

# San Pasqual Union School District

*The Little School in the Valley*

15305 Rockwood Road, Escondido, CA 92027-6700  
Phone 760-745-4931 Fax 760-745-2473 E-Mail [spusd@sanpasqualunion.net](mailto:spusd@sanpasqualunion.net)  
Website: [www.sanpasqualunion.net](http://www.sanpasqualunion.net)

## BOARD OF EDUCATION REGULAR MEETING

Tuesday, December 11, 2018, at San Pasqual Union School  
5:45 p.m. Regular Session

### I. CALL TO ORDER

Angie Baker, Member \_\_\_\_\_  
Dara Czerwonka, Member \_\_\_\_\_  
John Merz, Member \_\_\_\_\_

Tim Spivey, Member \_\_\_\_\_  
Matthew Zdunich, Member \_\_\_\_\_  
Mark Burroughs, Supt /Secretary \_\_\_\_\_  
Pamela Hansen, Recording Secretary \_\_\_\_\_

### II. OPEN SESSION (5:45 Trussell Hall)

A. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

B. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

C. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 11/13/18 regular meeting. Any changes for either the full agenda or the consent calendar must be made at this time.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_ *Czerwonka* \_\_\_\_ *Merz* \_\_\_\_ *Spivey* \_\_\_\_ *Zdunich* \_\_\_\_

D. SUPERINTENDENT REPORT

E. CALIFORNIA VOTING RIGHTS ACT AND ELECTIONS BY TRUSTEE AREA –  
Cooperative Strategies / AALRR Presentation

**III. ACTION/DISCUSSION**

- F. RESOLUTION #R18-19-09:** Resolution initiating process of establishing Trustee Areas and Elections by - Trustee Areas

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_ *Czerwonka* \_\_\_\_ *Merz* \_\_\_\_ *Spivey* \_\_\_\_ *Zdunich* \_\_\_\_

- G. SARC:** First Reading of the School Accountability Report Card (SARC) as presented. This report reflects the 2017-18 school year.

- H. FIRST INTERIM REPORT:** Finance Director Rhonda Brown - Presentation of the 2018-2019 First Interim Report. The Board will consider approving the First Interim Report for 2018-2019.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_ *Czerwonka* \_\_\_\_ *Merz* \_\_\_\_ *Spivey* \_\_\_\_ *Zdunich* \_\_\_\_

- I. ANNUAL AND FIVE YEAR DEVELOPER FEE RESOLUTION:** Approval of Resolution #R18-19-10 of the Annual Developer Fee Report for fiscal year 2017-18 prepared in accordance with Government Code Sections 66006 and 66001 regarding collection and expenditure of developer fees imposed on residential, commercial, and industrial development.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_ *Czerwonka* \_\_\_\_ *Merz* \_\_\_\_ *Spivey* \_\_\_\_ *Zdunich* \_\_\_\_

- J. POLICY MANUAL CHANGES:** First Reading of recommended changes to the District Policy Manual as recommended by the California School Boards Association. These changes (including technical revisions) and corrections. This document is available by request in the District office during regular business hours.

**K. POLICY MANUAL CHANGES:** Second Read of recommended changes to the District Policy Manual as recommended by the California School Board Association. These changes (including technical revisions) and corrections. This document is available by request in the district office during regular business hours.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_ *Czerwonka* \_\_\_\_ *Merz* \_\_\_\_ *Spivey* \_\_\_\_ *Zdunich* \_\_\_\_

#### **IV. CONSENT AGENDA**

**L. FINANCIAL REPORTS:** Collection advice, revolving cash, purchase orders, donations, credit card expenditures, commercial warrants.

**M. APPROVAL** of Inderdistrict Attendance Agreement between San Pasqual Union and Sweetwater Union High School.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_ *Czerwonka* \_\_\_\_ *Merz* \_\_\_\_ *Spivey* \_\_\_\_ *Zdunich* \_\_\_\_

#### **V. BOARD COMMENTS**

**N. Comments by Trustees**

#### **ADJOURNMENT – LOOKING AHEAD**

12/13 CCAE Holiday Show - Grades 2-8

12/15 Pancakes with Santa

12/21 Holiday Show @ SPU - TK-1

12/24-1/4 Winter Break

SSDA's Board of Trustees Training on Saturday, January 12, 2018 at the San Diego County Office of Education.

CSBA Institute for New and First-Term Board Members January 25, 2018 – January 26, 2018 at the San Diego County Office of Education

**NEXT MEETING: TBD**

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

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## BOARD OF EDUCATION MINUTES

Tuesday, November 13, 2018 at San Pasqual Union School

### Closed Session (5:00)

### Regular Session

- Regular meeting called to order at 5:45 p.m. All members were present except Member Spivey. Superintendent Burroughs and recording secretary, Pamela Hansen were also present.
- Public was welcomed and the flag salute was recited.
- Report from Closed Session: No formal action taken.
- Public Hearing: No one requested to address the Board.
- Member Heidmann made a motion to approve the agenda and minutes from the 10/9/18 meeting. Member Baker seconded the motion. Motion passed 3/0 with Member Hersey abstaining to vote.
- Stephanie Jones, Special Education Coordinator, gave a presentation on the Special Education program and law updates. (Available on the SPU website)
- Mark Burroughs gave a presentation on the California School Dashboard. (Available on the SPU website)
- Superintendents / Assistant Principals Report :
  - Mr. Burroughs thanked Member Jackson, Member Heidemann for their years of service to the District.
  - Will be meeting with SPETA to start Collective Bargaining later this month
  - Next Month, Mrs. Brown will be presenting our 1st Interim Budget.
  - 10/25 - 1st Coffee with the Principal, Accountability with review of CA Dashboard
  - School Safety
    - Remaining vigilant regarding fires, spoke with SDG&E last night, strong firebreaks in place to protect the campus.
    - Met with Escondido Regional Safety Committee
    - Mrs. Lee presented 1st read of Comprehensive School Safety Plan to SSC earlier today. Will come to Board in December.
  - Awards & Recognition
    - Mrs. Zdunich – Won a contest / Max Out My Classroom
    - Inspirational Employee of the Month - Jolene Mallory
  - New Staff Hires
    - Brianna Curran

### Action / Discussion

- The Board was provided with the First Reading of recommended changes to the District Policy Manual. Will be brought to next meeting for final approval

- The Declaration of Need (DON) was submitted for approval. Member Heidemann requested that the date be changed from 2018-2018 to 2018-2019. Member Hersey made a motion to approve and Member Heidemann seconded the motion. Motion passed 4/0
- The Board voted on the approval of the MOU to administer the California Healthy Kids Survey. Member Hersey made a motion to approve and Member Baker seconded the motion. Motion passed 4/0.
- The Board voted on the approval of the Yearly Audit. Member Heidemann made a motion to approve and Member Hersey seconded the motion. Motion passed 4/0.

### **Consent Agenda**

Member Baker made a motion to approve the consent agenda. Member Heidemann seconded the motion. Motion passed 4/0

### **Comments by Trustees:**

Member Baker: Mrs. Baker feels that being a Board Member has been a highlight of her life due to people that she is fortunate to serve with. She wishes Blaise and Scott the best of wishes and happy trails in the future. She is very happy with the Special Education program and Stephanie Jones presentation. She also wishes a congratulations to Nicole Zdunich and Jolene Mallory.

Member Heidemann: Mr. Heidemann wants to thank the Special Education Department for all of their work and is happy that the District is keeping everything current. He encourages staff to keep up the good work and continue to be honest, transparent, and doing the right things daily. He feels honored that he was able to select the new Superintendent and serve with such incredible board members. He wishes Mr. Burroughs and everyone at SPU good things in the future.

Member Hersey: Mr. Hersey felt the Special Education presentation was excellent. He congratulates Mrs. Zdunich and Mrs. Mallory for the awards. He is happy to have had the pleasure working with Scott and Blaise and has had a great time getting to know everyone on the Board on a different level.

Member Jackson: Mr. Jackson feels that it has been a great privilege to serve on this Board. He understands how much time and energy teachers put into their jobs. He is proud he was able to have had his input in the Superintendent selection and wishes Mark: Frank's enthusiasm, Gary's congeniality, Shannon's go getter attitude, and encourages him not to lose his sense of humor. He wishes Member Hersey luck in the upcoming election and hopes he wins for continuity. He has had a great pleasure serving with Member Baker and her big heart and has been lucky to have has Member Heidemann as a wingman. He wishes everyone a happy Thanksgiving.

### **Regular meeting adjourned at 6:49**

Next meeting 12/11/2018 Organization Meeting 5:30 pm – Regular Meeting to follow

**BEFORE THE BOARD OF EDUCATION OF THE  
SAN PASQUAL UNION ELEMENTARY SCHOOL DISTRICT  
SAN DIEGO COUNTY, CALIFORNIA**

**RESOLUTION NO: R18-19-09**

**RESOLUTION INITIATING PROCESS OF  
ESTABLISHING TRUSTEE AREAS AND  
ELECTIONS BY-TRUSTEE AREAS**

WHEREAS, the San Pasqual Union School District (“District”) currently uses an at-large system of electing the members of its Board of Education; and

WHEREAS, the Board is aware that under state law an at-large method of election may be deemed to impair the ability of some voters to elect candidates of their choice or to influence the outcome of elections and, therefore, may be subject to challenge under the California Voting Rights Act of 2001, California Elections Code §§ 14025, *et seq.* (“CVRA”); and

WHEREAS, the District has decided to initiate the process of establishing trustee areas and changing the method of electing members of the Board, in order to ensure compliance with the CVRA or, at minimum, avoid the potential for costly litigation under the CVRA; and

WHEREAS, Board intends to initiate a very deliberate, careful, and public process for establishing trustee areas, and for changing the method of electing members of the Board, to take effect commencing with the November, 2020 election.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby finds the foregoing recitals to be true and correct; and

BE IT FURTHER RESOLVED that the Board directs the Superintendent or his designee to immediately initiate the legal and regulatory process to establish trustee areas within the District, as provided in Education Code section 5019, in sufficient time for trustee areas to be established for the November, 2020 election of members of the Board; and

BE IT FURTHER RESOLVED that the Board directs the Superintendent or his designee to collaborate with a demographer, to prepare draft by-trustee area map scenarios for review and input by the Board and members of the public at upcoming meetings; and

BE IT FURTHER RESOLVED that the Board directs the Superintendent or his designee to initiate the legal and regulatory process of changing the method of electing members of the Board, from the current at-large system whereby each member of the Board is elected by the registered voters of the entire District (Education Code section 5030(a)), to a method which provides that Board members residing in each trustee will be elected by the registered voters of that particular trustee area (Education Code 5030(b)), in sufficient time for the new method of electing members of the Board to be in place for the November, 2020 election; and

BE IT FURTHER RESOLVED that the Board directs the Superintendent or his designee to initiate processes for establishing trustee areas and changing the method of electing members

of the Board that are inclusive, thoughtful, and public, providing for and encouraging significant input on the issues the Board and County Committee on School District Organization will address from all interested citizens and interest groups; and

BE IT FURTHER AND FINALLY RESOLVED that the Superintendent or his designee is authorized to initiate the legal and regulatory process to seek a waiver from the State Board of Education, of the requirements of Education Code section 5020 and related statutes, so that action of the San Diego County Committee on School District Organization establishing trustee election areas and adopting one of the alternative methods of electing Board members specified in Education Code section 5030 does not constitute an order of election.

ADOPTED, SIGNED AND APPROVED this 11<sup>th</sup> day of December, 2018.

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President, Board of Education  
San Pasqual Union Elementary School District

**CERTIFICATION**

I, \_\_\_\_\_, Clerk of the Board of Education of the San Pasqual Union Elementary School District, do hereby certify that the foregoing Resolution was adopted by the Board of Education of said District at a meeting of said Board held on the 11<sup>th</sup> day of December, 2018, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Clerk, Board of Education  
San Pasqual Union Elementary School District



## 2018 SARC Input Form

### **THIS IS NOT THE FULL SARC TEMPLATE.**

Please review and complete each section of this template for completeness and accuracy. This template is provided as a tool to update your SARC and contains only a list of required reporting components that our team isn't able to retrieve from public sources (i.e., Dataquest). DTS will import publicly available data as it becomes available.

This template provides clear, concise guidance in each section to assist you through the update process. You can also click on the section title for any of the sections to review detailed guidance from CDE regarding the reporting requirements for the section being reviewed/updated. A full version of CDE's data elements document can be downloaded by [clicking here](#).

A list of answers to frequently asked questions can be reviewed by [clicking here](#). If, after reading the provided guidance and referring to the frequently asked questions documentation, you find you still need assistance, please feel free to contact the DTS Support Team by [clicking here](#).

### **School Contact Information (School Year 2018-19)**

Please review and complete the information below as needed. This section should include **current** School Contact Information for your school.

School Information	
<b>School Name</b>	San Pasqual Union Elementary School
<b>Street</b>	15305 Rockwood Road
<b>City, State, Zip</b>	Escondido, CA 92027
<b>Phone Number</b>	(760) 745-4931
<b>Principal</b>	Mark Burroughs
<b>E-mail Address</b>	spusd@sanpasqualunion.net
<b>School Website</b>	www.sanpasqualunion.net
<b>CDS Code</b>	37-68353-6040331

### **District Contact Information (School Year 2018-19)**

Please review and complete the information below as needed. This section should include **current** District Contact Information for your district.

<b>District Information</b>	
<b>District Name</b>	San Pasqual Union Elementary School District
<b>Street</b>	15305 Rockwood Road
<b>City, State, Zip</b>	Escondido, CA 92027
<b>Phone Number</b>	(760) 745-4931
<b>Superintendent</b>	Mark Burroughs
<b>Web Site</b>	www.sanpasqualunion.net
<b>E-mail Address</b>	mark.burroughs@sanpasqualunion.net

### **School Description and Mission Statement (School Year 2018-19)**

Please review and complete the information below as needed. This section should include information about your school, its programs and its goals. This section should be kept to 2-3 paragraphs.

San Pasqual Union School reflects all that is good in San Diego's past, present, and future. As our one-school district celebrates its 100-year anniversary, we are reminded to honor our rich past while embracing a future of limitless opportunity. Born from a 2-room schoolhouse in the heart of Escondido's San Pasqual Valley and growing into our current 27-acre campus, San Pasqual Union School provides a quaint and inviting backdrop for inspired teaching and learning. The modern facilities of San Pasqual Union include 29 classrooms with an art room, two science labs, an 18,000-book library, a kitchen, and the towering red "Barn" which serves as our gymnasium and theater. Our Board Room, affectionately known as Trussell Hall, is a replica of our original schoolhouse and appropriately bears the name of one of our founding educators. Additionally, the grounds of San Pasqual Union, including 18 acres of athletic fields, playgrounds, and gardens, are impeccably maintained to provide ample opportunities for outdoor learning and play.

San Pasqual Union maintains a rigorous academic program in which students consistently perform above state and county averages. Teachers work collaboratively to prepare engaging lessons and utilize student data to drive instruction. Core academic programs are enriched via elementary rotations (which include science, technology, physical education, and music) and middle school exploratory wheels (with each wheel offering courses in the arts, world languages, and technology). Student experiences are enhanced through strong partnerships with our families and the communities. Volunteer groups such as the Parent Teacher Organization (PTO), SP School Foundation, Red Barn Arts, SAGE garden, School Site Council (SSC), and our District English Language Advisory Committee (DELAC) volunteer time, raise much needed funds, and sponsor school events to enrich the learning experiences for all our children. Further, our partnership with the San Diego Zoo Safari Park provides unique opportunities for applied learning and hands-on research as students are directly connected with the conservancy efforts of experts in the field.

Both students and staff are encouraged to S.O.A.R., demonstrating that they are Safe, On-task, Accepting, and Respectful/Responsible in words and deeds. Consistent with having all Saints SOAR, we are building students of character through the six core pillars of trustworthiness, respect, responsibility, fairness, caring, and citizenship. These pillars promote our overarching mission to ensure all children receive an education that builds the character, confidence, knowledge, and skills to prepare them to be competent life-long learners who can achieve individual excellence.

To learn more about the San Pasqual Union School District, please visit:

[www.sanpasqualunion.net](http://www.sanpasqualunion.net)

<https://www.caschooldashboard.org/#/Details/37683530000000/3/EquityReport>

<https://www.greatschools.org/california/escondido/6276-San-Pasqual-Union-Elementary-School/>

### **Opportunities for Parental Involvement (School Year 2018-19)**

Please review and complete the information below as needed. This section should include information on how parents can become involved in school activities, including contact information pertaining to organized opportunities for parent involvement. This section should be kept to 1-2 paragraphs.

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San Pasqual Union School enjoys the active support of its parents and community members. Volunteers are a vital part of the school community and are encouraged to actively participate in all aspects of our academic, athletic, and enrichment programs. The Parent Teacher Organization (PTO), District English Learner Advisory Committee (DELAC), SP School Foundation, Red Barn Arts, Students Are Growing Everyday (SAGE) garden, Everyone a Reader (EAR), and the School Site Council (SSC) serve as essential community partners and raise the funds needed to sustain and grow many of our programs. In addition, these parent groups review and provide input to several of our school plans, including our Local Control Accountability Plan (LCAP) and Comprehensive School Safety Plan. As reflected in the 2017-2018 Healthy Kids Parent Survey, 96% of parents agree that the school encourages parents to be active partners. Additionally, 98% of parents agree that parents feel welcome at school events.

San Pasqual Union communicates weekly to the school community via the electronic "Saints SOAR" newsletter. The "Saints SOAR", in conjunction with our school website at [www.sanpasqualunion.net](http://www.sanpasqualunion.net), informs parents and community members of important announcements, school activities, and opportunities to become more involved in school events and initiatives. Periodic "all call" email and phone messages are sent to bring attention to upcoming items of interest. Additional information is provided to the community via our electronic school marquee.

### **School Safety Plan (School Year 2018-19)**

Please review and complete the information below as needed. This section should include information about your school's comprehensive safety plan, including the dates on which the safety plan was last reviewed, updated, and discussed with faculty; as well as a brief description of the key elements of the plan (please do not paste your entire safety plan in this field). This section should be kept to 1-2 paragraphs.

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San Pasqual Union School is a modern facility with a safe, clean environment that is conducive to learning. We enhance and update our comprehensive safety plan annually (latest adoption March 2018) to incorporate policies and procedures for emergencies. District safety plans and procedures are in place to ensure the safety of students, staff, and volunteers. The District Safety Committee is comprised of school staff and community members. The committee welcomes diverse viewpoints and community members have law enforcement, public safety, military, and other relevant experience. The committee meets at least twice annually, reviewing potential threats and making recommendations to improve plans, policies, and procedures.

The District uses the process of assessment, planning, physical protection, and response capacity designed to:

- 1) Protect students and staff from physical harm;
- 2) Minimize disruption and ensure the continuity of

education for all children; 3) Develop and maintain a culture of safety; and 4) Inform school community of safety plan and procedures. SPU assesses hazards, vulnerabilities, and capacities and resources; plans for risk reduction and disaster response; and creates preparedness plans for a variety of potential incidents. SPU holds drills to practice, reflect, and improve. In addition, SPU's physical safety plan includes measures such as volunteer clearance, visitor check-in, and identification badges. The school district's Comprehensive School Safety Plan is aligned with the recommendations from the San Diego County Office of Education, State Homeland Security, local emergency responders, and public safety officials. San Pasqual Union also uses the general response practices outlined in the National Incident Management System (NIMS).

San Pasqual Union School 27-acre facility is completely fenced and locked. There are 15 security cameras that monitor and record activities 24 hours per day, 7 days per week at campus perimeter gates, main entrances, and other areas of campus. Certificated and classified staff supervise students before school, during recess/nutrition, lunch and after school. The District has adopted and proactively implements the 'Character Counts' with the Six Pillars of Character program. The District also hosts an annual "Expectations Expo" during which students are explicitly taught and encouraged to practice safe, on task, accepting, and respectful behaviors. The District has response protocols for situations and/or students who are at-risk or in crisis. Staff is trained in Trauma Informed Practice for Schools (TIPS), Restorative Practices, and Positive Behavior Intervention Supports (PBIS). A social worker intern and school psychologist are available to provide counseling and academic support to students.

#### **School Facility Conditions and Planned Improvements (School Year 2018-19)**

Please review and complete the information below as needed. This section should include information from the most recent Facility Inspection Tool (FIT) data (or equivalent), including:

- Description of the safety, cleanliness, and adequacy of the school facility
- Description of any planned or recently completed facility improvements
- The year and month in which the data were collected
- Description of any needed maintenance to ensure good repair

FIT tools completed using CDE's MS Excel format (only) can be submitted to DTS for import by [clicking here](#). Requests for multiple schools should be sent in one email. Otherwise, Please review and complete the information below as needed.

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**Year and month of the most recent FIT report:** March 2018

This section should be kept to 1-2 paragraphs.

FIT: Overall rating: 100.00%, Exemplary (see attached inspection report)

The current San Pasqual Union School campus is nearly 20-years-old. As such, under the direction of the Governing Board, the Superintendent has made it a priority to fund deferred maintenance to offset the liability of anticipated and ongoing expenses. Corrective and preventative maintenance is prioritized to promote long-term savings. As part of the plan, the District allocates funds for routine restricted maintenance, plus additional funds for deferred maintenance. During the 2017-2018 school year, the District spent \$15, 987 on general repairs. Major projects funded through deferred maintenance included painting (\$30,333), bathroom renovations (\$28,655), and well repairs (\$1,527). The District maintains playground equipment, structures, blacktop, playgrounds, and grass fields as needed. Custodial staff maintains property

in compliance with fire and safety requirements.

**School Facility Good Repair Status (School Year 2018-19)**

Please review and complete the information below as needed. This section should include information from the most recent Facility Inspection Tool (FIT) data (or equivalent):

**This data should match the most recent inspection/FIT report for your school.**

System Inspected	Repair Status (the marks should match your most recent inspection)			Repair Needed and Action Taken or Planned
	Good	Fair	Poor	
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	X			
<b>Interior:</b> Interior Surfaces	X			
<b>Cleanliness:</b> Overall Cleanliness, Pest/Vermin Infestation	X			
<b>Electrical:</b> Electrical	X			
<b>Restrooms/Fountains:</b> Restrooms, Sinks/ Fountains	X			
<b>Safety:</b> Fire Safety, Hazardous Materials	X			
<b>Structural:</b> Structural Damage, Roofs	X			
<b>External:</b> Playground/School Grounds, Windows/Doors/Gates/Fences	X			

System Inspected	Repair Status (the marks should match your most recent inspection)			
	Exemplary	Good	Fair	Poor
<b>Overall Rating</b>	X			

### Teacher Credentials

Please review and complete the information below as needed. This section should include the number of teachers that fall into each category listed for the year indicated.

Teachers at this School	School			District
	2016-17	2017-18	2018-19	2018-19
<b>With Full Credential</b>	32	33	33	33
<b>Without Full Credential</b> Without a full credential (includes LEA and university internships, pre-internships, emergency or other permits, and waivers)	1	1	0	0
<b>Teaching Outside Subject Area of Competence</b> CDE does not collect data on the number of teachers teaching outside their subject area of competence (with full credential). Teaching outside subject area data should be available in the LEA's personnel office. In most instances, teaching outside subject area is a subset of total teacher misassignments (see data definition for Teacher Misassignments).	0	0	1	1

### Teacher Misassignments and Vacant Teacher Positions

Please review and complete the information below as needed. This section should include the number of teachers that fall into each category listed for the year indicated.

Indicator	2016-17	2017-18	2018-19
<b>Misassignments of Teachers of English Learners</b> 'Misassignments' refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.	0	0	0
<b>Total Teacher Misassignments</b> 'Misassignments' refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.	1	1	1
<b>Vacant Teacher Positions</b> 'Vacant Teacher Positions' refer to positions not filled by a single designated teacher assigned to teach the entire course at the beginning of the school year or semester.	0	0	0

**Academic Counselors and Other Support Staff (School Year 2017-18)**

The data that is currently displayed in this table was carried over from last year's SARC. Please update the FTE for each category as needed. This section should include the number of staff, full time equivalent (FTE), employed at your school that fall into the categories listed.

One Full-Time Equivalent (FTE) equals one staff member working full-time; one FTE could also represent two staff members who each work 50% of full-time.

Title	Number of FTE Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor	0	
Counselor (Social/Behavioral or Career Development)	0	♦
Library Media Teacher (Librarian)	0	♦
Library Media Services Staff (paraprofessional)	1	♦
Psychologist	1	♦
Social Worker	0	♦
Nurse	0	♦
Speech/Language/Hearing Specialist	part-time	♦
Resource Specialist (non-teaching)	0	♦
Other	0	♦

♦ means data is not required. The fields are intentionally not provided.

### Textbooks and Instructional Materials (School Year 2018-19)

This section describes 1) whether the textbooks and instructional materials used at the school are from the most recent adoption, 2) whether there are sufficient textbooks and instructional materials for each student 3) and information about the school's use of any supplemental curriculum or non-adopted textbooks or instructional materials.

List all textbooks and instructional materials used in the school in core subjects (reading/language arts, math, science, and history-social science), including:

- Year they were adopted
- Whether they were selected from the most recent list of standards-based materials adopted by the State Board of Education (SBE) or local governing board
- Percent of students who lack their own assigned textbooks and/or instructional materials\*
- For kindergarten through grade 8 (K-8), include any supplemental curriculum adopted by local governing board

If an insufficiency exists, the description must identify the percent of students who lack sufficient textbooks and instructional materials. Be sure to use the most recent available data collected by the LEA and note the year and month in which the data were collected.

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**This data should match the most recent adoption of textbooks for your LEA.**

**Year and month in which the data were collected:** November 2018

This section should be kept to 1-2 paragraphs.

#### ENGLISH LANGUAGE ARTS (Reading and Writing)

Grade K-5 teachers use Journeys by Houghton Mifflin for English/Language Arts. Grade 6-8 teachers use Collections by Houghton Mifflin for English/Language Arts series. Both of these programs were recently adopted. All teachers augment these series with identified grade level novels that include writing, vocabulary and oral language development. TK-8 teachers use Six Traits Writing and Spelling City. All TK-8 teachers receive ongoing professional development and support.

#### MATHEMATICS

Grade K-5 teachers use the Engage New York program. Grades 6-8 use College Preparatory Mathematics (CPM) curriculum. Instruction is focused on collaborative strategies, critical thinking, and building both conceptual knowledge and procedural fluency. Teachers differentiate instruction as needed to support all learners and supplement instruction as needed through the use of supplemental materials including online programs like Zearn and IXL. All TK-8 teachers receive ongoing professional development and support. Grades 6-8 participate in STEAM classes integrating project based learning across disciplines.

#### SCIENCE

Our science curriculum is aligned with Next Generation Science Standards (NGSS). Teachers integrate math, writing, and technology into the science curriculum. Teachers use STEM Scopes curriculum for 6-8, Mystery Science curriculum for K-5, and Gizmos and Brain Pop as supplementary curriculum. 2-5 students participate in weekly Science Lab rotations with a credentialed Science teacher. TK-8 students participate in STEAM activities, with our 6-8 students participating in a weekly STEAM class taught by math and science teachers.



## HISTORY/SOCIAL SCIENCE

Our history/social science curriculum is aligned with the California Content Standards and use supplemental Common Core materials. Grade K-5 teachers use resources, such as Scholastic and Social Studies Weekly to supplement instruction. Grades 6-8 use Glencoe, iCivics, Scholastic News, and other resources to support instruction. Our curriculum helps students understand the current conditions of their community, state, country, and world. Instruction emphasizes the central themes of liberty, responsible citizenship, and representative government. Children study how these ideas have evolved into institutions and practices that influence voters and leaders. San Pasqual Union prides itself in integrating the Arts into our social studies/history course offerings. Integrated art lessons are taught school-wide through teacher/parent teams (Red Barn Arts). These lessons are based on grade level standards and reflect the themes or standards being learned. In addition to the art lessons done in the classroom, students have many opportunities to learn about history through school produced musicals and plays led by our Visual and Performing Arts director.

## SPECIAL EDUCATION PROGRAM

We provide a continuum of special education services for students who have physical, communicative, or learning challenges and disabilities. San Pasqual implements Lindamood Bell, SEEING STARS (reading), Cloud Nine (Math), Touch Math, Touch Phonics, and Reading Mastery to meet individual student needs. In addition to using these research based programs to meet the unique needs of students with disabilities, the Special Education Team collaborates with the general education teachers to provide specific training and strategies to develop programs to allow each student to access the California State Standards in the least restrictive environment. In collaboration with parents and guardians, we determine the programs and services best suited for each student and outline them in an Individual Education Program (IEP). This process includes identifying the student's current level of performance and setting goals to address their needs. Annual assessments measure academic progress each student has made toward their individual goals.

Core Curriculum Area	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
<b>Reading/Language Arts</b>	K-5th Grade, Journeys by Houghton Mifflin (adopted 12/17). 6th-8th Grade, Collections by Houghton Mifflin (adopted 6/18)	Yes	0%
<b>Mathematics</b>	K-5th Grade, Engage New York (adopted 8/16). 6th-8th Grade, College Preparatory Mathematics (adopted 7/14)	Yes	0%
<b>Science</b>	Mystery Science (approved 8/17), Brain Pop & Brain Pop Jr (approved 8/16), STEM Scopes (approved 8/17), and Gizmos (approved 8/17).	Yes	0%
<b>History-Social Science</b>	K-5th Grade, Pearson Scott Forsman; 6th-7th Grade, Glencoe; 8th Grade, Civics	Yes	0%
<b>Foreign Language</b>			
<b>Health</b>			
<b>Visual and Performing Arts</b>	K-8th Grade, Scott Pearson Silver Burdett		

Core Curriculum Area	Textbooks and Instructional Materials/ Year of Adoption	From Most Recent Adoption?	Percent of Students Lacking Own Assigned Copy
Science Laboratory Equipment (grades 9-12 schools only)	♦	♦	

♦ means data is not required. The fields are intentionally not provided.

### Expenditures per Pupil and School Site Teacher Salaries (Fiscal Year 2016-17)

The fields that are highlighted yellow are populated for you with data provided by CDE.

Percent differences, highlighted light-blue, are calculated by this form.

The remaining data was copied over from last year's SARC and should be reviewed/updated, with data from FY 16-17.

The most recent data available from CDE is for fiscal year 2016-17. For comparison purposes, data for the same fiscal year is requested from the school.

As this template is thoroughly reviewed each year, please note that the year listed, fiscal year 16-17, is correct.

Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Supplemental/ Restricted Sources	Basic/ Unrestricted Sources	
School Site	\$9,959	\$3,787	\$6,172	\$69,552
District	♦	♦	\$6,172	\$69,552
Percent Difference: School Site and District	♦	♦	0.0	0.0
State	♦	♦	\$7,128	\$63,218
Percent Difference: School Site and State	♦	♦	-14.4	9.5

♦ means data is not required. The fields are intentionally not provided.

**Supplemental/Restricted** expenditures come from money whose use is controlled by law or by a donor. Money that is designated for specific purposes by the district or governing board is not considered restricted.

**Basic/Unrestricted expenditures** are from money whose use, except for general guidelines, is not controlled by law or by a donor.

### **Types of Services Funded (Fiscal Year 2017-18)**

Please review and complete the information below as needed. This section should include specific information about the types of programs and services available at the school that support and assist students. For example, this narrative may include information about supplemental educational services related to the school's federal Program Improvement (PI) status.

As this template is thoroughly reviewed each year, please note that the year listed, fiscal year 17-18, is correct.

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Our funding per student is calculated on the LCFF Base plus Supplemental Grant Funding. The Supplemental Grant Funds are targeted to meet the needs of our English Learners, Foster Youth, and Free and Reduced (low-income) students. The District receives no Concentration Grant Funds. Our PTO, SP School Foundation, Red Barn Arts, and SAGE Garden raise money each year to help offset the cost of programs, activities, field trips, assemblies, and other educational experiences.

### **Professional Development (2016-17, 2017-18 and 2018-19)**

Please review and complete the information below as needed. This section should include the number of days provided for professional development and continuous professional growth in 2016-17, 2017-18 and 2018-19. Questions that may also be answered include:

- What are the primary/major areas of focus for staff development and specifically how were they selected? For example, were student achievement data used to determine the need for professional development in reading instruction?
- What are the methods by which professional development is delivered (e.g., after school workshops, conference attendance, individual mentoring, etc.)?
- How are teachers supported during implementation (e.g., through in-class coaching, teacher-principal meetings, student performance data reporting, etc.)?

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District funds are used to provide additional professional growth opportunities for all employees. Teachers meet regularly in grade level teams to review student work, plan instruction, and share teaching strategies. Approximately 20 school days per year, afternoons are devoted to District PLC meetings and staff meetings. Areas of focus for these meetings have included Professional Learning Communities, the use of data to inform instructional practice, and school safety. Other professional development opportunities are provided in curriculum development, educational technology, character education, and Specially Designed Academic Instruction in English (SDAIE)/English Language Development (ELD) teaching strategies. A full-time Reading Specialist and part-time English Language Development Coordinator support teacher instruction.

## School Completion and Postsecondary Preparation

**This section applies to schools serving grades 9-12 only.  
If your school does not serve grades 9-12, simply skip and leave this section blank.  
It will not be included in the full SARC.**

### Career Technical Education Programs (School Year 2017-18)

Please review and complete the information below as needed. This section should include information about Career Technical Education (CTE) programs at your school including:

- Programs and classes offered that are specifically focused on career preparation and or preparation for work
- How these programs and classes are integrated with academic courses and how they support academic achievement
- How the school addresses the needs of all students in career preparation and/or preparation for work, including needs unique to defined special populations of students
- The measurable outcomes of these programs and classes, and how they are evaluated
- State the primary representative of the district's CTE advisory committee and the industries represented on the committee

As this template is thoroughly reviewed each year, please note that the year listed, 16-17, is correct. This section should be kept to 1-2 paragraphs.

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### Career Technical Education Participation (School Year 2017-18)

Please review and complete the information below as needed. This section should include information about the level of participation in Career Technical Education (CTE) programs at your school. Numbers populated were carried over from last year's SARC.

As this template is thoroughly reviewed each year, please note that the year listed, 17-18, is correct.

Measure	CTE Program Participation
<b>Number of pupils participating in CTE</b>	
<b>% of pupils completing a CTE program and earning a high school diploma</b> The unduplicated count of pupils that completed one or more CTE programs and graduated ÷ the total number of pupils (grades nine through 12) that completed a CTE program	
<b>% of CTE courses sequenced/articulated between the school/institutions of postsecondary education</b> The number of CTE courses that are sequenced or articulated ÷ total number of CTE courses offered at the school	

**SAN PASQUAL UNION SCHOOL DISTRICT  
ANNUAL AND FIVE-YEAR DEVELOPER FEE REPORT  
FOR FISCAL YEAR 2017-18**

It is a requirement of Government Code Sections 66006 and 66001 that school districts provide certain financial information to the public each year. The report must be made available for public review 180 days after the close of the previous fiscal year. Developer Fees are intended to be used for the construction and reconstruction (modernization) of school facilities to accommodate students from new development. The school facilities fees described in the report do not include letters of credit, bonds, or other instruments to secure payment of school facilities fees at a future date. The Developer fees have not been levied, collected or imposed for general revenue purposes.

**I. ANNUAL REPORT**

The District collects school facilities fees from the owners of residential, commercial and industrial development projects to mitigate the costs of providing interim and permanent school facilities to students generated from such development projects. School facilities fees collected by the District consist of the following:

**A. Amount of Reportable Fees**

Fees collected pursuant to Education Code Section 17620 and Government Code Section 65995, referred to herein as Statutory School Fees, are currently in the amount of \$2.32 per square foot of residential development and \$0.37 per square foot of commercial and/or industrial development.

Developer Fees amounts partially mitigate the impacts to the District caused by new residential development because the Developer Fees do not adequately fund the school facility needs resulting from additional development within the District. The amounts of the Developer Fees are essential to support facilities to accommodate students from additional development within the District.

**B. Beginning and Ending Balance of Account**

	<b>Developer School Facility Fees</b>
Beginning Balance, 7/01/17	\$ 287,907.65
Ending Balance, 06/30/18	\$ 327,366.40

**C. Amount of the Reportable Fees Collected and Interest Earned**

Developer Fees collected to accommodate students from additional development and interest earned during fiscal year 2017-18

<b>Amount of Fees Collected</b>	<b>Amount of Interest Earned</b>
\$38,248.59	\$4,732.65

D. Fees were expended for the following in the fiscal year 2017-18

<b>Projection Description</b>	<b>Percentage Funded with Fees</b>	<b>Amount</b>
Justification Studies Fee	100%	\$3,522.49

E. Identification of Incomplete Projects

<b>Projection</b>	<b>Estimated/Actual Commencement Date</b>
NONE	NONE

F. Transfer or Loans from Account

<b>Description of Interfund Transfer or Loan</b>	<b>Funds to Which Reportable Fees are Loaned</b>	<b>Amount</b>	<b>Date Loan Repaid</b>	<b>Rate of Interest</b>
N/A	N/A	N/A	N/A	N/A

G. Amount of Refunds

No refunds of school facilities fees are required.

II. PROPOSED FIVE-YEAR

In accordance with Government Code Section 66001, the District provides the following information with respect to that portion of the account remaining unexpended, whether committed or uncommitted.

A. Purpose of Fees

The purpose of the Developer Fees imposed and collected on new residential, commercial and industrial development within the District are to fund school facilities required to serve students of the District generated by new development. According to Education Code Section 17620-17626, the Developer Fees will be used to pay for the construction and/or acquisition of additional schools, support school facilities, remodeling of existing school facilities, add additional classroom and technology, acquire and install additional portable classrooms, as well as to fund justification studies.

B. Relationship Between Fees Collected and Purpose for Which They are Collected

The San Pasqual Union School District School Fee Justification Studies dated March 29, 2018, prepared by Cooperative Strategies demonstrates reasonable relationship between new residential, commercial and industrial development upon which fees are charged and the need for additional school facilities. This report is on file in the District's Business Office. Additional students will be generated from new development within the District and the District does not have existing capacity in its school to accommodate these new students. The fees charged on new development will be used to fund school facilities necessary to serve the students generated from new development. The fees do not exceed the costs of providing school facilities for new students as demonstrated in the School Fee Justification Study.

C. Identification of All Sources and Amount of Funding Anticipated

Sources of Funding	Amount of Funding Anticipated to be Received to Complete Financing of School Facilities
1. State Funding Program	N/A
2. State Hardship Funds	N/A
3. Community Facilities Districts	N/A
4. General Obligation Bond Proceeds	N/A
5. Redevelopment Pass-Through Agreements	N/A
6. School Facilities Fees	N/A
7. Mitigation	N/A
8. SB-201 Fees	N/A

D. Designation of the Approximate Date on Which the Funding Referred Above is Expected to be Deposited in the Appropriate Account

Sources of Funding	Approximate Date of Expected to be Deposited
1. State Funding Program	N/A
2. State Hardship Funds	N/A
3. Community Facilities Districts	N/A
4. General Obligation Bond Proceeds	N/A
5. Redevelopment Pass-Through Agreements	N/A
6. School Facilities Fees	N/A
7. Mitigation	N/A
8. SB-201 Fees	N/A

**SAN PASQUAL UNION SCHOOL DISTRICT  
GOVERNING BOARD RESOLUTION**

Resolution #R18-19-10

**A RESOLUTION OF THE BOARD OF EDUCATION OF  
THE SAN PASQUAL UNION SCHOOL DISTRICT  
ADOPTING THE FINDINGS CONTAINED IN THE  
ANNUAL DEVELOPER FEE REPORTS  
FOR FISCAL YEAR 2017-18**

**WHEREAS**, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Board of Education has previously adopted and imposed statutory school fees for the 2017-18 fiscal year on residential, commercial, and industrial development (“Developer Fees”) to mitigate the impact of new development on the San Pasqual Union School District (“District”); and

**WHEREAS**, the District has deposited all Developer Fees that it has received in a separate non-commingled capital facilities fund (“Capital Facilities Fund”) established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

**WHEREAS**, the District has made available to the public within one hundred and eighty (180) days of the end of the 2017-18 fiscal year the Annual Developer Fee Reports for Fiscal Year 2017-18; and

**WHEREAS**, the District has reviewed the information provided in the Annual Developer Fee Reports and has determined the information contained therein to be true and correct; and

**WHEREAS**, the Annual Developer Fee Report was prepared in accordance with Government Code Section 66006(b) (1); and

**WHEREAS**, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's imposition of Developer Fees; and



**WHEREAS**, the Board of Education has reviewed and considered the Annual Developer Fee Reports at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b)(2).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SAN PASQUAL UNION SCHOOL DISTRICT AS FOLLOWS:**

Section 1. The Board has reviewed the information provided in the Annual Developer Fee Reports, and finds it to be true and correct.

Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:

Section 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

Section 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended, and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with Developer Fees.

Section 2.3 That sufficient funds have not been collected to complete the financing on any incomplete public improvement.

Section 2.4 That there were no interfund transfers or loans made from the Capital Facilities Fund.

Section 2.5 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were no refunds made of Developer Fees.

Section 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-12 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the remodeling of exiting school facilities to provide additional capacity.

Section 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.

Section 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.

Section 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.

Section 3.5 That the funding anticipated to complete the financing of incomplete projects will be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five-Year Developer Fee Report.

Section 3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The Annual Developer Fee Reports have been made available to the public within one hundred and eighty (180) days after the last day of the fiscal year pursuant to Government Code Sections 66001(d) and 66006(b).

Section 5. The District made the Annual Reports available for public review at least fifteen (15) days prior to the Board's consideration of these reports.

Section 6. The District mailed notice of the time and place of the Board meeting in which the Annual Developer Fee Reports would be considered, as well as the location where the reports could be reviewed, at least fifteen (15) days before the meeting, to each individual who had filed a written request for such notice.

PASSED AND ADOPTED this 11<sup>th</sup> day of December, 2018, the Governing Board of the San Pasqual Union School District of the San Diego County, California, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

I hereby certify that the foregoing is a full, true and correct copy of the resolution adopted by said Board of Trustees at a regularly called and conducted meeting held on said date and that the same has not been amended or repealed.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Secretary or Clerk to the Board

**SAN PASQUAL UNION SCHOOL DISTRICT  
COLLECTION ADVICE  
FOR THE MONTH OF NOVEMBER 2018**

**INCOME:**

PTO	\$4,000.00
Sage Garden	\$780.00
Red Barn Art	\$785.00
Total	\$5,565.00

**REIMBURSEMENT:**

Lunch	\$5,719.87
Snacks	\$205.00
Field Trip-Kind	\$100.00
Field Trip-1st Grade	\$969.00
Field Trip-2nd Grade	\$718.50
Field Trip-3rd Grade	\$448.00
Retiree Benefits	\$1,219.50
Dell Audit Refund	\$0.04
Preschool Tuition Nov '18	\$16,292.00
Preschool Lunches	\$158.50
Kids Club Tuition Nov '18	\$18,006.12
Kids Club Registration	<u>\$60.00</u>
Total	\$43,896.53

**GRAND TOTAL** \$49,461.53

**SAN PASQUAL UNION SCHOOL DISTRICT  
MONTHLY LIST OF REVOLVING CASH FUND PAYMENT  
FOR NOVEMBER 2018**

<u>CHECK #</u>	<u>DATE</u>	<u>PAYEE/ACCOUNT#</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1007	11/19/18	Quality Microscope Service 0100 0000000 1110 1000 5600001 000	Microscope repair	200.00
<b>General Fund</b>				
0100 0000000 1110 1000 5600001 000				200.00

**TOTAL REVOLVING CASH PAYMENT \$200.00**

**CERTIFICATION OF APPROVAL OF REVOLVING CASH FUND PAYMENTS**

I hereby certify that the Governing Board in its meeting December 11, 2018 approved the list of  
Revolving Cash Fund Payments for the month of November 2018.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mark Burroughs, District Superintendent

Purchase Order Report  
November 2018

3

PO No.	Date	Supplier	Description	Fund	Amount
0000000960	11/13/2018	HOUGHTON MIFFLIN HARCOURT ASSESSMENT	TEST ASSESSMENTS	0100	105.79
0000000961	11/14/2018	LAKESHORE LEARNING MATERIALS	KIDS CLUB SUPPLIES	6300	140.01
0000000962	11/15/2018	VOCABULARY & SPELLINGCITY.COM	CURRICULUM	0100	38.25

COMMERCIAL WARRANT REPORT  
NOVEMBER 2018

Supplier ID	Supplier	Payment Date	Amount	Description
000000005	GINNY PRIEST	11/6/2018	54.06	REIMB SCIENCE SUPPLIES
000000067	REPUBLIC SERVICES	11/6/2018	1,957.89	TRASH & RECYCLING SERVICE
000000072	SAN DIEGO ARCHAEOLOGICAL CENTER	11/6/2018	385.00	FIELD TRIP
000000073	JOANNE WANG	11/6/2018	144.86	MILEAGE REIMB
000000092	SHAINA MILLER	11/6/2018	75.40	REIMB SAGE SUPPLIES
000000094	READY LINE FLEET SERVICE INC	11/6/2018	95.00	BUS MAINTENANCE & REPAIR SERVICE
000000102	SOLIANT HEALTH, INC.	11/6/2018	1,747.50	SCHOOL OCCUPATIONAL THERAPIST
000000162	ANA L HUI	11/6/2018	325.00	TRANSLATION SERVICES
000000236	KRISTI PETERSON	11/6/2018	90.31	REIMB OFFICE SUPPLIES
000000287	TAMMY LEE	11/6/2018	35.00	REIMB PARKING
B00050	B&B LOCK & SAFE	11/6/2018	12.77	MAINTENANCE SUPPLIES
B00229	CECILIA BOSTROM	11/6/2018	112.21	REIMB DVD TRANSFER FOR 100 YEAR
G00200	GLASER & BAILEY AWARDS, INC	11/6/2018	70.04	STAFF RECOGNITION
G00295	GRANGETTO'S FARM & GARDEN	11/6/2018	38.21	CUSTODIAL SUPPLIES
P00314	PEARSON	11/6/2018	136.00	ASSESSMENT MATERIALS
S01169	SUPREME OIL COMPANY	11/6/2018	811.94	BUS FUEL
W00200	WAXIE SANITARY SUPPLY	11/6/2018	27.31	CUSTODIAL SUPPLIES
W00271	WELLS FARGO	11/6/2018	475.98	SIFUENTES CREDIT CARD PAYMENT
W00272	WELLS FARGO	11/6/2018	511.93	HANSEN CREDIT CARD PAYMENT
W00275	WELLS FARGO	11/6/2018	3,369.96	BROWN CREDIT CARD PAYMENT
000000185	OVERDRIVE, INC	11/7/2018	1,000.00	DIGITAL LIBRARY
000000282	GEARY PACIFIC SUPPLY	11/7/2018	934.19	MAINTENANCE/AIR CONDITIONING
000000288	KEITH HAMAN	11/8/2018	318.04	SUB PAY (NO DIRECT DEPOSIT)
000000273	SYSCO SAN DIEGO INC.	11/9/2018	1,142.46	CAFETERIA FOOD
F00098	FLAG MART	11/13/2018	77.43	CA STATE FLAG
P00995	PZA GUY, INC.	11/13/2018	1,106.00	CAFETERIA FOOD - PIZZA
000000239	RSTORIES	11/15/2018	250.00	1ST GRADE FIELD TRIP
H00500	HOLLANDIA DAIRY	11/15/2018	1,874.78	MILK, JUICE, DAIRY PRODUCTS
O00101	OFFICE DEPOT, INC.	11/15/2018	667.15	SUPPLIES
000000004	STEPHANIE JONES	11/16/2018	127.53	REIMB MILEAGE
000000070	MILLS COMMUNICATIONS	11/16/2018	275.00	PHONE SERVICE AGREEMENT
000000073	JOANNE WANG	11/16/2018	64.37	REIMB CONFERENCE/MEALS
000000094	READY LINE FLEET SERVICE INC	11/16/2018	277.50	BUS MAINTENANCE & REPAIR SERVICE
000000102	SOLIANT HEALTH, INC.	11/16/2018	180.00	SCHOOL OCCUPATIONAL THERAPIST
000000167	SITEONE LANDSCAPE SUPPLY	11/16/2018	63.93	CUSTODIAL SUPPLIES
A00650	AUDIOMETRICS	11/16/2018	145.00	CALIBRATION OF HEARING AUDIOMETER
C00370	CHEVRON USA INC.	11/16/2018	166.94	VAN FUEL
C00590	COUNTY OF SAN DIEGO	11/16/2018	372.00	FOOD PROCESSING
G00295	GRANGETTO'S FARM & GARDEN	11/16/2018	18.90	CUSTODIAL SUPPLIES
H00530	HOME DEPOT	11/16/2018	405.87	CUSTODIAL SUPPLIES
L00585	LOZANO SMITH, LLP	11/16/2018	95.75	ATTORNEY SERVICE
P00326	PELLETS, INC.	11/16/2018	170.00	SCIENCE SUPPLIES
P00491	PITNEY BOWES/PURCHASE POWER	11/16/2018	201.00	POSTAGE
R00300	REVOLVING CASH FUND	11/16/2018	225.00	REIMB REVOLVING CASH
S00130	SAN DIEGO COUNTY SUPERINTENDENT	11/16/2018	300.00	REGISTRATION FEES
S00140	SAN DIEGO GAS & ELECTRIC	11/16/2018	11,448.68	GAS & ELECTRIC SERVICE
S01082	STATE OF CALIFORNIA	11/16/2018	49.00	FINGERPRINTING FEES
000000103	RILEY'S FARM	11/19/2018	997.92	5TH GRADE FIELD TRIP
B00120	BCM MECHANICAL SERVICE	11/19/2018	842.31	MAINTENANCE REPAIR
C00260	CANON FINANCIAL SERVICES	11/19/2018	1,927.19	COPIER LEASE/SERVICE
D00158	DISCOUNT SCHOOL SUPPLY	11/19/2018	48.75	PRE SCHOOL SUPPLIES
P00213	PARKHOUSE TIRE, INC	11/19/2018	1,191.83	BUS TIRES
R00100	RADY CHILDREN'S HOSPITAL-	11/19/2018	3,467.99	SCHOOL NURSE CONSULTING/SCREENING
000000033	CURRIE WEBSTER	11/29/2018	234.93	REIMB SPORTS SUPPLIES
000000102	SOLIANT HEALTH, INC.	11/29/2018	1,513.75	SCHOOL OCCUPATIONAL THERAPIST
000000127	AURELIO AGUILAR	11/29/2018	240.00	CUSTODIAL SERVICES
000000156	HOUGHTON MIFFLIN HARCOURT ASSESSMENT	11/29/2018	106.57	ASSESSMENT MATERIALS

COMMERCIAL WARRANT REPORT  
NOVEMBER 2018

0000000159	SAN PASQUAL UNION PTO	11/29/2018	200.00	REIMB WRONG ACCOUNT DEPOSIT
0000000177	GOPHER PATROL	11/29/2018	300.00	GOPHER CONTROL
0000000219	ANA MARTINEZ	11/29/2018	34.93	REIMB PRE SCHOOL SUPPLIES
0000000231	GOLD STAR FOODS, INC	11/29/2018	574.37	CAFETERIA FOOD/SNACKS
0000000286	COX COMMUNICATIONS	11/29/2018	16.61	MONTHLY CABLE SERVICE
A00475	AR VERTABRATE PEST CONTROL	11/29/2018	725.00	ANT/MOUSE CONTROL
A00600	AT&T	11/29/2018	1,633.89	TELEPHONE/LONG DISTANCE SERVICE
B00120	BCM MECHANICAL SERVICE	11/29/2018	251.00	MAINTENANCE REPAIR
B00381	RHONDA BROWN	11/29/2018	107.74	REIMB PRE-SCHOOL EQUIPMENT
C00438	CITY OF ESCONDIDO	11/29/2018	1,560.14	WATER SERVICE
L00125	LAKESHORE LEARNING MATERIALS	11/29/2018	140.02	KIDS CLUB SUPPLIES
O00101	OFFICE DEPOT, INC.	11/29/2018	645.10	SUPPLIES
P00025	P&R PAPER SUPPLY COMPANY	11/29/2018	316.48	CAFETERIA SUPPLIES
S00130	SAN DIEGO COUNTY SUPERINTENDENT	11/29/2018	250.00	REGISTRATION CBO FORUM
S00137	SAN DIEGO COUNTY VECTOR	11/29/2018	7.93	VECTOR DISEASE CONTROL
S01161	SUNRISE PRODUCE	11/29/2018	855.18	CAFETERIA PRODUCE
V00400	VOCABULARY & SPELLINGCITY.COM	11/29/2018	38.25	SPELLINGCITY PREMIUM MEMBERSHIP
0000000262	FAGEN & FRIEDMAN & FULFROST LLP	11/30/2018	517.50	ATTORNEY SERVICES
N00800	NVLS PROFESSIONAL SERVICE, LLC	11/30/2018	900.00	E-RATE CONSULTANT



**SAN PASQUAL UNION SCHOOL DISTRICT  
DONATIONS  
FOR THE MONTH OF NOVEMBER 2018**

<u>Organization/General Public</u>	<u>Donation</u>	<u>Purpose</u>
PTO	\$3,000.00	Field Trips
	\$1,000.00	VAPA



Prepared For	SAN PASQUAL UNION SCHOOL RAYMUNDO SIFUENTES		
Account Number	.....		
Statement Closing Date	10/26/18		
Days in Billing Cycle	31		
Next Statement Date	11/25/18		
Credit Line	\$3,000		
Available Credit	\$2,487		

For 24-Hour Customer Service Call:  
800-225-5935

Inquiries or Questions:  
Wells Fargo SBL PO Box 29482  
Phoenix, AZ 85038-8650

Payments:  
Payment Remittance Center PO Box 77033  
Minneapolis, MN 55480-7733

**Payment Information**

New Balance	\$475.98
<b>Current Payment Due (Minimum Payment)</b>	<b>\$25.00</b>
<b>Current Payment Due Date</b>	<b>11/20/18</b>

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

**Account Summary**

Previous Balance		\$167.90
Credits	-	\$33.15
Payments	-	\$167.90
Purchases & Other Charges	+	\$509.13
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$475.98

**Rate Information**

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	12.240%	.03353%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.990%	.07120%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

**Transaction Details**

Trans	Post	Reference Number	Description	Credits	Charges
09/25	09/26	2469216LW2XRBSQTS	AMZN Mktp US*MT8084AO1 Amzn.com/bill WA		213.79
09/27	09/27	2442733LZ3FRBMDSE	AUTO PARK CAR WASH ESCONDIDO CA		33.95
09/28	09/28	2444500MOEJ8WY0XL	LITTLE CAESARS 1658 0002 ESCONDIDO CA		37.73
10/02	10/02	2449215M3MHQXYT1N	SQ *H2GO FRESH DRIN ESCONDIDO CA		8.75
10/11	10/11	7413829MDLKQ1DQSD	SEARS ROEBUCK 7711 8004694663 AL	33.15	
10/12	10/12	2469216MD2XKMZZF3	AMZN Mktp US*MT2BX6WQ2 Amzn.com/bill WA		7.98
10/15	10/15	2464372MH0VYQP9AK	ALPHA HEAVY DUTY TOWING ESCONDIDO CA		180.00

See reverse side for important information.

DETACH HERE



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### Transaction Details

<i>Trans</i>	<i>Post</i>	<i>Reference Number</i>	<i>Description</i>	<i>Credits</i>	<i>Charges</i>
10/18	10/18	2444500ML5SQKDZH3	AUTOZONE #5650 ESCONDIDO CA		26.93
10/18	10/18	7485620ML0A8PAKKA	Branch Payment - Check	167.90	

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### Wells Fargo News

#### What can alerts do for your business?\*

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*\*Availability may be affected by your mobile carrier's coverage area. Your mobile carrier's message and data rates may apply.*

2-1

Prepared For	SAN PASQUAL UNION SCHOOL PAMELA HANSEN
Account Number	
Statement Closing Date	10/26/18
Days in Billing Cycle	31
Next Statement Date	11/25/18

For 24-Hour Customer Service Call:  
800-225-5935

Inquiries or Questions:  
Wells Fargo SBL PO Box 29482  
Phoenix, AZ 85038-8650

Payments:  
Payment Remittance Center PO Box 77033  
Minneapolis, MN 55480-7733

Credit Line	\$1,000
Available Credit	\$488

**Payment Information**

New Balance	\$511.93
<b>Current Payment Due (Minimum Payment)</b>	<b>\$25.00</b>
<b>Current Payment Due Date</b>	<b>11/20/18</b>

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

**Account Summary**

Previous Balance		\$138.32
Credits	-	\$0.00
Payments	-	\$138.32
Purchases & Other Charges	+	\$511.93
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$511.93

**Rate Information**

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	11.750%	.03219%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.990%	.07120%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

**Transaction Details**

Trans	Post	Reference Number	Description	Credits	Charges
09/27	09/27	2443106LZWQ1KDL22	ALBERTSONS 4713 ESCONDIDO CA		65.13
10/01	10/01	2443106M3WQ1JA8KA	ALBERTSONS 4713 ESCONDIDO CA		37.91
10/10	10/10	2469216MB2X4T4AN3	AMZN Mktp US*MT3T94U62 Amzn.com/bill WA		18.56
10/11	10/11	2469216MQ2XM0118V	PARTY CITY BOPIS 973-453-8600 IL		76.88
10/11	10/11	2469216MQ2XM01193	PARTY CITY BOPIS 973-453-8600 IL		0.01
10/17	10/17	2469216MJ2X9NL08D	AMZN Mktp US*MT8HJ4YD0 Amzn.com/bill WA		94.99
10/18	10/18	7485620ML0A8PAKL2	Branch Payment - Check	138.32	
10/22	10/22	2449398MR5HW87FDM	TRADER JOE'S #105 QPS ESCONDIDO CA		17.94

See reverse side for important information.

1-2



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### Transaction Details

<i>Trans</i>	<i>Post</i>	<i>Reference Number</i>	<i>Description</i>	<i>Credits</i>	<i>Charges</i>
10/23	10/23	2423168MR2DK7VTRQ	PANERA BREAD #204285 760-480-2400 CA		69.51
10/24	10/24	2443106MSWQ1JHA7F	ALBERTSONS 4713 ESCONDIDO CA		131.00

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### Wells Fargo News

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1-2

Prepared For	SAN PASQUAL UNION SCHOOL RHONDA M BROWN
Account Number	
Statement Closing Date	10/26/18
Days in Billing Cycle	31
Next Statement Date	11/25/18

For 24-Hour Customer Service Call:  
800-225-5935

Inquiries or Questions:  
Wells Fargo SBL PO Box 29482  
Phoenix, AZ 85038-8650

Credit Line	\$15,750
Available Credit	\$12,202

Payments:  
Payment Remittance Center PO Box 77033  
Minneapolis, MN 55480-7733

**Payment Information**

New Balance	\$3,369.96
<b>Current Payment Due (Minimum Payment)</b>	<b>\$67.00</b>
<b>Current Payment Due Date</b>	<b>11/20/18</b>

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

**Account Summary**

Previous Balance		\$751.83
Credits	-	\$0.00
Payments	-	\$751.83
Purchases & Other Charges	+	\$3,369.96
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
<b>New Balance</b>	=	<b>\$3,369.96</b>

**Rate Information**

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	12.240%	.03353%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.990%	.07120%	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Transaction Details**

Trans	Post	Reference Number	Description	Credits	Charges
09/25	09/26	2475542LW50SA3WV8	PROJECTOR LAMP SOURCE 877-5505267 NY		110.95
09/28	09/28	2469216LZ2XF40627	AMZN Mktp US*MT1LL9552 Amzn.com/bill WA		49.75
09/28	09/28	2469216LZ2XJ7ZS4L	AMZN Mktp US*MT9KO8VE1 Amzn.com/bill WA		305.50
10/03	10/03	2449215M5S1G6FFP3	PAYPAL *LECTURABOOK 402-935-7733 CA		212.88
10/03	10/03	2490641M41T5GMEPM	B&H PHOTO 800-606-6969 800-2215743 NY		329.99
10/08	10/08	2449215M9LW01M779	REPLACEMENTLAPTOPKEYS.COM180-061-6097 CA		9.94
10/09	10/09	2469216MA2XTVY4RG	Amazon.com*MT7DO2230 Amzn.com/bill WA		93.56
10/10	10/10	2449398MB5SHQ6GF0	LD PRODUCTS 888-321-2552 CA		125.41

See reverse side for important information.



**Transaction Details**

Trans	Post	Reference Number	Description	Credits	Charges
10/11	10/11	2469216MQ2XR1DSEY	BARNES&NOBLE.COM-BN 800-843-2665 NY		598.34
10/11	10/11	2469216MQ2XX49ZNO	BARNES&NOBLE.COM-BN 800-843-2665 NY		187.23
10/12	10/12	2469216MD2X7BM1A6	BARNES&NOBLE.COM-BN 800-843-2665 NY		499.98
10/13	10/13	2469216ME2XSXH9SK	BARNES&NOBLE.COM-BN 800-843-2665 NY		81.85
10/18	10/18	2405523MK2DJXNLJA	WALMART.COM 8009666546 800-966-6546 AR		64.43
10/18	10/18	2405523MK2DYGGVNS	WALMART.COM 8009666546 800-966-6546 AR		64.43
10/18	10/18	2469216MK2XRBGXR6	WALMART.COM 800-966-6546 AR		64.43
10/18	10/18	2469216MK2XRB9ABM	AMZN Mktp US*M85KM7CZ1 Amzn.com/bill WA		379.73
10/18	10/18	2469216MK2XSZW65X	WALMART.COM 800-966-6546 AR		64.43
10/18	10/18	2469216MK2XZ9VFHS	WALMART.COM 800-966-6546 AR		38.66
10/18	10/18	7485620ML0A8PAKJG	Branch Payment - Check	751.83	
10/21	10/21	2469216MN2XRTQQ36	AMZN Mktp US*M89UX9N92 Amzn.com/bill WA		56.48
10/23	10/23	2424760MR8PWJGYZQ	TEXTBOOK AND BEYOND 562-926-8315 CA		31.99

**Wells Fargo News**

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*Student Support Services*  
1130 Fifth Avenue, Chula Vista CA 91911  
(619) 691-5564 • (619) 407-4982 FAX

November 20, 2018

**TO THE FOLLOWING DISTRICTS:**

- Alpine Union School District
- Cajon Valley Union School District
- Coronado Unified School District
- Escondido Union School District
- Fallbrook Union School District
- Grossmont Union High School District
- Jamul/Dulzura Union High School District
- Julian Union High School District
- La Mesa - Spring Valley District
- Lakeside Union School District
- Lemon Grove School District
- Mountain Empire School District
- Oceanside Unified School District
- Poway Unified School District
- Ramona Unified School District
- Rancho Santa Fe School District
- San Diego Unified School District
- San Dieguito Union School District
- San Marcos Unified School District
- San Pascual School District
- San Ysidro School District
- Santee School District
- Valley Center - Pauma Unified School District
- Vista Unified School District
- Warner Unified School District



**INTERDISTRICT ATTENDANCE AGREEMENTS 2018-2023**

A prepared and signed Interdistrict Attendance Agreement for the 2018-2023 school year is enclosed. Please sign, retain a copy for your records, and return to the undersigned.

Should you have any questions, please contact our office at (619) 691-5564. Thank you for your assistance.

Miriam Duggan  
Coordinator of Student Welfare and Attendance



**School Districts of San Diego County  
INTERDISTRICT ATTENDANCE AGREEMENT**

This agreement made and entered into this 14 of No, 2018, by and between the Sweetwater Union High School District of San Diego County and the San Pasqual School District of San Diego County, is effective only for the school year(s) 2018 - 2023 (up to five years) and neither party is bound by any of the covenants herein contained after the expiration of said school year.

The above mentioned parties mutually agree as follows:

1. Each of the districts will accept insofar as enrollment capacities permit, students who are residents of the other said district who have proper permits for attendance from the district superintendent or his designee of the school district of residence who are eligible to attend the classes of the schools operated by the district of attendance, and who are acceptable to said district of attendance.
2. The respective school districts will furnish the said pupils the same advantages, supplies, and regular instructional services as are furnished to the pupils in attendance at their respective schools, exclusive of transportation to and from said schools unless special arrangements are previously agreed upon.
3. In accordance with Education Code Section 46607, the attendance of said pupils shall be credited as follows (check appropriate boxes):
  - The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education unless other arrangements are jointly agreed upon.
  - For districts with 25 percent or more reduction in PL 81-874 funds as a result of interdistrict attendance, the attendance shall be credited to the district of residence with tuition — not to exceed the actual cost per ADA for the grade level or program less any income, other than tuition, received by the district of attendance on account of such attendance — to be paid to the district of attendance.
  - Consortium of School Districts Operating Adult Programs: The attendance may be credited on the basis of the district of residence with interdistrict tuition paid to the district of attendance as agreed to by the participating districts.
4. Final payment, if any, to be made to the district no later than August 31, after the close of the fiscal year.

**TERMS & CONDITIONS**

1. As per district policy or regulations, the district of attendance may revoke individual interdistrict attendance permits should a transferred student fails to adhere to the district's standards for student conduct, attendance or academic performance.
2. Additional conditions:
  - Permits may be authorized with a limited term to allow attendance through the end of a grading period or school year.
  - A district of attendance may require reapplication for admission an annual basis.
  - Other, specify: Must re-apply when matriculating from Middle School to High School

**DISTRICT PROCESS TO APPEAL OF DENIALS OR REFUSALS**

District: Sweetwater Union High School District	District:
Initial Approval / Denial: Coordinator of Student Welfare & Attendance	Initial Approval / Denial:
Appeal: Director of Student Support Services	Appeal:
Personal Conference:	Personal Conference:

**SIGNATURES**

IN WITNESS WHEREOF, the governing boards of said districts have approved this agreement on the dates indicated below and authorized their representatives to sign in their behalf.

(SP)

Signature: 	Signature:
Title: Chief Finance Officer	Title:
District: Sweetwater Union High School District	District:
Date Approved by Governing Board: November 13, 2018	Date Approved by Governing Board: