

MEETING MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Thursday, February 15 at 7:30 AM**. The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address. Other members of the Board may be participating via videoconference in compliance with the Texas Open Meetings Act (Tex. Gov't Code § 551.127(e)). Videoconferencing link provided upon request by emailing julie.nguyen@yesprep.org. Members of the public may submit a request to comment on any agenda items(s) to dana.foughty@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

- 1. Call to Order, quorum determined, meeting declared open 9:24 a.m.**
- 2. Vote** to approve submission of a Missed School Day Waiver request for East End Elementary and East End Secondary.

Motion: Michol Ecklund

Second: Ben Marshall

Unanimously approved at 9:25 a.m.

- 3. Vote** to approve submission of a Low Attendance Day waiver request for multiple campuses due to inclement weather.

Motion: Michol Ecklund

Second: Amy Wright

Unanimously approved at 9:25 a.m.

- 4. Consent agenda:**
 - Vote to approve meeting minutes from January 18, 2024, Board of Directors Meeting
 - Vote to approve Q2 FY24 Investment Certificate.

3. Vote to approve awarding a contract to Cactus Commercial Inc for RFP#YESP2024-06 for SWS Modular Removal and Soccer Field Additions
4. Vote to approve awarding a contract to Comet Signs for RFP#YYESP2024-07 for Elementary Marquee and Building Letters
5. Vote to approve awarding a contract to Ace Mart Restaurant Supply for RFP#YESP2024-08 for Elementary Servery Equipment.
6. Vote to approve awarding a contract to a pool of vendors for RFP#YES2023-7S for School Bus and Extracurricular Transportation Services and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s), and renewal(s) through June 30, 2028.
7. Vote to approve the purchase of school furniture from Gateway utilizing the GoodBuy COOP Contract #23-24 4M000.
8. Vote to approve the contract renewals for SY24-25 and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s) for the second renewal of RFP # YP22-23-CN01 for Food Services Management services.
9. Vote to approve awarding E-Rate contract to Crown Castle Fiber, LLC for Direct Internet Access Connectivity Services (FCC Form 470 #240004564).
10. Vote to approve awarding E-Rate contract to Comcast Business for Managed Direct Internet Access Services (FCC Form 470 #240004565) utilizing RFP#YESP2023-02.
11. Vote to approve awarding E-Rate contract to InSource Technology Direct LLC, DataVox, NWN Carousel, and Brighten Technology Solutions for FP#YESP2024-03 Infrastructure Equipment (FCC Form 470 # 240004516)
12. Vote to authorize the finalization of purchasing projectors and bell/public announcement systems for the 3 new schools.
13. Vote to approve retroactive contract award to Go Campusing Inc. for the annual Junior Spring Trip college tour program using TIPS COOP Contract #210602.
14. Vote to terminate the custodial services contract with Caring Commercial Cleaning Inc. (RFP# YESP2022-11) and simultaneously amend the contract with Ambassador Services LLC (RFP# YESP2022-11) to ensure a smooth transition of custodial services for the affected schools.
15. Vote to ratify executed contracts.

Motion: Michol Ecklund

Second: Andrea Link

Unanimously approved at 9:26 a.m.

EXECUTIVE SESSION: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will deliberate, in accordance with the above statutes, real estate matters, security matters, and personnel matters.

5. Executive Session

6. Adjournment at 10:08 a.m.

WORKSHOP MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Thursday, February 15 at 7:30 AM**. The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address. Other members of the Board may be participating via videoconference in compliance with the Texas Open Meetings Act (Tex. Gov't Code § 551.127(e)). Videoconferencing link provided upon request by emailing julie.nguyen@yesprep.org. Members of the public may submit comments on any agenda items(s) to dana.foughty@yesprep.org before or during consideration of the item.

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YES Prep Board of Directors Present: Mickey Barrett, Luly Castillo, Eric Calderon, Brian Colona, Michol Ecklund, Andrea Link, Ben Marshall, Jordan Marye, Melanie Trent, Amy Wright

YES Prep Staff Present: Mark DiBella, Dana Foughty, Nella Garcia Urban, Phil Wright, Tony Munoz, Luis Mena, Carmen Darville, Cesar Cedillos, Julie Nguyen, Danika Palacios, Leigh Levine, Bryan Reed, Joyce Knight, Mehmet Bayar, Lucero Guerrero, Ileri Rebolgar, Akeia King

1. Call to Order, quorum determined, workshop declared open at 7:35 a.m.

2. Public Comment

3. CEO Report:

- An update on CEO and annual goals
- Headlines on current landscape of education
 - Our assumption - nothing will happen at the state level on funding until the next session
 - Impacts of NES on YES Prep
 - Families attracted to our schools due to bilingual programming cut from other schools
 - Conversation of NES has led families to explore more choice
 - Accountability Ratings
 - Using accountability estimator currently

- Preview of SY24-25 annual goals
 - Goal 3 is now focused on college readiness across all grade levels
 - Matriculation - It is still a goal for the Schools team and College Matriculation team
- An overview of YES Prep's next strategic phase
 - Leading Houston Forward in review
 - Next strategic plan proposed goals, timelines, and main areas of focus
 - Timeline for finalizing the next strategic plan
 - Assure current schools and constituents are involved so all feel a part of the strategy

4. Generative Discussion: Strategic Planning

- Have intentional representatives of stakeholder groups brought in to the process to provide opportunity for voice; might narrow focus to request feedback or input on execution of the plan rather than the focus of the plan
- Give ourselves the chance to be surprised by what others come up with
- Input may not change the outcome, but ensures key players are a part of the process
- "Then" and "now" context is important to bring up
- Evaluate external risk to the strategy

5. Intruder Detection Audit Findings

- Discussed in more detail in Executive Session

6. Finance Report

- Quarter 2 FY24 investment certificate
 - Has been reviewed by the Finance Committee and is a consent item today
- FY25 budget development and current ESSER spending
 - Opening 3 new schools
 - 2 schools under construction
 - 1600 new students
- Strategies to maintain academic momentum with FY25 budget issues
 - Proximity to student matters
 - Increase FY25 allowable expenses
 - Increase utilization of assets
 - Decrease contingency for a year
 - Decrease expenses
 - Cut lowest ROI programs
 - Increase efficiency in back-office functions

7. Internet Safety

- An update on our practice of internet safety at YES Prep: training, best practices, and monitoring

8. Program Report

- Student achievement updates from Elementary Interim Assessment 1 and Secondary Common Assessment 1
 - Increase in ELA and math scores across the board
 - Science is a place we are pushing in
 - Large topic update on this in April when we have more updated information
- Talent updates on current staff retention and SY24-25 hiring projections
 - Retention strategies
 - On track to meet 80% goal by the end of the year for retention

- Looking at retention at the macro level w/surrounding district
- Stronger retention in elementary schools
 - Higher number certified teachers in elementary
- Teacher Advisory Council
- Goal to be 95% hired going into the summer

9. Externals Report

- An overview of opportunities for Board Engagement and support
 - Board hosted salon events
 - Opportunity Builders Legacy giving group
- Save the dates for YES Prep's Annual Texas Hold'Em Oil and Gas Tournament and Opportunity Builders reception

10. Workshop adjournment at 9:24 a.m.



Workshop and meeting minutes approved by Board secretary Luly Castillo