

Regular Meeting

January 16, 2024

The regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the President, at 6:00 p.m. in the Middle/High School Chorus Room.

Members present: Chris Richter, John Bickford, Liz Dietrich, Mike Balonek, and Arnie Rychlicki

Members absent: Liz Doll, Jamie Fitch

Others present: Robert Molisani, Superintendent; Jeremy Nardone, Business Administrator; Rebekah Chenaille, MH Principal; Michele Meyer, Elementary Principal; Megan Rogers, Director of Pupil Services, Susan Voos, District Clerk; students from Government class.

I. CALL TO ORDER BY THE PRESIDENT OF THE BOARD OF EDUCATION

II. PLEDGE OF ALLEGIANCE TO OUR COUNTRY'S FLAG

**III. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA
PERSONNEL**

14. Retirement

IV. CONSENT AGENDA

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve the following consent agenda items:

1. Minutes 12/12/2023
2. General Fund Warrants
3. School Lunch Fund Warrant - #11, 12 (106582-106591)
4. Budget Transfer – December
5. District Treasurer Report - December 2023
6. Extra Class Treasurer's Report - November and December 2023
7. CSE Recommendations:

V. COMMUNICATIONS

1. Correspondence – board members read many recent points of pride. The elementary school hosted its first PageTurner competition of the year, the senior class the Senior for Senior dinner and Alumni Welcome Home events, G. Thompson won his 100th varsity wrestling match, G. McCowan was selected as the recipient of the Fall Game Day Cheerleading scholarship, and the elementary school celebrated Elf Day, Grinch Day, and trim a tree.

2. Guests of the Board–none
3. Public Forum–none

VI. SUPERINTENDENT'S REPORT

1. None

VII. OLD BUSINESS

1. Adoption of Budget Guidelines for the Proposed 2024-2025 Annual School Budget

Motion by Bickford, that the Board of Education, upon the recommendation of the Superintendent, approve the Budget Guidelines for the proposed 2024-2025 Annual School Budget per Board Policy #5110 BUDGET PLANNING AND DEVELOPMENT.

Ayes 5, Nays 0, Motion carried

2. Revision to the Pesticide Emergency Application Date

Motion by Rychlicki and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, revise the approved emergency pesticide/herbicide date to April 27, 2024 with an alternative date of May 4, 2024, per attachment.

Ayes 5, Nays 0, Motion carried

VIII. NEW BUSINESS

1. Termination of Contract Awarded Bid

Motion by Balonek and seconded by Bickford, that the Board of Education hereby terminates the contract with Amering & Johnston, Inc. due to a change in project plans, and hereby authorizes payment to Amering & Johnston, Inc. in the amount of \$3,961.75 for work performed through the date of contract termination.
Ayes 5, Nays 0, Motion carried

2. Presentation of ExtraClassroom Annual Audit Report

Mr. Nardone reported that every year all extraclass clubs are to be reviewed and audited. This year's Extra Class audit went extremely well with minimal findings. Mr. Nardone complimented Mrs. Murdock for her proficiency as Central Treasurer.

3. Board Resolution to Accept the ExtraClassroom Annual Audit Report

Motion by Balonek and seconded by Bickford that the Board of Education, upon the recommendation of the Audit Committee, accept the ExtraClassroom Activity Fund Annual Audit Report for the fiscal year ending June 30, 2023, as prepared by Mengel Metzger, Barr and Co. LLP.
Ayes 5, Nays 0, Motion carried

4. ExtraClassroom Activity Funds Corrective Action Plan

Motion by Balonek and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept the ExtraClassroom Activity Funds Corrective Action Plan for the year ending June 30, 2023.
Ayes 5, Nays 0, Motion carried

5. Acceptance of the Single Audit Report

Motion by Rychlicki and seconded by Dietrich that the Board of Education, upon the recommendation of the Audit Committee, accept the Single Audit Report for the Fiscal Year ending June 30, 2023, as prepared by Mengel, Metzger, Barr and Co. LLP.
Ayes 5, Nays 0, Motion carried

6. Approval of Bond Resolution

Motion by Bickford and seconded by Dietrich, that the Board of Education, upon the recommendation of the Superintendent, approve the Bond Resolution listed below:

BOND RESOLUTION DATED JANUARY 9, 2024 OF THE BOARD OF EDUCATION OF THE CALEDONIA-MUMFORD CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF RECONSTRUCTION AND IMPROVEMENTS TO SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Caledonia-Mumford Central School District, New York, at special meeting of such voters duly held on December 5, 2023, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education has, on August 8, 2023, duly determined and found the purpose hereinafter described constitutes a Type II action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder ("SEQRA") which will not have a significant impact on the environment and such purpose is not subject to any further environmental review under SEQRA;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

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Section 1. The Caledonia-Mumford Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on December 5, 2023.

Section 2. The Caledonia-Mumford Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$12,480,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is certain capital improvements consisting of alterations, reconstruction

and improvements to the District's school buildings and associated facilities, including improvements to the District's elementary school and middle/high school, to enhance the safety, efficiency, and functionality of its buildings and facilities (each such building being a class "A" (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), including site improvements for various school purposes, and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto, required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$15,230,000; and (b) the Caledonia-Mumford Central School District's plan to finance the cost of said purpose is (i) to provide \$2,750,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$12,480,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph A of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Caledonia-Mumford Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$12,480,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Caledonia-Mumford Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Caledonia-Mumford Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the

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President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

AYES

NAYS

Arnie Rychlicki

None

Elizabeth Dietrich

Michael Balonek

John Bickford

Christopher Richter

Ayes 5, Nays 0, Motion carried

Motion by Rychlicki and seconded by Balonek that the Board of Education adjourn to Executive Session at 6:15 PM to discuss the employment and employee history of particular persons and confidential student records protected by FERPA.

IX. PERSONNEL

1. Resignation of Teacher for Purpose of Retirement

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation, for the purpose of retirement, of **Julie Corbelli** effective June 30, 2024.

Ayes 5, Nays 0, Motion carried

2. Resignation of Maintenance Mechanic for Purpose of Retirement

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation, for the purpose of retirement, of Paul **Brandes** effective July 22, 2024.

Ayes 5, Nays 0, Motion carried

3. Resignation of Maintenance Mechanic

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of **Zachary Preston** effective December 26, 2023.

Ayes 5, Nays 0, Motion carried

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4. Appointment of Substitutes

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, appoint the following substitutes for the 2023-2024 school year effective December 14, 2023, pending fingerprint clearance.

Carol Durney as Cafeteria Monitor

Brae McQuade as Substitute Teacher

Montgomery Kessler as Substitute Teacher

Cody Elwell as Substitute Teacher

Ayes 5, Nays 0, Motion carried

5. Approval of Social Media Specialist

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, approve the stipend for **Timothy McArdle** as Social Media Specialist effective December 1, 2023, through June 30, 2024.

Ayes 5, Nays 0, Motion carried

6. Approval of Extra Trip Coordinator Stipend

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, approve the stipend for **Edward Micheaux** as Extra Trip Coordinator effective July 1, 2023, through June 30, 2024.

Ayes 5, Nays 0, Motion carried

7. Resignation of Teacher for Purpose of Retirement

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation, for the purpose of retirement, of **Wendy Bulter** effective June 30, 2024.

Ayes 5, Nays 0, Motion carried

8. Resignation of Teacher Aide for Purpose of Retirement

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation, for the purpose of retirement, of **Sandra Hilderbrant** effective June 30, 2024.

Ayes 5, Nays 0, Motion carried

9. Approval of School-to-Work students

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent approve the following School-to-Work students for the 2023-2024 school year.

Emma Millar – library

Mya Rodger – IT

Ayes 5, Nays 0, Motion carried

10. Approval of Sub Bus Monitor

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, approve **Angelina Swartzenberg** as a substitute Bus Monitor for the 2023-2024 school year.

Ayes 5, Nays 0, Motion carried

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11. Approval of Bus Driver Training

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, approve **Angelina Swartzenberg** for training as a Bus Driver effective January 10, 2024.

Ayes 5, Nays 0, Motion carried

12. Approval of a New Roster Position of Building Maintenance Person

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, approve the creation of a Building Maintenance Person roster position effective January 10, 2024.

Ayes 5, Nays 0, Motion carried

13. Appointment of Food Service Helper

Motion by Bickford and seconded by Rychlicki that the Board of Education, upon the recommendation of the Superintendent, appoint **Catherine Grant** to the civil service position of Food Service Helper, effective January 17, 2024, pending fingerprint and background clearance.

Ayes 5, Nays 0, Motion carried

14. Resignation of Superintendent for Purpose of Retirement

Motion by Bickford and seconded by Rychlicki, that the Board of Education, accept with regret and best wishes, the resignation, for the purpose of retirement, of Robert Molisani effective January 31, 2025.

XI. ADJOURNMENT

Motion by Bickford and seconded by Balonek that the Board of Education adjourned the meeting of January 16, 2024, at 8:44 p.m.
Ayes 5, Nays 0, motion carried

Susan J. Voos, District Clerk