



Jamestown Public School District  
Virtual Learning Guidelines

School districts have been provided the opportunity to provide virtual learning when inclement weather doesn't allow for in-person school. While the Jamestown School District prioritizes face-to-face instruction and make-up days as the best method to maximize learning, virtual learning may be used when storm days are not available and/or the timing for weather events allow.

Virtual learning guidelines for elementary and middle/high school students have been established that recognize virtual learning is not the most efficient model for instruction. The guidelines also account for our different types of learners and their varied levels of need and support. Lastly, the guidelines consider differing family dynamics, access to connectivity, and challenges for supporting learners in a virtual setting.

The virtual learning guidelines outline expectations for teachers, expectations for students, and the expectations for parents. Virtual learning for inclement weather is new to us, so thank you for your understanding as we work to develop a system that best supports learning in a virtual environment. We will work to continually assess these guidelines and make changes as necessary to ensure the best learning experience.

Attendance will be based on engagement in activities and reported on the next day school is in session. If families are unable to access materials or students are struggling with engaging in the activity, parents must message the teacher and make arrange to complete activities.

Also, **please thank your teachers.** This is new to them also and they are doing the very best they can, often in a short timeframe, to provide virtual learning to their students.

Dr. Robert Lech  
Superintendent

## Virtual Learning - JPS Elementary School Expectations

### Expectations for Teachers:



1. Teachers will have each student take a device home in the afternoon before a virtual learning day is declared.
2. Classroom teachers are encouraged to provide lessons in **reading, writing, and math**, but may flexibly provide instruction in other subjects. Asynchronous videos, of 10-15 minutes, will be utilized or made to deepen knowledge or expose to new content. An accompanying activity will be provided that should take 10-15 minutes to complete. Videos and activities for all classes will be available at 10:00 AM. Teachers will monitor emails throughout the day to respond to questions. Specialists will be directed by building principals on fulfilling time obligations, including, but not limited to sending additional activities, reaching out to students and families, and fulfilling other professional responsibilities.
3. Teachers will utilize a platform they are comfortable with, such as SeeSaw, Schoology or Zoom, to record videos to communicate, provide instruction to their students, and guide parents and/or students on how to access materials and resources necessary for virtual learning. A reminder will be communicated with parents to outline expectations and any information necessary to access the recording and activity.
4. If virtual learning continues for multiple days, all teachers will establish virtual office hours to be available for students and/or parents.

### Expectations for Students:



1. Students will watch recorded session and complete activities during the day assigned for virtual learning.

### Expectations for Parents:



1. Parents will ensure students care for the devices and return them upon the resume of face-to-face instruction.
2. Parents will support student needs, while allowing them to be an independent learner and also help them to ask questions of their teacher.
3. Parents will maximize family time once virtual learning requirements are completed and, as possible, read to their children on any virtual learning day.

# Virtual Learning – Jamestown Middle School and High School Expectations



## Expectations for Teachers:

1. Teachers will record videos to communicate, provide instruction to students and guide them on how to access materials and resources necessary for virtual learning.
2. Teachers will utilize Schoology to provide clearly dated learning opportunities that align to planned instruction. Asynchronous videos, of 10-15 minutes, will be utilized or made to deepen knowledge or expose to new content. An accompanying activity will be provided should take 20 minutes to complete. Videos and activities for all classes will be available at 10:00 AM. Teachers will monitor emails and Schoology throughout the day to respond to questions.
3. Specialists will be directed by building principals on fulfilling time obligations, including, but not limited to sending additional activities, reaching out to students and families, and fulfilling other professional responsibilities.
4. During a weather event lasting two or more days in which virtual learning is being utilized, teachers will hold virtual office hours between 1:00 – 3:00 PM in which they will be available for synchronous meetings with students and/or parents.



## Expectations for Students:

1. Students will log into Schoology and begin working on posted activities.
2. Students will engage in activities during the day assigned for virtual learning.
3. Students will ask clarifying questions to teachers, as needed, to ensure they are able to fully engage with the content.

## Expectations for Parents:



1. Parents will ensure that students are maintaining a reasonable timeline for completion of virtual learning activities and asking questions of the teacher as needed.
2. Parents will ensure students care for the devices and return them upon the resume of face-to-face instruction.