

ADMINISTRATIVE REPORT

DATE: February 22, 2024
TOPIC: #6.8 – Extended Field Trips
PRESENTER: Dr. Tyrone Brookins, Kelly Jansen & Kristine schaefer
REFERENCE TO POLICY/STATUTE: 610

A. PURPOSE OF REPORT

- April 4-6, 2024 – East Ridge High School Model UN
 - 3 students and 2 adult supervisors will travel to Minneapolis, MN.
 - Travel – Parent drop off and pick up
 - Students will stay at the Marriot City Center in Minneapolis
 - Participate in a debate of politics
 - Supervisor, Beth Carle
- April 4-6, 2024 – East Ridge High School Girls Golf Team
 - 12 students and 4 adult supervisors will travel to Kansas City, Kansas
 - Travel – District vans
 - Students will stay at Towne Place Suites, Liberty, MO.
 - Tournament
 - Supervisor, Kathy Madden
- April 4-9, 2024 – East Ridge High School HOSA (Future Health Professionals)
 - 50 students and 2 adult supervisors will travel to St. Cloud, MN.
 - Travel – Coach Bus (TBD)
 - Students will stay at the Best Western Inn St Cloud, MN.
 - Leadership Conference
 - Supervisor, Rachel Keisser



- April 12-13, 2024 – Woodbury High School Girls Golf Team
 - 8 students and 1 adult supervisors will travel to Red Wing, MN.
 - Travel – District vans and 1 parent shuttle
 - Students will stay at the AmericInn by Wyndam
 - Tournament
 - Supervisor, Karen Weiss

- April 19-20, 2024 – East Ridge High School Jazz Bands
 - 40 students and 6 adult supervisors will travel to Eau Claire, WI.
 - Travel – Voight Coach Bus
 - Students will stay at the Holiday Inn Express Eau Claire
 - Performance
 - Supervisor, Brent Comeau

- April 25-28, 2024 – Woodbury High School Concert Band and Orchestra
 - 39 students and 7 adult supervisors will travel to New York City, New York
 - Travel – Fly from MSP to Newark, New Jersey on United
 - Students will stay at the La Quinta Inn & Suites Clifton, NJ
 - Performance
 - Supervisor, Breanna Taft & Scott Fairweather

- May 10-11, 2024 – Woodbury High School Boys Golf Team
 - 6 students and 2 adult supervisors will travel to Albert Lea, MN.
 - Travel – District vans
 - Students will stay at the Holiday Inn Express Albert Lea
 - Tournament
 - Supervisor, Shawn Mahady

- June 21-23, 2024 – Woodbury High School Girls Swim Team



- 18 students and 3 adult supervisors will travel to Marshall, MN.
- Travel – District vans
- Students will stay in the dorms at Southwest Minnesota State University
- Swim Clinic & College Tour
- Supervisor, Liz Horan

B. RECOMMENDATION

- Approval

C. CONNECTION TO STRATEGIC PRIORITY

- Student Experience





South Washington County Schools
Cottage Grove, MN

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Beth Carle 249-1130

School and Program: East Ridge Model UN

Date of Requested Trip: 4/4 - 4/6

1. What group is taking this trip? Model UN
Estimated # of Students 3 Adult Supervisors Beth Carle & YMCA adult MUN advisors
2. Destination: Marriot City Center
Date/Time of Departure: 10:00 am Thurs 4/4
Date/Time of Return: 1:00pm Sat 4/6
3. State purpose and educational value of trip (attach information to form if needed).
Students who have interest in debate & politics have the opportunity to participate in role
4. Name the manner of travel and the carrier. playing policy making in governmental roles.
Parents will drop off & pick up.
5. State housing arrangements (must include name, address and phone number of hotel).
Marriot City Center
30 S. 7th St. Mpls, MN. 55402 612-349-4000
6. Describe parental involvement in planning – including who, what, where, when and how.
X
7. List participants (reminder to have participants complete parent/guardian permission form).
Mathan Liu
Alan Wei
Rishi Raichur

8. Describe the manner of selecting participants.
Students involved in MUN who are willing to pay the cost & abide by rules can attend.
9. Indicate who will be in charge of supervising the trip.
Beth Carle, ERTIS MUN advisor and adult YMCA employees
10. State the safety precautions and procedures for emergencies while on the trip.
Students will have my contact info & I will be available 24/7; the YMCA has staff at the front desk 24/7 as well.
11. Give budget costs, how trip will be funded and estimated cost per student.
Participants will pay their own costs.
12. State evaluation procedures.
13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.
Ø

Signature of Staff Member Responsible: Elyse Carle

Date field trip request was submitted to Principal: 7 Feb. 2024

Principal/Administrator Signature and Date: _____

Approved: X Not Approved: _____

Assistant Superintendent Signature and Date: LSH 2/8/24

Approved: LSH Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____



South Washington County Schools
Cottage Grove, MN

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Kathy Madden

School and Program: East Ridge High School Girls Golf

Date of Requested Trip: Thursday April 4 - 6

1. What group is taking this trip? Girls Varsity/JV Golf

Estimated # of Students 12 Adult Supervisors 4

2. Destination: Kansas City, Kansas

Date/Time of Departure: 4/4 2:45 pm

Date/Time of Return: 4/6 8 p.m

3. State purpose and educational value of trip (attach information to form if needed).
Pre-season golf

4. Name the manner of travel and the carrier.
School Van and parent vehicles (will be taking their daughters)

5. State housing arrangements (must include name, address and phone number of hotel).
Towne Place Suites
130 South Stewart Road
Liberty, Mo USA 1-816-415-9200

6. Describe parental involvement in planning – including who, what, where, when and how.
Parents and Head Coach are making the arrangements.

7. List participants (reminder to have participants complete parent/guardian permission form).
Ella Anderson, Anne Benjamin, Presley Braatz, Minh Duong, Kyla Ibrahim, Aliyah Kleven,
Mackenzie Linzmeier, Sydney Lovick, Ingrid Lyle, Katrien Van Heyst, Quinn Van Heyst,
Ella Whinnery
8. Describe the manner of selecting participants.
Varsity and JV players from the 2023 season
9. Indicate who will be in charge of supervising the trip.
Kathy Madden Head Coach
10. State the safety precautions and procedures for emergencies while on the trip.
Complete coach supervision
11. Give budget costs, how trip will be funded and estimated cost per student.
Girls Booster Club and individual players and chaperones will be funding the trip.
12. State evaluation procedures.
The Varsity and JV players from the 2023 season.
13. List any proposed precautions, special needs, special concerns, student concerns, - if
applicable.

Signature of Staff Member Responsible: Kathy Madden

Date field trip request was submitted to Principal: 2/8/2024

Principal/Administrator Signature and Date: Lara Pilch 2/9/24

Approved: X Not Approved: _____

Approved: _____ Not Approved: _____

Approved: _____ Not Approved: _____

→ Online Brochure on MN HOSA website



South Washington County Schools
Cottage Grove, MN

651-785-5782

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone):

Trache' Keiser

School and Program:

EAST RIDGE HIGH SCHOOL

Date of Requested Trip:

4-7 → 4-9, 2 nights

1. What group is taking this trip?

HOSA (Future Health Professionals)

Estimated # of Students

~~50~~
50

Adult Supervisors

2

2. Destination:

BEST WESTERN PLUS KELLY INN St. Cloud MN.

Date/Time of Departure:

4/7 ~ 4pm

Date/Time of Return:

4/9 ~ 4pm

3. State purpose and educational value of trip (attach information to form if needed).

HOSA SPRING LEADERSHIP CONFERENCE (HEALTHCARE CAREER COMPETITION)

4. Name the manner of travel and the carrier.

BUS (TBD)

5. State housing arrangements (must include name, address and phone number of hotel).

BEST WESTERN 100 4th AVE S, ST CLOUD MN 56301
320-253-0606

6. Describe parental involvement in planning – including who, what, where, when and how.

SIGN FORMS + HEALTH FORMS (HOSA'S PROTOCOL)

7. List participants (reminder to have participants complete parent/guardian permission form).

~50 EAST RIDGE HOSA STUDENTS

8. Describe the manner of selecting participants.

STUDENTS WHO ARE IN GOOD STANDING.

+ HAVE REGISTERED TO ATTEND COMPET E

9. Indicate who will be in charge of supervising the trip.

RACHEL KEISER

10. State the safety precautions and procedures for emergencies while on the trip.

STUDENTS MUST COMPLETE ALL REQUIRED FORMS
(+PARENTS) + AGREE TO HOSEA BYLAWS

11. Give budget costs, how trip will be funded and estimated cost per student.

129/NIGHT FOR 2 QUEEN BEDS (4 STUDENTS/ROOM)
BUS (NOT BOOKED YET) EXTENSIVE FUNDRAISING,
+ STUDENT FEES TO COVER COST

12. State evaluation procedures.

13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

- PARENT INFO MEETING
- FORMS REQUIRED (HEALTH, SAFETY, HOSEA BYLAWS)
- WILL HAVE EMERGENCY CONTACTS + HEALTH INFO

Signature of Staff Member Responsible: _____

Date field trip request was submitted to Principal: _____

Principal/Administrator Signature and Date: _____

Approved: _____

Not Approved: _____

Assistant Superintendent Signature and Date: _____

Approved: _____

Not Approved: _____

School Board Review Date: _____

Approved: _____

Not Approved: _____



South Washington County Schools
Cottage Grove, MN

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone):

School and Program: Woodbury High School Girls Golf

Date of Requested Trip April 12-13

1. What group is taking this trip? WHS Girls Golf
Estimated # of Students - 8 Adult Supervisors - 1
2. Destination: Red Wing, MN
Date/Time of Departure: April 12 at 2:00
Date/Time of Return: April 13 at 3:00
3. State purpose and educational value of trip (attach information to form if needed).
Team bonding and 2 rounds of golf
4. Name the manner of travel and the carrier. 1 District van and 1 parent shuttle
5. State housing arrangements (must include name, address and phone number of hotel).
AmericInn by Wyndam: 1819 Old West Main Street, Redwing, MN
6. Describe parental involvement in planning – including who, what, where, when and how.
Coach is making arrangements for golf, hotel and dinner
7. List participants (reminder to have participants complete parent/guardian permission form).
Describe the manner of selecting participants. 8 players still to be determined by class and availability. Priority will be given to 12th, then 11th and so on.
8. Indicate who will be in charge of supervising the trip. Karen Weiss, Head girls Golf Coach

9. State the safety precautions and procedures for emergencies while on the trip.
Will have all emergency contact and list of allergies, special needs etc.
11. Give budget costs, how the trip will be funded and estimated cost per student.
Approx \$125 per student, self funded
12. State evaluation procedures.
13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

Signature of Staff Member Responsible: K. Weiers

Date field trip request was submitted to Principal: 2/6/24

Principal/Administrator Signature and Date: Jodi Fuchs 2/8/24

Approved: X Not Approved: _____

Assistant Superintendent Signature and Date: John S. C. 2/12/24

Approved: ✓ Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____



South Washington County Schools
Cottage Grove, MN

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Brent Comeau, 651-425-2335

School and Program: East Ridge High School Jazz Bands

Date of Requested Trip: April 19-20, 20204

1. What group is taking this trip? (Please See Attached)
Estimated # of Students _____ Adult Supervisors _____
2. Destination: _____
Date/Time of Departure: _____
Date/Time of Return: _____
3. State purpose and educational value of trip (attach information to form if needed).
4. Name the manner of travel and the carrier.
5. State housing arrangements (must include name, address and phone number of hotel).
6. Describe parental involvement in planning – including who, what, where, when and how.
7. List participants (reminder to have participants complete parent/guardian permission form).

8. Describe the manner of selecting participants.
9. Indicate who will be in charge of supervising the trip.
10. State the safety precautions and procedures for emergencies while on the trip.
11. Give budget costs, how trip will be funded and estimated cost per student.
12. State evaluation procedures.
13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

 Signature of Staff Member Responsible: *[Signature]*

Date field trip request was submitted to Principal: 2/1/24

Principal/Administrator Signature and Date: *[Signature]*

Approved: ☒ Not Approved: ☐

 Assistant Superintendent Signature and Date: *[Signature]* 2/5/24

Approved: ☒ Not Approved: ☐

 School Board Review Date: _____

Approved: _____ Not Approved: _____

610 Extended Field Trip Form

January 26th, 2024

Brent Comeau 651-425-2335

Director of Bands

East Ridge High School

East Ridge High School Jazz Bands – University of Wisconsin Eau Claire Jazz Festival

1. What group is taking this trip?

ERHS Jazz Bands, ~40 students, 2 directors, 4 chaperones

2. Destination, Date/Time of Departure, Date/Time of Return

Destination: Eau Claire, WI

Itinerary: See below

Depart: April 19th 7:00am

Return: April 20th 2:30pm

3. State purpose and educational value of trip.

Purpose

The Jazz Band plans to visit the campus of UWEC, an excellent post-secondary option for many of our students. They will participate in a clinic with music professors from UWEC, listen to and interact with students from other local high school jazz bands. In addition, we attend a concert given by a professional jazz quartet.

Performance Tour Goals

- Demonstrate and appreciate musicianship at the highest level through performance in jazz music.
- Represent our school, district, community in performance.
- Recognize the importance of working together to achieve goals and to problem solve.
- Reflect on experiences and the impact they had on their own knowledge and appreciation of music.
- Understand the significance of music in the development of culture.
- Enrich relationships with other students within the band program.

4. Name the manner of travel and the carrier.

We plan to travel via motorcoach operated by Voight. All other travel plans will be coordinated by the band directors.

5. State proposed housing arrangements.

We plan to stay at the Holiday Inn Express W I94 in Eau Claire. A handful of other hotels were reviewed; however, the Holiday Inn Express was the most economical and centrally located for our performances and activities.

6. Describe parental involvement in planning – including who, what, where, when and how.

At the beginning of the jazz season (November 2023), the trip was proposed at the parent/member meeting. Nearly all members and families indicated interest in the initial survey. Progress and updates in the planning process have been sent via e-mail and discussed at monthly band booster meetings open to all band members and families.

7. List Participants.

A final roster will be available when all students have registered and completed Type II Field Trip Forms.

8. Describe the manner of selecting participants.

All jazz band members are eligible for the trip, however not required to participate in the trip to be in the bands.

9. Indicate who will be in charge of the supervision the trip.

Mr. Brent Comeau (ERHS Band Director), and Mr. Joel Good (ERHS Jazz II Director and LMS/CGMS Band Director) will be in charge of selecting chaperones and direct supervision of the trip.

10. State the safety precautions and procedures for emergencies while on the trip.

Parent chaperones will be chosen based on experience supervising student groups, as well as medical doctor or EMT experience. In addition to parent chaperones; the each band director and assistant jazz band director will be responsible to supervise the band members for the duration of the trip.

All chaperones will carry mobile phones and have the director's phone numbers. Chaperones will be briefed before the tour regarding policies, procedures, and steps to take in emergency situations.

Procedures for Student Illness or Medical Emergency:

- Student's parents will be called and consulted about a treatment procedure or acceptable medications.
- If a student is not able to participate in the day's activities, a chaperone will stay with the student at the hotel.
- In case of a severe medical emergency, students will be taken to the nearest hospital immediately. The information on their health form will be used until their parent or guardian will be consulted.

Procedures for Student Separation from Group:

- Chaperone will attempt to contact the student via cell phone.
- Chaperones will retrace the steps of that student. Director will contact the students parents.
- A picture of the student or students will be provided (via infinite campus) as a reference for chaperones and other venue officials who may aide in locating the student(s).
- A chaperone will always wait at the assigned meeting or pick up point in case the student returns to that spot while others are searching.

11. Give budget costs, how the trip will be funded and estimated cost per student.

Approximate Per Student Cost: \$150-200 depending on final number of students/chaperones traveling.

Coach Bussing - \$3,000

Hotel Accomodations - \$150/room

Festival Entry Fees - \$1,000

12. State evaluation procedures.

Each student and chaperone will be given an evaluation form by the director. Comments made by these participants will be taken into account when planning future educational performance tours.

13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

Precautions - Logistics

The logistics for a performance-based tour are thoroughly planned for the duration of the trip. Thousands of dollars in instruments must be carefully packed and transported via coach buses, used in performance and returned home to each school in good condition. Timing on the day of our performances of arrivals and departures must be timed accurately with transport, setup, warmup, performance, tear down, etc. to be successful. For these reasons we spend lots of time and great care in planning a safe and rewarding performance/travel experience for our band members.

East Ridge Jazz I and Jazz II
University of Wisconsin Eau Claire Jazz Festival
April 19 - 20, 2024

Tentative Itinerary:

Friday, April 19

7:00am - Load coach bus at ERHS
7:30am - Depart for UWEC
9:00am - Arrive at UWEC
9:30am - Check into the festival and view performances
12:00pm - Lunch on your own at UWEC
1:30pm - Jazz I Warmup
2:00pm - Jazz I Performance
2:30pm - Jazz II Warmup
3:00pm - Jazz II Performance
4:00pm - Check into hotel* (Holiday Inn Express W I-94 Eau Claire, WI)
5:00pm - Group dinner at TBD*
6:00pm - Depart for Jazz Crawl
7:30pm - Attend the Jazz Crawl
10:00pm - Return to the hotel for the night

Saturday, April 20

7:30am - Continental breakfast provided by hotel
8:00am - Check out of hotel and depart for UWEC
8:30am - Watch competitive jazz performances
12:00pm - Lunch on your own at UWEC
1:00pm - Load busses and depart for ERHS
2:30pm - Return to ERHS

Payments

- \$100 deposit due on Thursday, Feb 8th (total cost will be between \$150-\$200.)
- Final payments due on Thursday, March 14th (amt TBD based on final cost)

If this cost is a hardship, or you have other concerns, please contact your director. We would like for everyone to be able to participate!



South Washington County Schools
Cottage Grove, MN

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Breanna Taft (715-210-5431), Scott Fairweather (651-271-5967)

School and Program: Woodbury High School Music Department

Date of Requested Trip: April 25-28, 2024

1. What group is taking this trip? WHS Concert Band and Orchestra

Estimated # of Students 39 Adult Supervisors 7

2. Destination: New York City, New York

Date/Time of Departure: April 25th, 2024

Date/Time of Return: April 28th, 2024

3. State purpose and educational value of trip (attach information to form if needed).

The purpose of this trip is to provide a unique opportunity to our music students as both performers and audience members. Students will experience performing in a clinic at Seton Hall University in New Jersey, working with conductor Jason Tramm. They will also have the opportunity to perform a public performance at the USS Intrepid Museum. These performance experiences will provide valuable feedback to enhance their musical education. In addition, students will experience being an audience member for a performance of the New York Philharmonic Orchestra with guest soloist, Hilary Hahn. A chance to witness the best of the best, practicing their craft. Students will also experience a performance of a Broadway musical and countless other New York tourist attractions. The trip will build community within our classes, provide valuable music education experiences, and create memories that will last a lifetime. See tentative itinerary attached.

4. Name the manner of travel and the carrier.

We will fly from MSP to Newark, New Jersey on United. All passengers will be on the same plane. It is a direct flight.

5. State proposed housing arrangements.

We will all be staying in a hotel in New Jersey, then traveling via bus into New York for each day's activities. The hotel is the La Quinta Inn & Suites, 265 Route 3 East, Clifton, NJ (973-778-6500).

6. Describe parental involvement in planning – including who, what, where, when and how.

Parent feedback was solicited to select dates of the trip, as well as location in consideration of flying vs driving and the cost that entails. Up until now, all parent communication has been done via email. An in person parent meeting will occur within 3 weeks of departure to go over final details and answer any parent questions.

7. List participants (reminder to have participants complete parent/guardian permission form).

See attached.

8. Describe the manner of selecting participants.

All current members of the Woodbury High School Concert Band and Concert Orchestra were eligible to attend this trip.

9. Indicate who will be in charge of supervising the trip.

Breanna Taft, Woodbury High School Orchestra Teacher
Scott Fairweather, Woodbury High School Band Teacher
Aaron Pozzini, Woodbury High School Assistant Principal
Yi-Ming Chen, Parent
Lindsey Hennings, Parent
Kim Macnskyi, Parent
Gary Miller, Good News Tour and Travel Trip Planner

10. State the safety precautions and procedures for emergencies while on the trip.

All chaperones are either District 833 staff members or parents.

Chaperones will bring all medical information on the trip to help facilitate getting medical attention to any student or chaperone who is in need. All chaperones will carry mobile phones and will be accessible to students throughout the duration of the trip. Chaperones will meet before the trip and as needed before excursions to determine steps to take in emergency situations.

Procedures for Student Illness or Medical Emergency:

- Student's parents will be called and consulted about treatment procedure or acceptable medications.
- If a student is not able to participate in the day's activities, the student will stay back at the hotel with a chaperone.

- In case of severe medical emergency student will be taken to the nearest hospital immediately. The information on their health form will be used until their parent or guardian is consulted.

Procedures for Student Separation from Group:

- Chaperone will attempt to contact student via cell phone.
- Chaperones will retrace the steps of that student. Chaperone will attempt to contact student & parents.
- A picture of the student or students will be provided (via Infinite Campus) as a reference for chaperones and other venue officials who may aide in locating the student(s).
- A chaperone will always wait at the assigned meeting or pick up point in case the student returns to that spot while others are searching.

11. Give budget costs, how trip will be funded and estimated cost per student.

The total trip cost per individual student is \$2,114. This is to be paid between November and March in 5 installments. Multiple fundraising opportunities have been arranged to help offset the cost of the trip.

12. State evaluation procedures.

Each student and chaperone will be asked to complete an online survey/evaluation form at the conclusion of the trip. Comments made by these participants will be taken into account when planning future trips. Our goal is to plan performance tours every other year so students have an opportunity at least once in their high school career to attend.

13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

The logistics for this trip will be thoroughly planned and reviewed in preparation for the trip with special focus on safety and security of instruments, as this is a performance tour.

Signature of Staff Member Responsible: Breanna Taff

Date field trip request was submitted to Principal: 1/11/24

Principal/Administrator Signature and Date: Greenson-Wagner

Approved: X Not Approved: _____

Assistant Superintendent Signature and Date: Kristen 1/17/24

Approved: ✓ Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____

WOODBURY HIGH SCHOOL

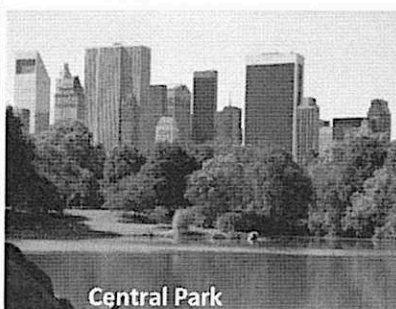
Presented by: **GNTT** Tour & Travel, Inc.

NEW YORK CITY

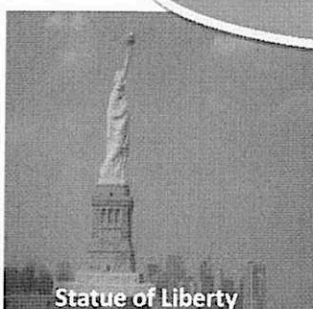
April 25-28, 2024



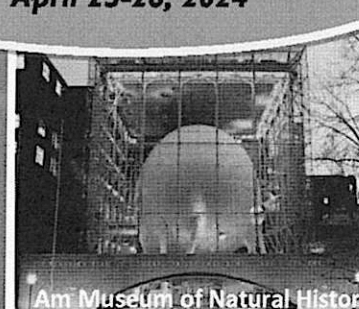
Empire State Building



Central Park



Statue of Liberty



American Museum of Natural History

DAY ONE: THURSDAY, APRIL 25, 2024,

MEALS: D

- 4:45A Arrive at **Minneapolis/St. Paul International Airport** for check-in.
Drop off point for students is the Main Terminal, Door #4
Each passenger must check his/her own luggage (1 included). Plan only one carry-on and one personal item.
After check-in proceed through airport security and meet group at gate for pre-boarding
Please grab a snack prior to boarding the aircraft.
- 7:46A Depart via **United Airlines Flight #1030**
- 11:32A Arrive **Newark International Airport**, proceed to baggage claim area to collect checked items and board the awaiting motorcoach.
- 11:45A Motorcoach arrives at baggage claim for group pick up.
- 12:30-1:45P Lunch own expense in Times Square
- 2:30-3:45P Tour the fabulous **Lincoln Center for the Performing Arts** and don't forget to take your picture in front of the famous fountain that appears in many movies.
- 5:00-6:30P Pizza dinner included in Times Square
- 7:00P Group photo in middle of Times Squares
- 7:30-9:30P **Empire State Building**; awesome by day with its "birds eye view" or at night to see the dazzling lights of New York City.
- 10:30P Check into the **LaQuinta, Clifton, NJ** (973-778-6500) your home for the next **3 nights**.

DAY TWO: FRIDAY, APRIL 26, 2024,

MEALS: B, D

- 7:00-7:40A **Breakfast** included at hotel. LOAD: 7:45A DEPART: 8:00A
- 8:30A Arrive **Bethany Hall** on **Seton Hall University** campus.
- 9:00-10:00A **Woodbury High School Orchestra has a clinic with Professor Jason Tramm.**
(Arranged by Good News Tour & Travel)
- 10:00-11:00A **Woodbury High School Band has a clinic with Professor Jason Tramm.**
(Arranged by Good News Tour & Travel)
- 11:15A Depart Seton Hall University
- 12:00-1:30P Lunch on own in **Downtown Manhattan** near **World Trade Center Site**
- 2:00-3:00P Entrance time into **9/11 Museum @ 2:00P** then walk through **9/11 Memorial**
- 5:00-6:30P **Dinner included** in Times Square – **Dallas BBQ**
- 7:00P Arrive at **Winter Garden Theatre**, 1634 Broadway New York NY.
- 8:00-10:00P Enjoy the Broadway musical **Back to the Future**.
- 10:30P Return to Hotel

DAY THREE: SATURDAY, APRIL 27, 2024,

MEALS: B, D

7:00-7:40A **Breakfast** included at hotel. LOAD: 7:45A DEPART: 8:00A
9:00-11:00A Arrive at 72nd St and Central Park West for a tour of **Central Park** featuring
Strawberry Fields, Bethesda Fountain, and other landmarks in the 843 acres
12:00Pcf Step aboard the **Intrepid Sea Air Space Museum**, a 900-foot-long aircraft carrier
honoring our country's heroes and included **Space Shuttle Enterprise**
Lunch on own at Intrepid
1:30-2:00P **Woodbury High School Orchestra performance on Flight Deck of the Intrepid**
(Arranged by GNTT)
2:00-2:30P **Woodbury High School Band performance on Flight Deck of the Intrepid**
(Arranged by GNTT)
3:30P Depart **USS Intrepid Museum**
4:00-7:00P Time at **Times Square** with Dinner on own.
7:30P Arrive at **Lincoln Center- David Geffen Hall**.
8:00-10:00P Concert by **New York Philharmonic** – Hilary Hahn and the Sounds of Spain
10:30P Return to hotel.

DAY SIX: ^{Four} SUNDAY, APRIL 28, 2024,

MEALS: B

7:00-7:40A **Breakfast** included at hotel. LOAD: 7:45A DEPART: 8:00A
Hotel check out; take all your belongings with you.
9:00A Arrive Radio City Music Hall (50th Ave and 6th St)
9:30/45/10:00A **Radio City Music Hall Tour**
12:30-1:30P Lunch on own in Rockefeller Center with free time after
4:30-5:30P Arrive and visit the **Tear Drop Memorial**. To the struggle against World Terrorism is a
10-story sculpture given to the United States as an official gift from the
Russian Government.
6:00P Arrive for **Newark International Airport** (Dinner on own at Airport)
9:30P Depart via **United Airlines Flight #794**
11:36P Arrive **Minneapolis/St Paul International Airport**, proceed to baggage claim area to collect
checked items.
WELCOME HOME!

WELCOME HOME!

Semi-final New York City Itinerary: *If delays are experienced, due to traffic or unforeseen elements, the timetables will be adjusted accordingly. Patience, cooperation, and good walking shoes will be important.*
(1/11/2024)



Good News Tour & Travel

1818 Wooddale Drive, Suite 103
Woodbury, MN 55125
651-487-0661
www.gntt.travel





South Washington County Schools
Cottage Grove, MN

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Shawn Mahady

School and Program: Woodbury High School Boys Golf

Date of Requested Trip: Depart: May 10 Return: May 11

1. What group is taking this trip? Woodbury High School Boys Golf Team

Estimated # of Students - Six Adult Supervisors - Two

2. Destination: *Albert Lea, MN.*

Date/Time of Departure: May 10 - 6:30 am

Date/Time of Return: May 11 - 6:00 pm

3. State purpose and educational value of trip (attach information to form if needed).

Participation in the Albert Lea Invitational hosted by Albert Lea High School. Team building, learning to respect the game of golf and your opponents.

4. Name the manner of travel and the carrier.

District 833 Van - driven by Assistant Coach - Brianna Waste.

5. State housing arrangements (must include name, address and phone number of hotel).

Holiday Inn Express- 77820 E Main Street - Albert Lea, MN 56007
507-473-2300

Two boys will share a room. Each Assistant Coach will have their own room.

6. Describe parental involvement in planning – including who, what, where, when and how.

Planned trip with input from our Booster Club and Assistant Coaches.

7. List participants (reminder to have participants complete parent/guardian permission form). Describe the manner of selecting participants.

Boys Varsity Golf Team - participants determined after qualifying score in April and May.

8. Indicate who will be in charge of supervising the trip.

Assistant Coach - Brianna Waste and Assistant Coach - Greg Murphy

9. State the safety precautions and procedures for emergencies while on the trip.

EAP in place per MSHSL guidelines and vehicle inspection per the training received and completed from the district in March of 2023 and will also be updated in March 2024.

11. Give budget costs, how the trip will be funded and estimated cost per student.

Trip will be funded by Contract for mnt WHS and the WHS Boys Golf Team Booster Club. Cost per student is approximately \$225 with virtual no out of pocket expenses.

12. State evaluation procedures.

Trip will be evaluated for success upon our return.

13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

NA at this time.

Signature of Staff Member Responsible: [Signature]

Date field trip request was submitted to Principal: 1/31/24

Principal/Administrator Signature and Date: [Signature] 1/31/24

Approved: X Not Approved: _____

Assistant Superintendent Signature and Date: Krista Scher 2/12/24

Approved: ✓ Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____



South Washington County Schools
Cottage Grove, MN

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Liz Horan (949)922-2761

School and Program: Woodbury High School Girls Swim

Date of Requested Trip: June 21,22,23, 2024

1. What group is taking this trip? Swimmers Grades 7-12

Estimated # of Students 18 Adult Supervisors 2-3

2. Destination: Southwest Minnesota State University - Marshall, MN.

Date/Time of Departure: 6:30am June 21

Date/Time of Return: 4pm June 23

3. State purpose and educational value of trip (attach information to form if needed).

Team Building
College Tour
Summer Swim Clinic with Head SMSU Coach Marty Wahle
Martin.Wahle@smsu.edu

4. Name the manner of travel and the carrier.

Request 2 school or district vans

5. State proposed housing arrangements.

SMSU Dorms

6. Describe parental involvement in planning – including who, what, where, when and how.

Provide Snacks

1 or 2 parents will stay at a family's house in SMSU and be able to attend college tour, lunch, do earnings for team if needed.

7. List participants (reminder to have participants complete parent/guardian permission form).

Will have formal finalized list after we send out sign ups.

8. Describe the manner of selecting participants.

Those that are interested may attend. Must be in good academic standing.

9. Indicate who will be in charge of supervising the trip.

Liz Horan - Head Coach
Megan Riley- asst Coach

10. State the safety precautions and procedures for emergencies while on the trip.

Will follow all staffey guidelines from school Coaches Handbook.

11. Give budget costs, how trip will be funded and estimated cost per student.

Est cost per student \$175
Each student will be responsible for thier portion.

12. State evaluation procedures.

At the end of the trip reflect and review.
Students will fill out an evaluation from Sunday on way home

13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

No nuts, we have two with nut allergies.
Will make sure they travel with thier medication
Team is aware we are a nut free team.

Signature of Staff Member Responsible: Elyse [Signature]

Date field trip request was submitted to Principal: 11-20-23

Principal/Administrator Signature and Date: Jodi [Signature] 12/15/23

Approved: ✓ Not Approved: _____

Assistant Superintendent Signature and Date: [Signature] 2/12/24

Approved: ✓ Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____