2024-2025 SENIOR REQUEST FOR OFF BLOCK - SANTA FE HIGH SCHOOL

Name (print): _____ **Student ID:** _____

To request approval for an OFF period, please read and initial each statement below:

_____ I have (will have) met the requirements to be classified as a senior for the Fall 2024 semester.
_____ I have passed all required courses through my junior year, and I will not have to repeat a required course in summer school OR credit recovery.
_____ I have provided proof of College and Career Readiness to my counselor.
(College and Career Readiness information can be found in the Santa Fe Educational Planning Guide.)
_____ I was not denied any credits during my junior year due to attendance.
_____ This request was turned in by the last day of my junior year, May 30, 2024, with the required documents attached (proof of CCMR point) and all required signatures.

Students may request a second OFF period IF they meet the additional requirements below:

_____ I have taken the TSI test and passed at least one section (English or math).

_____ I have already completed a program of study, or I am on track to completing a program of study with the classes I am registered for during my 2024-2025 senior year.

I understand that my OFF period will be removed <u>at any time</u> during my senior year due to the following:

_____ I become at risk of failing a course that is required for graduation.
_____ I drop or am unsuccessful in a course that would be used to complete my program of study.
_____ My attendance drops below 90 percent for ANY course, even if it is not required for graduation.

If my request is approved, I would like to drop the following class(es):

_____

I would like _____1st and 2nd period off block or _____ 7th and 8th period off block.

Student Signature: _____ (**required**)
Parent Signature: _____ (**required**)
Assistant Principal Signature: _____ (**required**)

*****For Office Use Only*****

Counselor Decision: Approved Declined

Signature: _____ **Date:**_____