

ADMINISTRATIVE REPORT

DATE: February 22, 2024
TOPIC: #6.6 – January 18, 2024 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

January 18, 2024

.0 Call to Order. Roll Call: Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, January 18, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Pat Driscoll was absent. Superintendent Julie Nielsen was present.

2.0 Pledge of Allegiance



3.0 **Approval of Agenda:** *It was moved by Sharon Van Leer and seconded by Simi Patnaik to approve an amended agenda, adding Student District Ambassadors and 7.4 Tentative Agreement with United Teachers of South Washington County. All in favor, none opposed, motion carried.*

Superintendent Nielsen introduced Student District Ambassadors. They shared their experiences and things they have been doing as an Ambassador for their school.

4.0 **Comments to the Board:** *Linda Stanton of Woodbury commented on the WBWF.*

5.0 **Consent Items:** *It was moved by Melinda Dols, seconded by Simi Patnaik to approve the consent agenda items. All in favor, none opposed, motion carried.*

5.1 *Approval of Retirements, Resignations and Terminations*

5.2 *Approval of Leaves of Absence*

5.3 *Approval of New Employees/Change of Status*

5.4 *Approval of Electronic Fund Transfers*

5.5 *Approval of Resolution to Accept Gifts*

5.6 *Approval of the December 14, 2023 School Board Business Meeting Minutes*

5.7 *Approval of the January 4, 2024 School Board Workshop Meeting Minutes*

5.8 *Approval of the January 4, 2024 School Board Business Meeting Minutes*

5.9 *Approval of Extended Field Trips*

5.10 *Approval of Cash Disbursements for November*

5.11 *Approval of Cash Disbursements for December*

5.12 *Approval of Bids for Park and Woodbury High Schools*

5.13 *Approval of Bids for the District Program Center*

5.14 *Approval of the Minimum Wage Increase*

5.15 *Approval of Independent Work Agreements*

5.16 *Approval of Placement Agreement with the Department of the Air Force*

5.17 *Approval of Bids for Network Firewall*



5.18 Approval of Bids for Network Switch

5.19 Approval of Lease with Valley Creek Mall LLC

6.0 **Information Items:** None.

7.0 **Action Items:**

7.1 Audit for 2022-23 School Year, presented by Kris Blackburn, Director of Business Services. Aaron Nielsen from MMKP Accounting Firm, shared the results of their Audit. It was moved by Simi Patnaik, seconded by Sharon Van Leer to approve the audit results. All in favor, none opposed, motion carried.

7.2 Sale of Bonds, presented by Kris Blackburn, Director of Business Services. Jodie Zespaugh from Ehlers shared the details. It was moved by Simi Patnaik, seconded by Sharon Van Leer to approve the motion. A roll call vote was taken. Pat Driscoll was absent. All present in favor, none opposed, motion carried.

7.3 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Sharon Van Leer, seconded by Eric Tessmer to approve the motion. All in favor, none opposed, motion carried.

7.4 Tentative Agreement with United Teachers of South Washington County, presented by Abby Baker, Director of Human Resources. It was moved by Melinda Dols, seconded by Sharon Van Leer to approve the motion. All in favor, none opposed, motion carried.

8.0 **Superintendent Report:** Ms. Nielsen reported on some canceled some transportation routes this past week, Central Park construction, the upcoming Woodbury Chamber event honoring Lake Middle School teacher, Nataliya Dorweiler and upcoming professional development.





9.0 **Future Meeting Dates:**

February 1, 2024 - School Board Workshop Meeting (DSC/6:00p.m.)

February 22, 2024 - School Board Business Meeting (DSC/6:00p.m.)

10.0 **Adjournment:** The meeting adjourned at 7:10pm.

