

Old Orchard Service League
400 W. Campbell Ave.
Campbell, CA 95008



Dear Friend of Old Orchard School,

We are reaching out to you to request a donation to support the Annual Auction, our largest fundraising event of the year, to be held on March 22, 2024. Old Orchard Service League is a 501(c) non-profit organization that raises funds for Old Orchard School (K-8) in Campbell, CA. A donation of service, product, or gift certificate would be greatly appreciated.

Auction proceeds will help support enrichment programs for our students such as technology, field trips, music and theater programs and athletic facilities.

We hope that you will consider making a tax-deductible donation. As a donor, we will gratefully acknowledge your generosity by including your business name in our printed Auction Program, as well as highlighting your business and donation during our event. Together, these provide you with exposure to over 200 Old Orchard School parents, staff, and friends.

This year our annual auction will be held in person and we are once again asking our community for donated items to support this event. We realize that times are hard, especially for small businesses. We are reaching out because, even during these difficult times, we are committed to supporting the ongoing enrichment programs for the children at Old Orchard School. This year we have made a commitment to promote donor businesses to friends and family of Old Orchard School. We hope we can work together to support each other and our community as we see our way through these difficult times.

On behalf of our parents, students and teachers, we thank you very much for your help in continuing our children's education and enrichment. Please feel free to contact us with any questions at auction@oldorchardschool.com.

Respectfully Yours,

The 2024 Auction Donation Team

**** Deadline for Donations is Friday, March 1st, 2024 ****

Please see attached form for important details.

Tax ID #77-049-6308

www.OldOrchardSchool.com



Old Orchard Service League
400 W. Campbell Avenue
Campbell, CA 95008
408-378-5935
Fed ID #77-049-6308

Donor Information Form

Thank you for your generous donation for the 2023 Old Orchard Service League auction. Please complete the form below so we can acknowledge your gift and accurately feature your business. **The information below will be used in our event program.**

Donor Name: _____

Donor Contact (not included in the program): _____

Donor Website: _____

Donor Address: _____

Donor Phone & email: _____

ITEM:

Item Value (fair market value): \$

Item Description (to be placed on bid sheet):

Additional Notes (not included on bid sheet):

To make your tax-deductible donation:

- Deliver or mail your donation to the school at the above address
OR
- Arrange for pick up by contacting us at
auction@oldorchardschool.com

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THANK YOU!