

# San Pasqual Union School District

*The Little School in the Valley*

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## **BOARD OF EDUCATION MINUTES**

**Tuesday, May 8, 2018 at San Pasqual Union School**

### **Closed Session (4:00)**

- Board reported that they conducted deliberation regarding the previous interviews for Superintendent / Principal position.

### **Regular Session**

- Regular meeting called to order at 5:30 p.m. All members present with the exception of Member Heidemann. Superintendent Hargrave and recording secretary, Pamela Hansen were also present
- Public welcomed and flag salute recited
- Report from Closed Session: No formal action taken
- Member Heresy made a motion to approve the agenda with the venue change and minutes from the 4/10/18 meeting. Member Baker seconded the motion. Motion passed 4/0
- Corey Burbach, Cooperative Strategies, presented on the facilities impact of Safari Highlands Ranch new residential development. (Available on the SPU website)
- Public Hearing: Scott Graves pulled a card to address the board but addressed his questions during the Cooperative Strategies Presentation.
- Mark Burroughs, Geoff Horn, and Tracy LaVine presented the SPU technology plan (Available on the SPU website)
- Superintendent Report: Update on the following:
  - Arbor Day
  - Earth Day (SAGE Garden) 22 rotations (recycling, planting, etc)
  - Cinco de Mayo
  - ELD Training
  - Grade level PD with the Safari Park
  - State testing, two BBQ lunches
  - Middle School Track Meet (won 1st place overall)
  - Variety Show
  - Choir Disneyland Competition (1st place and spirit award overall)
  - Night at the Museum Gala - Raised \$30K+
  - Volunteer Breakfast Celebration
  - School Safety Summit
  - National Teacher Week
  - Boys volleyball and girls football teams off to a good start
  - Looking at staffing needs for next school year
  - Posted position for AP - closes 5/18
  - Teacher resignation (Keith Haman) and one retirement (Linda Tyler) posting internally this week

Anticipate being full in grades 2nd through 6th. Still watching our Kindergarten numbers; currently about 60 students (or 3 classes). Our 7th and 8th grade class sizes are tenuous as we expect the trend of increased foster youth from San Pasqual Academy to continue. Currently have 17 students.

- Financial Director Rhonda Brown presented the five year deferred maintenance plan. Discussed the 10 project categories, defined by the State Allocation Board, and how they pertain to San Pasqual Union and the areas of need.
- Oral Summary of Compensation Provisions and Approval of Employment Agreement for Superintendent/Principal:

The Brown Act was amended, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for local agency executives. The Superintendent is a local agency executive and a proposed contract is before us this evening.

The proposed contract will be for a term of two years, to run from July 1, 2018 through June 30, 2020. The Superintendent will receive an annual salary of \$135,000. The Superintendent will additionally receive a \$300 monthly automobile allowance, \$80 monthly cell phone allowance, a life insurance policy of up to \$200,000, and health and welfare benefits which are provided to the District's certificated employees. Other fringe benefits include 12 sick days per year, 22 vacation days per year, payment for membership dues in the Association of California School Administrators and one other organization, and reimbursement for actual and necessary expenses while performing day-to-day duties for the District.

Member Hersey moved to approve the contract. Member Baker seconded the motion.  
Motion passed 4/0
- Approval for the Declaration of Need that reports estimated emergency permits to the CTC and SDCOE.

Member Hersey moved to approve. Member Spivey seconded the motion.  
Motion passed 4/0
- Approval of Resolution #17-18-07 – adopts the authorizing agents to receive mail and pick up warrants at SDCOE.

Member Spivey moved to approve. Member Hersey seconded the motion.  
Motion passed 4/0
- Approval of Resolution #17-18-08 adopts the designation that ascertains and certifies that each employee of the district has taken the oath of allegiance.

Member Baker moved to approve. Member Hersey seconded the motion.  
Motion passed 4/0
- Approval of Resolution #17-18-09 adopts the designation of authorized agents to sign the school orders (commercial warrants).

Member Hersey moved to approve. Member Baker seconded the motion.  
Motion passed 4/0
- Approval of Resolution #17-18-10 adopts the resolution authorizing the replacement of warrants.

Member Spivey moved to approve. Member Baker seconded the motion.  
Motion passed 4/0

- Approval of Resolution #17-18 –11 adopts resolution authorizing the SDCOE to release credentials held warrants to employees who have provided required credential paper work.  
Member Hersey moved to approve. Member Baker seconded the motion.  
Motion passed 4/0
- Approval of Resolution #17-18-12 adopts the resolution allowing the following authorization for fiscal year 2018-2019 to temporarily transfer funds between the following funds provided that all transfers are approved by the Superintendent or designee.  
Member Baker moved to approve. Member Spivey seconded the motion.  
Motion passed 4/0
- Approval of Resolution #17-18-13 adopts the resolution stating that the monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36  
Member Hersey moved to approve. Member Spivey seconded the motion.  
Motion passed 4/0
- Approval of Resolution #17-18-14 adopts resolution authorizing the transfer of district budgetary funds between expenditures classification after June 30<sup>th</sup>.  
Member Baker moved to approve. Member Hersey seconded the motion.  
Motion passed 4/0

#### **Consent Agenda**

Member Hersey moved to approve the consent agenda. Member Baker seconded the motion.  
Motion passed 4/0

#### **Comments by Trustees:**

Member Spivey: Mr. Spivey thought the Foundation event was the best so far and was very happy with how successful it was. He welcomes Mark Burroughs. He was also impressed with the technology presentation and is interested in trying to find private funding to help with our growing needs.

Member Baker: Mrs. Baker is happy we are addressing the Wifi in the Valley. She feels it is a tremendous problem for families that live there. She also welcomed and congratulated Mark Burroughs as the new Superintendent.

Member Hersey: Mr. Hersey thanks Mark Burroughs, Geoff Horn and Tracy LaVine for the technology update. He is also looking forward to seeing where the Cooperative Strategies project goes.

Member Jackson: Mr. Jackson agrees with all the board members. He welcomes Mark Burroughs and feels confident that Mark will be successful in his new role.

#### **Regular meeting adjourned at 6:48**

Next meeting 6/19/2018 Closed session 4:30pm