

# San Pasqual Union School District

## The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700  
Phone 760-745-4931 Fax 760-745-2473 E-Mail [spusd@sanpasqualunion.net](mailto:spusd@sanpasqualunion.net)  
Website: [www.sanpasqualunion.com](http://www.sanpasqualunion.com)

### BOARD OF EDUCATION REGULAR MEETING

Tuesday, October 13, 2015

Board will meet for Closed Session at 5:00p.m.

Followed by Regular Meeting

#### CALL TO ORDER

Blaise Jackson, President \_\_\_\_\_

Scott Heidemann, Clerk \_\_\_\_\_

Angie Baker, Member \_\_\_\_\_

David Hersey, Member \_\_\_\_\_

Tim Spivey, Member \_\_\_\_\_

Shannon Hargrave, Supt /Secretary \_\_\_\_\_

Cece Bostrom, Recording Secretary \_\_\_\_\_

#### CLOSED SESSION (GC 54957.6, EC§44965)

- A. Conference with Legal Counsel re: Potential Litigation – one case (§ 54956.9(d)(2).
- B. Personnel – appointments, transfers, resignations and/or reassignments. (GC§54957, 54954,

#### OPEN SESSION

- C. Welcome to guest and pledge of allegiance.
- D. Report of action taken in closed session.

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Baker \_\_\_\_\_ Jackson \_\_\_\_\_ Heidemann \_\_\_\_\_ Hersey \_\_\_\_\_ Spivey \_\_\_\_\_

- E. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.
- F. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 9/8/15 regular meeting. Any changes for either the full agenda or the consent calendar must be made at this time.

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Baker \_\_\_\_\_ Jackson \_\_\_\_\_ Heidemann \_\_\_\_\_ Hersey \_\_\_\_\_ Spivey \_\_\_\_\_

- G. SAFARI HIGHLANDS RANCH: Topics of discussion are:
  - 1. Safari Highlands Ranch request for Will Serve letter for parcels located within San Pasqual Union District boundary.
  - 2. Safari Highlands Ranch request to begin discussions with the District regarding reorganization of the District's boundaries to include all parcels in the project.
  - 3. Safari Highlands Ranch request to work cooperatively with staff in order to determine additional infrastructure needs for SPUSD to accommodate.

H. PTA/FOUNDATION REPORT

- I. CBO REPORT
  - 1. Review unaudited Actuals
  - 2. Review Resolution #R15-16-03
  - 3. Update on Auditors visit
- J. SUPERINTENDENT REPORT

**ACTION/DISCUSSION**

- K. POLICY MANUAL CHANGES: Approval of recommended changes to the District Policy Manual as recommended by the California School Boards Association. This document is available by request in the District office during regular business hours.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Jackson* \_\_\_\_\_ *Heidemann* \_\_\_\_\_ *Hersey* \_\_\_\_\_ *Spivey* \_\_\_\_\_

**CONSENT AGENDA**

- L. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants.
- M. UNAUDITED ACTUAL FINANCIAL REPORT: The Board will consider accepting the final financial report for school year 2014-2015 as certified by the San Diego County Office of Education. The full report is available in the district office.
- N. RESOLUTION #R15-16-03: Resolution urging immediate action by the Governor and Legislative to protect local control funding formula funds from being diverted to pay for escalating electricity cost.
- O. PERSONNEL: Hire of new Math teacher, Jenny Lynch and part-time Special Education aides, Margarita Mosqueda and Sandra Osorio.

*Action* \_\_\_\_\_  
*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_  
*Baker* \_\_\_\_\_ *Jackson* \_\_\_\_\_ *Heidemann* \_\_\_\_\_ *Hersey* \_\_\_\_\_ *Spivey* \_\_\_\_\_

**BOARD COMMENTS AND DATES**

- P. Board Conference:  
 CSBA: Thursday, Dec. 3 – Saturday Dec. 5, 2015 at the San Diego Convention Center  
 Registered: Hersey, Spivey, Hargrave, Bostrom  
 SSDA: Wednesday, March 9 – Friday, March 11, 2015 in Sacramento  
 Registered: All Trustees including superintendent
- Q. Comments by Trustees

**ADJOURNMENT**

**Mark Your Calendar - Important Dates**

10/15	Harvest Day	
10/23	Harvest Night	
10/30	Professional Learning Day ~ Non Student Day	
11/10	<b>REGULAR BOARD MEETING</b>	<b>5:30pm</b>

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

# San Pasqual Union School District

## *The Little School in the Valley*

15305 Rockwood Road, Escondido, CA 92027-6700  
Phone 760-745-4931 Fax 760-745-2473 E-Mail [spusd@sanpasqualunion.net](mailto:spusd@sanpasqualunion.net)  
Website: [www.sanpasqualunion.net](http://www.sanpasqualunion.net)

### **BOARD OF EDUCATION MINUTES**

#### **Tuesday, September 8, 2015 at San Pasqual Union School**

#### **Call to Order**

- Regular meeting called to order at 5:32pm. Member Baker, Jackson and Heidemann present. Member Hersey and Spivey absent. Superintendent Hargrave and recording secretary, Cece Bostrom present.

#### **Regular Session**

- Public was welcomed and the Flag salute was recited.
- No public addressed the Board on the Annual hearing of the Williams Settlement.
- Public Comments:  
Teacher, Kim Read-Smith thanked the Board for the salary increase and doing what was right.  
Teacher, Ken Beeunas commented on the smooth start of school.
- Member Baker moved to approve the current agenda and minutes of 8/11/15. Member Heidemann seconded the motion. Motion passed 3/0.  
*Aye: Baker, Jackson, Heidemann No: 0 Absent: Spivey, Hersey*

#### **Reports:**

- Mrs. Hargrave reported on behalf of the PTA
- No one present to report for the Foundation
- Christine English, Reading Specialist and EL Spanish teacher, Julie Romero reported on the summer program and how data is helping with intervention.
- Director of Finance, Rhonda Brown gave the Board an update on the budget.
- Director of Maintenance and Facility, Ray Sifuentes introduced himself to the Board.

#### **Superintendent Report**

- Professional learning was well received by the teachers. Teacher led trainings from Michelle McGill in Writing, Tim Harmon in Social Studies and Stephanie Jones in Special Education and Julie Romero in ELD.
- Expectation expo was led by Mr. Burroughs the first week of school. Other events happening are the APEX fundraiser, Mom and Son Movie Night and Huck Finn day.
- Students being kept inside for play and provided water due to the heat.
- PLC rotations have started, students rotating through PE, Music and Science so teachers can meet together with Mrs. Hargrave.
- LCAP plan has been approved by SDCOE. District and Cece have been recognized by CALPADS for completing training and end of the year reporting on time.
- CAASP data is released but embargoed until 9/9/15. County anticipates most schools scoring 35% but looking at the preliminary data the school has done well.

**SAN PASQUAL UNION SCHOOL DISTRICT  
COLLECTION ADVICE  
FOR THE MONTH OF SEPTEMBER 2015**

**INCOME:**

Athletic Fund-Movie Night	\$740.70
Total	\$740.70

**REIMBURSEMENT:**

Lunch	\$7,310.60
Snacks	\$271.00
Preschool Lunches	\$17.00
Field Trip-6th Grade	\$310.00
Finger Printing Fees	\$32.00
ATT-Erate	\$175.63
PE Uniforms	\$70.00
Health Premiums-Bostrom, , Wilson	\$1,458.45
Personal Phone Usage	\$127.50
Preschool Tuition	\$11,030.00
Kids Club Tuition	\$14,613.00
Kids Club Registration	\$1,255.00
Total	\$36,670.18

<b>GRAND TOTAL</b>	<b><u>\$37,410.88</u></b>
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**SAN PASQUAL UNION SCHOOL DISTRICT  
MONTHLY LIST OF REVOLVING CASH FUND PAYMENT  
FOR SEPTEMBER 2015**

<u>CHECK #</u>	<u>DATE</u>	<u>PAYEE/ACCOUNT#</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
943	09/11/15	Becker Tile 0100 9010000 1110 1000 4300053 000	Tile Installation	240.00

**General Fund**  
0100 9010000 1110 1000 4300053 000 240.00

**TOTAL REVOLVING CASH PAYMENT \$240.00**

**CERTIFICATION OF APPROVAL OF REVOLVING CASH FUND PAYMENTS**

I hereby certify that the Governing Board in its meeting October 13, 2015 aproved the list of  
Revolving Cash Fund Payments for the month of September 2015.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shannon Hargrave, District Superintendent

PURCHASE ORDER REPORT  
SEPTEMBER 2015

PO Number	Date	Supplier	Description	Fund	Amount
0000000339	9/2/2015	CPM EDUCATIONAL PROGRAM	MATH BOOKS	0100	2,183.00
0000000340	9/2/2015	ACE COOLERS, INC	CAFETERIA REPAIR	1300	492.68
0000000341	9/4/2015	HAIDER PEDIATRIC PHYSICAL THERAPY	PHYSICAL THERAPIST (ANNUAL)	0100	3,720.00
0000000342	9/8/2015	NASCO MODESTO	RED BARN ART SUPPLIES	0100	633.85
0000000343	9/9/2015	DICK BLICK ART MATERIALS	RED BARN ART SUPPLIES	0100	132.60
0000000344	9/10/2015	LEARNING A-Z	CURRICULUM ORDER	0100	99.95
0000000345	9/16/2015	APPLE INC.	TECHNOLOGY EQUIPMENT	0100	9,164.16
0000000346	9/18/2015	EDUCATIONAL DATA SYSTEMS	CELDT PRE-ID SET-UP/LABELS	0100	253.05
0000000347	9/21/2015	ASSOCIATION OF CALIFORNIA	REGISTRATION FEES	0100	375.00
0000000348	9/25/2015	CA SCHOOL BOARD ASSOCIATION	CONFERENCE REG FEES	0100	1,764.00
0000000349	9/28/2015	MUSIC K-8	VAPA MATERIALS	0100	73.70
0000000350	9/28/2015	VIRCO	CLASSROOM CHAIRS	0100	167.94
0000000351	9/28/2015	APPLE INC.	COMPUTER SUPPLIES	0100	845.10
0000000352	9/28/2015	SAFETY VISION LLC	SPECIAL ED CAMERA	0100	840.39
0000000353	9/28/2015	SEHI COMPUTER PRODUCTS, INC.	PRINTER SUPPLIES	0100	84.65
0000000354	9/28/2015	EDUPOINT EDUCATIONAL SYSTEMS	REGISTRATION FEES	0100	750.00
0000000355	9/30/2015	PELLETS, INC.	SCIENCE SUPPLIES	0100	218.50

COMMERCIAL WARRANT REPORT  
SEPTEMBER 2015

Supplier ID	Supplier	Payment Date	Amount	Description
000000011	MARIA ANGUIANO	9/4/2015	44.33	REIMB HEALTH SUPPLIES
000000124	KEN MCSWAIN	9/4/2015	300.00	SPECIAL ED OTHER SERVICES
A00001	A&R FOODS DISTRIBUTORS	9/4/2015	468.76	CAFETERIA FOOD
A00475	AR VERTABRATE PEST CONTROL	9/4/2015	1,600.00	PEST CONTROL
E00190	ENGLISH, CHRISTINE	9/4/2015	125.12	REIMB REWARDS
P00025	P&R PAPER SUPPLY COMPANY	9/4/2015	215.22	CAFETERIA SUPPLIES
S01161	SUNRISE PRODUCE	9/4/2015	546.13	CAFETERIA PRODUCE
U00401	US FOODS	9/4/2015	2,391.15	CAFETERIA FOOD & SUPPLIES
000000126	HAIDER PEDIATRIC PHYSICAL THERAPY	9/8/2015	240.00	PT SERVICES
W00272	WELLS FARGO	9/11/2015	1,018.01	CREDIT CARD PAYMENT BOSTROM
000000007	CDW GOVERNMENT	9/14/2015	1,395.00	TECHNOLOGY EQUIPMENT
000000067	REPUBLIC SERVICES	9/14/2015	595.69	TRASH & RECYCLING SERVICE
000000122	EXPRESS PIPE & SUPPLY CO, INC	9/14/2015	853.79	CUSTODIAL SUPPLIES
000000123	DOOR SERVICE & REPAIR INC.	9/14/2015	56.00	MAINTENANCE REPAIR
000000127	AURELIO AGUILAR	9/14/2015	120.00	LANDSCAPE SERVICE
C00370	CHEVRON USA INC.	9/14/2015	299.02	SPECIAL ED & TRUCK FUEL
C00430	CITY FIRE EQUIPMENT CO.	9/14/2015	450.00	FIRE EQUIP. MAINTENANCE
D00100	DEMCO, INC	9/14/2015	70.30	LIBRARY SUPPLIES
D00120	DIAMOND ENVIRONMENTAL SERVICES	9/14/2015	118.96	PORTABLE TOILET SERVICE
G00200	GLASER & BAILEY AWARDS, INC	9/14/2015	17.28	BOARD MEMBER PLATE
G00245	GOLDEN STATE TIRE	9/14/2015	466.40	TIRE REPAIR SERVICE
H00500	HOLLANDIA DAIRY	9/14/2015	813.48	MILK, JUICE, DAIRY PRODUCTS
H00530	HOME DEPOT	9/14/2015	299.43	CUSTODIAL SUPPLIES
M00382	MITEL LEASING	9/14/2015	481.69	PHONE LEASE PAYMENT
O00101	OFFICE DEPOT, INC.	9/14/2015	1,900.75	SUPPLIES
R00398	RIVER FIRE & SECURITY	9/14/2015	280.00	FIRE ALARM SERVICE
S00672	SEHI COMPUTER PRODUCTS, INC.	9/14/2015	84.65	PRINTER SUPPLIES
S00798	SMART & FINAL	9/14/2015	526.83	KIDS CLUB, PRE-SCHOOL SNACKS
S01082	STATE OF CALIFORNIA	9/14/2015	32.00	FINGER PRINTING FEES
W00270	WELLS FARGO	9/14/2015	1,748.64	CREDIT CARD PAYMENT HARGRAVE
W00275	WELLS FARGO	9/14/2015	6,723.60	CREDIT CARD PAYMENT BROWN
000000007	CDW GOVERNMENT	9/15/2015	14,059.86	TECHNOLOGY EQUIPMENT
000000118	FRONTLINE TECHNOLOGIES GROUP, LLC	9/15/2015	1,650.00	AESOP SUBSCRIPTION
A00475	AR VERTABRATE PEST CONTROL	9/15/2015	625.00	PEST CONTROL
B00120	BCM MECHANICAL SERVICE	9/15/2015	1,015.73	MAINTENANCE REPAIR
I00950	IXL LEARNING	9/15/2015	3,327.00	IXL MATH SITE LICENSE
P00995	PZA GUY, INC.	9/15/2015	412.00	CAFETERIA FOOD - PIZZA
R00300	REVOLVING CASH FUND	9/15/2015	750.52	REIMB REVOLVING CASH
S00130	SAN DIEGO COUNTY SUPERINTENDENT	9/15/2015	1,832.54	PRINTING/ MATH BOOKLETS
S00950	SPEECH SERVICES, INC	9/15/2015	2,860.00	SPEECH SERVICES
S01170	SUPREME SCHOOL SUPPLY COMPANY	9/15/2015	82.28	ATTENDANCE SUPPLIES
V00150	VIRCO	9/15/2015	1,209.17	CLASSROOM CHAIRS
000000128	LEGOLAND CALIFORNIA	9/16/2015	520.00	FIELD TRIP
000000043	CPM EDUCATIONAL PROGRAM	9/28/2015	2,067.88	CURRICULUM
000000052	IMPERIAL SPRINKLER SUPPLY	9/28/2015	50.61	CUSTODIAL SUPPLIES
000000072	SAN DIEGO ARCHAEOLOGICAL CENTER	9/28/2015	355.00	6TH GRADE FIELD TRIP
000000086	S D COUNTY OFFICE OF EDUCATION	9/28/2015	1,972.54	RETIREE BENEFITS
000000092	SHAINA MILLER	9/28/2015	121.18	REIMB GARDEN SUPPLIES
000000095	ERRIN ARNOLD	9/28/2015	13.16	REIMB ART SUPPLIES
000000122	EXPRESS PIPE & SUPPLY CO, INC	9/28/2015	3.05	CUSTODIAL SUPPLIES
000000129	JUNIOR LIBRARY GUILD	9/28/2015	1,965.00	LIBRARY BOOKS

COMMERCIAL WARRANT REPORT  
 SEPTEMBER 2015

0000000130	RICHARD TRUONG	9/28/2015	5.00 REIMB LOST LIBRARY BOOK
A00600	AT&T	9/28/2015	519.51 TELEPHONE/LONG DISTANCE SERVIC
B00390	BSN SPORTS	9/28/2015	449.93 CUSTODIAL SUPPLIES
C00260	CANON SOLUTIONS AMERICA, INC.	9/28/2015	2,082.35 COPIER LEASE PAYMENTS
C00438	CITY OF ESCONDIDO	9/28/2015	905.81 WATER PAYMENT
F00098	FLAG MART	9/28/2015	108.28 CLASSROOM FLAGS
G00383	GREGG PROVENCAL SERVICE	9/28/2015	230.48 CAFETERIA REPAIR
H00180	TIM HARMON	9/28/2015	26.93 REIMB SUPPLIES
H00215	HAWTHORNE MACHINERY CO	9/28/2015	622.13 CUSTODIAL RENTAL
L00199	LEARNING A-Z	9/28/2015	84.95 READING A-Z RENEWAL
P00491	PITNEY BOWES/PURCHASE POWER	9/28/2015	200.00 POSTAGE
P00995	PZA GUY, INC.	9/28/2015	360.00 ATHLETIC FUNDRAISER
S00140	SAN DIEGO GAS & ELECTRIC	9/28/2015	20,874.47 GAS & ELECTRIC SERVICE
S00500	SCHOLASTIC BOOK CLUBS INC	9/28/2015	28.00 BOOKS
Z00100	ZANER-BLOSER	9/28/2015	2,705.19 CURRICULUM
0000000007	CDW GOVERNMENT	9/29/2015	3,427.36 TECHNOLOGY EQUIPMENT
0000000094	READY LINE FLEET SERVICE INC	9/29/2015	381.00 BUS INSPECTION
0000000102	SOLIANT HEALTH, INC.	9/29/2015	1,663.75 SCHOOL OCCUPATIONAL THERAPIST
0000000125	ACE COOLERS, INC	9/29/2015	492.68 CAFETERIA REPAIR
C00270	CARPENTERS PLUMBING, INC.	9/29/2015	400.00 CUSTODIAL REPAIR
D00122	DICK BLICK ART MATERIALS	9/29/2015	139.16 RED BARN ART SUPPLIES
K00100	KEN MOORE TRUCK REPAIR, INC.	9/29/2015	1,103.94 BUS MAINTENANCE & REPAIR
O00101	OFFICE DEPOT, INC.	9/29/2015	933.42 SUPPLIES
P00490	PITNEY BOWES CREDIT CORP.	9/29/2015	356.40 POSTAGE EQUIPMENT RENTAL
R00100	RADY CHILDREN'S HOSPITAL-	9/29/2015	274.00 SCHOOL NURSE CONSULTING/SUPERV
S00130	SAN DIEGO COUNTY SUPERINTENDENT	9/29/2015	756.26 PRINTING CURRICULUM/REG. FEES
S01169	SUPREME OIL COMPANY	9/29/2015	590.64 BUS FUEL
V00218	VISTA HILL-COMMUNITY SERVICE	9/29/2015	1,194.00 COUNSELING SERVICE
0000000022	HOME LANDSCAPING SERVICES	9/30/2015	2,475.00 LANDSCAPE SERVICES





Prepared For	SAN PASQUAL UNION SCHOOL SHANNON L HARGRAVE
Account Number	
Statement Closing Date	08/25/15
Days in Billing Cycle	33
Next Statement Date	09/23/15

For 24-Hour Customer Service Call:  
800-225-5935

Inquiries or Questions:  
WF Business Direct PO Box 348750  
Sacramento, CA 95834

Payments:  
Payment Remittance Center PO Box 54349  
Los Angeles, CA 90054-0349

Credit Line	\$15,750
Available Credit	\$14,001

### Payment Information

New Balance	\$1,748.64
Current Payment Due	\$34.00
Current Payment Due Date	09/15/15

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

### Account Summary

Previous Balance		\$1,308.75
Credits	-	\$110.00
Payments	-	\$1,308.75
Purchases & Other Charges	+	\$1,858.64
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$1,748.64

### Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	9.750%	.02671%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

### Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
07/27	07/27	24493986G0D17GDA2	BAUDVILLE INC. 800-728-0888 MI		648.89
07/30	07/30	24692166K0035L0F3	Amazon.com AMZN.COM/BILL WA		36.28 ✓
08/05	08/05	24224436V2Y36V5GF	LUNA GRILL CARLSBAD CA		55.62 ✓
08/08	08/08	24431066XBMDEQJED	ARMSTRONG 765 CARLSBAD CARLSBAD CA		499.21
08/11	08/11	7485620700A93AH5J	Branch Payment - Check	1,308.75	

See reverse side for important information.



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### Transaction Details

<i>Trans</i>	<i>Post</i>	<i>Reference Number</i>	<i>Description</i>	<i>Credits</i>	<i>Charges</i>
08/19	08/19	24692167800F4H388	APPLE STORE #R285 ESCONDIDO CA		608.64 ✓
08/24	08/24	74692167Q008PKKKB	OFFICEFURNITURE.COM 800-933-0053 WI	110.00	

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### Wells Fargo News

Here's why the chip card is right for your business. With a chip-enabled Wells Fargo business credit card you get:

**Enhanced Security** - the encrypted microchip significantly reduces the risk of counterfeit card fraud.

**Increased Acceptance** - you can use the card everywhere you use your current card, including chip-enabled payment terminals around the world.

**Continued ease of use** - the card can still be used at merchants with magnetic stripe terminals as well.

To request a chip card for your business today, please call us at 1-800-225-5935, 24 hours a day, 7 days a week.

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Prepared For	SAN PASQUAL UNION SCHOOL CECILIA Q BOSTROM		
Account Number			
Statement Closing Date	08/25/15		
Days in Billing Cycle	33		
Next Statement Date	09/23/15		
Credit Line	\$1,000		
Available Credit	\$0		

For 24-Hour Customer Service Call:  
800-225-5935

Inquiries or Questions:  
WF Business Direct PO Box 348750  
Sacramento, CA 95834

Payments:  
Payment Remittance Center PO Box 54349  
Los Angeles, CA 90054-0349

### Payment Information

New Balance	\$1,018.01
Current Payment Due	\$25.00
Current Payment Due Date	09/15/15

**Your Overlimit Amount \$18.01 is due immediately.**

**Your Current Payment of \$25.00 is due 09/15/15.**

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

### Account Summary

Previous Balance		\$35.00
Credits	-	\$0.00
Payments	-	\$35.00
Purchases & Other Charges	+	\$1,018.01
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$1,018.01

### Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.240%	.02805%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

See reverse side for important information.

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**Important Information**

The overlimit amount is due and payable immediately. Please send a payment to: PAYMENT REMITTANCE CENTER PO BOX 54349 LOS ANGELES CA 90054-0349. Exceeding your credit limit is considered a default . If you default you may have to pay overlimit fees and collections costs, your interest rate may increase, and we may close your account.

**Transaction Details**

<i>Trans</i>	<i>Post</i>	<i>Reference Number</i>	<i>Description</i>	<i>Credits</i>	<i>Charges</i>
08/11	08/11	7485620700A93AH6Q	Branch Payment - Check	35.00	
08/12	08/12	243912171N4PK9ERX	DICK'S SPORTING GOODS ESCONDIDO CA		215.91
08/12	08/12	2444500712XHT7T1V	PARTY CITY ESCONDIDO CA		92.80
08/13	08/13	242465172LSFAAEBJ	COST PLUS WLD #145 ESCONDIDO CA		388.78
08/16	08/16	24445007500DG4Z1M	CVS/PHARMACY #09693 ESCONDIDO CA		26.95
08/17	08/17	244273375LYJF5Q6M	ALBERTSONS #6713 ESCONDIDO CA		56.06
08/20	08/20	244310679S0S71GSN	DISNEY RESORT-GRAND ANAHEIM CA		237.51 ✓

**Wells Fargo News**

Here's why the chip card is right for your business. With a chip-enabled Wells Fargo business credit card you get:

- Enhanced Security** - the encrypted microchip significantly reduces the risk of counterfeit card fraud.
- Increased Acceptance** - you can use the card everywhere you use your current card, including chip-enabled payment terminals around the world.
- Continued ease of use** - the card can still be used at merchants with magnetic stripe terminals as well.

To request a chip card for your business today, please call us at 1-800-225-5935, 24 hours a day, 7 days a week.

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Prepared For	SAN PASQUAL UNION SCHOOL RHONDA M BROWN
Account Number	
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Payments:  
Payment Remittance Center PO Box 54349  
Los Angeles, CA 90054-0349

Credit Line	\$15,750
Available Credit	\$8,444

### Payment Information

New Balance	\$6,723.60
Current Payment Due	\$134.00
Current Payment Due Date	09/15/15

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

### Account Summary

Previous Balance		\$1,562.38
Credits	-	\$1,182.20
Payments	-	\$1,562.38
Purchases & Other Charges	+	\$7,905.80
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$6,723.60

### Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	10.240%	.02805%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

### Transaction Details

Trans	Post	Reference Number	Description	Credits	Charges
07/28	07/28	24692166H00A9FKZ3	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		13.98
07/28	07/28	24906416H0GGB3VVR	B&H PHOTO, 800-606-6969 800-2215743 NY		1,199.00
07/30	07/30	74431056L61MHRRND	LINDAMOOD-BELL PROFESS 8055413836 CA	1,142.20	
07/30	07/30	74431056L61MHVODX	LINDAMOOD-BELL PROFESS 8055413836 CA	40.00	
08/02	08/02	24692166N00HM7WGF	Amazon.com AMZN.COM/BILL WA		55.83

See reverse side for important information.



**Transaction Details**

<i>Trans</i>	<i>Post</i>	<i>Reference Number</i>	<i>Description</i>	<i>Credits</i>	<i>Charges</i>
08/04	08/04	24427336T3FRQ1GNF	AUTO PARK CAR WASH ESCONDIDO CA		139.00
08/04	08/04	24692166R00KYP50P	Amazon.com AMZN.COM/BILL WA		55.83
08/05	08/05	24692166T003AZQRK	Amazon.com AMZN.COM/BILL WA		18.61
08/06	08/06	24431056V5SEQVEGP	MONOPRICE INC 909-989-6887 CA		65.74
08/06	08/06	24755426V3HTM7SE0	TRC IRRIGATION REMOTES 425-8856362 WA		270.00
08/10	08/10	24071056ZWPQT7EYB	SAN JOAQUIN COUNTY OFF 209-4684800 CA		450.00
08/11	08/11	247333470LBV7RJYD	FRANK BEE ENTERPRISES 800-372-6523 NY		189.50
08/11	08/11	24692166Z003AT9G0	SSI*SPORTMSPRKABILITAT 800-283-5700 WI		1,697.88
08/11	08/11	7485620700A93AH6K	Branch Payment - Check	1,562.38	
08/12	08/12	24692167000J1RSGF	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA		499.00
08/13	08/13	24692167100TH03FA	Amazon.com AMZN.COM/BILL WA		62.63
08/14	08/14	2443105735ZV8X30B	MAACO ESCONDIDO CA		1,814.01
08/14	08/14	2444500732XM44SMT	RED ROBIN NO 33 ESCONDIDO CA		111.00
08/14	08/14	24692167200F9VXM6	SD ZOO MKTGSALES EVE SAN DIEGO CA		896.00
08/17	08/17	244921575S1Q1MHBH	INTL READING ASSOC 3027311600 DE		39.00
08/18	08/18	24431057619X3DBJM	EINSTEIN BROS-ONLINE CAT 180-022-4356 CO		99.97
08/19	08/19	24431057719X3BTVW	EINSTEIN BROS-ONLINE CAT 180-022-4356 CO		228.82

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**Wells Fargo News**

Here's why the chip card is right for your business. With a chip-enabled Wells Fargo business credit card you get:

- Enhanced Security** - the encrypted microchip significantly reduces the risk of counterfeit card fraud.
- Increased Acceptance** - you can use the card everywhere you use your current card, including chip-enabled payment terminals around the world.
- Continued ease of use** - the card can still be used at merchants with magnetic stripe terminals as well.

To request a chip card for your business today, please call us at 1-800-225-5935, 24 hours a day, 7 days a week.

[DATE]

Honorable [NAME]

[ADDRESS]

[ROOM]

Sacramento, CA [ZIP CODE]

Dear [TITLE] [LAST NAME],

During the 2014-15 fiscal year, school districts in San Diego County experienced an unprecedented and unanticipated surge in electricity costs averaging 39%, with 33% of that increase attributable to utility rate increases alone. It is estimated that this increase cost San Diego County School Districts over \$25 million in one year. This resulted in an estimated 15% to 20% of the 2014-15 increase in Local Control Funding Formula (LCFF) Base Grant funds being diverted away from their intended purpose and into the accounts of San Diego Gas & Electric, the region's public utility company.

In the San Pasqual Union School District, our electricity use increased by 4.95% while our annual bill for electricity went up by over \$31,598. Since we cannot generate additional revenue to offset an increase in operational costs, this unanticipated cost escalation has forced us to examine other areas of the budget for reduction or cost containment. Unfortunately, this may mean that programs and services defined in our Local Control Accountability Plan (LCAP) to increase or improve services for students may need to be scaled back or eliminated.

In response to this unfortunate situation, our district has joined a coalition of thirty-seven (37) other San Diego County School Districts and the County Office of Education to intervene in the Phase II General Rate Case filed by SDG&E on April 13, 2015 with the California Public Utilities Commission ("CPUC"). The coalition is dedicated to seeking protection from further drastic escalation of electricity costs in order to preserve LCFF funds for their intended purpose. Specifically, we believe multiple remedies are necessary. These include:

- Establish a PROTECTIVE CAP for school districts and county offices of education which limits annual rate increases
- Allow schools to receive INTERVENER COMPENSATION so a funding source is available to participate on an equitable level in the CPUC rate proceedings
- Create a SCHOOLS ONLY RATE CLASS to remove them from the Commercial class
- Provide a GUARANTEED BILL OR OTHER RATE SUSIDY for schools
- GUARANTEE GRANDFATHERING OF RATES for schools when making energy investments such as solar

Our district recently passed the attached resolution urging immediate action by the Governor and Legislature to protect LCFF funds from being diverted to pay for escalating electricity costs. I request that you join us in supporting this effort and would be happy to discuss this matter further with you or your staff.

Thank you for your support of education and the students of our school district.

Sincerely,

Shannon Hargrave

**SAN PASQUAL UNION SCHOOL DISTRICT  
GOVERNING BOARD RESOLUTION**

**Resolution #R15-16-03**

**RESOLUTION URGING IMMEDIATE ACTION BY THE GOVERNOR AND  
LEGISLATURE TO PROTECT LOCAL CONTROL FUNDING FORMULA FUNDS  
FROM BEING DIVERTED TO PAY FOR ESCALATING ELECTRICITY COSTS**

**WHEREAS**, school districts in San Diego County (“SD Schools”) experienced an unprecedented and unanticipated escalation in electricity costs during the 2014-15 fiscal year estimated at thirty-nine (39)%, as compared with the prior year, with approximately thirty-three (33)% of that escalation attributable to utility rate increases alone; and,

**WHEREAS**, estimates indicate this escalation amounted to an increase in operational expenditures for SD Schools of over \$25 million in one year, thereby diverting an estimated 15% to 20% of the increase in Local Control Funding Formula (“LCFF”) Base Grant funding in 2014-15 to San Diego Gas & Electric (“SDG&E”), the region’s public utility company; and,

**WHEREAS**, this trend is unsustainable and is impeding the ability of SD Schools to meet the expectations and intent of the Governor, Legislature, and stakeholders for increasing or improving services for students, as outlined in LCFF legislation and regulations; and

**WHEREAS**, SD Schools operate as non-profit governmental entities but are currently included in the Commercial and Industrial class of ratepayers within SDG&E’s territory, the same rate class occupied by for-profit businesses and entities; and

**WHEREAS**, unlike for-profit businesses and entities, school districts generally cannot raise prices or fees in order to generate additional revenue to offset the impact of increased operational costs; and

**WHEREAS**, school districts, therefore, have no other option to counteract the negative impact to their budgets from electricity cost escalations but to reduce expenditures in other areas by eliminating or scaling-back programs and services for students, most notably those contained in their Local Control Accountability Plans (“LCAP”); and,

**WHEREAS**, school districts have electricity usage patterns dissimilar to other entities in the Commercial and Industrial rate classes since many cease or significantly reduce operations during the months of July and August when school is not in session; and,

**WHEREAS**, school districts are not eligible for intervener compensation and generally do not have the \$150,000 to \$300,000 in financial resources necessary to protect and promote their interests by intervening in proceedings and General Rate Cases filed with the California Public Utilities Commission (“CPUC”) and are, therefore, at the mercy of actions proposed by SDG&E to raise rates and alter rate structures that cause the exorbitant electricity cost increases currently being experienced by SD Schools; and,



**WHEREAS**, in order to make intervention in proceedings and General Rate Cases filed by SDG&E with the CPUC more affordable and to coordinate efforts for reducing, or minimizing increases to, future electricity costs; SD Schools recently formed a coalition currently consisting of thirty-eight (38) districts and the County Office of Education named the San Diego Schools Coalition for Electricity Cost Reduction; and,

**WHEREAS**, the San Pasqual Union School District is a member of the San Diego Schools Coalition for Electricity Cost Reduction and is supportive of efforts to reduce, or minimize increases to, electricity costs for school districts in California in order to ensure LCFF funds are used for their intended purpose; and,

**WHEREAS**, without Legislative intervention, electricity rates for SD Schools will continue to escalate and divert more LCFF dollars away from their intended purpose as evidenced by SDG&E's most recent Phase II application for its General Rate Case (#A.15-04-012 filed on April 13, 2015) which includes proposals for additional electricity rate increases above 2015 levels for medium and large commercial customers of 9.65% for 2016, 8.65% for 2017, and 7.66% 2018;

**NOW, THEREFORE**, be it resolved that the Governing Board of the San Pasqual Union School District urges the Governor and the Legislature to take one or more of the following actions in order to protect LCFF funds from being diverted away from increasing or improving services for students and into the accounts of public utility companies:

- Enact legislation to create a separate rate class for K-12 Public School Districts
- Establish a maximum amount of increase in electricity rates that can be imposed in any given year on K-12 Public School Districts to ensure more stability and predictability in their operational costs
- Enact legislation allowing K-12 Public School Districts to receive intervener compensation when intervening in proceedings and General Rate Cases filed with the CPUC
- Provide a guaranteed bill credit or other rate subsidy for schools
- Guarantee grandfathering of rates for schools when making energy investments such as solar

**PASSED AND ADOPTED** this 13th day of October 2015, the Board of Trustees of the San Pasqual Union School District of San Diego County, California, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

I hereby certify that the foregoing is a full, true and correct copy of the resolution duly adopted by said Board of Trustees at a regularly called and conducted meeting held on said date, which resolution is on file and of record in the office of said Board.

\_\_\_\_\_  
**President of the Board**

\_\_\_\_\_  
**Clerk to the Board**



# SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 Linda Vista Road, San Diego, CA 92111 • 858-292-3500 • www.sdcoe.net  
Randolph E. Ward, Ed.D., Superintendent of Schools

September 16, 2015

Mrs. Shannon Hargrave  
Superintendent  
San Pasqual Union School District  
15305 Rockwood Road  
Escondido, CA 92027-6700

Subject: 2015-16 Adopted Budget Approval

Dear Mrs. Hargrave:

Our office has completed its review of the district's 2015-16 Adopted Budget in compliance with the provisions of Education Code Section 42127. The County Superintendent of Schools is required to review the budget and determine if it complies with the standards and criteria for fiscal stability and if the budget allows the district to meet its financial obligations during the current fiscal year and satisfy its multiyear financial commitments.

The district's Adopted Budget has been analyzed in the context of guidance provided by the San Diego County Superintendent of Schools, the Governor's 2015-16 May Revise and the 2015-16 State Adopted Budget.

Based on this analysis, we have concluded that the district has met the necessary requirements. The district's budget has therefore been approved by the San Diego County Superintendent of Schools.

The district's budget will be reevaluated at the time of the First Interim Report to determine if the budget should be certified as positive, qualified, or negative. The County Superintendent also has the authority to determine that a school district is not a going concern at any time during the fiscal year if the district may not meet its financial obligations [Education Code Section 42127.6(a)(1)]. Our office can take this action at any time if substantial progress is not made towards budget reductions.

During our review, we noted the following items for your review, analysis, and action:

## **Fiscal Status in 2015-16**

### **Reserve for Economic Uncertainties**

The state requires the district to maintain a Reserve for Economic Uncertainties equal to 4% of total General Fund expenditures. The district projects that it will meet this requirement in 2015-16.

### **No Deficit Spending**

We note that the district projects that it will be able to meet 2015-16 operating expenses with current year revenue.

### **Cash Flow**

The cash flow submitted with the 2015-16 Adopted Budget projects a positive cash balance in every month. We recommend that the district continue to closely monitor its cash situation.

### **Salary and Expenditure Increases**

We note that the district has settled with its collective bargaining units for 2015-16. Before considering any additional salary, benefit, or other expenditure increases for 2015-16, the district should ensure that the costs will be supported by ongoing revenue to avoid creating or exacerbating structural deficits. The district should also take into account projected deficit spending and unrestricted reserve levels. We also recommend that the district protect its future financial integrity by assuring a minimum of reserves (including adequate reserves for contingencies) for at least the following two years of operation.

### **Fiscal Status in Future Years**

#### **Multi-Year Projection**

The district's multi-year projection incorporates the following key assumptions:

- LCFF gap funding estimated at 37.40% for 2016-17 and 36.74% for 2017-18;
- LCFF ADA of 533.76 for 2016-17 and 2017-18;
- Unduplicated pupil count percentage of enrollment at 21.34% for 2016-17 and 2017-18;
- COLA estimated at 1.60% for 2016-17 and 2.48% for 2017-18;
- Employer contribution to STRS of 12.58% in 2016-17, and 14.43% in 2017-18;

The district's multi-year projection shows deficit spending in the Unrestricted General Fund of \$37,737 in 2016-17 and \$102,974 in 2017-18. The district has adequate reserves to fund the deficits and estimates that it will be able to meet the 4% reserve requirement over the projection period. However, the district should monitor deficit spending for any future impact on the district's financial solvency.

### **Other Issues**

#### **Collective Bargaining and Other Disclosure Requirements**

Our office requests that all districts submit a collective bargaining disclosure form to our office 10 working days prior to board action on any settlement agreement that has a fiscal impact. To be in compliance with Government Code section 3547.5, both the Superintendent and Chief Business Officer must sign the collective bargaining disclosure form. The form is available in Excel format at: <http://www.sdcoe.net/business-services/financial-services/business-advisory-services/Pages/Business-Advisory-Services.aspx>. Districts must make any budget revisions within 45 days of approval of a collective bargaining agreement.

Districts are also required to disclose non-voter approved debt and self-insured workers' compensation claims. This includes Bond Anticipation Notes, Certificates of Participation, Lease Revenue Bonds, etc. Copies of the required disclosure forms can be found on-line at:

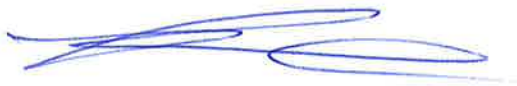
<http://www.sdcoe.net/business-services/financial-services/business-advisory-services/Pages/Business-Advisory-Services.aspx>.

**Conclusion**

The district's adopted budget was developed prior to adoption of the 2015-16 Adopted State Budget. Actual state budget data should be reviewed and incorporated into the district operating budget and multi-year projection during the First Interim Report process.

Should you have any questions concerning this review, please feel free to call me at (858) 292-3537 or Tim Scheidt, Consultant, Business Advisory Services at (858) 292-3601.

Sincerely,



Brent Watson  
Executive Director  
District Financial Services

BW: TS: sr

cc: Blaise Jackson, Board President, San Pasqual Union School District  
Rhonda Brown, Director of Finance, San Pasqual Union School District