

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700
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Website: www.sanpasqualunion.com

BOARD OF EDUCATION REGULAR MEETING

Tuesday, September 8, 2015, at San Pasqual Union School

5:30 p.m. Regular Session

I. CALL TO ORDER

Blaise Jackson, President _____
Scott Heidemann, Clerk _____
Angie Baker, Member _____

David Hersey, Member _____
Tim Spivey, Member _____
Shannon Hargrave, Supt /Secretary _____
Cece Bostrom, Recording Secretary _____

II. OPEN SESSION

- A. Welcome to guest and pledge of allegiance.
- B. WILLIAMS SETTLEMENT ANNUAL HEARING OF THE PUBLIC: The Williams Settlement requires all boards to hold a hearing each September regarding sufficiency of instructional materials and to adopt a sufficiency resolution by the eighth week of the school year, determining that every pupil, including English learners, has sufficient textbooks and/or instructional materials that are aligned to the content standards in the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, reading/language arts.
- C. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.
- D. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 08/11/15. Any changes for either the full agenda or the consent calendar must be made at this time.

Action _____
Motion By _____ *Seconded by* _____ *Vote* _____

- E. PTA/FOUNDATION REPORT
- F. CURRICULUM REPORT
- G. FINANCE REPORT
- H. FACILITY REPORT
- I. SUPERINTENDENT REPORT

III. ACTION/DISCUSSION

- J. POLICY MANUAL CHANGES: Approval of changes to the District Policy Manual as recommended by the California School Boards Association. These changes (including technical revisions) and corrections. This document is available by request in the District office during regular business hours.

Action _____
Motion By _____ *Seconded by* _____ *Vote* _____

I. CONSENT AGENDA

- K. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants.
- L. RESOLUTION #R15-16-01: In order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to hold a public hearing and adopt a resolution by the eighth week of the school year per the Williams Settlement.
- M. RESOLUTION #R15-16-02: Adoption of resolution establishing the projected GANN Limit for 2015-2016 and revising the limit for the previous year. This annually establishes maximum appropriation limitations for public agencies.
- N. Personnel:
Resignations: Leah Finley, Erin Wilcox, Jody Braxel

Action

Motion By _____ Seconded by _____ Vote _____

IV. BOARD COMMENTS AND DATES

- O. Comments by Trustees

V. CLOSED SESSION

- P. Conference with Legal Counsel re: Potential Litigation – one case (§ 54956.9(d)(2)).
- Q. Personnel – appointments, transfers, resignations and/or reassignments. (GC§54957, 54954, 54957.6).

ADJOURNMENT

Mark Your Calendar - Important Dates

9/15, 9/16, 9/17	BACK-TO-SCHOOL NIGHTS	5:30pm
10/13	REGULAR BOARD MEETING	5:30pm
10/5-10/09	PARENT/TEACHER CONFERENCE WEEK (Minimum days)	

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

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BOARD OF EDUCATION MINUTES

Tuesday, August 11, 2015 at San Pasqual Union School

Call to Order

- Regular meeting called to order at 5:35pm. All members present including Superintendent Hargrave and recording secretary, Cece Bostrom.

Regular Session

- Public was welcomed and the Flag salute was recited.
- No public addressed the Board during the public hearing.
- Member Heidemann moved to approve the current agenda and minutes of 6/23/15. Member Hersey seconded the motion. Motion passed 4/0/1.

Aye: Baker, Jackson, Heidemann, Hersey, No: 0 Abstained: Spivey

Superintendent Report

- Graduation was a great success and teacher check-out went smoothly.
- Enrollment is currently at 554.
- Everyone is busy getting ready for the school year to start; maintenance crew is getting campus ready, professional development provided prior to the start of school.
- Mrs. Buck, Mrs. English and Mrs. Romero the team of enrichment is training teachers in math, language arts, writing and ELD. Tracy LaVine, Ken Beeunas, Ginny Priest, Cece along with Shannon attended the Future Ready workshop working on future of technology.
- New Security system is being put in place to check in-out staff and volunteers to monitor who is on campus. We also have a new substitute system where teachers can call in online.
- Friday is "Welcome Back Saints Day", teachers will be present, and registration packets will need to be completed before given their class schedule.
- Monday is officially the teachers first day back, Tuesday it is back to school for all employees and we will be having our all-day meeting at the Safari Park. Thursday we will hold our Expectation Expo.
- Mrs. Hargrave introduced new K-5 P.E. teacher, Currie Webster and hopes to be able to introduce the other new employees, Keith Haman, Kristin Andrade, Julie Carrol and Ray Sifuentes at the next Board meeting.
- Mrs. Hargrave also informed the Board that Allyson Essex, Lindsay Buck, Erin Wilcox, Ginny Priest and Jen Michalski have earned tenure.

Action/Discussion

- Board will be reviewing proposed changes to the District Policy Manual and make their final recommendations at the next Board meeting.
- Member Heidemann moved to approve consent agenda. Member Hersey seconded the motion. Motion passed 5/0

Aye: Baker, Jackson, Heidemann, Hersey, Spivey No: 0

Comments by Trustees:

- **Member Heidemann:** Reminisced about his children when they attended school here. Welcomed Tim Spivey to the board and appreciates all the positive vibes
- **Member Baker:** Ditto, excited teachers will be here on Saints Day so students can meet their teacher and see classroom, missed not having teachers present and and just seeing a list
- **Member Hersey:** Excited about new year, it has been a good summer, appreciate all the hard work and updates.
- **Member Spivey:** Thank you for the warm welcome, love this school. His daughters are ready to come back to school, thank you to Mark, Shannon and Cece for making it so. Summer is a busy time and he thanked Shannon for taking the time to meet and bring him up to speed
- **Member Jackson:** Echoed the comments and can't promise Tim Spivey that the meetings will go this smooth or quickly every time. He encouraged new members to attend the CSBA conference in San Diego as well as the one in Sacramento.

Regular meeting adjourned into Closed Session (GC 54957, 54954, 54957.6) at 6:05

Closed Session adjourned into Regular meeting at 6:30

- Action taken in closed session: Superintendent was directed to take appropriate action.

Meeting moved to adjourn at 6:32pm by Member Jackson.

Shannon Hargrave, Secretary
SH:cb

POLICY GUIDESHEET

April 2015

Page 1 of 3

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

E 0420.41 - Charter School Oversight

(E revised)

Exhibit updated to add charter school responsibilities related to (1) immediate enrollment of homeless students; (2) enrollment and placement of foster youth; (3) teacher qualifications for transitional kindergarten (TK) programs pursuant to **NEW LAW** (SB 876, 2014); (4) training regarding responsibilities for reporting child abuse and neglect pursuant to **NEW LAW** (AB 1432, 2014); (5) reporting to the Commission on Teacher Credentialing of any change in employment status of a certificated employee based on alleged misconduct; (6) posting of information about student participation in athletics, by gender, pursuant to **NEW LAW** (SB 1349, 2014); (7) submission to the Cal Grant program of the grade point average of students in grade 12 pursuant to **NEW LAW** (AB 2160, 2014); and (8) provision on epinephrine auto-injectors pursuant to **NEW LAW** (SB 1266, 2014).

BP/AR 0460 - Local Control and Accountability Plan

(BP/AR revised)

Policy updated to reflect **NEW TITLE 5 REGULATIONS** (Register 2015, No. 2) which (1) present a template for the local control and accountability plan (LCAP), (2) define and give examples of the means by which districts may consult with students when developing the LCAP, (3) address the composition of the parent advisory committee and English learner parent advisory committee, and (4) require the County Superintendent of Schools to review district descriptions, if any, of districtwide or schoolwide services provided with local control funding formula (LCFF) supplemental or concentration funds. Regulation adds new section which addresses requirement for districts receiving LCFF supplemental or concentration funds to increase or improve services for "unduplicated students" and reflects **NEW TITLE 5 REGULATIONS** (Register 2015, No. 2) which specify the method for determining the percentage by which services for unduplicated students must be increased or improved above services provided to all students.

BP/AR 0520.4 - Quality Education Investment Schools

(BP/AR deleted)

Policy and regulation deleted since support programs for low-achieving schools identified under the Quality Education Investment Act are no longer being funded.

AR 1330 - Use of School Facilities

(AR revised)

Regulation updated to reflect **NEW LAW** (AB 2073, 2014) which authorizes districts to allow the use of school facilities for events that may involve the acquisition, possession, use, or consumption of alcohol when the event is covered by a special events permit and will be held at a time that students are not present. Regulation provides that, if the district chooses to exercise this authority, it may specify limitations in the facility use agreement to reduce risks to the district and ensure the safety of participants.

BP 3312 - Contracts

(BP revised)

Policy updated to reflect **NEW LAW** (AB 1584, 2014) which **mandates** policy when the district chooses to enter into a contract with a third party for digital storage, maintenance, or retrieval of student records. Policy also updates section for contracts for non-nutritious foods or beverages and adds new section reflecting requirements for contracts for personal services.

removed from class for specified violations. Policy and regulation contain material formerly in BP/AR 5144.1 - Suspension and Expulsion/Due Process.

POLICY GUIDESHEET

April 2015

Page 3 of 3

E 5145.6 - Parental Notifications

(E revised)

Exhibit updated to add notices related to (1) the IPM plan, if the school or district does not have a web site, pursuant to **NEW LAW** (SB 1405, 2014); (2) forwarding of students' grade point average to the Cal Grant program, pursuant to **NEW LAW** (AB 2160, 2014); (3) advertising in the classroom; (4) basis for placement of foster youth; (5) exemption of foster youth and homeless students from local graduation requirements when transferring between high schools in grade 11 or 12; (6) district program to gather information related to student or school safety from students' social media, pursuant to **NEW LAW** (AB 1442, 2014); (7) permission granted for sex offender to volunteer on campus; and (8) educational opportunities, placement, and transportation for homeless students.

BP 6170.1 - Transitional Kindergarten

(BP revised)

Policy updated to reflect **NEW LAW** (SB 876, 2014) which establishes certain qualifications for teachers assigned to a TK program after July 1, 2015 and **NEW LAW** (SB 858, 2014) which states legislative intent that the TK curriculum be aligned to the California Preschool Learning Foundations. Policy also deletes outdated dates related to student eligibility for the program, adds immunization requirement, and adds requirement to obtain a signed Kindergarten Continuance Form when a child who is age-eligible for kindergarten is enrolled in TK and then continues into kindergarten the following year.

BP/AR 6174 - Education for English Language Learners

(BP/AR revised)

Policy updated to reflect requirements to address goals and specific actions for English language learners in the district's LCAP, establish an English learner parent advisory committee to consult on LCAP development when applicable, and measure progress toward district goals for English learners. Policy also provides updated information about the status of state standards for English language development, instructional materials adoption, and state assessment of English language proficiency. Policy adds language on professional development required for districts receiving federal Title III funds and reflects **NEW LAW** (SB 1174, 2014) which, contingent upon voter approval in the November 2016 statewide general election, would authorize parents/guardians to select a language acquisition program that best suits their child. Regulation updated to delete definitions of "long-term English learner" and "at risk of becoming a long-term English learner" as the assessments on which those definitions are based are in transition. Regulation also adds section on the LCAP English learner parent advisory committee, updates information on the state assessment of English language proficiency, revises the testing window, and adds notifications required for districts that receive Title III funds.

POLICY GUIDE SHEET

July 2015

Page 1 of 3

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP/AR 0420 - School Plans/Site Councils

(BP/AR revised)

Policy and regulation updated to reflect requirements to align the district's local control and accountability plan with the strategies in each school's single plan for student achievement (SPSA) and the repeal of certain categorical programs that had been included in the state's consolidated application. Policy clarifies the continuing need for schools participating in specified state or federal categorical programs to develop the SPSA.

BP/AR 1312.3 - Uniform Complaint Procedures

(BP/AR revised)

Policy and regulation updated to reflect California Department of Education (CDE) compliance requirements for 2015-16 school year. Regulation also clarifies timeline for filing complaints regarding student fees and reflects **NEW OFFICE FOR CIVIL RIGHTS GUIDANCE** recommending that districts use web sites and social media to post nondiscrimination notices, policies, and procedures and contact information for compliance officer(s).

BP/AR/E 4040 - Employee Use of Technology

(BP revised; AR deleted; E added)

Policy updated to delete outdated section on use of cell phone or mobile communications device, clarify that use of a password does not give an employee a reasonable expectation of privacy, and add material formerly in AR re: accessing/posting harmful matter and employees' responsibility to report security problems or misuse of district technology. Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use Agreement.

BP 4131 - Staff Development

(BP revised)

Policy updated to reflect **NEW LAW** (SB 1060, 2014) which requires any district that offers a program of professional growth for certificated employees to evaluate professional learning opportunities offered by the district based on specified criteria.

AR 4161.8/4261.8/4361.8 - Family Care and Medical Leave

(AR revised)

Regulation updated to reflect **NEW TITLE 2 REGULATIONS** (Register 2015, No. 17) which retitle, renumber, and amend certain provisions implementing the California Family Rights Act, including the definition of "serious health condition," medical certification of the need for the leave, and refusal to reinstate an employee if the leave was fraudulently obtained by the employee. Renumbered Title 2 regulations related to pregnancy disability leave and other legal cites updated throughout the AR. Regulation also reflects **NEW LAW** (SB 1306, 2014) which revises the definition of marriage and thus affects the definition of "spouse."

BP 4231 - Staff Development

(BP revised)

Policy updated to reflect **NEW LAW** (SB 1060, 2014) which requires any district that offers a program of professional growth for classified employees involved in the direct instruction of students to evaluate professional learning based on specified criteria.

and development programs, reflects CDE guidance regarding four-year-olds who are eligible for both CSPP and TK programs, and adds material on staffing ratios, parent/guardian notification of approval or denial of enrollment, and maintenance of a family data file.

POLICY GUIDE SHEET

July 2015

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BP/AR/E 6163.4 - Student Use of Technology

(BP revised; AR deleted; E added)

Policy updated to clarify circumstances under which districts may lawfully search students' personally owned devices, delete outdated prohibition against use of district technology to access social networking sites, and include material formerly in AR re: appropriate student conduct when using the Internet or other electronic communications. Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use Agreement.

BB 9100 - Organization

(BB revised)

Bylaw updated to clarify the time periods during which the annual organizational meeting must be held pursuant to law and to expand items to be addressed during the meeting to include a review of resources on board governance and leadership roles and responsibilities.

**SAN PASQUAL UNION SCHOOL DISTRICT
COLLECTION ADVICE
FOR THE MONTH OF AUGUST 2015**

INCOME:

Garden Donation	\$60.00
Basketball Camp	\$2,354.52
AFA Close Out-Plan Year 2014	\$1,198.17
 Total	 \$3,612.69

REIMBURSEMENT:

Lunch	\$4,719.75
School Nutrition-Federal/June '15	\$2,009.90
School Nutrition-State/June '15	\$145.67
Preschool Lunches	\$177.00
Library Damaged/Lost Books	\$20.00
Zoological Society-Bus Reimb.	\$180.00
PE Uniforms	\$150.00
Health Premiums-Bostrom, MacDonald, Wilson-July	\$2,389.20
Health Premiums-Bostrom-August	\$1,041.79
Personal Phone Usage-June/July	\$369.03
Preschool Tuition	\$5,690.00
Preschool Registration	\$975.00
 Total	 \$17,867.34

GRAND TOTAL	<u>\$21,480.03</u>
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**SAN PASQUAL UNION SCHOOL DISTRICT
MONTHLY LIST OF REVOLVING CASH FUND PAYMENT
FOR AUGUST 2015**

<u>CHECK #</u>	<u>DATE</u>	<u>PAYEE/ACCOUNT#</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
940		Void		
941	08/19/15	Reliable Service 0100 0000000 0000 8200 5600000 000	Refrigerator Repair	482.75
942	08/25/15	Golf Cart Guy 0100 0000000 0000 8200 5600000 000	Golf Cart Repair	267.77
General Fund 0100 0000000 0000 8200 5600000 000				750.52

TOTAL REVOLVING CASH PAYMENT \$750.52

CERTIFICATION OF APPROVAL OF REVOLVING CASH FUND PAYMENTS

I hereby certify that the Governing Board in its meeting September 8, 2015 aproved the list of
Revolving Cash Fund Payments for the month of August 2015.

Date

Shannon Hargrave, District Superintendent

Purchase Order Report
August 2015

PO No.	Date	Supplier	Description	Fund	Amount
0000000316	8/4/2015	WESCO	MAINTENANCE SUPPLIES	0100	388.80
0000000317	8/5/2015	BROWN INDUSTRIES, INC.	STAFF RECOGNITION	0100	68.16
0000000318	8/5/2015	ROCHESTER 100 INC.	INSTRUCTIONAL SUPPLIES	0100	415.80
0000000319	8/5/2015	OMEGA PACIFIC ELECTRICAL SUPPLY, INC	MAINTENANCE SUPPLIES	0100	528.12
0000000320	8/7/2015	APPLE INC.	COMPUTER EQUIPMENT	0100	1,620.00
0000000321	8/7/2015	HERRERA ENGINEERING	MAINTENANCE SERVICES	0100	4,500.00
0000000322	8/7/2015	BLACKBOARD INC.	BLACKBOARD CONNECT	0100	1,951.20
0000000323	8/7/2015	ILLUMINATE EDUCATION, INC	DATA ASSESSMENT	0100	6,362.50
0000000324	8/11/2015	VIRCO	CLASSROOM CHAIRS	0100	1,209.17
0000000325	8/11/2015	SOLIANT HEALTH, INC.	CONTRACT SERVICES FOR COTA	0100	29,920.00
0000000326	8/11/2015	TROXELL COMMUNICATIONS, INC.	TEACHER EQUIPMENT	0100	469.80
0000000327	8/12/2015	RIVERSIDE PUBLISHING CO.	RSP TESTING SUPPLIES	0100	261.58
0000000328	8/12/2015	PRO-ED, INC.	RSP MATERIALS	0100	158.36
0000000329	8/12/2015	CURRICULUM ASSOCIATES, INC.	SPECIAL ED MATERIALS	0100	411.92
0000000330	8/12/2015	PEARSON	RSP MATERIALS	0100	792.73
0000000331	8/17/2015	SOLUTION TREE	TEACHER SUPPLIES	0100	129.24
0000000332	8/18/2015	SEHI COMPUTER PRODUCTS, INC.	PRINTER SUPPLIES	0100	78.65
0000000333	8/19/2015	SUPREME SCHOOL SUPPLY COMPANY	ATTENDANCE SUPPLIES	0100	108.43
0000000334	8/24/2015	IXL LEARNING	EDUCATIONAL SOFTWARE	0100	3,327.00
0000000335	8/25/2015	SAN DIEGO COUNTY SUPERINTENDENT	WORKSHOP-LIBRARIAN	0100	125.00
0000000336	8/26/2015	DOOR SERVICE & REPAIR INC.	MAINTENANCE REPAIR	0100	1,462.00
0000000337	8/31/2015	AR VERTABRATE PEST CONTROL	GOPHER CONTROL/ANNUAL	0100	7,500.00
0000000338	8/31/2015	DEMCO, INC	LIBRARY SUPPLIES	0100	65.23

COMMERCIAL WARRANT REPORT
AUGUST 2015

Supplier ID	Supplier	Date	Amount	Description
C00438	CITY OF ESCONDIDO	8/4/2015	927.77	WATER PAYMENT
V00218	VISTA HILL-COMMUNITY SERVICE	8/4/2015	5,013.00	COUNSELING SERVICES
0000000067	REPUBLIC SERVICES	8/5/2015	764.39	TRASH & RECYCLING SERVICE
W00200	WAXIE SANITARY SUPPLY	8/5/2015	5,804.30	CUSTODIAL EQUIPMENT
W00270	WELLS FARGO BD OPERATIONS	8/6/2015	1,308.75	CREDIT CARD PAYMENT HARGRAVE
W00271	WELLS FARGO BD OPERATIONS	8/6/2015	291.30	CREDIT CARD PAYMENT MURRAY
W00272	WELLS FARGO	8/6/2015	35.00	CREDIT CARD PAYMENT BOSTROM
0000000120	ASBURY ENVIRONMENTAL SERVICES	8/7/2015	35.00	BUS OTHER SERVICES
A00475	AR VERTABRATE PEST CONTROL	8/7/2015	400.00	PEST CONTROL
C00370	CHEVRON USA INC.	8/7/2015	401.38	SPECIAL ED FUEL
C00548	COMPANION CORP.	8/7/2015	998.00	LIBRARY SOFTWARE RENEWAL
H00110	HAL'S SPORT SHOP	8/7/2015	97.14	CUSTODIAL SUPPLIES
K00100	KEN MOORE TRUCK REPAIR, INC.	8/7/2015	1,959.92	BUS MAINTENANCE & REPAIR
R00250	RENAISSANCE LEARNING, INC.	8/7/2015	8,011.00	STAR READING RENEWAL
S00510	SCHOLASTIC INC.	8/7/2015	2,591.01	CURRICULUM
S01000	SSDA	8/7/2015	1,000.00	SMALL SCHOOL DISTRICT MEMBERSHIP
V00400	VOCABULARY & SPELLINGCITY.COM	8/7/2015	570.00	SPELLING CITY PREMIUM MEMBERSHIP
W00200	WAXIE SANITARY SUPPLY	8/7/2015	98.36	CUSTODIAL SUPPLIES
0000000119	THEWAREGROUP	8/10/2015	19,000.00	LEXIA READING
W00275	WELLS FARGO	8/10/2015	1,562.38	CREDIT CARD PAYMENT BROWN
0000000053	PCH EQUIPMENT SOLUTIONS	8/14/2015	757.00	CUSTODIAL REPAIR AND MAINTENANCE
0000000086	S D COUNTY OFFICE OF EDUCATION	8/14/2015	1,972.54	RETIREE BENEFITS
0000000122	EXPRESS PIPE & SUPPLY CO, INC	8/14/2015	331.90	MAINTENANCE REPAIR
A00540	ASSOCIATION OF CALIFORNIA	8/14/2015	2,195.45	ACSA MEMBERSHIP RENEWAL
C00282	CASBO	8/14/2015	545.00	MEMBERSHIP RENEWAL
C00720	CURRICULUM ASSOCIATES, INC.	8/14/2015	238.06	CURRICULUM
D00100	DEMCO, INC	8/14/2015	86.89	LIBRARY SUPPLIES
D00120	DIAMOND ENVIRONMENTAL SERVICES	8/14/2015	116.98	PORTABLE TOILET SERVICE
E00165	EDUCATORS PUBLISHING SERVICE	8/14/2015	2,698.49	CURRICULUM
H00145	HANDWRITING WITHOUT TEARS	8/14/2015	272.59	CURRICULUM
I00150	ILLUMINATE EDUCATION, INC	8/14/2015	6,362.50	ILLUMINATE DATA AND ASSESSMENT
M00382	MITEL LEASING	8/14/2015	481.69	PHONE LEASE PAYMENT
S00510	SCHOLASTIC INC.	8/14/2015	784.08	CURRICULUM
C00160	CALIFORNIA DEPT. OF EDUCATION	8/19/2015	4,695.00	OVERPAYMENT TITLE III
H00170	SHANNON HARGRAVE	8/19/2015	220.23	REIMB SUPPLIES
P00330	PERMA-BOUND	8/19/2015	13.17	LIBRARY BOOKS
S00130	SAN DIEGO COUNTY SUPERINTENDENT	8/19/2015	1,120.00	FIELD TRIP
S01082	STATE OF CALIFORNIA	8/19/2015	32.00	FINGER PRINTING FEES
0000000113	SPARK	8/20/2015	302.40	P.E. SUPPLIES
0000000116	GLOBAL PRINTING & PACKAGING	8/20/2015	557.09	MIDDLE SCHOOL AGENDAS
B00375	BROWN INDUSTRIES, INC.	8/20/2015	65.82	SERVICE AWARDS
G00070	GALASSO'S BAKERY	8/20/2015	83.79	BAKERY SERVICE
H00530	HOME DEPOT	8/20/2015	894.45	CUSTODIAL SUPPLIES
H00900	HYDRO SCAPE PRODUCTS, INC.	8/20/2015	243.00	CUSTODIAL SUPPLIES
L00150	LAWNMOWERS PLUS INC.	8/20/2015	42.24	CUSTODIAL SUPPLIES
M00432	MORENO BROS. DIST.	8/20/2015	63.00	CAFETERIA FOOD
O00101	OFFICE DEPOT, INC.	8/20/2015	640.69	SUPPLIES
R00036	R&R CONTROLS	8/20/2015	75.00	PROGRAMING OF HVAC SYSTEM
U00280	UNITED PARCEL SERVICE	8/20/2015	12.45	POSTAGE
W00200	WAXIE SANITARY SUPPLY	8/20/2015	462.63	CUSTODIAL SUPPLIES
A00420	APPLE INC.	8/21/2015	39,046.74	COMPUTERS & EQUIPMENT
0000000094	READY LINE FLEET SERVICE INC	8/31/2015	381.00	BUS INSPECTION
0000000121	OMEGA PACIFIC ELECTRICAL SUPPLY, INC	8/31/2015	528.12	MAINTENANCE SUPPLIES
0000000122	EXPRESS PIPE & SUPPLY CO, INC	8/31/2015	20.87	CUSTODIAL SUPPLIES
0000000123	DOOR SERVICE & REPAIR INC.	8/31/2015	252.00	MAINTENANCE REPAIR

COMMERCIAL WARRANT REPORT
AUGUST 2015

A00420	APPLE INC.	8/31/2015	1,595.52	COMPUTERS & EQUIPMENT
A00600	AT&T	8/31/2015	301.26	TELEPHONE/LONG DISTANCE SERVICE
B00080	BAKKER & SON	8/31/2015	268.14	CUSTODIAL SUPPLIES
C00260	CANON SOLUTIONS AMERICA, INC.	8/31/2015	1,182.79	COPIER LEASES & USAGE FEES
C00438	CITY OF ESCONDIDO	8/31/2015	830.09	WATER SERVICE
C00720	CURRICULUM ASSOCIATES, INC.	8/31/2015	422.15	RSP CURRICULUM
G00090	GANGEL, LISA	8/31/2015	21.18	REIMB SUPPLIES
L00585	LOZANO SMITH, LLP	8/31/2015	1,315.00	ATTORNEY SERVICES
M00190	JOHN MAYO	8/31/2015	8.60	REIMB SUPPLIES
O00101	OFFICE DEPOT, INC.	8/31/2015	2,923.50	SUPPLIES
O00285	HEATHER OSHINSKI	8/31/2015	97.10	REIMB SUPPLIES
P00314	PEARSON	8/31/2015	818.97	CLASSROOM MATERIALS
P00778	PRO-ED, INC.	8/31/2015	156.20	RSP MATERIALS
R00398	RIVER FIRE & SECURITY	8/31/2015	370.00	ALARM SERVICE
R00400	RIVERSIDE PUBLISHING CO.	8/31/2015	261.60	RSP MATERIALS
R00460	ROCHESTER 100 INC.	8/31/2015	385.00	CLASSROOM MATERIALS
S00140	SAN DIEGO GAS & ELECTRIC	8/31/2015	8,917.08	GAS & ELECTRIC SERVICE
S00490	SCHIEFER, CAROL	8/31/2015	41.00	REIMB SUPPLIES
S00893	SOLUTION TREE	8/31/2015	124.03	CLASSROOM MATERIALS
S01000	SSDA	8/31/2015	150.00	REGISTRATION FEES
S01169	SUPREME OIL COMPANY	8/31/2015	639.34	BUS FUEL
T00700	TROXELL COMMUNICATIONS, INC.	8/31/2015	469.81	TECHNOLOGY SUPPLIES
W00200	WAXIE SANITARY SUPPLY	8/31/2015	2,606.04	CUSTODIAL SUPPLIES
W00289	WESCO	8/31/2015	388.80	MAINTENANCE SUPPLIES

WELLS
FARGO

Prepared For	SAN PASQUAL UNION SCHOOL SHANNON L HARGRAVE
Account Number	
Statement Closing Date	06/23/15
Days in Billing Cycle	29
Next Statement Date	07/23/15

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 348750
Sacramento, CA 95834

Payments:
Payment Remittance Center PO Box 54349
Los Angeles, CA 90054-0349

Credit Line	\$15,750
Available Credit	\$15,414

Payment Information

New Balance	\$278.99
Current Payment Due	\$25.00
Current Payment Due Date	07/14/15

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$233.26
Credits	-	\$0.00
Payments	-	\$233.26
Purchases & Other Charges	+	\$278.99
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$278.99

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	9.750%	.02671%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
06/04	06/04	24610434W231ZED2M	THE CHEESECAKE FACTORY168 ESCONDIDO CA		92.41
06/05	06/05	24164074X8NFE2AZK	VONS Store00023440 ESCONDIDO CA		48.61
06/13	06/13	7485620560A8SABGL	Branch Payment - Check	233.26	
06/17	06/17	2443105595ZXWXND5	ROMANOS 1285 ESCONDIDO CA		137.97

See reverse side for important information.

WELLS
FARGO

Prepared For	SAN PASQUAL UNION SCHOOL HUGH L MURRAY JR
Account Number	
Statement Closing Date	06/23/15
Days in Billing Cycle	29
Next Statement Date	07/23/15

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 348750
Sacramento, CA 95834

Payments:
Payment Remittance Center PO Box 54349
Los Angeles, CA 90054-0349

Credit Line	\$3,000
Available Credit	\$2,720

Payment Information

New Balance	\$279.37
Current Payment Due	\$25.00
Current Payment Due Date	07/14/15

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$47.56
Credits	-	\$0.00
Payments	-	\$47.56
Purchases & Other Charges	+	\$279.37
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$279.37

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	9.750%	.02671%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
05/26	05/26	24431064K8ATFPZ32	CA SMOG CHECK REG SERVIC ESCONDIDO CA		50.00
06/01	06/01	24431064T8ATF8NRA	CA SMOG CHECK REG SERVIC ESCONDIDO CA		78.20
06/02	06/02	24431064S8ATFBRD7	CA SMOG CHECK REG SERVIC ESCONDIDO CA		78.00
06/03	06/03	24431064V601GKF82	HIRSCHPIPE&SUPPLY#20KEAR SAN DIEGO CA		47.22
06/13	06/13	7485620560A8SABFS	Branch Payment - Check	47.56	
06/17	06/17	240710559WMN01TPL	SOAPY JOES - ESCONDIDO ESCONDIDO CA		6.00

See reverse side for important information.

Prepared For	SAN PASQUAL UNION SCHOOL CECILIA Q BOSTROM
Account Number	
Statement Closing Date	06/23/15
Days in Billing Cycle	29
Next Statement Date	07/23/15

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 348750
Sacramento, CA 95834

Payments:
Payment Remittance Center PO Box 54349
Los Angeles, CA 90054-0349

Credit Line	\$1,000
Available Credit	\$940

Payment Information

New Balance	\$60.00
Current Payment Due	\$25.00
Current Payment Due Date	07/14/15

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Purchases & Other Charges	+	\$60.00
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$60.00

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.240%	.02805%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
06/08	06/08	24427334ZLYJEYXBQ	ALBERTSONS #6713 ESCONDIDO CA		60.00

See reverse side for important information.

Prepared For	SAN PASQUAL UNION SCHOOL RHONDA M BROWN
Account Number	
Statement Closing Date	06/23/15
Days in Billing Cycle	29
Next Statement Date	07/23/15
Credit Line	\$15,750
Available Credit	\$14,261

For 24-Hour Customer Service Call:
800-225-5935

Inquiries or Questions:
WF Business Direct PO Box 348750
Sacramento, CA 95834

Payments:
Payment Remittance Center PO Box 54349
Los Angeles, CA 90054-0349

Payment Information

New Balance	\$1,488.72
Current Payment Due	\$29.00
Current Payment Due Date	07/14/15

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$2,082.70
Credits	-	\$0.00
Payments	-	\$2,082.70
Purchases & Other Charges	+	\$1,488.72
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$1,488.72

Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.240%	.02805%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
05/27	05/27	24692164K00T4ERAG	PS *LC SERVICES INC.CO 855-387-8725 WA		119.00
06/03	06/03	24431064VRQEBEBMP	LITTLE CAESARS 1658-02 ESCONDIDO CA		59.40
06/13	06/13	7485620560A8SABH3	Branch Payment - Check	2,082.70	
06/16	06/16	244273357LYJW01ZT	PANERA BREAD #4285 ESCONDIDO CA		88.12
06/22	06/22	24431055E61K6WFEB	LINDAMOOD-BELL PROFESS 805-541-3836 CA		1,222.20

See reverse side for important information.

**SAN PASQUAL UNION SCHOOL DISTRICT
GOVERNING BOARD RESOLUTION**

Resolution #R15-16-01

**Williams Settlement Legislation
Resolution on Sufficiency of Instructional Materials for 2015-16**

WHEREAS, in order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to hold a public hearing and adopt a resolution by the eighth week of the school year, determining that every pupil, including English learners, has sufficient textbooks or instructional materials, or both, that are aligned to the content standards in each of the following subjects that are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education: mathematics, science, history-social science, reading/language arts.

WHEREAS, as part of the required hearing, the Governing Board must also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects.

WHEREAS, "sufficient textbooks or instructional materials," means that each pupil, including English learners, has a textbook or instructional materials, or both, to use in class and to take home. This does not require two sets of textbooks or instructional materials for each pupil.

THEREFORE BE IT RESOLVED, that the Governing Board hereby determines, as required by Education Code Section 60119, that the school district has sufficient instructional materials for each pupil in the following areas:

1. Mathematics
2. Science
3. History-Social Science
4. Reading/language arts, including the English language development component of an adopted program
5. Health

PASSED AND ADOPTED this 8th day of September 2015, the Board of Trustees of the San Pasqual Union School District of San Diego County, California, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

I hereby certify that the foregoing is a full, true and correct copy of the resolution adopted by said Board of Trustees at a regularly called and conducted meeting held on said date.

President of the Board

Clerk to the Board

**SAN PASQUAL UNION SCHOOL DISTRICT
GOVERNING BOARD RESOLUTION**

Resolution #R15-16-02

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2014-15 fiscal year and a projected Gann Limit for the fiscal year 2015-16 in accordance with the provisions of Article XIII-B and applicable statutory law;

WHEREAS Government Code Section 7902.1 provides that school districts may increase their Gann limits under specified circumstances;

THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2014-2015 and 2015-2016 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2014-2015 and 2015-2016 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED this 8th day of September 2015, the Board of Trustees of the San Pasqual Union School District of San Diego County, California, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

I hereby certify that the foregoing is a full, true and correct copy of the resolution duly adopted by said Board of Trustees at a regularly called and conducted meeting held on said date, which resolution is on file and of record in the office of said Board.

President of the Board

Clerk to the Board



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 Linda Vista Road, San Diego, CA 92111 • 858-292-3500 • www.sdcoe.net
Randolph E. Ward, Ed.D., Superintendent of Schools

STEM Learning in San Diego

The San Diego County Office of Education, Math Science Partnership Grant, ***STEM Learning in San Diego***, is recruiting science and mathematics classroom teachers in grades 6-11. The purpose of this three-year grant is to help teachers deepen their content knowledge and strengthen instructional strategies in support of the Next Generation Science Standards and the California Mathematics Standards. Teachers will engage in authentic STEM learning experiences that will help them design, deliver and evaluate quality STEM performance tasks for middle and high school students. Professional development will focus on the use of science and mathematical practices to develop interdisciplinary STEM units.

Middle and high school science and math teacher-teams are strongly encouraged to apply for this grant. **Priority will be given to school math-science teams.**

Participants must agree to participate in the grant program for three years. They must commit to 60 hours of intensive professional development (summer institute) and 24 hours of classroom follow-up each year. **Teachers will be paid workshop rate for the summer institute. Substitute costs for follow up activities during the school year will be paid by the grant.** The project will begin in January 2016, with the first summer institute in the summer of 2016.

Teachers will work with scientists, mathematicians, and graduate students from the Scripps Institution of Oceanography as well as other science, mathematics, engineering and technology partners to deepen understanding of the Science and Engineering Practices and Standards for Mathematical Practice. These interactions will provide teachers with new pedagogical skills and STEM content to support STEM learning for grade 6-11 students. Throughout the project, teachers will use and apply technology to their own learning and to the work of their students. In the third year of the grant, participants will engage in leadership activities to support the expansion of STEM programs and activities at their schools.

Course credit will be available through UCSD Extension. Additionally, participation in professional development activities may be applied toward No Child Left Behind High, Objective, Uniform State Standard of Evaluation or HOUSSE certification.

Prior to participating in the program, please consider all aspects of the program, including your ability to commit to:

1. 60 hours of summer/intensive professional development in each year: 2016, 2017, and 2018.
2. 24 hours of classroom follow-up in in each year: 2016, 2017, and 2018.

Service and Leadership for Student Achievement

Board of Education

Mark C. Anderson Alicia Muñoz Lyn Neylon Doug Perkins Gregg Robinson

- a. Participate in classroom support activities, including:
 - i. Meetings with program staff or Leadership Team to create, refine, and implement lessons, performance tasks, and instructional units in your classroom.
 - ii. A modified lesson study where program staff and teachers collaborate on a chosen lesson or sequence of activities to implement in the classroom.
3. Participate in project evaluation to document the effects of the program on teacher practice and student achievement. Your role in evaluation includes:
 - a. Administering student level pre- and post-assessments.
 - b. Share student assessment data.
 - c. Participating in teacher pre- and post-assessments.
 - d. Complete surveys with respect to teacher beliefs and practices.
4. Complete and return all project-related paperwork (forms, evaluations, etc.).
5. Participate in release time, if necessary, for collaboration and lesson study, paid for by the grant.
6. Maintain accessible e-mail for communication with program staff.

Space is limited to 100 teachers.

Commitment letters must be completed and returned by August 21, 2015. (Email and Fax information is listed on the commitment form.)

For more information, please contact:

San Diego County Office of Education

John Spiegel, Science Coordinator

john.spiegel@sdcoe.net

858-292-3854

Mindy Shacklett, Mathematics Coordinator

mshacklett@sdcoe.net

858-569-5411

Erin Wilcox
26785 Gabriel Ct
Sun City, CA 92585
951-445-0811
erin.wilcox@sanpasqualunion.net

August 27, 2015

Shannon Hargrave
San Pasqual Union School
15305 Rockwood Rd
Escondido, CA 92027
760-745-4931

Dear Mrs. Hargrave,

I am writing to formally notify you that I am resigning from my position as Middle School Math Teacher with San Pasqual Union School. My last date of employment is still to be determined, but will be timely and abide by the responsibilities under the terms of my employment contract.

I appreciate the opportunities I have been given at San Pasqual Union and your professional guidance and support. I wish you and everyone at San Pasqual Union success in the future.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "Erin Wilcox", written in dark ink.

Erin Wilcox

August 24, 2015

Ms. Shannon Hargrave
Superintendent/Principal
San Pasqual Union Elementary School
15305 Rockwood Road
Escondido, CA 92027

Dear Shannon,

This letter is to inform you that I am resigning from San Pasqual Union Elementary School due to personal matters. My last day at the school will be Friday September 11, 2015.

I have enjoyed the previous 15 years working or volunteering at the school and I am sure I will miss the friendships and relationships I have had the privilege of developing over that time. However, it is time to move closer to my children and grandchildren in Colorado.

Once I have a permanent forwarding address, I will provide that.

Thank you for the opportunity to serve the children of the San Pasqual Valley.

Sincerely

A handwritten signature in black ink, appearing to read "Jody Braxel", with a large, loopy flourish extending to the right.

Jody Braxel

August 10, 2015

Dear Governing Board of San Pasqual,

As of August 10, 2015, I will be resigning from the school district. I want to take this opportunity to thank the school district and its employees for the past 14 years. I have learned so much and wish the best to everyone.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leah Hillis", written in a cursive style.

Leah Hillis