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Kelly Coxe
Superintendent

Verification of Residence

Parent/Guardian of Student: _____

Address: _____

Student's Name: _____ Date of Birth: _____

School: _____ Grade: _____

The person(s) named above in this statement is currently residing at my residence.

I understand that I am signing this statement under penalty of perjury, which means that I may be fined or sent to jail if the information contained in this statement is proven false. I understand that the child will be removed from the school, and I may have to pay the district for educating the student. This Verification of Residence form is valid for one school year only.

Print Name (Home Owner Name) Signature Date

Notary (Please print) Date

Notary's Signature Commission Expiration Date County of Commission

NOTICE TO THE PARENT/LEGAL GUARDIAN OF THE STUDENT: I understand my child(ren) will be admitted to school under the jurisdiction of this Verification of Residence form. I further understand that I will have 30 days to present proof of residency in my name to the school(s) my child attends. Failure to do so may result in the dismissal of my child from school and/or me paying a tuition payment to the school district for the time my child was enrolled.

Parent/Legal Guardian Signature: _____ Date: _____

The school should be notified if any of the above information changes.

District/School Approval: _____ Date: _____

Validation Period: _____ (Validation period is for the current school year) [] Initial [] Renewal

VOR info

In the event that a student and his/her parent/guardian live in a residence where the acceptable proofs of residence are in someone else's name (e.g. grandmother's, other relative's, friend's), the parent/guardian must complete the Verification of Residence (VOR) process. The homeowner (e.g. grandmother, relative, friend) should accompany the parent/legal guardian to a public notary and complete and sign an official *Verification of Residence (VOR)* form. If a student enrolls on a VOR, the parent/guardian will have 30 days after initial enrollment to present to the school a valid secondary proof of residency in his/her name. (Failure to do so may result in the student's withdrawal from school.)

Valid types of secondary proof of residency for parents completing a VOR form may include voter registration cards, bills, bank statements, driver's license, or other governmental documents showing the address.

The Verification of Residence process must be renewed each year with an updated VOR form and recent primary and secondary proofs of residency.

A completed VOR must include

- notarized VOR form
- primary recent proof of residence with homeowner's name
- secondary recent proof of residence in parent/legal guardian's name

Información de VOR

En caso de que un estudiante y su padre/tutor vivan en una residencia donde las pruebas de residencia aceptables estén a nombre de otra persona (por ejemplo, abuela, otro pariente, amigo), el padre/tutor debe completar el Proceso de la Verificación de Residencia (VOR).

El propietario (por ejemplo, abuela, pariente, amigo) debe acompañar al padre/tutor legal a un notario público y completar y firmar un formulario oficial de Verificación de Residencia (VOR). Si un estudiante se inscribe con un VOR, el padre/tutor tendrá 30 días después de la inscripción inicial para presentar a la escuela una prueba secundaria de residencia válida a su nombre. (No hacerlo puede ocasionar que el estudiante sea retirado de la escuela).

Los tipos válidos de prueba secundaria de residencia para los padres que completen un formulario VOR pueden incluir tarjetas de registro de votante, facturas, extractos bancarios, licencia de conducir u otros documentos gubernamentales que muestren la dirección.

El proceso de Verificación de Residencia debe renovarse cada año con un formulario VOR actualizado y comprobantes de residencia primarios y secundarios recientes.

Un VOR completado debe incluir

- formulario VOR notariado
- Prueba primaria de residencia reciente con el nombre del propietario
- secundaria prueba reciente de residencia en nombre del padre/madre/tutor legal