

**UNPAID LEAVE**

No leaves shall be granted other than those specified in board policy or the negotiated agreement without specific approval of the Superintendent. Such approval shall be at the sole discretion of the Superintendent.

An employee granted unpaid leave may not be entitled to receive any salary or fringe benefits during this leave period after a period of 10 days. The employee may make arrangements to pay for continuing fringe benefits while on unpaid leave under this policy. Staff on leave for any purpose remain subject to the reduction-in-force policy.

---

Complementing Policy:

- DKA, Reduction-in-Force Policy

**End of Jamestown Public School District Policy DDC ..... Adopted:7/18/2022**