

Lawndale Elementary School District

Human Resources Department

4161 W. 147th St, Lawndale, CA 90260

(310) 973-1300; (323) 680-4991 fax <https://www.lawndalesd.net/>

TITLE IX SEX DISCRIMINATION/GENDER EQUITY COMPLAINT FORM

Title IX of the Education Amendments of 1972 (“Title IX”) is a federal law that prohibits discrimination, harassment, exclusion, denial, limitation or separation based on sex or gender in all educational programs and activities, including athletic programs, and protects all participants in Lawndale Elementary School District’s (“LESD”) including students, parents, employees, and job applicants.

In addition to Title IX, California law and LESD policy prohibit discrimination based on sex, sexual orientation, gender, and gender identity or gender expression. (Ed. Code §§ 220- 221.1.) It is the policy of the State of California that all persons should enjoy freedom from discrimination of any kind, and as such, California law expands upon sex and gender equity and Title IX laws within California’s educational system. Therefore, no person shall be excluded from participation in, be denied the benefits of, or be subject to harassment or other discrimination in any academic, extracurricular, research, occupational training, or other program or activity on the basis of actual or perceived sex, sexual orientation, gender, or gender identity or expression.

If LESD knows or reasonably should know about any sex or gender-based discrimination, it must take action to eliminate such discrimination, prevent its recurrence, and address its effects. LESD must evaluate, investigate, and resolve complaints alleging sex or gender-based discrimination and conduct proactive investigations, as necessary, to examine potential systemic violations. Accordingly, LESD is responsible to resolve complaints of sex or gender-based discrimination promptly and equitably.

If you desire to file a complaint alleging sex or gender-based discrimination pursuant to Title IX and related California law, please complete the information referenced below and submit the completed form to LESD’s Title IX Coordinator. The contact information for the LESD Title IX Coordinator is identified below.

This complaint form is intended for use by the alleged victim of Title IX Sexual Harassment. Under Title IX and the Family Educational Rights and Privacy Act (FERPA), a parent or legal guardian may sign a complaint form and otherwise act on behalf of a minor in the formal complaint process.

Under federal law, only an alleged victim of sexual harassment who is currently participating or attempting to participate in the District’s educational program or activities (such as an enrolled student, an employee, or an applicant for employment or admission) has the right to use the formal complaint process to initiate an investigation.

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Please complete the form below. Attach additional sheets of paper if needed.

SECTION I: PERSON COMPLAINING

Person Filing Complaint:

- Student
- Parent
- Employee
- Authorized Representative
- Title IX Coordinator or Deputy Coordinator

Full Name: _____

Home Address: _____

Phone Number: _____

Email: _____

SECTION II: ALLEGED VICTIM INFORMATION

Full Name: _____

Home Address: _____

Phone Number: _____

Email: _____

School: _____

Is the alleged victim participating in or attempting to participate in a District education program or activity?

Circle One:

YES

NO

Role:

- Student
- Employee
- Other

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SECTION III: COMPLAINT DETAILS

In a Title IX formal complaint process, the person who is alleged to have committed the sexual harassment is called the "Respondent." Please provide the name(s) of the person or people you allege to be the respondent(s) responsible for the alleged sexual harassment. If applicable, please include the person's title or position.

Please describe the facts and circumstances of the alleged sexual harassment causing this complaint. Give specific, factual details.

When and where did the alleged sexual harassment occur? Please provide specific dates, times, and locations, if possible.

Please explain how the alleged sexual harassment has impacted you. This could include physical injuries as well as impacts on your ability to access or benefit from the District's educational program or activities.

Please provide the names and contact information of anyone who may have witnessed the alleged conduct.

If you have reported these allegations to another person, please state to whom you reported the alleged sexual harassment and provide their contact information (if known).

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Please list any evidence that you believe is relevant to your allegations. This could include audio or visual media, physical objects, online materials, text messages, voicemail messages, screen captures, emails, or any other item you are attaching or intend to make available for the purpose of this complaint.

Please provide any other information that would be helpful for the District in reviewing your allegations.

Please describe the outcome or remedy you seek for this complaint.

Date Complaint Submitted: _____

Signature of Complainant: _____

Notice to Complainant: This document is a legal record of the allegations of sexual harassment that you have reported to the District in order to request a formal investigation.

If, after reviewing your complaint form, the Title IX Coordinator finds that the allegations are not appropriate for a Title IX Sexual Harassment formal complaint process but should be investigated by the District under a different policy or procedure, your formal complaint form will be forwarded to the appropriate District personnel in accordance with District policies.

Any questions or concerns that you may have during this process may be directed to the District's Title IX Coordinator:

Dr. Lisa Cooper

Assistant Superintendent, Human Resources

Title IX Coordinator

Phone: (310) 973-1300 ext 50059

lisa_cooper@lawndalesd.net