIGHT, INC	45.90
LAKESHORE LEARNING MATERIALS	32.98	Fund Total:	633,758.85
BUILDING FUND			
CONSOLIDATED CONSTRUCTION CO INC	12,670.71	RIVARDS TURF & FORAGE INC	5,734.00
INTERSTATE ENGINEERING INC	930.00	Fund Total:	19,334.71
STUDENT ACTIVITY			
701 APPAREL LLC	300.00	JUNG, DARLENE	2,770.00

ABERLE, SPENCER	136.00	JW PEPPER & SON INC	146.09
ALEXANDRIA HIGH SCHOOL	125.00	LUKES, LANCE	192.95
ALLARD TROPHY CO	202.50	LUND, DAREIEN	69.67
AMAZON.COM	251.94	MANDAN HIGH SCHOOL	255.00
ASTORIA HOTEL & EVENT CENTER	891.00	MANDAN PUBLIC SCHOOL DIST	150.00
ATHLETIC.NET	390.00	MCINTYRE, CHERYL	75.00
AUNE, HEATHER	353.70	MIMONG, ISAAC	418.50
BECKER, NICHOLAS	441.50	MINOT PUBLIC SCHOOL DISTRICT #1	400.00
BELIEVE KIDS	4,026.20	MY PLACE HOTEL - GRAND FORKS	345.00
BIRDIE BALL	199.99	ND COUNCIL EDUC LEADERS	800.00
BISMARCK PUBLIC SCHOOL DIST 1	650.00	ND HIGH SCHOOL COACH ASSN	425.00
BISON 6 CINEMA	70.00	NDHSAA	156.00
BLACK HILLS STATE UNIVERSITY	274.00	NFHS NETWORK	35.00
BOEHM, SHASTITY	16.70	ORIENTAL TRADING CO INC	532.76
BRUNSON, JASON	139.00	PAPA JOHNS PIZZA	99.95
CANDLEWOOD SUITES	109.00	QUICHOCHO II, BOYA	152.00
CARRINGTON SCHOOL DISTRICT #49	200.00	RAMKOTA HOTEL BISMARCK	500.00
COMFORT SUITES FARGO	987.00	RIDDELL ALL AMERICAN SPORTS	1,813.26
COUNTRY INN & SUITES	2,062.12	ROALDSON, JAMES	30.00
COUNTRY INNS/SUITES - FARGO	294.00	SABANOVIC, KEMAL	487.20
CRITICAL RELOAD LLC	1,295.64	SAHLI, JEFF	238.85
DAHLBERG, PAUL	580.30	SAM'S CLUB	88.00
DAKOTA CENTRAL	59.95	SCHMITT MUSIC COMPANY	5.00
DAKOTA TROPHY LLC	694.50	SCHONERT, JOHN	192.95
DICKINSON PUBLIC SCHOOL DISTRICT	300.00	SHEPARD, TANNER	456.00
DIETRICH BUS SERVICE	24,957.77	SHERMAN, GABRIEL	66.50
DOMINO'S PIZZA	292.41	SHEYENNE HIGH SCHOOL	0.00
ECKROTH MUSIC COMPANY	660.48	SHRENK, COLBY	2,770.00
EPIC SPORTS	100.90	SODEXHO INC & AFFILIATES	1,280.00
FARGO PUBLIC SCHOOLS	350.00	SOOPER STOP	38.11
FARMERS UNION COOP OIL CO	37.74	SPORT SCOPE	499.00
FAT TACO INC	399.66	TDS METROCOM	3.49
GERRELLS SPORTS CENTER INC	300.00	TITUS III, DELMAR	514.60
GRADUATION RECOGNITION LLC	52.15	TWO RIVERS PRINTING	331.00
GRAND FORKS PUBLIC SCHOOL DIST 1	350.00	UNISON BANK	1,500.00
GRATEFUL PLATE LLC, THE	550.00	UNIVERSITY OF JAMESTOWN -	350.00
GUN & REEL SPORTS INC	25.96	VISTAPRINT	34.39
HAUGEN, DANIEL	514.60	WALMART COMMUNITY	882.69
HOPFINGER, WAYNE	274.85	WARD, KASSANDRA	139.85
JAMESTOWN COUNTRY CLUB	1,500.00	WELLS, SHIRLA	1,320.00
JAMESTOWN INFLATABLE GAMES LLC	126.00	WEST FARGO HIGH SCHOOL	150.00
JAMESTOWN PUBLIC SCHOOL	2,053.76	WILDSIDE CREATIONS	574.00
JIMMY JOHNS	154.70	ZERR, TREV	456.00
JOSTENS INC	6,429.33	ZIEMANN, ALLAN	274.85
JRMC FOUNDATION CANCER CENTER	2,770.00	Fund Total:	78,969.01
HEALTH INSURANCE			
HAYS COMPANIES	3,024.00	Fund Total:	3,024.00
JAMESTOWN DOLLARS FOR SCHOLARS		HEGLAND, ELAINE	33.13
DOLLYWOOD FOUNDATION, THE	1,279.75	Fund Total:	1,312.88
SCHOOL LUNCH			
ARAMARK	2,175.32	HUGO'S #9	13.77
BERNATELLO'S FOODS	279.00	JAMESTOWN PLUMBING HEATING AC	899.78
CITY OF JAMESTOWN	2,140.60	JIM COLEMAN LTD	373.58
COCA COLA BOTTLING COMPANY HIGH	1,091.00	ND DEPT OF PUBLIC INSTRUCTION	4,790.26
DACOTAH PAPER CO	2,014.82	RENE, DAWN	44.45
DAKOTA CENTRAL	274.20	SYSCO NORTH DAKOTA INC	38,139.68
EARTHGRAINS BAKING COMPANY	2,670.03	TDS METROCOM	4.56
EAST SIDE JERSEY DAIRY INC	6,442.21	WALL, CINDY	30.00
EVENTBRITE INC	150.00	Fund Total:	61,533.26
JAMES VALLEY CAREER AND TECHNICAL CENTER			
ACT INC	237.50	MILLBORN SEEDS INC	231.25
AMAZON.COM	214.35	MONTANA DAKOTA UTILITIES	1,853.08
BAT CAVE GAMES LTD	19.92	NAPA AUTO PARTS OF JAMESTOWN INC	38.99
CENTRAL BUSINESS SYSTEMS INC	315.00	NEWMAN SIGNS INC	214.56
CHRISTENSEN, LAURIE	1,058.50	NORD, ALLISON	81.25
CHRISTENSEN, VICTORIA	256.25	OLSON, TERESA	21.00

CITY OF JAMESTOWN	633.24	OREILLY AUTO PARTS	174.58
COLE PAPERS INC	183.52	OSTER, HEATHER	410.00
DAKOTA CENTRAL	217.63	OTTERTAIL POWER CO	4,436.85
DAKOTA DUST TEX INC	26.75	RECYCLING CENTER OF ND LLC	37.00
DAYS INN-FARGO	250.00	SAFTEY KLEEN SYSTEMS INC	374.82
FENWORKS INC	900.00	SCHRADE, DENISE	500.00
GIVE THEM A BRAKE LLC	406.02	SCOTTS ELECTRIC LLC	398.74
GRB INVESTMENTS LLC	45.59	SKILLS USA INC	15.00
HEADMASTER LLP	95.00	SKILLS USA ND	4,272.00
HEINERT, DARBY	30.00	STAMPS.COM	17.99
HUNTER PINKE LLC	1,500.00	TDS METROCOM	2.91
JAMESTOWN PUBLIC SCHOOL	14,852.00	THORESON, ROBERT	21.00
JETSTREAM CAR WASH INC	121.69	UNITED AIRLINES	120.00
LINDE GAS & EQUIPMENT INC	240.69	VELDKAMP, STEVE	500.00
MAC'S INC	36.23	WALMART COMMUNITY	1,944.94
MANN, SIDNEY	2,500.00	WEST END HIDE FUR & METAL CO INC	276.00
MENARDS OF JAMESTOWN	2,467.71	Fund Total:	42,549.55