

**SAN JUAN UNIFIED SCHOOL DISTRICT**  
**Curriculum, Standards, Instructional, and Student Services Board Advisory**  
**Committee Meeting Minutes – Approved**  
**Wednesday, November 1, 2023**

<b>SJUSD</b> 3738 Walnut Avenue Carmichael, CA 95608 (916) 971-7364	
<b>Members Present:</b>	Mariya Babiychuk, Mary Beth Barber, John Kane, Mindy McIntyre, Veronica Schwalbach, Margaret Teichert, Catrayel Wood
<b>Staff/Guest Present:</b>	Heather Brandt, Wendy Harrington, Nicole Kukral,
<b>Board Member Present:</b>	Pam Costa
<b>Members Absent:</b>	Kennard Harris, Susan Olsen, Linda Thelen, Myel Thelen,
<b>Call to Order/Introductions</b>	Margaret Teichert called the meeting to order at 6:35
<b>Visitors Comments:</b>	Tom Nelson

**Introductions:**

Margaret Teichert, C&S Committee Co-Chair called the meeting to order at 6:35 and read the visitor comment statement. Ms. Teichert then asked everyone to introduce themselves.

**NEW BUSINESS:**

**Report Is:** Nicole Kukral, Director of Professional Learning and Innovation (PLI) and Heather Brandt, Program Specialist, History-Social Studies and English Language Arts (ELA) presented the presentation on the Report Is. Ms. Brandt shared the piloting of materials that are up for adoption, the piloting cycle process, and gathering of community and staff input.

Ms. Brandt shared how the PLI team reached out to the community for input. They used email, high school PTO meetings, they are releasing a video that will have all the information as well for the interested community members to review the new curriculum. Ms. Brandt and Ms. Kukral shared the timeline of action for adoption and will be bringing all the new curriculum for adoption and new high school courses to the committee in April 2024.

The committee and both Ms. Kukral and Ms. Brandt had a long discussion on when and why adoptions happen. Who makes the decision on the framework of courses up for adoption and why. Committee members wanted to know if they would be able to review the feedback given and Ms. Kukral shared that when her team comes in April, they will have presentation and share the feedback. Committee members also wanted to know if the materials that are online or are subscription are updated as times change and make them more current than our printed material that is out of date within a couple of years based on history and what is happening in the world. Ms. Brandt and Ms. Kukral both shared that depending on the vendor and the materials they are kept current except for printed materials. This is very costly to do as the publisher would have to go through an entire cycle process and pay for changes and deletions, taking them back through the approval process.

**Approval of Minutes**

Ms. Teichert asked for a motion to approve the October 4, 2023, meeting minutes. John Kane moved for a motion to approve, and Veronica Schwalbach seconded. A vote was taken 6 yes/0 nay/ 1 abstain.

**Chairperson's Comments/Committee Business:**

No committee chair comments or new business.

**Reports to be heard:**

**1. Board Member – No Comments**

**2. Staff Member**

- a. Ms. Kukral shared information about the upcoming Family and Community Engagement Departments (FACE) forums to get input on the strategic plan. Ms. Kukral collected names of interested committee members to share with the FACE team.

**3. Committee Members:**

- a. None

**Adjournment:**

Ms. Teichert adjourned the meeting at 7:21 pm

Respectfully submitted,  
Wendy Harrington  
Committee Secretary