

REASSIGNMENT AND TRANSFERS

The assignment, transfer, and promotion of personnel is a management function vested exclusively in the Board. The Board shall not negotiate away this authority.

The Board grants to the district administrator authority to assign and/or transfer teaching personnel.

Teachers may apply for voluntary reassignment and/or transfer. Such requests will be made in writing to the district administrator, stating the grade and/or subject desired and the school or schools to which transfer is requested. Such requests will be considered when scheduling is made but this consideration is not intended to limit the flexibility of the administration.

Declining enrollments, or other factors, such as but not limited to, program changes or reductions, funding provisions, or program improvement may require considering transfers which are not initiated by the certificated contracted employee.

Whenever possible staffing plans should be completed by April 15th and individuals shall be notified by the principal and/or program director of intended reassignment. ("Intended reassignment" does not designate the new assignment - it simply says a new assignment may be made.)

Certificated contracted employees considered for reassignment may request a meeting with the district administrator, at which time the employee will be able to state concerns relative to reassignment.

Concerns of the certificated contracted employee will be give consideration in reassignment; however, the overriding consideration shall be establishing staffing patterns to best serve the students of the district.

Within an individual school, a principal will have the right to reassign classes and courses, provided this is done with full regard to the teacher's area of certification.