

# San Pasqual Union School District

*The Little School in the Valley*

15305 Rockwood Road, Escondido, CA 92027-6700

Phone 760-745-4931 Fax 760-745-2473 E-Mail [spusd@sanpasqualunion.net](mailto:spusd@sanpasqualunion.net)

Website: [www.sanpasqualunion.net](http://www.sanpasqualunion.net)

## BOARD OF EDUCATION REGULAR MEETING

Tuesday, Sept 10, 2019 at San Pasqual Union School

5:30 p.m. Regular Session

### I. CLOSED SESSION (5:00 pm Conference Room)

- A. PERSONNEL – appointments, transfers, resignations and / or reassignments. (GC§54957, 54954, 54957.6).

### II. CALL TO ORDER

Angie Baker, President \_\_\_\_\_

Tim Spivey, Vice President \_\_\_\_\_

Dara Czerwonka, Clerk \_\_\_\_\_

John Merz, Member \_\_\_\_\_

Matthew Zdunich, Member \_\_\_\_\_

Mark Burroughs, Supt /Secretary \_\_\_\_\_

Pamela Hansen, Recording Secretary \_\_\_\_\_

### III. OPEN SESSION (5:30 Trussell Hall)

- B. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

- C. REPORT OF ACTION TAKEN IN CLOSED SESSION

- D. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

- E. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 08-13-19 meeting and the 8-20-19 special meeting –board workshop. Any changes for either the full agenda or the consent calendar must be made at this time.

Action \_\_\_\_\_

Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Merz \_\_\_\_\_ Spivey \_\_\_\_\_ Zdunich \_\_\_\_\_

- F. PUBLIC HEARING: School Board Trustee area – First of two pre-mapping public hearings.

- G. WILLIAMS SETTLEMENT ANNUAL HEARING OF THE PUBLIC: EC Section 60119 requires that local governing boards hold an annual public hearing and adopt a resolution stating whether each pupil in the LEA has sufficient textbooks or instructional materials in reading/language arts, mathematics, science, and history-social science aligned to content standards and consistent with the content and cycles of the curriculum framework adopted by the SBE.

H. SUPERINTENDENT REPORT

IV. ACTION/DISCUSSION ITEMS

I. PRESENTATION: VAPA Strategic Plan

J. APPROVAL OF BOARD & SUPERINTENDENT GOALS FOR 2019-2020: Review the proposed updates to the Board & Superintendent Goals as discussed in the Board Workshop on 8-20-19.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Merz \_\_\_\_\_ Spivey \_\_\_\_\_ Zdunich \_\_\_\_\_

K. ACTUAL FINANCIAL REPORT: The Board will consider accepting the final financial report for school year 2018-2019 as certified by the San Diego County Office of Education. The full report is available in the district office.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Merz \_\_\_\_\_ Spivey \_\_\_\_\_ Zdunich \_\_\_\_\_

L. BUDGET REVISION to meet Special Education Maintenance of Effort (MOE) – Budget vs actual comparison.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Merz \_\_\_\_\_ Spivey \_\_\_\_\_ Zdunich \_\_\_\_\_

M. POLICY MANUAL CHANGES: First Reading of recommended changes to the District Policy Manual as recommended by the California School Board Association as well as Board Policy 4020.1 - Professional Adult / Student Boundaries. These documents are available by request in the district office during regular business hours.

N. APPROVAL to update the coordinator salary scale to include steps 6-25 and remove column 6.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Merz \_\_\_\_\_ Spivey \_\_\_\_\_ Zdunich \_\_\_\_\_

O. APPROVAL OF RESOLUTION #R19-20-02: In order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to hold a public hearing and adopt a resolution by the eighth week of the school year per the Williams Settlement.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Merz \_\_\_\_\_ Spivey \_\_\_\_\_ Zdunich \_\_\_\_\_

P. APPROVAL OF RESOLUTION #R19-20-03: Adoption of resolution establishing the projected GANN Limit for 2019-2020 and revising the limit for the previous year. This annually establishes maximum appropriation limitations for public agencies.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Merz \_\_\_\_\_ Spivey \_\_\_\_\_ Zdunich \_\_\_\_\_

**V. CONSENT AGENDA**

Q. APPROVAL of the Storm Water Plan as presented at the 8-13-19 Board Meeting.

R. PERSONNEL: New Hires

- o Sarah Hanson - P.E. Aide
- o Ashley Quisquis – Preschool Aide
- o Michael Duenas – Yard Duty Aide
- o Andrea Encinas – Yard Duty Aide
- o Ana Marie Jones – Yard Duty

S. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, commercial warrants, donations, credit card expenditures

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_\_ Czerwonka \_\_\_\_\_ Merz \_\_\_\_\_ Spivey \_\_\_\_\_ Zdunich \_\_\_\_\_

**VI. BOARD COMMENTS**

T. Comments by Trustees

**ADJOURNMENT – LOOKING AHEAD**

- 9-12-19 – State of the District
- 9-26-19 – SOAR – Coffee with the Principal

**NEXT METING: Regular meeting 10-8-19 at 5:30 p.m.**

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

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## **BOARD OF EDUCATION MINUTES**

**Tuesday August 13, 2019 at San Pasqual Union School**

### **Regular Session**

- Regular meeting called to order at 5:30 p.m. All members were present except Member Czerwonka. Superintendent Burroughs and recording secretary, Pamela Hansen, were also present.
- Public was welcomed. The flag salute was recited.
- Report from Closed Session: No report.
- Public Hearing: No one requested to address the Board.
- Member Spivey made a motion to approve the current agenda and minutes from the 6/25/19 meeting. Member Merz seconded the motion. Motion passed 4/0.
- Superintendent Report:
  - Enrollment is almost back to where we were at the end of the 2018-2019 school year.
  - Back to School staff trainings will focus on classroom management and supporting students socially, emotionally, and academically.
  - District formed a new School Improvement Committee
  - District will be implementing a new visitor management system, Raptor, to continue to provide a safe campus.
  - Over the summer we upgraded our website, including adding a mobile app feature, as well as Peachjar to assist with communication.
    - New Hires:
      - Kai Winters - Transitional Kindergarten
      - Kristin DiNofia – Business Assistant
      - Toni DeLa Cruz - Instructional Aide
      - Preschool Aide-Ashley Quisqis
      - PE Aide-Sarah Hanson
      - Yard Duty Aide-Michael Duenas
      - Yard Duty Aide-Andrea Encinas
- Ray Sifuentes, Director of Maintenance, gave a presentation on summer maintenance projects as well as the Storm Water Pollution Preventive Plan. (Available on the SPU website)
- Member Zdunich made a motion to approve the purchase of 14 DELL replacement computers. Member Merz seconded the motion. Motion passes 4/0.

- Member Merz made a motion to approve resolution of #R19-20-01 ensuring select teachers have satisfied code requirements for the 2019-20 school year and are authorized to teach in those subjects. Member Zdunich seconded the motion. Motion passes 4/0.

#### **Consent Agenda**

- Member Spivey made a motion to approve the consent agenda. Member Zdunich seconded the motion. Motion passed 4/0.

#### **Comments by Trustees:**

Member Zdunich: Member Zdunich thanks the maintenance crew for making the campus look great.

Member Merz: Member Merz is happy to be back from summer break and thinks the maintenance crew is doing a great job.

Member Spivey: Member Spivey appreciates all the important work done by the maintenance crew, noting that it's not all glamorous work but they do a great job.

Member Baker: Member Baker thanks Ray and his crew for making the campus look gorgeous. Member Baker is looking forward to the Board Workshop on Tuesday and reminds the other board members to review the materials before then.

#### **Regular meeting adjourned at 5:50 pm**

Board Workshop 8/20/19 4:00 pm

Regular meeting 9/10/19 5:30 p.m.

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## **BOARD OF EDUCATION MINUTES**

**Tuesday, August 20, 2019 at San Pasqual Union School**

**Special Meeting – Board Workshop**

- Regular meeting called to order at 4:00 p.m. All members were present. Superintendent Burroughs and recording secretary, Pamela Hansen, were also present.
- Public was welcomed. The flag salute was recited.
- Public Hearing: No one requested to address the Board.
- Superintendent Burroughs gave a presentation on an overview of the District's mission, vision, values, LCAP goals and District Goals. He also presented a working DRAFT of the current Board/Superintendent Goals. The Board reviewed each goal and gave input for revisions. Superintendent Burroughs will note all the changes and bring to the Board meeting for approval in September.

**Special meeting adjourned at 5:57 pm**

Next Meeting:

Regular Meeting 9-10-19 at 5:30 pm