

# San Pasqual Union School District

*The Little School in the Valley*

15305 Rockwood Road, Escondido, CA 92027-6700

Phone 760-745-4931 Fax 760-745-2473 E-Mail [spusd@sanpasqualunion.net](mailto:spusd@sanpasqualunion.net)

Website: [www.sanpasqualunion.net](http://www.sanpasqualunion.net)

## BOARD OF EDUCATION REGULAR MEETING

Tuesday, May 12, 2020

5:30 p.m. Regular Session

*At 5:00 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session*

**Teleconference Information is as follows:**

**Zoom Link:** <https://sdcoe.zoom.us/j/94759920930>

**Meeting Number (Access Code):** 947 5992 0930

**Meeting Password:** 525949

### I. CALL TO ORDER (5:00 pm)

A. PUBLIC COMMENT regarding closed session items -

Please fill out and submit by 4:55 p.m. by following link below:

[https://forms.office.com/Pages/ResponsePage.aspx?id=nsds\\_WI70ES4za9KECvQ1sjuz6xS7BtMjkh9tDKc4aRUNFJMVFNduzBFQkk5U0IJM0pSR0IVOFICWC4u](https://forms.office.com/Pages/ResponsePage.aspx?id=nsds_WI70ES4za9KECvQ1sjuz6xS7BtMjkh9tDKc4aRUNFJMVFNduzBFQkk5U0IJM0pSR0IVOFICWC4u)

B. ADJOURNMENT to closed session

### II. CLOSED SESSION

C. Personnel – appointments, transfers, resignations, and/or reassignments (GC §54957, 54954, 54957.6)

D. Negotiations (GC §54957.6)

### III. RECONVENE REGULAR MEETING / CALL TO ORDER

Angie Baker, President _____	Tim Spivey, Member _____
Matthew Zdunich, Vice President _____	Mark Burroughs, Supt /Secretary _____
John Merz, Clerk _____	Pamela Hansen, Recording Secretary _____
Dara Czerwonka, Member _____	

### IV. OPEN SESSION (5:30 pm)

E. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

F. REPORT OF ACTION TAKEN IN CLOSED SESSION

G. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board’s jurisdiction

Please fill out and submit by 5:25 p.m. by following link below:

[https://forms.office.com/Pages/ResponsePage.aspx?id=nsds\\_WI70ES4za9KECvQ1sjuz6xS7BtMjkh9tDKc4aRUNFJMVFNduzBFQkk5U0IJM0pSR0IVOFICWC4u](https://forms.office.com/Pages/ResponsePage.aspx?id=nsds_WI70ES4za9KECvQ1sjuz6xS7BtMjkh9tDKc4aRUNFJMVFNduzBFQkk5U0IJM0pSR0IVOFICWC4u)

H. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 4/21/2020 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

I. PTO / FOUNDATION REPORT

J. SUPERINTENDENT REPORT

V. ACTION/DISCUSSION ITEMS

K. MOU AGREEMENT - Memorandum of Understanding (MOU) to the Agreement between the San Pasqual Union School District (SPUSD) and San Pasqual Elementary Teachers Association (SPETA) covering the 2019-2020 school year (the Agreement). This MOU sets forth the protocol and terms that SPUSD and SPETA have agreed upon to govern working conditions for SPETA members due to school closures as a result of a novel strain of coronavirus (COVID-19).

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

L. APPROVAL OF RESOLUTION #19-20-21: Staff recommends the Board adopt the resolution authorizing the San Pasqual Union School District to apply for federal and state financial assistance as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act and the California Disaster Assistance Act.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

M. COVID-19 POLICY MANUAL CHANGES: Second read of recommended changes to the District Policy Manual as recommended by the California School Boards Association. These changes (including technical revisions) and corrections. This document is available by request in the District office during regular business hours.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

N. PRESENTATION – Mark Burroughs - LCAP and COVID-19 Planning Assumptions

O. DECLARATION OF NEED: Annual form submitted to the California Commission on Teacher Credentialing (CCTC) by county offices of education, public school districts, state-wide agencies or non-public schools or agencies. This form contains the employing agency’s estimated number of Emergency Permits that may be requested during the school year.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

P. APPROVAL OF RESOLUTION #19-20-14: Staff recommends the Board adopt the resolution designating Mark Burroughs, Rhonda Brown, Christine English, Kristin DiNofia, and Tammy Lee as the authorized agents to receive mail and pick up warrants at SDCOE.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

Q. APPROVAL OF RESOLUTION #19-20-15: Staff recommends the Board adopt the resolution designating Rhonda Brown or Pamela Hansen to ascertain and certify that each employee of said district has taken the oath of allegiance.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

R. APPROVAL OF RESOLUTION #19-20-16: Staff recommends the Board adopt the resolution designating Mark Burroughs and Rhonda Brown as the authorized agents to sign the school orders (commercial warrants).

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

S. APPROVAL OF RESOLUTION #19-20-17: Staff recommends the Board adopt the resolution authorizing the replacement of warrants. (Government Code Section 29802)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

T. APPROVAL OF RESOLUTION #19-20-18: Staff recommends the Board adopt resolution authorizing the SDCOE to release credentials held warrants to employees who have provided required credential paper work.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

U. APPROVAL OF RESOLUTION #19-20-19: Staff recommends the Board adopt the resolution allowing the following authorization to temporarily transfer funds between the following funds provided that all transfers are approved by the Superintendent or designee. General, Cafeteria, Deferred Maintenance , Special Reserve, Capital Facilities, Special Reserve – Capital Projects and Other Enterprises (Preschool and Kids Club) (Education Code Section 42603)

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

V. APPROVAL OF RESOLUTION #19-20-20: Staff recommends the Board adopt resolution authorizing the transfer of district budgetary funds between expenditures classification for the 2019-2020 budget after June 30<sup>th</sup>.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

W. APPROVAL OF LEAVE OF ABSENCE for employee #496136 granting a leave of absence without pay for the 2020-21 school year.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

X. REVOCATION OF THE JOB SHARE REQUEST: Approval for the revocation of the Job Share contract for Employee #339767 and #496136 for the 2020-2021 school year.

Action \_\_\_\_\_  
Motion By \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Vote: Baker \_\_\_\_ Czerwonka \_\_\_\_ Merz \_\_\_\_ Spivey \_\_\_\_ Zdunich \_\_\_\_

## VI. CONSENT AGENDA

Y. DISPOSAL OF EQUIPMENT: Permission to dispose of District property that is deemed outdated or beyond repair.

Z. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, credit card expenditures, and commercial warrants, Uniform Complaint (Williams), and the quarterly report.

*Action* \_\_\_\_\_

*Motion By* \_\_\_\_\_ *Seconded by* \_\_\_\_\_ *Vote* \_\_\_\_\_

*Vote: Baker* \_\_\_\_ *Czerwonka* \_\_\_\_ *Merz* \_\_\_\_ *Spivey* \_\_\_\_ *Zdunich* \_\_\_\_

## VII. BOARD COMMENTS

AA. Comments by Trustees

## ADJOURNMENT

**NEXT MEETING: June 23, 2020 – 5:30 p.m. Regular Meeting**

**June 24, 2020 – 5:30 p.m. Regular Meeting**

*(At 5:00 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session)*

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.

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## **BOARD OF EDUCATION MINUTES**

**Tuesday April 21, 2020, at San Pasqual Union School**

- Meeting called to order at 5:00 p.m. to allow public comment on closed session agenda items. Members Baker, Czerwonka, Merz, and Zdunich were present. Superintendent Burroughs and recording secretary, Pamela Hansen, were also present. No one addressed the Board.
- Adjournment at 5:04 for closed session.

### **Regular Session**

- Reconvene regular meeting at 5:33.
- Report from Closed Session: Board decided to postpone Item E until the Board can meet in person.
- Public Hearing: Rebecca Nutile made a written statement with concerns about the distance learning platform Acellus. She specifically had concerns about the founder's credibility and the school's academic credentials.
- Member Czerwonka made a motion to approve the current agenda and minutes from the 3/10/2020 regular meeting and the 3/13/2020 emergency meeting. Member Spivey seconded the motion. Motion passed 5/0.
- PTO Update:
  - Spring Book Fair and Lunch on the Lawn generated approximately \$6,000 allowing each full time teacher to purchase \$50.00 in books for their classrooms.
  - gARTen day postponed
  - Variety Show postponed
  - Yearbook team working on 2019-2020 yearbook and hoping to include a "virtual signature" option.
- Foundation Update:
  - Gala postponed
  - Planning for a fall golf event.
- Superintendent Report:
  - LCAP – Waiting to hear updated timelines
  - BUDGET - Current timelines are still in place. Funded Chromebooks for kids through Foundation. Funded distance learning software through grant monies. Purchased hotspots for the few families that do not have internet access. Due to closure we lost a significant amount of revenue from preschool and kids club.
  - Beginning fall registration for new students.
  - Superintendent /Board Goal #4 – Highly Effective Student-Centered staff.
    - Kid-Centered focus immediately upon school shut down

- Thoughtful approach, focused on social-emotional issues, needs of families and educational opportunities.
  - Positive response to kids and parent's needs.
- Virtual Inspirational Team of the Month – Middle School Team
- Mrs. Zduinch received North Island Credit Union Spring Teacher Grant for her outstanding work in service of students.
- Superintendent Burroughs and Assistant Principal Lee provided an update on distance learning and pandemic response. Specifically, they shared that while the current focus is supporting students through distance learning, future planning will require multiple scenarios and will rely heavily upon health department guidance.
- Member Czerwonka made a motion to approve Resolution R#19-20-13 to modify graduation/promotion requirements for students currently enrolled. Member Zduinch seconded the motion. Motion passed 5/0.
- Member Czerwonka made a motion to approve R#19-20-12 to increase statutory school fees on new development projects. Member Merz seconded the motion. Motion passed 5/0.
- Member Zduinch made a motion to approve the agreement with California State University San Marcos to provide teaching experience through clinical practice to teacher candidates enrolled in teacher training. Member Spivey seconded the motion. Motion passed 5/0.
- Member Spivey made a motion to approve the policy manual changes as presented. Member Zduinch seconded the motion. Motion passed 5/0.

### **Consent Agenda**

- Member Czerwonka made a motion to approve the consent agenda. Member Zduinch seconded the motion. Motion passed 5/0.

### **Comments by Trustees:**

- Member Merz: Member Merz has been impressed with the Middle School teachers and all they have done for the students. He also congratulated Mrs. Z.
- Member Czerwonka: Member Czerwonka has been impressed with the transition to distance learning and feels that the teachers have done a phenomenal job. Thanks the teachers for taking some of the pressure off of the parents. She also congratulated Mrs. Z.
- Member Spivey: Member Spivey would like to give a shout out to the Admin team for leading the school with great leadership.
- Member Zduinch: Member Zduinch agrees with the other Board members and notes that he has 2 middle school students and is excited with all the teachers are offering. He is amazed how everyone stepped up in this situation.
- Member Baker: Member Baker agrees with all the other Board members. She is amazed at the creativity that comes from human kind when people are forced to come out of their routine. She is appreciative of our school and grateful for all of our staff. She hopes the next meeting will be in person and hopes that everyone stays safe until then.

**Regular meeting adjourned at 6:39 pm**

Next Meeting 5/12/2020

Open session to allow public comment on closed session agenda items 5:00 p.m.

Closed session immediately following.

Regular Meeting 5:30 p.m.