

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

School board meeting on Monday, March 20, 2023 at 5:15 pm in the Thompson Community room at the Middle School, 203 2nd Ave SE, Jamestown, ND.

Present: Mrs. Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Diane Hanson, Gayle Nelson, Aaron Roberts, Jason Rohr, Steve Veldkamp, Robert Lech, Superintendent, and Business Manager, Kristi Grounds.

Guests: Gradin Thorlakson, Brooke Wickens, Will Nelson.

President Larson called the meeting to order and welcomed the audience, Jamie Bear, new board member, Jason Linz, Bluejay Channel and Amy Neustel, Administrative Assistant.

Mrs. Nelson moved, seconded by Mrs. Hanson to approve the consent agenda which consisted of March 6, 2023 regular board meeting minutes, payment of bills, pledged securities and March 7, 2023 James River Career and Technology Center Advisory meeting minutes. Roll call with unanimous "yes" vote. Motion carried.

Mr. Will Nelson, Student Council President reported the council will hold a blood drive on April 5th. April 15th will be the election of new officers for student council for the following school year.

Mr. Veldkamp arrived at 5:23 pm.

Students, Gradin Thorlakson and Brooke Wickens with Mr. Adam Gehlhar, High School Principal, reported on the Summit of Success. The Summit of Success was held March 15th and 16th. The summit was brought forth from January 31st events regarding racism, diversity and respect. The goals of the summit are leadership, humanity, belonging, and gratitude. The first day was presenters to bring forth things for students to think through for change. The second day was generating solutions through student voice. A solution is to continue doing the summit and move ahead with changes. Approximately 50 students attended the summit. The solutions will be combined and presented to the board in the future. The mission is to celebrate diversity.

Superintendent Lech reported Mrs. Reed has agreed to come in and assist teaching for the remainder of the school year in the place of the resignation of Amy Tarno.

Superintendent Lech reported negotiations brings forth a clerical memo to clear up small changes all at once. One example is the pay for drivers for activity vehicles. The task force committee looked over leave policies and decided the sick leave bank policies needed more definition to give clarity to employees and review committee. Other changes to the policy procedure will be to move it to online and response time changed to within 10 days.

Superintendent Lech reported Roosevelt Principal interviews will be done tomorrow, March 21. Employment profile was used to narrow the list of interviews. Once that position is completed, they will move to the High School Assistant Principal.

Superintendent Lech reported legislative bills: 1187 passed to offer a bonus to reassign staff within the district to a different position. The board would decide on the bonus, and 1532 sending funding to private schools from public school funding dollars. Those dollars would not require private schools to be audited like public schools are. An amendment was added to have the community vote on a choice because it would be local dollars instead of state dollars.

Mr. Tweten moved, seconded by Mrs. Nelson to approve the sale of depreciated asset, computer, to Michelle Zuther. Roll call with unanimous “yes” vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Roberts to approve the 2023- summer school fee and schedule. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Grounds presented the general fund balance sheet to board members to review.

Mr. Roberts moved, seconded by Mrs. Nelson to approve the monthly financials. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Nelson moved, seconded by Mr. Tweten to approve the hire of Michelle Reed, Business Teacher at the High School for the remaining 2022-2023 school year at BA/BS+16 with a salary of \$23,675.93. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Gleason moved, seconded by Mrs. Hanson to approve the resignations of Brittany Chandler, special education strategist at the high school; Sydney Brunmeier, math teacher at the high school; Andrew Roorda, machining teacher at the James Valley Career and Technology Center, Christina Beardsley, reading and life skills teacher at the middle school at the conclusion of the 2022-2023 school year and resignation of 2022-2023 extended contracts for Bill Nelson, Sydney Brunmeier, Kimberly Carpenter, Andrew Fitzgerald, Thomas Maus, Leigh Meier, Denise Wood, Hannah Lloyd, Shane Ede, Cody Mickelson and Bob Thoreson. Roll call with unanimous “yes” vote. Motion carried.

Mr. Roberts moved, seconded by Mrs. Hanson to approve the amended ACE Violent and Threatening Behavior Policy. Roll call with unanimous “yes” vote. Motion carried.

No further business, President Larson adjourned the meeting.

GENERAL FUND			
ACHIEVE3000 INC	4,178.00	LECH, ROBERT	30.00
AFINA 3D	88.84	LIFESTYLE APPLIANCE	950.00
AMAZON.COM	4,987.92	MARCO TECHNOLOGIES LLC	2,433.86
ANDERSON, LUKE	30.00	MARENEM INC	179.27
ANNE CARLSEN CENTER	13,743.55	MEDALLUS JAMESTOWN URGENT CARE	3,500.00
APPLE INC	20.97	MEISSNER, JEFF	131.00
ARMITAGE, MICHAEL	66.09	MENARDS OF JAMESTOWN	69.18
AT & T MOBILITY	389.07	MICHAELSON, NATHAN	30.00
BACKGROUND INVESTIGATION BUR	68.00	MINNESOTA VALLEY TESTING LABS	81.40
BAKKEGARD CONSULTING LLC	3,975.00	MONTANA DAKOTA UTILITIES	16,288.78
BANK OF NEW YORK MELLON	450.00	MY WHITE BOARDS.COM	152.95
CASHWISE	542.47	NAPA AUTO PARTS	16.99
CENTRAL VALLEY HEALTH DISTRICT	4,300.00	NASCO EDUCATION LLC	89.96
CITY OF JAMESTOWN	4,280.47	ND ATTORNEY GENERAL	236.25
CLARYS, MELISSA	33.32	ND FAMILY BASED SERVICES	190.00
CLASSIC FLORAL	35.00	ND SCHOOL BOARDS ASSOCIATION	85.00
COFFEE CUP TRAVEL PLAZA	55.01	NDDTSEA	125.00
COLE PAPERS INC	7,642.24	NELSON, WILLIAM	131.00
CONNECT THERAPY LLC	14,015.00	NOTARIES.COM	132.95
CONNELL, JUSTIN	30.00	OFFICE DEPOT INC	281.24
CONSTRUCTIVE PLAYTHINGS	321.99	OSLUND, ANDREW	63.34
DACOTAH PAPER CO	2,133.21	OTTERTAIL POWER CO	30,827.52
DAKOTA BOYS AND GIRLS RANCH	4,770.00	PEARCE DURICK PLLC	3,511.25
DAKOTA CENTRAL	2,710.31	PETTY, QUENTIN	60.00
DAKOTA DUST TEX INC	627.35	PITNEY BOWES GLOBAL FINANCIAL	180.00
DELL MARKETING LP	1,275.68	PITNEY BOWES	1,000.00
DELZER, EDDY	30.00	POPPLERS MUSIC INC	175.00
DEMCO INC	516.69	PYRAMID ED CONSULTANTS	261.80
DIETRICH BUS SERVICE	63,449.66	RADISSON HOTEL BISMARCK	1,036.80
DUNN, STEVE	13,200.00	RAINBOW GAS COMPANY	12,578.86
EAI EDUCATION	200.20	RECORD KEEPERS LLC	52.88
ENABLING DEVICES	70.95	RECYCLING CENTER OF ND LLC	569.00
		RINGERUD PIANO SERVICE	117.00

ENERGY TECH SYSTEMS INC	4,475.54	SAHR, MIAH	4.04
EQUITABLE FINANCIAL LIFE	115.16	SCHAFFER, BRIANA	600.00
FARGO PUBLIC SCHOOLS	1,458.00	SCHERBENSKE INC	6,895.00
FARMERS UNION COOP OIL CO	36.81	SCHMIDT, SHERRY	30.00
GEHLHAR, ADAM	30.00	SCHOOL OUTFITTERS	319.50
GRATEFUL PLATE LLC, THE	313.50	SECRETARY OF STATE	36.00
GRAYBAR ELECTRIC COMPANY INC	969.74	SMITH, PATRICIA	30.00
GROUNDS, KRISTI	30.00	SOUTH EAST EDUCATION COOP	2,797.60
HEGLAND, JOSEPH	30.00	SPARKFUN ELECTRONICS INC	1,163.65
HEMMER, TANYA	522.69	STEINS INC	115.20
HIGGINS, KRISTIN	600.00	STILWELL, MARK	30.00
HIGH PLAINS WATER TREATMENT	42.00	SUPER DUPER PUBLICATIONS	255.50
HIRSCHKORN, LEVI	31.44	TDS METROCOM	79.96
HOURNBUCKLE, ANDREA	600.00	TEACHERSPAYTEACHERS.COM	161.99
HUGO'S #9	353.21	TOTTINGHAM, MONA	3,936.80
INFORMATION TECHNOLOGY DEPT	735.00	TRUMBAUER, JEFF	600.00
INNOVATIVE OFFICE SOLUTIONS	1,319.80	TWO RIVERS PRINTING	224.80
JAMES RIVER SPECIAL EDUCATION	92,843.86	USI, INC	352.68
JAMES RIVER TRANSIT	552.50	VANDAL, PEGGY	600.00
JAMES VALLEY MULTI DIST	668.38	WALMART COMMUNITY	1,678.27
JAMESTOWN PLUMBING HEATING AC	767.79	WARD, KASSANDRA	28.69
JAMESTOWN PUBLIC SCHOOL	153.84	WEGNER, JEROME	30.00
JAMESTOWN SUN	1,196.58	WEX HEALTH INC	167.85
JOHNSON CONTROLS INC	1,345.91	WORKFORCE SAFETY & INS	500.00
JUNG, JENNIFER	30.00	WRIGHT EXPRESS FLEET SERVICES	347.40
KRUEGER, LISA	33.93	WW GRAINGER INC	165.27
LAKESHORE LEARNING MATERIALS	96.47	XPERITAS	1,999.97
LEAF	2,745.00	YATSKIS, YVETTE	600.00
LEARNING WITHOUT TEARS	76.12	Fund Total:	359,728.71
BUILDING FUND			
CONSOLIDATED CONSTRUCTION CO INC	100,493.89	Fund Total:	100,493.89
STUDENT ACTIVITY			
323.TV LLC	244.95	KELLER, LUCAS	70.00
AGEE RACE TIMING LLC	5,050.00	LAMINATING & BINDING SOLUTIONS	223.50
ALLARD TROPHY CO	647.00	LUNA, SHAYDEN	211.95
ALLIANZ TRAVEL INSURANCE	240.00	MAGNUSSON, WILLIAM	201.45
AMAZON.COM	139.90	MANDAN HIGH SCHOOL	0.00
ANDERSON, ROBERT	70.00	MANDAN PUBLIC SCHOOL DIST	1,240.00
APPLEBEE'S	262.50	MANDAN PUBLIC SCHOOLS	324.00
BAEHR, JENSEN	194.00	MICKELSON, CODY	675.00
BECKER, NICHOLAS	260.00	NCAA	1,178.00
BELZER, MARY	99.50	NDHSAA	81.00
BENNIGANS	290.40	NDIAAA	275.00
BEST WESTERN WILLISTON	1,250.00	NDSU ATHLETICS	500.00
BISMARCK PUBLIC SCHOOL DIST 1	578.00	NEIS SERVICES INC	12,649.50
BOEHM, SHASTITY	25.55	NEW GENERATION	800.00
BSN SPORTS LLC	309.68	NEWMAN SIGNS INC	36.75
CARRINGTON SCHOOL DISTRICT	390.00	NOLD, BRADLEY	85.50
CLARK, ANDREW	199.00	NOODLES & COMPANY	254.00
COCA COLA BOTTLING CO	678.88	OLIVE GARDEN RESTAURANTS	699.42
CUSTOMBUTTONSNOW.COM	89.92	OLIVE GARDEN	683.13
DAKOTA ASSEMBLIES INC	450.00	ORRIGINALS	2,775.00
DAKOTA CENTRAL	59.95	PIGGY BBQ OF WEST FARGO	446.00
DAKOTA INFLATABLE GAMES	350.00	PIONEER DRAMA SERVICE INC	206.75
DAKOTA TROPHY LLC	265.00	PIZZA PIE ON THE FLY	357.86
DIETRICH BUS SERVICE	71,817.39	POPPLERS MUSIC INC	24.95
DOMINO'S PIZZA - DICKINSON	179.32	RENWICK, KEELIE	72.00
DOMINOS PIZZA - BISMARCK	112.85	ROALDSON, JAMES	30.00
ELEMENT FARGO	1,510.00	RODE WAY INN	3,170.00
FAMOUS DAVES	387.19	ROUGH RIDER SIGNS & DESIGNS	75.00
FARGO PUBLIC SCHOOLS	465.00	RUFF, JOHN	85.50
FITZGERALD, ANDREW	278.70	S & R TRUCK PLAZA	140.00
FRESH ALTERNATIVE FUNDRAISING	10,568.00	SAM'S CLUB	233.02
GERRELLS SPORTS CENTER INC	1,386.44	SCHOLASTIC BOOK FAIRS, INC	1,330.55
GRATEFUL PLATE LLC, THE	650.00	SHEYENNE HIGH SCHOOL	360.00
GREAT PLAINS FOOD BANK	439.59	TDS METROCOM	0.35

HASTY AWARDS	240.87	THESTRONGNECK	415.87
HIGHLAND SUITES	1,390.00	TWO RIVERS PRINTING	1,400.00
HISTORIC PRODUCTIONS	26,000.00	WALMART COMMUNITY	473.91
HOLIDAY INN EXPRESS	2,970.00	WALZ, DONALD	434.92
HUGO'S #9	23.61	WILDSIDE CREATIONS	658.00
JAMES VALLEY MULTI DIST	35.00	WILLEY'S SEPTIC TANK SERVICE	1,040.00
JAMESTOWN CIVIC CENTER	2,355.00	WORLDS FINEST CHOCOLATE INC	6,245.00
JAMESTOWN PARKS & RECREATION	186.00	WRIGHT EXPRESS FLEET SERVICES	318.58
JAMESTOWN PUB SCH FOUNDATION	500.00	ZABINSKI, BLAKE	127.50
JUSTICE, STEVE	35.00	ZERR, TREV	171.00
JW PEPPER & SON INC	793.26	Fund Total:	175,247.41
HEALTH INSURANCE		MEDALLUS JAMESTOWN URGENT CARE	19,168.49
HAYS COMPANIES	3,024.00	Fund Total:	22,192.49
SCHOOL LUNCH			
ARAMARK	2,171.32	HOBART SALES & SERVICE	1,148.29
BERNATELLO'S FOODS	167.40	ND ATTORNEY GENERAL	26.25
CITY OF JAMESTOWN	2,140.60	ND DEPT OF PUBLIC INSTRUCTION	2,605.36
COCA COLA BOTTLING COMPANY HIGH	1,140.50	STEINS INC	2,106.16
CULINEX	835.40	SYSCO NORTH DAKOTA INC	42,916.63
DACOTAH PAPER CO	4,758.04	TDS METROCOM	6.60
DAKOTA CENTRAL	274.20	WALL, CINDY	30.00
EARTHGRAINS BAKING COMPANY	3,327.75	WALMART COMMUNITY	313.75
EAST SIDE JERSEY DAIRY INC	6,805.85	Fund Total:	70,774.10
JAMES VALLEY CAREER AND TECHNICAL CENTER			
ACT INC	12.50	LINDE GAS & EQUIPMENT INC	37.85
AMAZON.COM	517.55	MENARDS OF JAMESTOWN	900.20
CABLE SERVICES INC	108.74	MONTANA DAKOTA UTILITIES	3,114.77
CENTRAL BUSINESS SYSTEMS INC	488.55	NAPA AUTO PARTS	257.76
CITY OF JAMESTOWN	633.24	OREILLY AUTO PARTS	594.92
COLE PAPERS INC	118.44	OTTERTAIL POWER CO	2,916.14
DACOTAH PAPER CO	131.54	PEARSON VUE	60.00
DAKOTA CENTRAL	217.63	R&S CASEWORK INC	7.83
DAKOTA DUST TEX INC	53.50	RECYCLING CENTER OF ND LLC	37.00
DIETRICH BUS SERVICE	1,780.00	SKILLS USA ND	1,230.00
FLITE TEST LLC	2,150.73	STAMPS.COM	117.99
HAMPTON INN & SUITES	176.40	TDS METROCOM	6.47
HEINERT, DARBY	30.00	WALMART COMMUNITY	1,508.31
HUGO'S #9	31.06	WELD-ED NATIONAL CENTER	99.00
JAMESTOWN PUBLIC SCHOOL	14.23	WORKFORCE SAFETY & INS	361.40
JETSTREAM CAR WASH INC	127.00	Fund Total:	17,840.75